



City of Cashmere

101 Woodring Street
Cashmere, WA 98815
Ph (509) 782-3513 Fax (509) 782-2840
Website www.cityofcashmere.org

CASHMERE CITY COUNCIL MEETING
MONDAY, APRIL 23, 2012 7:00 P.M., CITY HALL

AGENDA

CALL TO ORDER

FLAG SALUTE

EXCUSE ABSENCE

ANNOUNCEMENTS & INFORMATION

PUBLIC COMMENT PERIOD (For Items Not on the Agenda)

APPROVAL OF AGENDA

CONSENT AGENDA

1. Minutes of April 9, 2012 Regular Study Session Meeting
2. Minutes of April 9, 2012 Regular City Council Meeting
3. Payroll and Claims Packet Dated April 23, 2012
4. Public Hearing June 11, 2012 at 6:00 pm on update of Cashmere's Shoreline Master Program

BUSINESS ITEMS

5. State TIB Fuel Tax Grant Distribution Agreement for the Tigner Road Project

PROGRESS REPORTS

- Website statistics included in packets

ADJOURNMENT

TO ADDRESS THE COUNCIL, PLEASE BE RECOGNIZED BY THE MAYOR.
PLEASE STATE YOUR NAME WHEN YOU BEGIN YOUR COMMENTS.
**Americans with Disabilities Act (ADA) accommodations provided upon request.
(48-hour notice required)**

**CITY OF CASHMERE
MINUTES OF REGULAR STUDY SESSION
MONDAY, APRIL 9, 2012 AT CASHMERE CITY HALL**

OPENING

Mayor Gomes opened the study session at 6:00 p.m. at City Hall. Clerk-Treasurer Kay Jones took minutes.

ATTENDANCE

| | <u>Present</u> | <u>Not Present</u> |
|----------|--|--------------------|
| Mayor: | Jeff Gomes | |
| Council: | Skip Moore Jim Fletcher Donna Wynne Derek Knutsen John Bryant | |
| Staff: | Bob Schmidt, Dir. of Operations Kay Jones, Clerk-Treasurer Mark Botello, Dir. of Planning/Bldg Chuck Zimmerman, City Attorney | |

DISCUSSION TO GATHER QUESTIONS AND/OR CONCERNS FOR CONSULTANT TOM DAVIS TO ADDRESS REGARDING LAW ENFORCEMENT SERVICE OPTIONS

The Council discussed the following concerns and questions they would like answered or addressed by Tom Davis.

The City needs a very clear business model that defines the levels of service wanted and expectations including detailed costs for those services.

The City desires the ability to direct law enforcement presence or focus, such as foot patrol, bar checks, contact with businesses and a presence at the schools.

The City would like to know the minimum legal level of law enforcement services the City is required to maintain.

Identify the industry standard for cities our size.

Identify that patrol coverage should be unduplicated coverage.

What would the cost be if the City paid for the same service level the County gets? Are we currently receiving the same level of coverage but paying a higher price?

What services will the State Patrol provide at no cost to the City?

What would happen if the City terminated its contract with the County? What law enforcement would the Sheriff's Department still be required to provide the City as a part of the County?

There was discussion assuming that we are contracting for a higher level of coverage than the unincorporated areas of the County. So what would be the cost of the same level of coverage as the County?

Law enforcement alternative models need to capture startup costs, continuing outside costs such as RiverCom, prosecution, court costs, jail fees, and factor in an increased liability with higher insurance costs.

There was discussion on a basis for the value of the Sherriff's contract for the following model: Assuming that Leavenworth and Cashmere had their own police force, how many deputies would the County use to patrol the upper valley compared to now? In our discussion it was assumed that nearly the same level of coverage would still be required. It was suggested that the cost difference between the two is what the two cities should be paying.

ADJOURNMENT

Mayor Gomes closed the study session at 7:00 p.m.

Jeff Gomes, Mayor

Attest:

Kay Jones, Clerk-Treasurer

MINUTES OF THE CASHMERE CITY COUNCIL MEETING
MONDAY, APRIL 9, 2012 AT CASHMERE CITY HALL

OPENING

Mayor Jeff Gomes opened the regular city council meeting at 7:00 p.m. at City Hall. Clerk-Treasurer Kay Jones took minutes.

ATTENDANCE

| | <u>Present</u> | <u>Not Present</u> |
|----------|---|--------------------|
| Mayor: | Jeff Gomes | |
| Council: | Skip Moore Jim Fletcher Donna Wynne Derek Knutsen John Bryant | |
| Staff: | Bob Schmidt, Dir. of Operations Kay Jones, City Clerk-Treasurer Mark Botello, Dir. of Planning/Building | |

FLAG SALUTE

ANNOUNCEMENTS & INFORMATION

Mayor Gomes presented a Certificate of Appreciation to Rob Sweigard for his commitment to the City and dedication to excellence as the City of Cashmere Fire Chief from May 1, 2007 through March 31, 2012.

Clerk-Treasurer Jones announced the March Financial reports will be on the website.

APPROVAL OF AGENDA

MOVED by Councilor Fletcher and seconded by Councilor Wynne to approve the agenda as submitted. Motion carried.

CONSENT AGENDA

Minutes of March 26, 2012 Regular City Council Meeting
Payroll and Claims Packet Dated April 9, 2012

Claims Check No. 31972 and Nos. 31974 through 32022 totaling \$166,707.97
Payroll Check Nos. 31964 through 31969 totaling \$93,953.04

MOVED by Councilor Bryant and seconded by Councilor Wynne to approve the items on the consent agenda. Motion carried.

AMENDMENT NO. 1 TO OWNER-ENGINEER AGREEMENT FOR THE WASTEWATER TREATMENT FACILITY PROJECT

Director of Operations Bob Schmidt explained the proposed amendments and costs in Amendment No. 1 to the Owner-Engineer Agreement. USDA Rural Development Engineer Dave Dunnell agreed that it would be a better choice to have the programming done by the designer (RH2 Engineering) instead of leaving it to the lowest bidder. The cost for the programming is

\$390,640 and will come from the construction part of the project budget.

Increased engineering costs of \$225,000 are for additional tasks for final design that were not anticipated in the initial agreement and will come from design contingencies in the project budget.

The total amount for Amendment No. 1 for programming costs and additional tasks for final design are \$615,640.

MOVED by Councilor Fletcher and seconded by Councilor Wynne to approve Amendment No. 1 to the Owner-Engineer Agreement for the wastewater treatment facility project. Motion carried.

CHANGE ORDER NO. 3 ON THE SUNSET HIGHWAY PROJECT – CRUNCH PAK

Change Order No. 3 is a request by Crunch Pak for minor modifications to Sunset Highway project. Due to Crunch Pak's expansion project they are requesting that two driveways be removed from the project and they will pay 50% of the Saturday paving costs. The total amount Crunch Pak is paying for Change Order No. 3 is \$10,505.

MOVED by Councilor Fletcher and seconded by Councilor Knutsen to approve Change Order No. 3 on the Sunset Highway Project requested by Crunch Pak. Motion carried.

CHANGE ORDER NO. 4 ON THE SUNSET HIGHWAY PROJECT – CITY OF CASHMERE

Change Order No. 4 is a request by the City which includes 50% of the Saturday paving costs, eliminating sewer pigging, culvert repair credit and additional electrical work. The total amount the City will pay for Change Order No. 4 is \$6,599.32

MOVED by Councilor Fletcher and seconded by Councilor Moore to approve Change Order No. 4 on the Sunset Highway Project requested by the City. Motion carried.

LOCAL AGENCY STANDARD CONSULTANT AGREEMENT FOR TIGNER ROAD PROJECT

The proposed Local Agency Standard Consultant Agreement is for the Tigner Road Preservation and Improvements Project. Project description is grind and overlay Tigner Road from Pioneer Avenue to the City limits including ADA ramp improvements.

The Scope of Work for the Local Agency Standard Consultant Agreement is \$29,865 and includes project management, design and permitting, plans and specifications, services during bidding and services during construction.

The Tigner Road project is funded by STP Pavement Preservation in the amount of \$174,730 and TIB Federal Match Program in the amount of \$27,270. Additional right-of-way is required for this project that the Cashmere School District is donating. The costs to the City for this right-of-way will be approximately \$15,000 for engineering, surveying, legal documents and construction of the improved radius on the southeast corner of the Tigner Road and Pioneer intersection.

MOVED by Councilor Fletcher and seconded by Councilor Bryant to approve the Local Agency Standard Consultant Agreement for the Tigner Road project. Motion carried.

STREET STRIPING AGREEMENT WITH WASHINGTON STATE DOT

Washington State DOT has been striping the City's streets for years. The proposed agreement for this year's striping is \$2,405.

MOVED by Councilor Bryant and seconded by Councilor Knutsen to approve the Street Striping Agreement with Washington State DOT. Motion carried.

PROGRESS REPORTS

Director of Operations Bob Schmidt reported that Sunset Bridge will be closed for 10 days to pour the approach slabs.

Paving Sunset Highway is scheduled for Friday and Saturday, April 27th and 28th.

ADJOURNMENT

Mayor Gomes adjourned the meeting at 7:31p.m.

Jeff Gomes, Mayor

Attest:

Kay Jones, Clerk-Treasurer



City of Cashmere

101 Woodring Street

Cashmere, WA 98815

Ph (509) 782-3513 Fax (509) 782-2840

Website www.cityofcashmere.org

CITY OF CASHMERE NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Cashmere City Council will hold a public hearing on Monday, June 11, 2012 at 6:00 p.m. at the Cashmere City Hall, 101 Woodring Street, Cashmere, Washington, pursuant to WAC 173-26-100. The purpose of this public hearing is to receive public comment related to the update of Cashmere's Shoreline Master Program Chapters 4, 5, 6, and 7.

The public is invited to attend and make comment or to send written comment to the Cashmere City Council, 101 Woodring Street, Cashmere, WA 98815.

Kay Jones
City Clerk-Treasurer
CITY OF CASHMERE

Publish: Cashmere Valley Record on May 30, 2012

Staff Summary

Date: April 23, 2012
To: Cashmere City Council
Mayor Gomes
From: Mark Botello
RE: State TIB Fuel Tax Grant Distribution Agreement for the Tigner Road Project

Please see attached Washington State Transportation Improvement Board fuel tax distribution grant agreement. This grant is for the Tigner Road project, which the City staff has scheduled for this summer. This project is funded by:

- | | | |
|--------------------------------------|-----------|--------------------------------|
| • STP-Pavement Preservation (86.5%): | \$174,730 | Approval notified on 2/28/2011 |
| • TIB-Federal Match Program (13.5%): | \$27,200 | Approval notified on 4/6/2012 |
| Total project cost: | \$201,930 | |

RECOMMENDATION:

Motion to approve and authorizing Mayor to sign the State TIB Fuel tax grant distribution agreement for the Tigner Road project.



Washington State Transportation Improvement Board

TIB Members

Mayor James Irish, Chair
City of La Center

Commissioner Mike Wilson, Vice
Chair
Grays Harbor County

Jim Albert
Office of Financial Management

Councilmember Jeanne Burbidge
City of Federal Way

Todd Coleman, P.E.
Port of Vancouver

Councilmember Sam Crawford
Whatcom County

Kathleen Davis
WSDOT

Mark Freiberger, P.E.
City of Sedro-Woolley

Secretary Paula Hammond, P.E.
WSDOT

Commissioner Greg Parich
Whitman County

Laura Philpot
City of Sammamish

Heidi Stamm
HS Public Affairs

Harold Taniguchi
King County Metro Transit

Steve Thomsen, P.E.
Snohomish County

John Vodopich
City of Bonney Lake

Jay Weber
County Road Administration Board

Ralph Wessels, P.E.
Bicycle Alliance of Washington

April 6, 2012

Mr. Mark Botello
Planning/Building Director
City of Cashmere
101 Woodring Street
Cashmere, WA 98815-1034

Dear Mr. Botello,

We are pleased to announce funding from the Small City Arterial Program (SCAP) for the Tigner Road – SC/L to Pioneer Ave Project, TIB #6-E-847(106)-1. Design funding for this project was approved on April 6, 2012.

Two Fuel Tax Grant Distribution Agreements are enclosed. Please sign and return both originals to the TIB Office. After TIB receives the signed agreements, you may request design phase payments.

Project costs incurred since the federal approval date of March 1, 2012 are eligible for TIB reimbursement. Reimbursements are processed electronically at www.tib.wa.gov/services/reimbursements/reimbursements.cfm.

When you receive supplemental agreements approved by FHWA and WSDOT, contact your TIB project engineer.

For assistance with your project, contact Gloria Bennett, TIB Project Engineer, at (360) 586-1143 or via e-mail at GloriaB@TIB.wa.gov.

Sincerely,

Stevan Gorcester
Executive Director

Enclosures

Stevan E. Gorcester
Executive Director
P.O. Box 40901
Olympia, WA 98504-0901
Phone: 360-586-1140
Fax: 360-586-1165
www.tib.wa.gov

Attachment 1

Federal Match Program

Project Information

Lead Agency: City of Cashmere
Project Number: 6-E-847(106)-1
Project Title: Tigner Road
Project Termini: SC/L to Pioneer Ave

TIB funds for the project are as follows:

| Phase | TIB Funds |
|--|------------------|
| Design | 2,700 |
| Construction (<i>requires future approval</i>) | 24,500 |
| Total Grant | <hr/> 27,200 |

Documents Required at Design and Construction Phase

Federal supplements

Documents Required at Project Closeout

Federal Administrative Review form

Amendments to Agreement (if any)



Washington State Transportation Improvement Board
Fuel Tax Grant Distribution Agreement

| | |
|-------------------------|----------------------------|
| LEAD AGENCY: | City of Cashmere |
| PROJECT NUMBER: | 6-E-847(106)-1 |
| PROJECT TITLE: | Tigner Road |
| PROJECT TERMINI: | SC/L to Pioneer Ave |

1.0 PURPOSE

The Washington State Transportation Improvement Board (hereinafter referred to as "TIB") hereby grants funds for the project specified in the attached documents, and as may be subsequently amended, subject to the terms contained herein. It is the intent of the parties, TIB and the grant recipient, that this Agreement shall govern the use and distribution of the grant funds through all phases of the project. Accordingly, the project specific information shall be contained in the attachments hereto and incorporated herein, as the project progresses through each phase.

This Agreement, together with the attachments hereto, the provisions of chapter 47.26 Revised Code of Washington, the provisions of title 479 Washington Administrative Code, and TIB Policies, constitutes the entire agreement between the parties and supercedes all previous written or oral agreements between the parties.

2.0 PARTIES TO AGREEMENT

The parties to this Agreement are TIB, or its successor, and the grant recipient, or its successor, as specified in the attachments.

3.0 TERM OF AGREEMENT

This Agreement shall be effective upon execution by TIB and shall continue through completion of each phase of the project, unless terminated sooner as provided herein.

4.0 AMENDMENTS

This Agreement may be amended by mutual agreement of the parties. Such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind each of the parties.

5.0 ASSIGNMENT

The grant recipient shall not assign or transfer its rights, benefits, or obligations under this Agreement without the prior written consent of TIB. The grant recipient is deemed to consent to assignment of this Agreement by TIB to a successor entity. Such consent shall not constitute a waiver of the grant recipient's other rights under this Agreement.

6.0 GOVERNANCE & VENUE

This Agreement shall be construed and interpreted in accordance with the laws of the state of Washington and venue of any action brought hereunder shall be in the Superior Court for Thurston County.



7.0 TERMINATION

7.1 UNILATERAL TERMINATION

Either party may terminate this Agreement upon 30 days' prior written notice to the other party. If this Agreement is so terminated, the parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination.

7.2 TERMINATION BY MUTUAL AGREEMENT

Either party may terminate this contract in whole or in part, at any time, by mutual agreement with a 30 calendar day written notice from one party to the other.

7.3 TERMINATION FOR CAUSE

In the event TIB determines the grant recipient has failed to comply with the conditions of this Agreement in a timely manner, TIB has the right to suspend or terminate this Agreement. TIB shall notify the grant recipient in writing of the need to take corrective action. If corrective action is not taken within 30 days, the Agreement may be terminated. TIB reserves the right to suspend all or part of the Agreement, withhold further payments, or prohibit the grant recipient from incurring additional obligations of funds during the investigation of the alleged compliance breach and pending corrective action by the grant recipient or a decision by TIB to terminate the Agreement. The grant recipient shall be liable for damages as authorized by law including, but not limited to, repayment of misused grant funds. The termination shall be deemed to be a Termination for Convenience if it is determined that the grant recipient: (1) was not at fault, or (2) failure to perform was outside of the grant recipient's control, fault or negligence. The rights and remedies of TIB provided in this Agreement are not exclusive and are in addition to any other rights and remedies provided by law.

7.4 TERMINATION FOR CONVENIENCE

TIB may, by ten (10) days written notice, beginning on the second day after the mailing, terminate this Agreement, in whole or in part, because federal or state funds are no longer available for the purpose of meeting TIB's obligations, or for any reason. If this Agreement is so terminated, TIB shall be liable only for payment required under this Agreement for performance rendered or costs incurred prior to the effective date of termination.

7.5 TERMINATION PROCEDURE

Upon receipt of notice of termination, the grant recipient shall stop work and/or take such action as may be directed by TIB.



Washington State Transportation Improvement Board
Fuel Tax Grant Distribution Agreement

8.0 AVAILABILITY OF TIB FUNDS

The availability of Transportation Improvement Board funds is a function of Motor Vehicle Fuel Tax collections and existing contractual obligations. The local agency shall submit timely progress billings as project costs are incurred to enable accurate budgeting and fund management. Failure to submit timely progress billings may result in delayed payments or the establishment of a payment schedule.

Approved as to Form
This 14th Day of February, 2003
Rob McKenna
Attorney General

By:

Signature on file

Elizabeth Lagerberg
Assistant Attorney General

Lead Agency

Transportation Improvement Board

Signature of Chairman/Mayor Date

Executive Director Date

Print Name

Print Name

Staff Summary

Date: April 23, 2012
To: Mayor Jeff Gomes
Cashmere City Council
From: Mark Botello
RE: Project Status (Web Site Update)

On April 18, 2012 Staff performed various website user traffic reports on Cashmere's new website. The data/reports derived are from 8/1/2011 to 4/21/2012. Below are the data/reports derived from Urchin Deep Analytics. Total HTML pages/titles viewed is 54,010.

(1): Which HTML pages/titles are most used-after homepage logged on?

| <u>Most popular sites visited by users from Home page:</u> | <u>Visits</u> | <u>Total Pages Viewed</u> |
|--|---------------|---------------------------|
| • City of Cashmere: Search | 802 | |
| • City of Cashmere: Human Resources | 608 | |
| • City of Cashmere: Contact Us | 513 | |
| • City of Cashmere: Business Directory | 370 | |
| • City of Cashmere: Documents | 342 | |
| • City of Cashmere: Events Calendar | 321 | |
| • City of Cashmere: Where is Cashmere? | 310 | |
| • City of Cashmere: Pool Schedule | 271 | |
| • City of Cashmere: Population & Area Statistics | 262 | |
| • City of Cashmere: Popular Links | 260 | |
| • City of Cashmere: History of Cashmere | 260 | |
| • City of Cashmere: Parks & Recreation | 239 | |
| • City of Cashmere: Cashmere City Pool | 237 | |
| TOTAL #'s: | | 54,010 |

(2): Top (10) referred sources?

| <u>Referring Source:</u> | <u>Visits</u> | <u>Page Visits</u> |
|--------------------------|----------------|--------------------|
| • google | 8,616 | 3.45 |
| • direct | 2,081 | 2.55 |
| • bing | 1,371 | 6.28 |
| • yahoo | 557 | 4.01 |
| • mrsc.org | 512 | 4.72 |
| • search | 285 | 3.55 |
| • access.wa.gov | 118 | 9.24 |
| • google | 117 | 2.15 |
| • ask | 67 | 4.48 |
| • facebook.com | 46 | 2.07 |

(3): Top visitors by region?

| <u>Geographic location:</u> | <u>Visits</u> | <u>Page Visits</u> |
|--|---------------|--------------------|
| • United States (Staff will go over this at meeting) | 12,847 | 3.89 |
| • Canada | 503 | 3.28 |
| • Not set | 150 | 2.36 |
| • China | 115 | 1.70 |
| • Thailand | 82 | 1.94 |
| • United Kingdom | 79 | 1.52 |

(4): Which keywords drive the highest traffic?

| <u>Overall keyword Conversion:</u> | <u>Visits</u> | <u>Page Visits</u> |
|------------------------------------|---------------|--------------------|
| • Cashmere wa | 1,682 | 3.71 |
| • Cashmere Washington | 860 | 4.12 |
| • Cashmere | 845 | 2.02 |
| • City of Cashmere | 812 | 4.16 |
| • Cashmere City Pool | 129 | 2.81 |
| • Cashmere pool | 116 | 2.55 |

F.Y.I.



Wenatchee Valley Animal Control
1474 S. Wenatchee Avenue
Wenatchee, WA 98801
509-662-9577
509-665-7612 (fax)

City of Cashmere - Quarterly Report 1st Quarter – 2012

Animal Control Hours

| | |
|--------------|---------------|
| January | 32.00 |
| February | 31.50 |
| March | 37.00 |
| Total | 100.50 |

Number of Investigated Incidents

| | |
|--------------|-----------|
| January | 16 |
| February | 12 |
| March | 13 |
| Total | 41 |

Investigations of Interest

| | |
|----------------------------|---|
| Citations Issued | 2 |
| Dangerous Dogs | 0 |
| Potentially Dangerous Dogs | 0 |
| Animal Bites | 0 |

Number of Animals Received

| | | | | | |
|--------------|----------|--------------|-----------|--------------|----------|
| Stray Dogs | 3 | Stray Cats | 9 | Stray Others | 1 |
| Owned Dogs | 6 | Owned Cats | 1 | Owned Others | 0 |
| Total | 9 | Total | 10 | Total | 1 |

F.Y.I.

April 13, 2012

Public Safety Questions

The cities of Cashmere and Leavenworth goal is to provide a professional, responsive, and cost effective level of police service to their residents, businesses and visitors. Mr. Tom Davis has been contracted by the cities to evaluate the current level of police services and assist the cities by assessing the value of the current contracts and identifying options the cities may have. The following is a list of questions and suggestions raised by the City Councils to provide direction to Mr. Davis in his efforts:

Basic Service Levels:

1. What is the minimum level of legal service that cities must provide? And what is this "minimum service level" based upon?
2. If the cities did not have a contract with Chelan County, what level of service would the Sheriff's Department be legally require to provide residents and businesses located within the municipal boundaries?
3. If the cities did not have a contract with the County what are the implications on RiverCom services (911)?

Current Sheriff's Contract:

1. Provide a review of the current Chelan County Budget for the Sheriff's Department. Include a breakdown and summary of the budget to illustrate expenditures in various areas: Administrative, Investigations/Detectives, Search and Rescue Operations, Patrol, Facilities & Equipment, Grant Programs to offset costs, etc.
2. Develop an estimated annual cost per Sheriff's Deputy.
3. Review the current Sheriff's contract and provide an analysis of the service levels incorporated within the service contracts: coverage, service demand, and response times. Are we receiving the level of service that is called out in the current service contracts?
4. Develop a comparison between the service levels provided to the Cities and the unincorporated areas of the County. The assumption has been made that the Cities require and need to contract for a higher level of service than that provided to the unincorporated areas of the County. Review of incidents response, staffing levels based on population, equipment requirements, etc.

5. What would the cost to the Cities be if the Cities simply accepted the unincorporated County area level of service? (Use County general fund committed to Sheriff's Office and per capita cost for analysis.)

City Police Force:

Provide a basic model for a joint city police department, describe the operations and service levels if possible, address the following items in comparison to the current Sheriff's Contract:

1. Identify startup costs. Including equipment needs, office area, legal costs for implementing, initial staffing costs and any recommended consultant fees that may be necessary to insure success of transition.
2. Provide an estimated annual operating budget.
3. Address the issue of costs and operations in the event a major incident occurred and whether additional investigations or police support would be necessary.
4. Address the issue of increased liability for the cities and potential implications on future insurance rates.
5. Address the issue of service level and local officials providing input on focusing the desired level of service.
6. Identify the issues and associated costs that maybe be incurred with other contracted services with Chelan County – prosecutorial services, RiverCom (911), Jail Services, court costs, etc. Are there alternative options to Chelan County providing these services?
7. Assuming Leavenworth and Cashmere formed their own police force, what would be the implications on the staffing level of the Sheriff's Department? How many deputies would the Sheriff's Department need to retain to continue to provide the same level of service to the unincorporated areas of the county?
8. Are there implications for the cities in regards to hiring, based on the civil service rules governing police personnel?

Other Models:

1. Is there a recommended third alternative for providing police services for the cities that you would recommend based on your review of the options listed above?
2. Are there recommendations to be made to address any identified shortfalls within the current Public Safety Contracts?



**City of
Wenatchee**

Office of the Mayor, Frank Kuntz
(509) 888-6204
Fax (509) 888-3636
129 S. Chelan Ave.
P.O. Box 519
Wenatchee, WA 98807-0519

F.Y.I.

April 12, 2012

To: City of Bridgeport Mayor
City of Cashmere Mayor
City of Chelan Mayor
City of East Wenatchee Mayor
City of Entiat Mayor
City of Leavenworth Mayor
City of Rock Island Mayor
City of Waterville Mayor
Chelan County Commissioners
Douglas County Commissioners

From: City of Wenatchee Mayor's Office

Re: Chelan-Douglas Homeless Plan Steering Committee Invitation

We have begun the process of updating the Ten Year Plan to Reduce Homelessness in Chelan and Douglas Counties, which the City administers pursuant to an Interlocal Agreement with Chelan County, Douglas County, and East Wenatchee. As a result of 2011 State legislation and Department of Commerce re-structuring, the State has re-allocated several previous funding sources to local governments as the Consolidated Homeless Grant, and Housing and Essential Needs programs. Due to the City already being responsible for the local homeless plan, last fall we agreed to administer these other funding programs. With the consolidation of these different funds under the City's administration, the updated Homeless Plan is intended to guide the expenditure of approximately \$750,000 – \$1,350,000 in grant funds available annually which in aggregate is considerably less funding than previously allocated by the State.

In an effort to increase participation from outlying areas, identify additional community leveraging opportunities, and to avoid conflicts of interest by funding recipients, we are proposing a new structure and approach to updating the Ten Year Plan to Reduce Homelessness and allocation of funding. A key component is the creation of a Steering Committee comprised of community representatives and local elected officials from all jurisdictions in Chelan and Douglas Counties. This Steering Committee will serve as the principal entity guiding the Plan development process and will ultimately make funding decisions. We are also encouraging expansion of the existing Homeless Housing Task Force membership which primarily represents service providers and funding recipients. This group represents on-the-ground people whose knowledge base will have a critical role in the

collection and analysis of data as well as the development of strategies for the Steering Committee's consideration.

Our first priority is to convene the Steering Committee as soon as possible and have scheduled a tentative first meeting date for Tuesday, May 1st. We are asking you to consider identifying a representative from your jurisdiction that is willing and able to serve on the Steering Committee and to RSVP by April 27th. Time commitments include meeting approximately twice a month through this fall and then a few times a year thereafter.

If you have any questions or would like to discuss this information in more detail, please contact Monica Libbey at (509) 888-3252 or at mllibbey@wenatcheewa.gov.