



## City of Cashmere

101 Woodring Street  
Cashmere, WA 98815  
Ph (509) 782-3513 Fax (509) 782-2840  
Website [www.cityofcashmere.org](http://www.cityofcashmere.org)

CASHMERE CITY COUNCIL MEETING  
MONDAY, AUGUST 22, 2011 7:00 P.M., CITY HALL

### **AGENDA**

#### CALL TO ORDER

#### FLAG SALUTE

#### EXCUSE ABSENCE

#### ANNOUNCEMENTS & INFORMATION

#### PUBLIC COMMENT PERIOD (For Items Not on the Agenda)

#### APPROVAL OF AGENDA

#### CONSENT AGENDA

1. Minutes of August 8, 2011 Regular Study Session Meeting
2. Minutes of August 8, 2011 Regular City Council Meeting
3. Payroll and Claims Packet Dated August 22, 2011
4. Set a Public Hearing on September 12, 2011 at 7:00 p.m. for proposed amendments to Chapter 17.60 Signs

#### BUSINESS ITEMS

5. Sunset Project Change Order No. 1 for water utilities

#### PROGRESS REPORTS

- Update on projects

#### ADJOURNMENT

TO ADDRESS THE COUNCIL, PLEASE BE RECOGNIZED BY THE MAYOR.  
PLEASE STATE YOUR NAME WHEN YOU BEGIN YOUR COMMENTS.  
**Americans with Disabilities Act (ADA) accommodations provided upon request.  
(48-hour notice required)**

**CITY OF CASHMERE  
MINUTES OF REGULAR STUDY SESSION  
MONDAY, AUGUST 8, 2011 AT CASHMERE CITY HALL**

OPENING

Mayor Pro Tem Fletcher opened the study session at 6:00 p.m. at City Hall. Clerk-Treasurer Kay Jones took minutes.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:		Gordon Irle
Council:	Skip Moore Jim Fletcher, Mayor Pro Tem Donna Wynne Debbie Knutsen Jeff Gomes	
Staff:	Bob Schmidt, Dir. of Operations Kay Jones, Clerk-Treasurer Mark Botello, Dir. of Planning/Bldg	

PROPOSED BUDGET FOR CREATING A PUBLIC WORKS DEPARTMENT

Clerk-Treasurer Kay Jones explained the proposed Public Works Department would include cemetery, streets, parks and the city pool. The parks department and the city pool expenditures were moved from the General fund into the Public Works fund. The Cemetery and Street expenditures were also moved into the Public Works fund. Having one public works fund gives the City more flexibility; instead of having separate street crewmen, parks crewmen and cemetery crewman they would now be public works crewmen and they would work where the priority designates.

As for the revenues; the sales tax, city pool and parks revenue were moved from the General fund to the Public Works fund. The cemetery and street revenues were also moved to the Public Works fund.

Clerk-Treasurer Jones explained that both the General fund and the Public Works fund would be general money, no special or enterprise money, so revenues could be moved from one fund to the other as needed and budgeted by council.

The other proposed change is that all the capital expenditures from the General fund and the Public Works fund have been moved to the Capital Improvement fund. Since all the money is general money the dollars can be combined and then appropriated for expenditure during the budget process. Having all the capital money in one fund gives the council a larger pot to work with.

ADJOURNMENT

Mayor Pro Tem Fletcher closed the study session at 6:52 p.m.

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Gordon K. Irle, Mayor

Attest:

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Kay Jones, Clerk-Treasurer

DRAFT

MINUTES OF THE CASHMERE CITY COUNCIL MEETING  
MONDAY AUGUST 8, 2011 AT CASHMERE CITY HALL

OPENING

Mayor Pro Tem Jim Fletcher opened the regular city council meeting at 7:00 p.m. at City Hall. Clerk-Treasurer Kay Jones took minutes.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:		Gordon Irle
Council:	Skip Moore Jim Fletcher (Mayor Pro-Tem) Donna Wynne Debbie Knutsen Jeff Gomes	
Staff:	Bob Schmidt, Dir. of Operations Kay Jones, City Clerk-Treasurer Mark Botello, Dir. of Planning/Building Chuck Zimmerman, City Attorney	

FLAG SALUTE

EXCUSED ABSENCES

MOVED by Councilor Knutsen and seconded by Councilor Moore to excuse the absence of Mayor Gordon Irle. Motion carried.

ANNOUNCEMENTS & INFORMATION

Director Mark Botello reported that the Corps of Engineers have started on repairing the City's levy. The project will take four to five days to complete.

PUBLIC COMMENT

DonnaLee Moore residing at 311 Fisher Street voiced concern with the intersection of Pioneer and Evergreen. She believes it's a safety hazard and requested that the City look into putting a pedestrian crossing there.

APPROVAL OF AGENDA

MOVED by Councilor Wynne and seconded by Councilor Gomes to approve the agenda as submitted. Motion carried.

CONSENT AGENDA

- Minutes of July 25, 2011 Special Study Session Meeting
- Minutes of July 25, 2011 Regular City Council Meeting
- Payroll and Claims Packet Dated August 8, 2011
  - Claims Check Nos. 31170 through 31217 totaling \$157,428.35
  - Payroll Check Nos. 31139 through 31169 totaling \$113,396.66
- Workers' Compensation Group Retro Program Participation Agreement

MOVED by Councilor Knutsen and seconded by Councilor Moore to approve the items on the consent agenda. Motion carried.

SOUTH WOODRING STREET IMPROVEMENT PROJECT EXTENSION

The City Council awarded the contract for the Mission/Woodring project to Hurst Construction at \$416,086. The council also approved additional funds up to \$430,000 for contingencies. According to the contract Hurst Construction has 25 days to complete the project. On August 4, 2011 Hurst Construction requested three additional days. In exchange for the additional days the contractor will saw-cut and remove the remaining concrete on Woodring Street to Cottage Avenue near the fire hall, at no charge. To complete Woodring Street the City would have to pay \$15,000 for the rock-base, asphalt and labor associated with the installation of those items. With the contingencies estimated at \$8,000 and the \$15,000 for the completion of Woodring Street the budget for the total contractor amount would be amended to \$440,000.

MOVED by Councilor Knutsen and seconded by Councilor Wynne to approve the Woodring Street project extension, completing Woodring from in front of City Hall to Cottage Avenue. Motion carried.

ECHELON ENGINEERING AGREEMENT FOR UNDERWATER INSPECTION OF COTTAGE AVENUE BRIDGE

The proposed agreement is with Echelon Engineering for underwater inspection of the Cottage Avenue Bridge. In the past, WSDOT paid for the bridge inspections, which were coordinated and administered by Chelan County Public Works Department. WSDOT and Chelan County Public Works will no longer provide NBIS bridge inspection services to the cities in Chelan County for free. In 2011 the City has two required bridge inspections; the underwater inspection will cost \$2,631 and is required every 5 years. The other is a routine inspection of Angier Avenue Bridge which is required every year.

MOVED by Councilor Gomes and seconded by Councilor Wynne to authorize the Mayor to sign the agreement with Echelon Engineering. Motion carried.

ORDINANCE NO. 1191 AMENDING THE BUDGET FOR 2011

MOVED by Councilor Gomes and seconded by Councilor Wynne to adopt Ordinance No. 1191 amending the budget for 2011. Motion carried.

PETITION TO VACATE A PORTION OF FOSTER STREET

Crunch Pak submitted a petition to vacate a portion of Foster Street, which abuts their property located at the intersection of Foster Street and Sunset Highway. The recorded Foster Street right-of-way is 38 feet wide. The proposed vacation would allow a 19 foot right-of-way access for Sam Foster, the back side of the City pool and a utility corridor.

In exchange for the Foster Street Vacation the City would receive real estate adjacent to Crunch Pak's property located adjacent to River Street. This real estate adjacent to River Street would allow the city to realign River Street during the Sunset Highway project or in the future.

RESOLUTION NO. 09-2011 SETTING A PUBLIC HEARING FOR VACATING A PORTION OF FOSTER STREET

MOVED by Councilor Moore and seconded by Councilor Knutsen to adopt Resolution No. 09-2011 setting a public hearing for vacating a portion of Foster Street. Motion carried.

CREATING A PUBLIC WORKS DEPARTMENT AND FUND – COMBINING STREETS, CEMETERY, PARKS AND CITY POOL

MOVED by Councilor Fletcher and seconded by Councilor Gomes to authorize the Clerk-Treasurer to amend the budget creating the Public Works Fund and moving capital expenses to the Capital Improvement Fund as proposed.

CLERK-TREASURER REPORT ON THE PROPOSED PURCHASE OF GOVERNMENT AGENCY BONDS

Clerk-Treasurer Kay Jones reported she and broker Paul Jarvis of Time Value Investments have selected three government agency bonds to purchase and if the council has no objections she will purchase them in the morning. The bonds will be \$1 million each and the terms of the bonds are 2 ½, 3 and 3 ½ years. If all three bonds make it to maturity the average yield for all three is .845%.

Councilor Knutsen voiced her concerns with purchasing bonds; she believes the risk is higher than the LGIP, the City's money will be tied up and the interest isn't that much greater. The consensus of the rest of the council was to purchase the bonds.

ADJOURNMENT

Mayor Pro Tem Jim Fletcher adjourned the meeting at 8:15 p.m.

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Gordon Irle, Mayor

Attest:

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Kay Jones, Clerk-Treasurer



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### **CITY OF CASHMERE NOTICE OF PUBLIC HEARING**

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**NOTICE IS HEREBY GIVEN** that the Cashmere City Council will hold a public hearing on Monday, September 12, 2011, at 7:00 p.m. at the Cashmere City Hall, 101 Woodring Street, Cashmere, Washington, related to the following amendments:

Proposed amendments include amendments to Chapter 17.60 "Signs" of Title-17 of Cashmere Municipal Code.

The public is invited to attend and make comment or to send written comment to the Cashmere Planning Commission, 101 Woodring Street, Cashmere, WA 98815.

Kay Jones  
City Clerk-Treasurer  
CITY OF CASHMERE

Publish: August 24, 2011

F.Y.I.

## CROSSLAND LAW OFFICE

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August 10, 2011

FILE NUMBER

City Council  
City of Cashmere  
101 Woodring  
Cashmere, WA 98815

Re: Country Boys

Ladies and Gentlemen:

I am writing to you on behalf of the owners of Country Boys. I am advised by my clients that they are required to purchase garbage services from the City at a cost that is nearly triple what it would otherwise cost them if they were able to contract with Waste Management. This is largely a result of the fact that unlike most consumers my client has a large disposal need because of their very successful business.

I am also advised that other business with large disposal needs are allowed to contract with Waste Management. Specifically, Blue Star, Martin's Market and Crunch Pak. I believe each of these business have unique disposal needs, as does my client.

It seems that by allowing other businesses in the City to be treated differently than my client that the City is perhaps discriminating against my client. We have no desire to become contentious with the City as we all want to live harmoniously in our beautiful City. My client is a valuable and successful business in our community. Their business brings many visitors to our community. In doing so they bring revenue to our City that would otherwise not be here. In as much as my business is across the street I can personally attest as to how busy they are with customers who are not residents of our City.

I am asking you to do the "right" and "fair" thing. There is no doubt that your waste disposal ordinance can be "tweaked" to allow my client's business to contract with Waste Management and obtain a service that the City is simply not capable of providing.



August 10, 2011  
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We would like to be advised when this matter will be on the agenda of the City Council Meeting. We would like to be present to provide additional input or answers. We thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read 'S. Crossland', written in a cursive style.

Stephen R. Crossland

SRC