



City of Cashmere

101 Woodring Street

Cashmere, WA 98815

Ph (509) 782-3513 Fax (509) 782-2840

Website www.cityofcashmere.org

**CITY OF CASHMERE
STUDY SESSION
MONDAY, NOVEMBER 14, 2011
6:00 P.M., CITY HALL**

AGENDA

BUSINESS ITEMS

- Review of Garbage Rates
- Preliminary Budget for 2012

TO ADDRESS THE COUNCIL, PLEASE BE RECOGNIZED BY THE MAYOR.
PLEASE STATE YOUR NAME WHEN YOU BEGIN YOUR COMMENTS.

Americans with Disabilities Act (ADA) accommodations provided upon request.
(48-hour notice required)



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CASHMERE CITY COUNCIL MEETING
MONDAY, NOVEMBER 14, 2011 7:00 P.M., CITY HALL

AGENDA

CALL TO ORDER

FLAG SALUTE

EXCUSE ABSENCE

ANNOUNCEMENTS & INFORMATION

- Financial Reports for October

PUBLIC COMMENT PERIOD (For Items Not on the Agenda)

APPROVAL OF AGENDA

CONSENT AGENDA

1. Minutes of October 24, 2011 Special Study Session Meeting
2. Minutes of October 24, 2011 Regular City Council Meeting
3. Payroll and Claims Packet Dated November 14, 2011
4. 2012 Legal Services – Ogden Murphy Wallace

BUSINESS ITEMS

1. 2nd Public Hearing on Preliminary Budget for 2012 including revenue sources and possible increase in property taxes
2. Resolution No. 10-2011 Amending the water rates
3. Resolution No. 11-2011 Amending the wastewater rates
4. Resolution No. 12-2011 Amending the garbage rates
5. Resolution No. 13-2011 Authorizing expenditure to repair and improve Cottage Avenue canopies
6. John Bryant – Cashmere Riverside Center proposal

PROGRESS REPORTS

ADJOURNMENT

TO ADDRESS THE COUNCIL, PLEASE BE RECOGNIZED BY THE MAYOR.
PLEASE STATE YOUR NAME WHEN YOU BEGIN YOUR COMMENTS.
Americans with Disabilities Act (ADA) accommodations provided upon request.
(48-hour notice required)

**CITY OF CASHMERE
MINUTES OF SPECIAL STUDY SESSION
MONDAY, OCTOBER 24, 2011 AT CASHMERE CITY HALL**

OPENING

Mayor Gordon Irle opened the study session at 6:00 p.m. at City Hall. Clerk-Treasurer Kay Jones took minutes.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Gordon Irle	
Council:	Skip Moore Jim Fletcher Donna Wynne Debbie Knutsen Jeff Gomes	
Staff:	Bob Schmidt, Dir. of Operations Kay Jones, Clerk-Treasurer Mark Botello, Dir. of Planning/Bldg	

PRELIMINARY BUDGET FOR 2012

Clerk-Treasurer Kay Jones gave a Powerpoint presentation on the preliminary budget. Ms. Jones gave a brief summary of the changes in the budget for 2012. The proposed budget shows no increase in wages and an estimated 15 percent increase in health benefits. A major change is how the utility tax will be receipted. The utility tax will no longer be shown separately on the bill but will be included in the rate. The utility tax will be receipted into the utility funds instead of the general fund as it currently is. This will increase the revenue and expenditures in the utility funds. The utility funds will pay the utility tax to the general fund.

Also, a capital fund for water and a capital fund for wastewater have been created for 2012. Reinvestment funds will be transferred from the water/wastewater fund into the capital funds for future capital improvements.

Another major change in the proposed budget is the elimination of one full time position in the Equipment Rental Fund.

ADJOURNMENT

Mayor closed the study session at 7:00 p.m.

Gordon K. Irle, Mayor

Attest:

Kay Jones, Clerk-Treasurer

MINUTES OF THE CASHMERE CITY COUNCIL MEETING
MONDAY OCTOBER 24, 2011 AT CASHMERE CITY HALL

OPENING

Mayor Irle opened the regular city council meeting at 7:00 p.m. at City Hall. Clerk-Treasurer Kay Jones took minutes.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Gordon Irle	
Council:	Skip Moore Jim Fletcher Donna Wynne Debbie Knutsen Jeff Gomes	
Staff:	Bob Schmidt, Dir. of Operations Kay Jones, City Clerk-Treasurer Mark Botello, Dir. of Planning/Building Julie Norton, City Attorney from OMW	

FLAG SALUTE

ANNOUNCEMENTS & INFORMATION

Clerk-Treasurer Kay Jones announced that the City's audit for 2009 and 2010 went very well. The audit was a clean audit without even a management letter. The auditors had nothing but good to say about city staff; what a good job they were doing and how cooperative they were during the audit. This year's audit was the 17th consecutive audit with no findings. Due to the sale of the light department and the city's clean audits the city's audit costs have gone down.

Councilor Jeff Gomes reported that he and the Mayor attended the Tri-Commission meeting. The Tri-Commission includes the Chelan County PUD Commissioners, the Chelan County Commissioners and the Chelan County Port Commissioners. The Chelan County PUD informed them they will not have their strategic planning for fiber completed until the 2nd quarter of 2012.

PUBLIC COMMENTS

Rod Haverfield at 356 Sunset Highway inquired about the cost of the system development fees, where he connects to the sewer and water and whether the city is going to connect him. Mr. Haverfield was informed that the cost of construction and new development is the responsibility of the property owner. Director Bob Schmidt told Mr. Haverfield to come talk with him and Director Botello; they will review policy and locate the water line on his property.

Also, Mr. Haverfield stated the Sunset construction project is a mess and he wanted to know what the city was doing. Director Schmidt stated that he would be reporting on the Sunset project at the end of the meeting under progress reports.

DonnaLee Moore residing at 311 Fisher Street stated that she was in agreement with the council's decision to approve the front yard setback requirements on the portion of Evergreen Drive, south of Pioneer that will allow Brent Corbaley to build his house. Mrs. Moore just wants to make certain that the city is going to keep the street maintained in the winter time.

APPROVAL OF AGENDA

MOVED by Councilor Moore and seconded by Councilor Fletcher to add item #2, the Prosecution Services Agreement for 2012 to the agenda. Motion carried.

MOVED by Councilor Fletcher and seconded by Councilor Moore to approve the agenda as amended. Motion carried.

CONSENT AGENDA

Minutes of October 10, 2011 Regular Study Session Meeting

Minutes of October 10, 2011 Regular City Council Meeting

Payroll and Claims Packet Dated October 24, 2011

Claims Check Nos. 31454 through 31487 and EFT 09/2011 totaling \$289,511.88

MOVED by Councilor Knutsen and seconded by Councilor Fletcher to approve the items on the consent agenda. Motion carried.

1ST PUBLIC HEARING ON THE PRELIMINARY BUDGET FOR 2012

Mayor Irle opened the public hearing at 7:35 to take public comment on the Preliminary Budget for 2012. Clerk-Treasurer Kay Jones gave a brief summary of the major changes in the budget for 2012. A capital fund for water and a capital fund for wastewater have been created for 2012. Reinvestment funds will be transferred from the water/wastewater fund into the capital funds for future capital improvements. The utility tax will be receipted into the utility funds instead of the general fund, which increases the revenue and the expenditures in the utility funds. The utility funds will pay the utility tax to the general fund. The proposed budget shows no increase in wages and an estimated 15 percent increase in health benefits. Also, the proposed budget was presented with a decrease of one full time position in the Equipment Rental Fund.

Paul Kelly residing at 220 Riverside asked how much the employees paid for health insurance for their families. Mr. Kelly was informed the employees with full family coverage paid around \$270 per month.

With no further questions or comments from the public the hearing was closed at 7:43 p.m.

PROSECUTION SERVICES AGREEMENT FOR 2012

The proposed agreement is based on 59 cases, which is the total number of cases that were prosecuted during the 12-month period of September 1, 2010 through August 30, 2011. The cost per case is still \$200, which results in an annual cost of \$11,800 for 2012.

MOVED by Councilor Knutsen and seconded by Councilor Gomes to authorize the Mayor to sign the Prosecution Services Agreement for 2012. Motion carried.

PROGRESS REPORTS

Director of Operations Bob Schmidt reported that the Sunset Highway project is behind schedule. There is a meeting scheduled for Thursday this week with the State Department of Transportation, Selland Construction, RH2 Engineering and the City. The City will push hard to have the road opened and graveled and the bridge opened before the weather turns bad. The

contract does have liquidated damages in the amount of \$3,000 per day, but liquidated damages only kick in at the end of the 125 working days stated in the contract.

EXECUTIVE SESSION – To Discuss Potential Litigation

At 8:10 p.m. Mayor Irle closed the regular session to enter into an executive session to discuss potential litigation for approximately 20 minutes. No action will be taken when back in regular session.

Executive session was extended for another 20 minutes; no public was present to hear the announcement.

Regular session was reconvened at 8:50 p.m.

ADJOURNMENT

MOVED by Councilor Moore and seconded by Councilor Wynn to adjourn. Meeting adjourned at 8:50 p.m.

Gordon Irle, Mayor

Attest:

Kay Jones, Clerk-Treasurer

Staff Summary

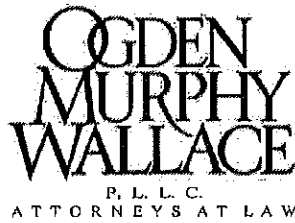
Date: November 10, 2011
To: Mayor and Cashmere City Council
From: Clerk-Treasurer Kay Jones
RE: 2012 Legal Services

Attached is the legal agreement for Ogden, Murphy, Wallace for 2012. Following are the current fees compared to the 2012 fees.

	<u>2011</u>	<u>2012</u>
Member Attorney	\$205	\$205
Associate Attorneys	\$140	\$155
Other Attorneys	N/A	\$130
Paralegals	\$ 75	\$ 75

Staff Recommendation:

Approval of the consent agenda will authorize the Mayor to sign the 2012 agreement with Ogden, Murphy, Wallace. If you wish to discuss this agreement you will have to remove it from the consent agenda.



CHARLES D. ZIMMERMAN
czimmerman@omwlaw.com

November 7, 2011

VIA U.S. MAIL

Mayor Gordon Irle
City of Cashmere
P. O. Box 836
Cashmere, WA 98815

Re: 2012 Legal Services

Dear Gordon:

In anticipation of your 2012 budget discussions, we are providing our proposed discounted rates for legal services to the City for the year 2012. These rates are offered with the understanding that our office will continue to be called upon to perform all legal work for the year 2012 on all civil legal matters for the City, except on those matters where we may have an ethical conflict of interest.

Providing legal services for cities and special purpose districts, together with litigation matters, makes up the majority of my current practice. We presently provide legal services for eight Eastern Washington cities on a regular basis and we provide special project and litigation services for several other Eastern Washington cities. We pledge to continue to provide our services in the most efficient and cost effective manner available. We continue to invest in technology to enable us to deliver on this pledge.

Our proposal for the provision of legal services for the year 2012 is to provide our services at the following discounted hourly rates: \$205 for attorneys with 10 or more years of experience, \$155 for attorneys with five to 10 years of experience, \$130 for other attorneys, and \$75 for paralegals. I will continue to serve as the lead attorney for Cashmere and the above rate for my services is the same as my current 2011 rate.

We have enjoyed providing legal services to the City and look forward to continuing our relationship with the City, the City Council, and the City Staff. If our proposed rates for legal

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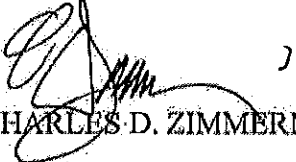
Mayor Gordon Irle
November 7, 2011
Page 2

services for 2012 are acceptable, please execute the letter in the space provided below and return the original of this letter to our office in the enclosed self-addressed stamped envelope.

If you have any questions concerning this letter or our legal services, do not hesitate to contact me.

Very truly yours,

OGDEN MURPHY WALLACE, P.L.L.C.


CHARLES D. ZIMMERMAN

CDZ:lrc

Enclosure

cc: Kay Jones, City Clerk/Treasurer (via e-mail only)

APPROVED THIS _____ day of _____, 2011,

By: _____
Mayor Gordon Irle

RESOLUTION 10-2011

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CASHMERE, WASHINGTON, AMENDING CITY RESOLUTION 10-2010, AMENDING WATER RATES OF THE CITY EFFECTIVE JANUARY 1, 2012.

WHEREAS, the City Council of the City of Cashmere, desires to amend Resolution 10-2010 to include 6% City utility tax in the rates for water service provided by the City of Cashmere; now, therefore,

THE CITY COUNCIL OF THE CITY OF CASHMERE, WASHINGTON, HEREBY RESOLVE AS FOLLOWS:

Section 1. City Resolution 10-2010 and the rates for water set forth therein are hereby amended as follows:

WATER RATES AND CHARGES

SCHEDULE 1-W

CITY SINGLE-FAMILY AND DUPLEX RESIDENTIAL WATER SERVICE

Character of service:

Service under this schedule is applicable to single-family dwellings and duplexes. A duplex is a single structure consisting of two separate family dwellings. Manufactured homes, regardless of whether placement is in a park development or on a single lot, are considered single-family dwellings.

Metering:

Each single-family dwelling shall be served through a separate meter. The family units in an existing non-conforming accessory dwelling or manufactured home park may be metered together or through an appropriately sized master meter. Each meter shall be considered a service and the customer shall be billed one base fee for each service.

1-W City

Monthly Rates

Meter Size	1/1/12	1/1/13	1/1/14
	2.5%	2.5%	2.5%
5/8"	\$13.32	\$13.65	\$13.99
3/4"	\$14.53	\$14.89	\$15.26
1"	\$17.46	\$17.90	\$18.35
1 1/2"	\$23.04	\$23.62	\$24.21
2"	\$32.83	\$33.64	\$34.48

Volume Tier Rates		Per 1000 Gallons	
0-10,000 gallons	\$2.46	\$2.52	\$2.58
10,001-35,000 gal	\$2.72	\$2.79	\$2.86
Over 35,000	\$3.01	\$3.09	\$3.17

1-W County

Rates calculated at 1.5 times the City Single Family and Duplex Residential rates.

Meter Size	1/1/12	1/1/13	1/1/14
5/8"	\$19.98	\$20.48	\$20.99
3/4"	\$21.80	\$222.34	\$22.89
1"	\$26.19	\$26.85	\$27.53
1 1/2"	\$34.56	\$35.43	\$36.32
2"	\$49.25	\$50.46	\$51.72

Volume Tier Rates		Per 1000 Gallons	
0-10,000 gallons	\$3.69	\$3.78	\$3.87
10,001-35,000 gal	\$4.08	\$4.19	\$4.29
Over 35,000	\$4.52	\$4.64	\$4.76

Discount:

Low-income Senior and Disabled 20% off base rate

Adopted by Resolution 10-2011

Effective January 1, 2012

**SCHEDULE 2-W
MULTI-FAMILY WATER SERVICE**

Character of service:

Service under this schedule is applicable to multi-family dwellings of three or more units.

Metering:

Metering shall be done through one master meter when practical. Multifamily dwellings that are metered separately shall be charged according to Schedule 1-W.

2-W City

Monthly Rates

Meter Size	1/1/12	1/1/13	1/1/14
	2.5%	2.5%	2.5%
5/8"	\$13.91	\$14.26	\$14.62
3/4"	\$15.43	\$15.82	\$16.22
1"	\$18.96	\$19.43	\$19.92
1 1/2"	\$26.03	\$26.68	\$27.35
2"	\$37.62	\$38.56	\$39.52
3"	\$92.15	\$94.45	\$96.81
4"	\$127.44	\$130.63	\$133.90
6"	\$213.21	\$218.54	\$224.00

Per 1000 Gallons

Single Volume Rate	\$2.60	\$2.67	\$2.74
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2-W County

Rates calculated at 1.5 times the City Multi-Family rates.

Meter Size	1/1/12	1/1/13	1/1/14
5/8"	20.87	\$21.39	\$21.93
3/4"	\$23.15	\$23.73	\$24.33
1"	\$28.44	\$29.15	\$29.88
1 1/2"	\$39.05	\$40.02	\$41.03
2"	\$56.43	\$57.84	\$59.28
3"	\$138.23	\$141.68	\$145.22
4"	\$191.16	\$195.95	\$200.85
6"	\$319.82	\$327.81	\$336.00

Per 1000 Gallons

Single Volume Rate	\$3.90	\$4.01	\$4.11
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Adopted by Resolution 10-2011
Effective January 1, 2012

**SCHEDULE 3-W
COMMERCIAL WATER SERVICE**

Character of service:

Service under this schedule is applicable to commercial enterprises including, but not limited to, retail stores, motels, hotels, clinics, schools, storage warehouses, businesses and professional offices.

Metering:

Metering shall be done through one master meter when practical.

3-W City

Monthly Rates

Meter Size	1/1/12	1/1/13	1/1/14
	2.5%	2.5%	2.5%
5/8"	\$13.91	\$14.26	\$14.62
3/4"	\$15.43	\$15.82	\$16.22
1"	\$18.96	\$19.43	\$19.92
1 1/2"	\$26.03	\$26.68	\$27.35
2"	\$37.62	\$38.56	\$39.52
3"	\$92.15	\$94.45	\$96.81
4"	\$127.44	\$130.63	\$133.90
6"	\$213.21	\$218.54	\$224.00

Per 1000 Gallons

Single Volume Rate	\$2.60	\$22.67	\$2.74
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3-W County

Rates calculated at 1.5 times the City Commercial rates.

Meter Size	1/1/12	1/1/13	1/1/14
5/8"	\$20.87	\$21.39	\$21.93
3/4"	\$23.15	\$23.73	\$24.33
1"	\$28.44	\$29.15	\$29.88
1 1/2"	\$39.05	\$40.02	\$41.03
2"	\$56.43	\$57.84	\$59.28
3"	\$138.23	\$141.68	\$145.22
4"	\$191.16	\$195.95	\$200.85
6"	\$319.82	\$327.81	\$336.00

Per 1000 Gallons

Single Volume Rate	\$3.90	\$4.01	\$4.11
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Adopted by Resolution 10-2011
Effective January 1, 2012

3-W Capacity Charge

A capacity charge shall also be imposed on any Commercial Customer (or successor customer at the same service location) whose annual water consumption in the preceding calendar year is 50 percent or more below its highest annual usage in any of the 10 calendar years prior to that year or fewer number of prior years for new customers. (For example, in 2010, a capacity charge would be determined by comparing the annual volume of water consumption for the customer in 2009 with the annual volume of water consumption of that customer in each year from 1999 through 2008 to determine if the customer's consumption in 2009 was 50 percent below its highest annual consumption in any one the ten calendar years from 1999 through 2008.)

The capacity charge shall be in addition to the meter charge and volume charges for current consumption. The capacity charge shall end only when the customer's annual water consumption in the preceding calendar year is no longer 50 percent or more below its highest annual usage in any of the 10 calendar years prior to that year¹

If a capacity charge is applicable (that is, the customer's annual water consumption in the preceding calendar year is 50 percent or more below its highest annual usage in any of the 10 calendar years prior to that year), the capacity charge shall be calculated as follows:

1. The difference between the previous calendar year's consumption and the highest annual consumption in any of the 10 calendar years prior to that year shall be computed.
2. That computed difference in water volume then shall be multiplied by the current year's volume rates set out in the tables above.
3. The resulting calculation (in dollars) from step #2 then shall be multiplied by 0.76 to derive the annual capacity charge
4. The annual capacity charge derived in step #3 then shall be divided by 12 and billed monthly.

Options to forego or to pay only a portion of the capacity charge

A Commercial Customer may choose not to pay the capacity charge, in which event the unused volume of water (the difference between the prior calendar year's consumption and the highest annual consumption in any of the 10 calendar years prior to that year as computed in step # 1 above) will be made available to other existing and new water customers of the City, and an amount of water above the current year's annual consumption levels may not be available to the Commercial Customer should that Customer again seek to increase its annual consumption.

Alternatively, a Commercial Customer may choose to pay only a portion of the capacity charge, in which event the amount of water represented by the unpaid portion of the capacity charge will be made available to other existing and new water customers of the City, and the amount of water represented by the unpaid portion of the capacity charge may not be available to the Commercial Customer should that Customer again seek to increase its annual consumption.

NOTE: The amount of water capacity reserved relates to the highest annual usage in any of the 10 calendar years prior to the previous year. As a consequence, the level of water capacity reserved will automatically decrease as the customer's highest calendar year of consumption comes to be more than eleven years in the past.

SCHEDULE 4-W
STANDPIPE AND HYDRANT WATER

Availability:

This service is available at the standpipe provided by the City, located at the south end of Woodring Street, and for approved hydrant meter use. Applications for hydrant meters may be obtained at City Hall.

Character of service:

Standpipe water is available for anyone's use. A fill hose is required and may be purchased at City hall.

Metering:

Water is dispensed using a coin operated timer or through a City provided and installed hydrant meter.

Monthly Rates:

Standpipe Water in Gallons		Charge
Per 100 gallons	\$1.00	
Fill hose	\$50.00	
Hydrant Meter		
Daily use fee	\$15.00	
Installation and removal	\$60.00	
Per 100 gallons	\$1.00	

Last amended June 1, 2006

NEW WATER SERVICE COSTS

Materials

Repair Materials	Actual cost
New service - 1" or smaller	\$250.00
New service - 1-1/2" to 2"	\$350.00
New service Over 2"	Determined on an individual basis
Labor	Based on actual hours
Asphalt Street Repair	\$4.95/sq. ft.
Concrete Sidewalk Repair	\$5.25/sq. ft.

Revised January 1, 2006

SYSTEM DEVELOPMENT CHARGES

NEW SERVICES OR UPGRADES TO EXISTING SERVICES

Upsize to 1" service	\$500.00
1" service	\$1,500.00
1 1/2" service	\$3,000.00
2" service	\$5,000.00
Over 2" service	Determined on an individual basis
Fire Main	\$1,000.00

(Flow-Indicating Backflow Prevention Device Required)

Last amended January 1, 1998

The purpose of the system development fee is to help defray the costs of past and future system improvements. Once it has been paid for a property, it will not be collected again if the service is repaired or replaced with the same size service in the future. Development fees for new construction are due at time of issuance of a building permit; for new developments at time of subdivision; and for all others at time of connection.

Section 2. The water rates established under this Resolution shall be effective commencing January 1, 2012.

Passed by the City Council of the City of Cashmere, Washington this 14th day of November, 2011.

CITY OF CASHMERE

By: _____
Gordon K. Irle, Mayor

Attest:

By: _____
Kay Jones, City Clerk-Treasurer

RESOLUTION 11-2011

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CASHMERE, WASHINGTON, AMENDING RESOLUTION 11-2010, AMENDING CITY WASTEWATER RATES EFFECTIVE JANUARY 1, 2012.

WHEREAS, the City Council of the City of Cashmere, desires to amend Resolution 11-2010, Wastewater rates to include 6% City utility tax in the rates for wastewater service provided by the City of Cashmere; now, therefore,

THE CITY COUNCIL OF THE CITY OF CASHMERE, WASHINGTON, HEREBY RESOLVE AS FOLLOWS:

Section 1. City Resolution 11-2010 and the rates for wastewater set forth therein are hereby amended as follows:

WASTEWATER RATES AND CHARGES

SCHEDULE 1-WW

CITY SINGLE-FAMILY AND DUPLEX RESIDENTIAL WASTEWATER SERVICE

Character of service:

Service under this schedule is applicable to single-family dwellings and duplexes. A duplex is a house of single structure consisting of two separate family dwellings. Manufactured homes, regardless of whether placement is in a park development or single lot, are considered single-family dwellings.

Metering: None

Monthly Rates:

1-WW CITY

1/1/12	1/1/13	1/1/14
2.5%	2.5%	2.5%
\$71.97	\$73.77	\$75.61

1-WW COUNTY

Rates calculated at 1.5 times the City Single-Family and Duplex Rates.

1/1/12	1/1/13	1/1/14
\$107.96	\$110.66	\$113.43

Adopted by Resolution 11-2011
Effective January 1, 2012

Discount:

Low-income Senior and Disabled 20% off base rate

SCHEDULE 2-WW
MULTI-FAMILY RESIDENTIAL WASTEWATER SERVICE

Character of service:

Service under this schedule is applicable to multi-family dwellings of three or more family units.

Metering:

This schedule is based on WATER use. There shall be no meter to measure actual wastewater use.

Monthly Rates:

2-WW CITY

1/1/12	1/1/13	1/1/14
2.5%	2.5%	2.5%
\$152.77	\$156.59	\$160.50

Per 1,000 gallons over 11,000

\$3.98	\$4.08	\$4.18
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2-WW COUNTY

Rates calculated at 1.5 times the City Multi-family Residential Rates.

1/1/12	1/1/13	1/1/14
\$229.16	\$234.89	\$240.75

Per 1,000 gallons over 11,000

\$5.97	\$6.12	\$6.27
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Adopted by Resolution 11-2011
Effective January 1, 2012

SCHEDULE 3-WW
COMMERCIAL WASTEWATER SERVICE
Wastewater strength less than 300ppm BOD, less than 300ppm TSS*

Character of service:

Service under this schedule is applicable to commercial enterprises including, but not limited to, retail stores, motels, hotels, clinics, schools, storage warehouses, businesses and professional offices that do not produce a higher strength wastewater than a typical single-family residence.

Metering:

Service rates shall be based on metered City water usage whenever metered water serves the applicable property. If service does not include City metered water, then usage shall be determined by an approved wastewater meter. For existing uses in this classification that do not have a wastewater meter usage shall be estimated by City.

Monthly Rates:

3-WW CITY

1/1/12	1/1/13	1/1/14
2.5%	2.5%	2.5%
\$71.97	\$73.77	\$75.61

Per 1,000 gallons over 11,000

\$4.43	\$4.54	\$4.65
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3-WW COUNTY

Rates calculated at 1.5 times the City Commercial Rates.

1/1/12	1/1/13	1/1/14
\$107.96	\$110.66	\$113.42

Per 1,000 gallons over 11,000

\$6.65	\$6.81	\$6.98
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Adopted by Resolution 11-2011
Effective January 1, 2012

*As determined by a 24-hour composite sample as long as a lagoon-type treatment plant is in service.

SCHEDULE 4-WW
INDUSTRIAL WASTEWATER SERVICE (City or County)
Wastewater Strength more than 300ppm BOD, more than 300ppm TSS*

Character of service:

This schedule is applied as determined pursuant to Ordinance #1132 and Resolution #042008 unless otherwise provided by contract between the City and the utility customer.

Metering:

Usage shall be determined by an approved wastewater meter.

Monthly Rates:

User Charge shall be the minimum monthly charge and shall include up to 11,000 gallons

User Charge:

1/1/12	1/1/13	1/1/14
2.5%	2.5%	2.5%
\$169.67	\$173.91	\$178.26

Per 1,000 metered gallons over 11,000

\$6.65	\$6.82	\$6.99
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Adopted by Resolution 11-2011
Effective January 1, 2012

*As determined by a 24-hour composite sample as long as a lagoon-type treatment plant is in service.

NEW WASTEWATER SERVICE COSTS

Installation or Repair Estimate

MATERIALS	AMOUNT
Repair Materials	Actual cost
New service up to 4"	\$250.00
New service over 4"	Determined on an individual basis
Labor	Based on actual hours
Asphalt Street Repair	\$4.95/sq. ft.
Concrete Repair	\$5.25/sq. ft.

Last amended January 1, 2006

Wastewater service line is the owner's responsibility from the property line to the building served. Any excavation required is at the owner's expense and is not provided by City crews.

System Development Fees New or upgraded Services Only

	Charge per Unit within any single building
One residential unit	\$1,500.00
Two residential units	\$1,400.00
Three residential units	\$1,300.00
Four to eight residential units	\$1,200.00
Nine to sixteen residential units	\$1,100.00
Over sixteen residential units	\$1,000.00

The purpose of the system development fee is to help defray the costs of past and future system improvements. Once it has been paid for a property, it will not be collected again if the service is repaired or replaced with the same size service in the future. Development fees for new construction are due at time of issuance of a building permit; for new developments at time of subdivision; and for all others at time of connection.

System development charges (SDC's) for the wastewater systems are determined for an equivalent residential unit (ERU). Unless specifically provided for otherwise, SDC's for connections involving more than one ERU are weighted according to the ERU's calculated for the service at the new connection. An ERU shall be defined as 250 gallons per day, normal strength (200 ppm) wastewater.

Each single-family living unit shall be defined as one ERU. Each residential unit in a multi-family structure with two or more residential units shall be considered a 0.8 ERU. ERU equivalencies for any other connection will be determined by the Engineer using the following formula:

$$(0.38 \times ((\text{flow in gpd}) / (250 \text{ gpd})) + 0.387 \times ((\text{BOD in ppm}) / (200 \text{ ppm})) + 0.233 \times ((\text{TSS in ppm}) / (200 \text{ ppm}))) = \text{ERU}$$

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Last amended January 1, 1998

Section 2. The wastewater rates established under this Resolution shall be effective commencing January 1, 2012.

Passed by the City Council of the City of Cashmere, Washington this 14th day of November, 2011.

CITY OF CASHMERE

By: _____
Gordon K. Irle, Mayor

Attest:

By: _____
Kay Jones, City Clerk-Treasurer

Published in the Cashmere Valley Record 11/23/11

RESOLUTION 12-2011

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CASHMERE, WASHINGTON, AMENDING CITY RESOLUTION 08-2010, AMENDING GARBAGE AND SOLID WASTE RATES OF THE CITY EFFECTIVE JANUARY 1, 2012.

WHEREAS, the City Council of the City of Cashmere, desires to amend Resolution 08-2010 to include 6% City utility tax and 3.6% state refuse tax in the rates for garbage and solid waste service provided by the City of Cashmere; now, therefore,

THE CITY COUNCIL OF THE CITY OF CASHMERE, WASHINGTON, HEREBY RESOLVE AS FOLLOWS:

Section 1. City Resolution 01-2010 and the rates for garbage and solid waste set forth therein are hereby amended as follows:

GARBAGE AND SOLID WASTE RATES AND CHARGES

Garbage and Solid Waste Rates

Rates are structured to encourage participation in Cashmere's recycle program.

Monthly Rates (one pickup per week)

20-gallon cart	\$ 10.96
35-gallon cart	\$ 15.59
64-gallon cart	\$ 28.50
95-gallon cart	\$ 37.48
1 1/2 cubic yard dumpster (300 gallon)	\$109.60

Temporary Dumpsters

Temporary dumpster rental for the 1 st week	\$ 54.80
Temporary dumpster rental for each additional week	\$ 21.92
Temporary dumpster tipping fee, per time emptied	\$ 27.40

Additional Charges

Over 25' from curb charge (per month)	\$ 10.96
Return trips	\$ 16.44
Special dumpster trip & tipping fee (1 dumpster)	\$ 43.84
Each additional dumpster	\$ 27.40
Special cart trip & tipping fee	\$ 25.76
Each additional cart	\$ 9.32
Excess refuse (each 35-gallon equivalent or portion thereof)	\$ 6.58
Relocation of dumpster/cart for access	\$ 3.29
Replacement/repair of cart/dumpster	Actual cost
Customer requested cleaning fee	\$ 10.96

Brush disposal

Weekly grass pickup	
1 grass can	\$ 10.96
2 grass cans	\$ 16.44
3 grass cans	\$ 21.92
Extra can charge	\$ 3.29
Mulching center ticket	\$10.00 per 2 cubic yard equivalent
Adminlstration fee for use of mulching center without a ticket	\$5.00
Semi-annual brush pickup	\$20.00 per front end loader scoop (\$20.00 minimum)
Opening Mulching Center during non-operational hours	\$15.00 plus the cost of tickets
Special brush pickup	\$15.00 special pickup fee plus \$20.00 per front end loader scoop (\$35.00 minimum)

Section 2. The water rates established under this Resolution shall be effective commencing January 1, 2012.

Passed by the City Council of the City of Cashmere, Washington this 14th day of November, 2011.

CITY OF CASHMERE

By: _____
Gordon K. Irle, Mayor

Attest:

By: _____
Kay Jones, City Clerk-Treasurer

Published In the Cashmere Valley Record 11/23/11

Staff Summary

Date: November 14, 2011
To: Cashmere City Council
Mayor Irle
From: Mark Botello
RE: Resolution No. 13-2011 Authorizing expenditure to Repair and Improve Cottage Avenue Sidewalk Canopies.

Please see Resolution No. 13-2011 authorizing the expenditure of funds from the City's capital projects budget to repair and improve the Cottage Avenue Canopies located on City property over the City sidewalks.

City of Cashmere is graced by the presence of downtown walkway canopies that contribute long-term aesthetic, environmental and economic benefits to the City, businesses and citizens. These canopies not only provide economic benefit but also provide, maintain and enhance the general health, safety and welfare of the pedestrian. By enhancing the overall attractiveness of the central City core it could encourage current local businesses to stay downtown by increasing their capacity to prosper and expand in their present locations, and increase tourism and economic development.

Complete Canopy Facelift

The canopy project would include removal, clean up and disposal of all old roofing materials for the downtown Cottage Avenue canopies. We will install new ice guard, felt paper, drip edge on eaves and apply new 50-year antique brown architectural 3-tab shingles. We will also install new fascia board and paint other exterior wood elements that need to be addressed and are part of the canopy.

Schedule

Planning: Early next year the City along with Cashmere Chamber would schedule a meeting with the business owners for project scheduling and improvement ideas.

Construction: Early Spring 2012

Staff Recommendation:

Approve Resolution No. 13-2011 authorizing the expenditure to repair and improve Cottage Avenue sidewalk canopies.

RESOLUTION NO. 13-2011

A RESOLUTION OF THE CITY OF CASHMERE, WASHINGTON, AUTHORIZING THE EXPENDITURE OF FUNDS FROM THE CITY'S CAPITAL PROJECTS BUDGET TO REPAIR AND IMPROVE THE COTTAGE AVENUE CANOPIES LOCATED ON CITY PROPERTY OVER THE CITY SIDEWALKS TO PROTECT THE PUBLIC HEALTH AND SAFETY AND TO CONTINUE THE COMMON AESTHETIC THEME IN THE CITY'S DOWNTOWN RETAIL CORE.

WHEREAS, approximately 40 years ago through the use of private funds, property owners on Cottage Avenue in the primary retail core of the City of Cashmere constructed canopies over, across and above the City right-of-way, specifically the City sidewalks; and

WHEREAS, over time, the canopies have become a significant aesthetic component of the primary City of Cashmere downtown retail core; and

WHEREAS, over the course of the last 40 years the City and private property owners have attempted to maintain the canopies for both public safety and to create a common uniform outward appearance which ties together the downtown retail core of the City; and

WHEREAS, some of the canopies have fallen into disrepair and are in need of re-roofing, painting, and other repairs in order to preserve their continued uniform existence; and

WHEREAS, the Cashmere Chamber of Commerce and the overwhelming majority of property owners and businesses with canopies support the City making improvements to the canopies to prolong the useful life of the canopies and improve the appearance of the downtown retail core of the City; and

WHEREAS, the City has the funds available in the City's Capital Projects Budget to provide the necessary and desired improvements for the benefit of the public health and safety and to improve the appearance of the primary downtown retail core of the City; and

WHEREAS, the Mayor, City staff and the City Council have studied this issue and determined that it would be in the best interests of the citizens of the City to expend funds for purposes of improving and maintaining the Cottage Avenue canopies located on, above and across City property; now, therefore,

**THE CITY COUNCIL OF THE CITY OF CASHMERE, WASHINGTON,
HEREBY RESOLVE AS FOLLOWS:**

Section 1. The sum of \$40,000.00 shall be designated within the City's 2012 Capital Projects Budget for expenditure by the City to make public health and safety and aesthetic improvements and repairs to the Cottage Avenue canopies located on and over the City sidewalks.

Section 2. The City Planning/Building Director is hereby authorized and directed to complete the project work authorized in Section 1 of this Resolution.

Section 3. This Resolution shall be effective immediately upon passage by the City Council.

CITY OF CASHMERE

By: _____
Gordon K. Irle, Mayor

ATTEST:

Kay Jones, City Clerk/Treasurer

November 10, 2011

To: City of Cashmere and Honorable Councilors

Re: Rate increase

Enclosed you will find for your review an increase in rental rates for Cashmere Riverside Center. Although this price increase would go into effect immediately there are a substantial number of events already booked for 2012 that would not be affected by this increase.

Also, I would enjoy the opportunity to discuss the advisory legal opinion written by Jayne L. Freeman.

Thank you for your assistance and for placing this matter on your next agenda.

Sincerely,

A handwritten signature in black ink that reads "John W. Bryant". The signature is written in a cursive style with a large, prominent initial "J".

John W. Bryant
JASCO Small Business Development
P.O. Box 305
Cashmere, WA 98815
509-679-6066

c.file

attachments (2)

Cashmere Riverside Center 2010 Pricing (pricing subject to change)

Rates	Weekday Hourly Rate	Weekday Full Day Rate	Fri/Sat/Sun Weekend Full Day Rate	Deposit
Group 1	\$25*	\$200	\$425	\$350
Group 2	\$35*	\$300	\$475	\$350
Group 3	\$40*	\$350	\$900	\$350

“Group 1” Community sponsored events where revenue generated or benefits in kind are returned to the community. Examples: service clubs such as American Legion and American Lady’s; Cashmere VFW; Cashmere Lions and Lioness Club; Cashmere Rotary; Cashmere Chamber of Commerce; Chelan County Historical Society; Boy Scouts of America; Cashmere Kiwanis; and Cashmere Community Coffeehouse; classes such as CPR, exercise, arts & education, and youth activities.

“Group 2” Church sponsored events; school district events; funeral receptions; memorial services; non-profit groups; Red Cross; voting and government events.

“Group 3” This includes private events such as weddings, family reunions, corporate business meetings, business seminars, and music or performing arts events charging admission. There is a resident and non-resident fee for this category. A Cashmere Resident in this category receives a 20% discount off of the above posted rate for Group 3. Cashmere resident is defined as an individual who owns, resides or operates a business inside the city limits of Cashmere receiving city services with the resident being the billed party for said services and to be the individual renting the Center.

“Non-profit organization” means any group chartered, organized and acting as a Washington State non-profit organization.

“Private Use” refers to organizations or individuals requesting use of the building for activities that the general public is not invited to attend. This includes, but is not limited to, use by private parties, governments other than the City of Cashmere, political parties, unions, religious groups, military, etc.

* min. rental may apply

Cashmere Riverside Center 2012

Rates	Weekday Hourly Rate	Weekday Full Day Rate	Fri/Sat/Sun Weekend Full Day Rate	Deposit
Group 1	\$25*	\$200	\$475	\$350/**\$500
Group 2	\$35*	\$300	\$575	\$350/**\$500
Group 3	\$40*	\$350	\$1000	\$350/**\$500

“Group 1” Community sponsored events where revenue generated or benefits in kind are returned to the community. Examples: service clubs such as American Legion and American Lady’s; Cashmere VFW; Cashmere Lions and Lioness Club; Cashmere Rotary; Cashmere Chamber of Commerce; Chelan County Historical Society; Boy Scouts of America; Cashmere Kiwanis; classes such as CPR, exercise, arts & education, and youth activities.

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* min. rental may apply

** An event that will have 200 or more guests. The deposit required is \$500.00

Staff Summary



Date: November 14, 2011
To: Mayor
Cashmere City Council
From: Mark Botello
RE: Project Status

Planning Commission

At the end of this year the City will have three planning commission positions open. The following commissioner's four-year terms will expire:

- Bruce Graham (been a commissioner for 10 years)
- Larry Bruehl (been a commissioner for 6 years)
- Randy Wessman (been a commissioner for 8 years)

Per the new Cashmere Planning Commission by-laws I have recently advertised in the newspapers seeking applicants interested in volunteering as a Planning Commissioner. As of writing this staff report, I have 3 interested citizens/business owners whom have shown an interest. My recommendation to the Mayor and Council will be to select 3 new Planning Commissioners. This would allow circulation among Planning Commissioners, which would allow opportunities for new ideas, new projects, and to allow others to volunteer for their community.

Business Community Meeting (Signage)

On Monday, November 7 the City, Chamber of Commerce and a dozen or so business owners met at Snap Dragon Coffee, located in the Mission District, to discuss off-site directory signage. Some of the topics discussed at this meeting were:

- Improving the green "Historic" directory signage,
- Have designated business directories around town,
- Have "general" business banners on Cashmere black colonial light poles,
- Identify certain Chamber of Commerce sponsored projects,
- Identify certain City sponsored projects,
- Signs located at entrance of town

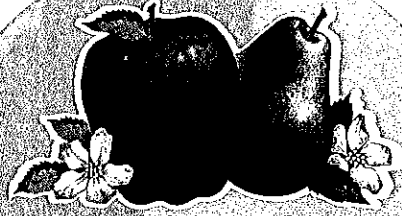
Comprehensive Planning

At the November 28 Council meeting staff will have two (2) ordinances for Council action. The ordinances relate to the following comprehensive planning projects:

- Title-17; Chapter 17.60 Sign Code
- Title-17; Value-added operation of Winery/Vineyards.

The City of Cashmere has completed the required 60-day state and environmental review process, and had Council public hearings on the following dates:

- September 12, 2011 for Chapter 17.60 Signs.
- June 13, 2011 for Title-17 regarding value-added operations of winery/vineyards.



Historic Cashmere

6 in



MORE SHOPS



DINING

LODGING

TOURIST ACTIVITIES

WINE TASTING

ENTERTAINMENT

36 in

PMS 7502 C