

MINUTES OF THE CASHMERE PLANNING COMMISSION MEETING  
MONDAY FEBRUARY 5, 2024 6:00 PM

OPENING

The meeting began at 6:05 PM and Croci recorded the meeting minutes.

ATTENDANCE

Board:	<u>Present</u>	<u>Not Present</u>
	Zak Steigmeyer- Chair	
	Matthew Walgren– Vice Chair	
	John Torrence	
	Laura Redden	

Staff: Director of Operations, Steve Croci  
Contract Planner from Perteet, Inc., Christina Wollman  
Mayor, Jim Fletcher

APPROVAL OF MINUTES The December 4, 2023 meeting minutes were approved 4-0. Walgren motioned and Steigmeyer seconded.

CORRESPONDENCE Nothing new to report.

ANNOUNCEMENT & INFORMATION

Cashmere River View – Construction continues to make progress.

Freedom Hills – Construction continues on several of the lower lots.

Fruitful Place/Spears developments– Application process moving forward for single family homes.

Climate Planning – City will be receiving grant to help fund climate planning for the next comprehensive plan update in 2026.

Planning Commission membership – Still seeking a few more members.

AGENDA ITEMS

1. Off-Street Parking status update  
Off-street parking code still in Department of Commerce’s 60-day review period. Will go before City Council for approval on February 26th.
2. Review by-laws  
By-laws were reviewed and no changes were suggested. New Officers were elected: Chair Steigmeyer (Torrence motioned, Walgren seconded, and approval vote 4-0) Vice-chair Walgren (Torrence motioned, Steigmeyer seconded, and approval vote 4-0).
3. Recreational Vehicle Park code review  
Croci noted that the current Recreational Vehicle (RV) Park code is incorrect, and staff recommended changes. The error was noted when someone applied to develop an RV Park on their property. The changes would allow them to be in Public Use areas, such as the Fairgrounds, and in Commercial Light Industrial areas that are at least two acres

in size. They would not be allowed in any residential zone. The approval process would include a Conditional Use Permit as the current Planned Unit Development Process is not appropriate for commercial zones. A written management plan is required for a RV Park. The Planning Commission (PC) supported proposed revisions to the code regulating RV Parks. The topic generated significant discussion among the Commissioners, who deliberated about where RV Parks and Campgrounds should be allowed. The PC recommends the topic be revisited when the city updates the Comprehensive Plan.

4. Topics for joint meeting with City Council

Suggested topics included:

- Changes to boundaries of Urban Growth Area (UGA)
- Visual appeal and aesthetics within city
- Determining if codes limit business development
- Determining if codes promote the small-town appeal of Cashmere
- Expansion of water/sewer lines
- Availability of space for small business development
- Recreational opportunities
- Focusing on small geographic areas (*e.g.* East Cashmere entrance, Port District Area, Applets Way) and determine what could be done to help those areas develop.

5. Topics for next meeting

Joint meeting topics, RV Park Code updates