

**CITY OF CASHMERE  
STUDY SESSION  
MONDAY, OCTOBER 8, 2012  
6:00 P.M., CITY HALL**

**AGENDA**

BUSINESS ITEMS

- Discussion on preliminary budget for 2013

TO ADDRESS THE COUNCIL, PLEASE BE RECOGNIZED BY THE MAYOR.  
PLEASE STATE YOUR NAME WHEN YOU BEGIN YOUR COMMENTS.

**Americans with Disabilities Act (ADA) accommodations provided upon request.  
(48-hour notice required)**



## City of Cashmere

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CASHMERE CITY COUNCIL MEETING  
MONDAY, OCTOBER 8, 2012 7:00 P.M., CITY HALL

### AGENDA

#### CALL TO ORDER

#### FLAG SALUTE

#### EXCUSE ABSENCE

#### ANNOUNCEMENTS & INFORMATION

#### PUBLIC COMMENT PERIOD (For Items Not on the Agenda)

#### APPROVAL OF AGENDA

#### CONSENT AGENDA

1. Minutes of September 24, 2012 Regular Council Meeting
2. Payroll and Claims Packet Dated October 10, 2012

#### BUSINESS ITEMS

1. Commissioner Keith Goehner & Director Julie Morgan – Upper Columbia Salmon Recovery Board
2. GM Mark Miller and President Dustin Christensen – Wenatchee Town Toyota Center Bonds
3. Memorandum of Understanding between Rivercom 911 and the membership of the Rivercom User Agencies

#### PROGRESS REPORTS

#### ADJOURNMENT

TO ADDRESS THE COUNCIL, PLEASE BE RECOGNIZED BY THE MAYOR.  
PLEASE STATE YOUR NAME WHEN YOU BEGIN YOUR COMMENTS.  
**Americans with Disabilities Act (ADA) accommodations provided upon request.**  
**(48-hour notice required)**

The City of Cashmere is an equal opportunity provider and employer.

To file a complaint of discrimination, write USDA, Director, Office of Civil rights, 1400 Independence Avenue SW, Washington, D.C. 20250-9410 or call (800) 795-3272 (voice) or (202)720-6382 (TDD).

MINUTES OF THE CASHMERE CITY COUNCIL MEETING  
MONDAY, SEPTEMBER 24, 2012 AT CASHMERE CITY HALL

OPENING

Mayor Jeff Gomes opened the regular city council meeting at 7:00 p.m. at City Hall. Clerk-Treasurer Kay Jones took minutes.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Jeff Gomes	
Council:	John Bryant Donna Wynne Derek Knutsen Skip Moore Jim Fletcher	
Staff:	Bob Schmidt, Director of Operations Kay Jones, Clerk-Treasurer Mark Botello, Director of Planning/Building	

FLAG SALUTE

ANNOUNCEMENTS & INFORMATION

Councilor Fletcher reported that Link Transit waived fees during the fires due to the hazardous air conditions, in an effort to get people to ride instead of walk.

Director Botello reported that the City has been approved for \$290,109 STP grant funds for the Railroad Avenue Improvements. The surveying and design will be done in 2013 with construction in 2014.

Mayor Gomes reported that the City had a federal audit on the Wastewater treatment plant project and the Sunset Highway project. The audit exit was held on Monday, September 17<sup>th</sup> and Councilors Donna Wynne and Derek Knutsen attended. The audit was a clean audit with only a minor recommendation. During the exit the auditor stated that the Clerk-Treasurer and office staff were very cooperative and a pleasure to work with.

PUBLIC COMMENT PERIOD

There were no public comments.

APPROVAL OF AGENDA

MOVED by Councilor Fletcher and seconded by Councilor Moore to approve the agenda as submitted. Motion carried.

CONSENT AGENDA

Minutes of September 10, 2012 Regular Council Meeting  
Payroll and Claims Packet Dated September 24, 2012  
Set public hearing for 2013 Preliminary Budget October 22, 2012

Claim Check Nos. 32556 through 32585 and EFT 08/2012 totaling \$132,673.86

MOVED by Councilor Bryant and seconded by Councilor Wynne to approve the consent agenda. Motion carried.

PUBLIC HEARING ON VACATING A PORTION OF RIVER STREET

Mayor Gomes opened the public hearing at 7:06 p.m. to take public comment on vacating a portion of River Street. Director Mark Botello stated that the notice requirements have been met and Crunch Pak has paid the fees associated with vacating the property.

No public was present. Public hearing was closed at 7:07 p.m.

ORDINANCE NO. 1201 – VACATING A PORTION OF RIVER STREET

MOVED by Councilor Fletcher and seconded by Councilor Knutsen to adopt Ordinance No. 1201 vacating a portion of River Street. Motion carried.

RESOLUTION NO. 07-2012 AUTHORIZING THE MAYOR TO SIGN PROSECUTION SERVICE AGREEMENT FOR 2013

The proposed agreement is a 5% increase, raising the per-case amount from \$200 to \$210. Even though there is a 5% increase the 2013 annual fee is a \$40 decrease since the number of cases from the previous year is down (the contract is calculated by multiplying the number of cases from the previous year times the per-case amount).

MOVED by Councilor Fletcher and seconded by Councilor Knutsen to approve Resolution No. 07-2012 authorizing the mayor to sign the prosecution service agreement for 2013. Motion carried.

CONTRACT FOR ANIMAL CONTROL SERVICES FOR 2013-2015

The three year contract proposes an 8% increase in 2013 and a 2% increase in both 2014 and 2015.

MOVED by Councilor Bryant and seconded by Councilor Wynne to approve the contract for animal control services. Motion carried.

PROGRESS REPORTS

No progress reports were discussed.

EXECUTIVE SESSION – Union Negotiations

At 7:17 p.m. Mayor Gomes closed the regular meeting to enter into an executive session for approximately 30 minutes to discuss union negotiations. No decisions will be made when back in regular session.

Regular session reconvened at 7:54 p.m.

ADJOURNMENT

Mayor Gomes adjourned the meeting at 7:55 p.m.

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Jeff Gomes, Mayor

Attest:

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Kay Jones, City Clerk-Treasurer

MEMORANDUM OF UNDERSTANDING  
Between  
RIVERCOM 911 and the membership of the RIVERCOM USER AGENCIES

**A. PURPOSE**

This Memorandum of Understanding (MOU) will set forth the protocols related to the disbursement of RiverCom 911 Communications Tax Fund revenue set aside for the specific use of the RiverCom User Agencies beginning January 1, 2013.

**B. PARTIES**

RiverCom 911 is a municipal corporation organized under the Laws and Constitution of the State of Washington, as set forth in RCW Title 36, operating a public safety answering and dispatching agency under an Interlocal Cooperative Agreement, RCW Chapter 39.34.

The RiverCom 911 User Agencies are established by Interlocal Cooperative Agreement, RCW Chapter 39.34 and consist of four (4) law enforcement agencies, sixteen (16) fire service agencies and four (4) medical service agencies, as delineated below:

- Wenatchee Police Department
- East Wenatchee Police Department
- Douglas County Sheriff's Department
- Chelan County Sheriff's Department
- Chelan County Fire Protection District #1
- Chelan County Fire Protection District #3
- Chelan County Fire Protection District #4
- Chelan County Fire Protection District #5
- Chelan County Fire Protection District #6
- Chelan County Fire Protection District #7
- Chelan County Fire Protection District #8
- Chelan County Fire Protection District #9
- City of Cashmere Fire Department
- City of Wenatchee Fire and Rescue
- City of Bridgeport Fire Department
- Douglas County Fire Protection District #1
- Douglas County Fire Protection District #2
- Douglas County Fire Protection District #3
- Douglas County Fire Protection District #4
- Douglas County Fire Protection District #5
- Waterville Ambulance Service
- Cascade Medical Service
- Chelan Hospital District #2
- Bridgeport Ambulance Service

## **E. ELIGIBLE BUDGET EXPENDITURES**

Eligible budget expenditures are defined in Board Resolution 2009-02 as agency specific projects that will facilitate improved integration and coordination with RiverCom Telecommunication systems, to include radios, repeaters and software. Expenditures must be in compliance with Addendum #1, Eligible Budget Categories of the Tax Funding Agreement.

## **F. APPLICATION AND REPORTING**

### Tier 1:

- The User agency will prepare a written request and provide a quote for the item(s) they wish to purchase. The request may include full or partial funding for the item(s).
- The request shall be submitted to the Chairman of the RiverCom Users Group, with a copy to the RiverCom Administrative Services Manager.
- The RiverCom Administrative Services Manager will evaluate the eligibility of the requested item(s). Pre-approved expenditures will be placed on the Users Group meeting agenda for consideration and action.
- At the time a funding request is presented to the Users Group for action, RiverCom will provide a report to the Users Group as to previous awards and the dollar amount remaining in the account.
- An award or alternation action by the User Group shall be adopted by a motion of the members present and reflected in the minutes.
- RiverCom will either reimburse the User upon receipt of a paid invoice, or pay the invoice directly on behalf of the User, in accordance with the RiverCom payment cycle.

### Tier 2:

- The User's share of the revenue will be available January first of the budget year.
- The User agency will prepare a written request and quote for the item(s) they wish to purchase. The request may include full or partial funding for the item(s).
- The request shall be submitted to the RiverCom Administrative Services Manager for pre-approval.
- RiverCom will either reimburse the User upon receipt of a paid invoice, or pay the invoice directly on behalf of the User, in accordance with the RiverCom payment cycle.

## RiverCom 911

### Eligible Communications Tax funds for User Agencies

User Agency 10% of previous budget year Revenue	189,751.13
RESERVE 25% of 10% not to exceed 10% of the previous budget year	47,437.78
75% Available Users funds	142,313.35
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135,000 / 24 User Agencies	5,929.72
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City of Cashmere Fire	5,929.72
Chelan County Sheriff	5,929.72
Douglas County Sheriff	5,929.72
East Wenatchee Police	5,929.72
Wenatchee Police	5,929.72
Wenatchee Fire	5,929.72
Chelan FD1	5,929.72
Chelan FD3	5,929.72
Chelan FD4	5,929.72
Chelan FD5	5,929.72
Chelan FD6	5,929.72
Chelan FD7	5,929.72
Chelan FD8	5,929.72
Chelan FD9	5,929.72
Douglas FD1	5,929.72
Douglas FD2	5,929.72
Douglas FD3 (alert only)	5,929.72
Douglas FD4	5,929.72
Douglas FD5 (includes MFA)	5,929.72
Bridgeport Fire	5,929.72
Bridgeport Ambulance	5,929.72
Chelan Hospital District #2	5,929.72
Waterville Ambulance	5,929.72
Cascade Medical	5,929.72
Stehekin Fire Dist 10	0.00
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Total	142,313.35
*Ballard Ambulance (at 25%)	0.00
**Lifeline Ambulance (at 25%)	0.00