

MINUTES OF THE CASHMERE CITY COUNCIL MEETING
MONDAY, FEBRUARY 27, 2012 AT CASHMERE CITY HALL

OPENING

Mayor Jeff Gomes opened the regular city council meeting at 7:00 p.m. at City Hall. Clerk-Treasurer Kay Jones took minutes.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Jeff Gomes	
Council:	Skip Moore Jim Fletcher Donna Wynne Derek Knutsen John Bryant	
Staff:	Bob Schmidt, Dir. of Operations Kay Jones, City Clerk-Treasurer Mark Botello, Dir. of Planning/Building	

FLAG SALUTE

ANNOUNCEMENTS & INFORMATION

Councilor Fletcher reported that he attended a Link meeting. Link Transit has worked very hard at remaining financially stable and they are still working with the vendors to correct a few issues on the electric buses.

Clerk-Treasurer Kay Jones announced that the WCIA Council Do's and Don'ts Training has been rescheduled. The tentative date is April 23rd at 6:00 p.m.

Director Bob Schmidt announced that the target date for restarting the Sunset Project is March 19th.

Mayor Gomes announced that he attended the City of Chelan workshop with several other Mayors and the Commissioners to discuss the proposed amendment for the Interlocal Agreement regarding the Public Facilities District. The City of Chelan did vote to pass the ordinance authorizing the Amendment to the Interlocal Agreement.

Also, Mayor Gomes represented the City at the Cashmere Royalty Pageant. Mayor Gomes thanked the outgoing royalty and congratulated the incoming.

APPROVAL OF AGENDA

MOVED by Councilor Bryant and seconded by Councilor Wynne to approve the agenda as submitted. Motion carried.

CONSENT AGENDA

Minutes of February 13, 2012 Regular Study Session Meeting
Minutes of February 13, 2012 Regular City Council Meeting

Payroll and Claims Packet Dated February 27, 2012
Claims Check Nos. 31851 through 31874 totaling \$124,171.54

MOVED by Councilor Wynne and seconded by Councilor Moore to approve the items on the consent agenda. Motion carried.

SELECTION OF ENGINEER FOR THE TIGNER ROAD PROJECT

The City received eight Statements of Qualifications (SOQ) for the Tigner Road Project. City staff followed two evaluation processes; review of the submitted SOQ documents and telephone interviews with the top three firms selected. The top three firms were #1 RH2 Engineers, #2 Pacific Engineering and #3 Huijbregtse, Louman Associates, Inc.

Since there are federal funds involved in the Tigner Road Project a Certified Agency (CA) Administrator is required, which for this project is the Washington State Department of Transportation. The CA Administrator must approve the City's selection of engineers before the City begins negotiating the scope of work and fee schedule, which the City has received.

The City will negotiate with RH2 Engineering which was ranked number 1. If scopes of work and fee schedule are not successfully negotiated the City will begin negotiations with Pacific Engineering which was ranked number 2.

MOVED by Councilor Fletcher and seconded by Councilor Bryant to approve the selection of engineers for the Tigner Road project as per city staff report. Motion carried.

REQUEST FROM CASHMERE COMMUNITY COFFEEHOUSE FOR \$1,000 LODGING TAX FUNDS

The Cashmere Community Coffeehouse submitted an application for lodging tax funds in the amount of \$1,000. The City has granted lodging tax funds to the Coffeehouse for several years. Last year the Council requested a letter be sent explaining that the purpose of the lodging tax funds is to assist an organization for a special event, not to become a supplemental source of income. The letter encouraged the Coffeehouse to become more self sufficient.

MOVED by Councilor Fletcher and seconded by Councilor Wynne to deny the request from Community Coffeehouse for \$1,000 lodging tax funds. Motion carried.

MOVED by Councilor Bryant and seconded by Councilor Knutsen to grant \$500 lodging tax funds to the Community Coffeehouse for 2012, with a letter stating that this may be the last time lodging tax funds are granted to them. Motion carried.

RAFTERS AGREEMENT FOR 2012

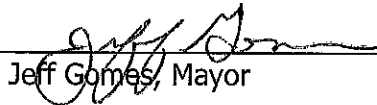
After reviewing the contract City Attorney Chuck Zimmerman recommended changing contractual reference to "President" to "Owner/Managing Member/President". The 2012 contract will reflect this change.

Councilor Bryant voiced concern with Section No. 11 Sanitation; the City is required to provide one garbage dumpster for the use of all at the exit site. The dumpster has been placed in the parking lot not at the exit site. There may be a need for a second dumpster, which can be discussed and worked out at staff level without changing the contract.


MOVED by Councilor Bryant and seconded by Councilor Fletcher to approve the Rafters Agreement for 2012. Motion carried.

ADJOURNMENT

Mayor Gomes adjourned the meeting at 7:44 p.m.



Jeff Gomes, Mayor

Attest: 

Kay Jones, Clerk-Treasurer