

MINUTES OF THE CASHMERE CITY COUNCIL MEETING
MONDAY APRIL 22, 2024, AT CASHMERE CITY HALL – In-Person and Digital

OPENING

Mayor Jim Fletcher opened the regular City Council meeting at 6:00 p.m. at City Hall. The Clerk-Treasurer, Kay Jones, took minutes.

The public can attend the council meeting in person, by phone, or by digital conference.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Jim Fletcher	
Council:	John Perry Chris Carlson Shela Pistorosi Jayne Stephenson Jeff Johnson	
Staff:	Kay Jones, Clerk-Treasurer Steve Croci, Director of Operations	

ANNOUNCEMENTS

Mayor Flether announced that Link Transit is hosting an open house on Thursday, May 25th from 5:00 p.m. to 7:00 p.m. at the operations facility to explore their state of the art facility.

The new business, Eastside Rebuild, is in the Side Street building on Washington Street and will be holding an open house on Saturday, April 27th at 3:00 p.m.

PUBLIC COMMENT

Cashmere Librarian Lisa Lawless stated that she thought the sale of the current library building could pay for the maintenance of the new location at Riverside Center for many years and possibly help pay for the repairs at the city pool. Lisa sees the outside courtyard at the Center as a blessing for the library. It would be open and available for community use.

There was more than a dozen people present and eight of those people spoke in favor of moving the library to Riverside Center. There was no opposition to moving the library or in paying the additional expenses to maintain the larger facility.

APPROVAL OF AGENDA

MOVED by Councilor Perry and seconded by Stephenson to approve the agenda as presented. Motion carried unanimously.

CONSENT AGENDA

Minutes of April 8, 2024, Regular Council Meeting

Payroll and Claims Packet Dated April 22, 2024

Claims Direct Pay and Check #43361 through #43380 totaling \$202,171.00

Manual Check #43360 not needing prior approval

MOVED by Councilor Carlson and seconded by Councilor Johnson to approve the items on the Consent Agenda. Motion carried

BUILDING USE AND MAINTENANCE AGREEMENT WITH NCW LIBRARIES

MOVED by Councilor Johnson and seconded by Councilor Pistoresi to approve the Building Use and Maintenance Agreement with NCW Libraries for the Riverside Center location. Motion carried unanimously.

MEMORANDUM OF UNDERSTANDING FOR LIBRARY IMPROVEMENT PROJECT

MOVED by Councilor Carlson and seconded by Councilor Perry to approve the Memorandum of Understanding for the Library Improvement Project. Motion carried unanimously.

ORDINANCE 1327 ADOPTING AMENDMENTS TO ZONING CODES FOR RECREATIONAL VEHICLE PARKS

The proposed ordinance amends the code to clarify and correct the review and approval process. The amendments to the district use chart are intended to clarify the permitting process and zoning districts in which Recreational Vehicle Parks are allowed.

Councilor Johnson would like to review the utility rate resolutions to discuss rates for RV Parks. The infrastructure must be built to capacity even for seasonal use and the rates should reflect such.

MOVED by Councilor Carlson and seconded by Councilor Pistoresi to approve Ordinance No. 1327 adopting amendments to zoning codes for recreational vehicles parks. Motion carried unanimously.

SELECTION OF CONTRACTOR FOR THE EMERGENCY GENERATOR PROJECT

The city requested MRSC Small Works Roster bids to install quick connects for an emergency generator at five locations for the water and wastewater systems. The city was awarded a grant for this project and the local match is 12.5%. The city received nine bids ranging from \$129,721.20 to 205,960.00. The engineer's estimate was \$160,000.00. Staff recommended the selection of Orange Electric as the low bidder.

MOVED by Councilor Perry and seconded by Councilor Carlson to approve the selection of Orange Electric as the contractor for the emergency generator project. Motion carried unanimously.

CHANGE ORDER NO. 1 FOR THE RIVERSIDE CENTER HVAC PROJECT

This change order for the Riverside Center HVAC system rehabilitation is to add an economizer. An economizer is a part of a building's cooling system that uses cool outdoor air to cool the building instead of operating the air conditioning compressor. The economizer from the old HVAC system is not compatible with the new air handler. The cost of Change Order No. 1 for installation of the economizer is \$2,374.26.

MOVED by Councilor Carlson and seconded by Councilor Stephenson to approve Change Order No. 1 for the Riverside center HVAC project. Motion carried unanimously.

OUT OF SCOPE WORK AUTHORIZATION FOR THE ULTRAVIOLET (UV) REFURBISHMENT AT THE WWTP

The Ultraviolet (UV) Disinfection System is one of the most critical processes at the plant and it's the last step before effluent water is discharged through the Outfall to the Wenatchee River. The UV lights are essential to eliminate or inactivate microorganisms before the treated water leaves the facility. Over time the lights output decreases in intensity and the effectiveness of the treatment process is reduced. The lights have a limited lifespan and routine replacement of components is necessary to maintain efficiency. There are two banks of UV lights in the UV disinfection system. The proposed out-of-scope in the amount of \$41,927.66 is to refurbish one bank, which includes lamps, lamp driver kits and other components, and a technician on site for 2 days.

In the future the replacement of the UV lights will be included in the operations and maintenance budget in order to spread costs like these out over time.

MOVED by Councilor Johnson and seconded by Councilor Perry to approve the Out-of-Scope Work Authorization for the UV refurbishment at the Wastewater Treatment Plant in the amount of \$41,927.66. Motion carried unanimously.

PROGRESS REPORTS

W&C Project Manager Dorien McElroy updated the council on the event they had in March at the WWTP with the cleaning solution that didn't get neutralized and killed the bugs. The plant is still recovering and it's a slow process.

McElroy stated she has been working on updating the NPDES permit for the WWTP, which is due at the end of May. The current five-year permit ends December 31, 2024.

The water department with Express Employees have started cleaning the sand filters in Cell 2 at the Water Treatment Plant.

Director Croci reported the public works crew has drained and cleaned the pool and are in the process of refilling for the upcoming season. The director informed the council that due to operation changes and the many repairs the crew has made there has been huge savings in water consumption. The pool deck and drains still need to be repaired.

Councilor Johnson would like to see the city do whatever they need to do to get a grant application submitted in this grant cycle for the repairs and improvements needed at the pool.

Mayor Fletcher announced that Chelan County has quit-claimed 3 remnants of property to the city.

ADJOURNMENT

Mayor Fletcher adjourned the meeting at 7:15 PM.



James Fletcher, Mayor

Attest:



Kay Jones, Clerk-Treasurer