

MINUTES OF THE CASHMERE CITY COUNCIL MEETING
MONDAY OCTOBER 24, 2011 AT CASHMERE CITY HALL

OPENING

Mayor Irle opened the regular city council meeting at 7:00 p.m. at City Hall. Clerk-Treasurer Kay Jones took minutes.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Gordon Irle	
Council:	Skip Moore Jim Fletcher Donna Wynne Debbie Knutsen Jeff Gomes	
Staff:	Bob Schmidt, Dir. of Operations Kay Jones, City Clerk-Treasurer Mark Botello, Dir. of Planning/Building Julie Norton, City Attorney from OMW	

FLAG SALUTE

ANNOUNCEMENTS & INFORMATION

Clerk-Treasurer Kay Jones announced that the City's audit for 2009 and 2010 went very well. The audit was a clean audit without even a management letter. The auditors had nothing but good to say about city staff; what a good job they were doing and how cooperative they were during the audit. This year's audit was the 17th consecutive audit with no findings. Due to the sale of the light department and the city's clean audits the city's audit costs have gone down.

Councilor Jeff Gomes reported that he and the Mayor attended the Tri-Commission meeting. The Tri-Commission includes the Chelan County PUD Commissioners, the Chelan County Commissioners and the Chelan County Port Commissioners. The Chelan County PUD informed them they will not have their strategic planning for fiber completed until the 2nd quarter of 2012.

PUBLIC COMMENTS

Rod Haverfield at 356 Sunset Highway inquired about the cost of the system development fees, where he connects to the sewer and water and whether the city is going to connect him. Mr. Haverfield was informed that the cost of construction and new development is the responsibility of the property owner. Director Bob Schmidt told Mr. Haverfield to come talk with him and Director Botello; they will review policy and locate the water line on his property.

Also, Mr. Haverfield stated the Sunset construction project is a mess and he wanted to know what the city was doing. Director Schmidt stated that he would be reporting on the Sunset project at the end of the meeting under progress reports.

DonnaLee Moore residing at 311 Fisher Street stated that she was in agreement with the council's decision to approve the front yard setback requirements on the portion of Evergreen Drive, south of Pioneer that will allow Brent Corbaley to build his house. Mrs. Moore just wants to make certain that the city is going to keep the street maintained in the winter time.

APPROVAL OF AGENDA

MOVED by Councilor Moore and seconded by Councilor Fletcher to add item #2, the Prosecution Services Agreement for 2012 to the agenda. Motion carried.

MOVED by Councilor Fletcher and seconded by Councilor Moore to approve the agenda as amended. Motion carried.

CONSENT AGENDA

Minutes of October 10, 2011 Regular Study Session Meeting

Minutes of October 10, 2011 Regular City Council Meeting

Payroll and Claims Packet Dated October 24, 2011

Claims Check Nos. 31454 through 31487 and EFT 09/2011 totaling \$289,511.88

MOVED by Councilor Knutsen and seconded by Councilor Fletcher to approve the items on the consent agenda. Motion carried.

1ST PUBLIC HEARING ON THE PRELIMINARY BUDGET FOR 2012

Mayor Irl opened the public hearing at 7:35 to take public comment on the Preliminary Budget for 2012. Clerk-Treasurer Kay Jones gave a brief summary of the major changes in the budget for 2012. A capital fund for water and a capital fund for wastewater have been created for 2012. Reinvestment funds will be transferred from the water/wastewater fund into the capital funds for future capital improvements. The utility tax will be receipted into the utility funds instead of the general fund, which increases the revenue and the expenditures in the utility funds. The utility funds will pay the utility tax to the general fund. The proposed budget shows no increase in wages and an estimated 15 percent increase in health benefits. Also, the proposed budget was presented with a decrease of one full time position in the Equipment Rental Fund.

Paul Kelly residing at 220 Riverside asked how much the employees paid for health insurance for their families. Mr. Kelly was informed the employees with full family coverage paid around \$270 per month.

With no further questions or comments from the public the hearing was closed at 7:43 p.m.

PROSECUTION SERVICES AGREEMENT FOR 2012

The proposed agreement is based on 59 cases, which is the total number of cases that were prosecuted during the 12-month period of September 1, 2010 through August 30, 2011. The cost per case is still \$200, which results in an annual cost of \$11,800 for 2012.

MOVED by Councilor Knutsen and seconded by Councilor Gomes to authorize the Mayor to sign the Prosecution Services Agreement for 2012. Motion carried.

PROGRESS REPORTS

Director of Operations Bob Schmidt reported that the Sunset Highway project is behind schedule. There is a meeting scheduled for Thursday this week with the State Department of Transportation, Seland Construction, RH2 Engineering and the City. The City will push hard to have the road opened and graveled and the bridge opened before the weather turns bad. The

contract does have liquidated damages in the amount of \$3,000 per day, but liquidated damages only kick in at the end of the 125 working days stated in the contract.

EXECUTIVE SESSION – To Discuss Potential Litigation

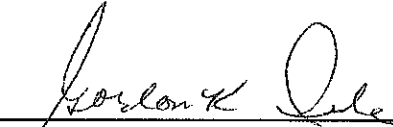
At 8:10 p.m. Mayor Irle closed the regular session to enter into an executive session to discuss potential litigation for approximately 20 minutes. No action will be taken when back in regular session.

Executive session was extended for another 20 minutes; no public was present to hear the announcement.

Regular session was reconvened at 8:50 p.m.

ADJOURNMENT

MOVED by Councilor Moore and seconded by Councilor Wynn to adjourn. Meeting adjourned at 8:50 p.m.



Gordon Irle, Mayor

Attest: 

Kay Jones, Clerk-Treasurer