

MINUTES OF THE CASHMERE CITY COUNCIL MEETING
TUESDAY, MAY 29, 2012 AT CASHMERE CITY HALL

OPENING

Mayor Jeff Gomes opened the regular city council meeting at 7:00 p.m. at City Hall. Clerk-Treasurer Kay Jones took minutes.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Jeff Gomes	
Council:	Skip Moore Jim Fletcher Donna Wynne Derek Knutsen John Bryant	
Staff:	Bob Schmidt, Dir. of Operations Kay Jones, City Clerk-Treasurer Mark Botello, Dir. of Planning/Building	

FLAG SALUTE

ANNOUNCEMENTS & INFORMATION

Clerk-Treasurer Kay Jones announced that the 2011 Annual Financial Report has been submitted to the State Auditor's office.

Mayor Gomes reported that he sent letters out to four community organizations asking for recommendations for a Cashmere representative he could appoint to the Public Facilities District (PFD) Board. Mayor Gomes received little response. His concern is that the first year of the new PFD Board is going to be critical and stated that he wasn't comfortable appointing someone for this first term that he didn't know.

Mayor Gomes has been in touch with City Attorney Chuck Zimmerman. Mr. Zimmerman agreed that Mayor Gomes would be a good representative for Cashmere since he has been involved in the PFD meetings from the beginning, but he would have to be recommended by a community organization and he would have to represent the City as citizen Jeff Gomes not as Mayor Gomes.

Laurie Shorett, Cashmere Chamber President is sending a letter recommending Cashmere citizen Jeff Gomes, to represent the City of Cashmere on the Greater Wenatchee Regional Events Center Public Facilities District Board.

Mayor Gomes stated that approving the consent agenda would be confirming his appointment to the PFD Board as Cashmere's representative.

APPROVAL OF AGENDA

MOVED by Councilor Fletcher and seconded by Councilor Wynne to approve the agenda as presented. Motion carried.

CONSENT AGENDA

Minutes of April 23, 2012 Special Study Session Meeting -Training

Minutes of May 14, 2012 Regular Study Session Meeting

Minutes of May 14, 2012 Regular City Council Meeting

Payroll and Claims Packet Dated May 29, 2012

Claims Check No. 32122 through 32152 totaling \$671,660.90

Public Hearing July 9, 2012 at 6:00 p.m. on the update of Cashmere's Shoreline Master Program

Confirmation of Mayor's appointment of Cashmere's Representative to the PFD Board

MOVED by Councilor Bryant and seconded by Councilor Wynne to approve the consent agenda.
Motion carried.

PUBLIC HEARING ON THE SIX YEAR TRANSPORTATION PROGRAM

At 7:08 Mayor Gomes opened the public hearing to receive public comment on the Six Year Transportation Program, 2013 through 2018. Planning Director Mark Botello discussed each transportation project and their prioritization. He also explained which projects qualified for federal or state funding.

With no comments from the public Mayor Gomes closed the hearing at 7:17 p.m.

RESOLUTION NO. 04-2012 ADOPTING THE SIX YEAR TRANSPORTATION IMPROVEMENT PROGRAM

Director Botello explained that the Railroad Avenue Improvements Project will be amended to read Railroad Avenue/Maple Street Improvement Project.

MOVED by Councilor Moore and seconded by Councilor Fletcher to adopt Resolution No. 04-2012 Adopting the Six Year Transportation Program as amended. Motion carried.

PUBLIC PRESENTATION ON THE WATER COMPREHENSIVE PLAN

Ryan Peterson from RH2 Engineering gave a public presentation on the Comprehensive Water System Plan. The public presentation is one of the required steps for approval. Chelan County is in the process of reviewing the plan for consistency with the County's Comprehensive Plan and the Department of Ecology and the Department of Health are in the process of approval. The City Council will approve the plan once they have received comments back from the State departments.

Mr. Peterson gave a brief summary and purpose of each chapter of the plan. The plan included the following chapters; system description, land use and population, water use and conservation, city policies and standards, water source and quality, system analysis, operations and maintenance, capital improvement program and financial analysis.

REQUEST TO PROCEED WITH THE DEVELOPMENT OF AN INTERLOCAL AGREEMENT WITH OTHER WATER UTILITIES

Director Bob Schmidt reported that he was made aware of a means to expedite the processing of water rights applications through the Department of Ecology (DOE). A group of water rights applicants can form a Coordinated Cost Reimbursement partnership and apply to DOE as a group and pay to have their water right applications processed. The applicants pay a consultant to process the application and pay DOE to review the processed application. There would be a financial benefit to share the costs of this process as a group.

The following entities have shown interest in entering into an Interlocal Agreement to join in a

Coordinated Cost Reimbursement process; Chelan County, City of Leavenworth, Alpine Water District and the City of Cashmere. Director Schmidt requested council approval to move forward with an Interlocal Agreement with other water utilities.

MOVED by Councilor Fletcher and seconded by Councilor Wynne to approve proceeding with an interlocal agreement with other water utilities to join in a Coordinated Cost Reimbursement process to expedite our water rights applications. Motion carried.

AWARD SMALL WORKS CONTRACT TO DRILL AN IRRIGATION WELL IN RIVERSIDE PARK

The City used the small works roster to request bids from contractors to drill a 75 foot irrigation well at Riverside Park. The actual cost of the finished well will vary depending on finished depth of the well and other factors that may become necessary to develop the well. Of the two bids received; Tumwater Drilling & Pump Inc. was the lowest bid at \$5,367. The bid is for the well only; the pump will be purchased after the well is developed.

MOVED by Councilor Bryant and seconded by Councilor Knutsen to award the Small Works Construction Contract to Tumwater Drilling & Pump Inc. for the construction of an irrigation well at Riverside Park. Motion carried.

CASHMERE ART AND ACTIVITIES CENTER REQUEST FOR GRANT OF \$1,500 LODGING TAX FUNDS

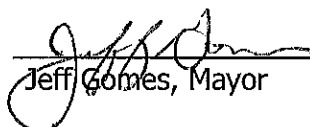
MOVED by Councilor Fletcher and seconded by Councilor Knutsen to table the request for more information regarding the advertising. Motion carried.

PROGRESS REPORTS

The monument sign at the Cotlets/Titchenal Way entrance is up and staff is working on the solar lighting and adding some landscaping around the sign. The downtown canopy improvement project is coming along. Director Botello explained that the project will be about \$1,700 over budget due to the replacement of damaged wood, fixing street lights, extra paint and adding 40 feet of gutter.

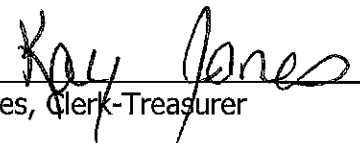
ADJOURNMENT

Mayor Gomes adjourned the meeting at 8:46p.m.



Jeff Gomes, Mayor

Attest:



Kay Jones, Clerk-Treasurer