



CASHMERE CITY COUNCIL MEETING
MONDAY, FEBRUARY 26, 2024, 6:00 P.M., CITY HALL

THE PUBLIC CAN ATTEND IN PERSON, CALL-IN OR LOG-IN TO ZOOM TO PARTICIPATE IN THE CITY COUNCIL MEETING. PLEASE CALL-IN OR LOGIN 5 MINUTES PRIOR TO MEETING.

**To Join the Meeting Go To <https://zoom.us>
Meeting ID: 882 719 9871 Passcode: 788276
Audio Only: PH# 1-(253)-215-8782**

AGENDA

CALL TO ORDER - ROLL CALL – FLAG SALUTE

ANNOUNCEMENTS

PUBLIC COMMENT PERIOD (For Items Not on the Agenda)

APPROVAL OF AGENDA

CONSENT AGENDA

1. Minutes of February 12, 2024, Regular Council Meeting
2. Payroll and Claims Packet Dated February 26, 2024
3. Affirm appointment of Erin Smart to the Planning Commission

BUSINESS ITEMS

1. Public Hearing on Request of Vacation of portions of Spring Street by Kennedy and Smith
2. Joint Planning Commission and City Council meeting
3. Ordinance No. 1324 Vacation of Spring Street (Kennedy)
4. Ordinance No. 1325 Vacation of Spring Street (Smith)
5. Ordinance No. 1326 Amend and update Off-Street Parking standards and regulations
6. Resolution No. 03-2024 Amending Water Rates
7. Resolution No. 04-2024 Amending Wastewater Rates

PROGRESS REPORTS

ADJOURNMENT

TO ADDRESS THE COUNCIL, PLEASE BE RECOGNIZED BY THE MAYOR AND STATE YOUR NAME WHEN YOU BEGIN YOUR COMMENTS
Americans with Disabilities Act (ADA) accommodations provided upon request (48-hour notice required)

MINUTES OF THE CASHMERE CITY COUNCIL MEETING
MONDAY FEBRUARY 12, 2024, AT CASHMERE CITY HALL – In-Person and Digital

OPENING

Mayor Jim Fletcher opened the regular City Council meeting at 6:00 p.m. at City Hall. The Clerk-Treasurer, Kay Jones, took minutes.

The public can attend the council meeting in person, by phone, or by digital conference.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Jim Fletcher	
Council:	John Perry Chris Carlson Shela Pistoresi Jayne Stephenson Jeff Johnson	
Staff:	Kay Jones, Clerk-Treasurer Steve Croci, Director of Operations	

ANNOUNCEMENTS

The audit exit meeting was held with the State Auditors that morning and Mayor Fletcher announced that the city had a clean Accountability Audit and a clean Financial Audit. Both audits were for the years 2020 – 2022. Mayor Fletcher and the City Council congratulated Clerk-Treasurer Kay Jones. The city's next three-year audit will be in 2026.

PUBLIC COMMENTS

No comments from the public.

APPROVAL OF AGENDA

MOVED by Councilor Carlson and seconded by Perry to approve the agenda as presented. Motion carried unanimously.

CONSENT AGENDA

Minutes of January 22, 2024, Regular Council Meeting

Minutes of February 5, 2024, Special Council Meeting

Payroll and Claims Packet Dated February 12, 2024

Claims Direct Pay and Check #43231 through #43259 totaling \$352,457.69

Payroll Direct Deposit and Check #43228 through #43230 totaling \$87,482.25

MOVED by Councilor Perry and seconded by Councilor Carlson to approve the items on the Consent Agenda. Motion carried unanimously.

SERGEANT STUTZMAN – ANIMAL CONTROL UPDATE

Executive Director James Pumphrey and Sergeant Stutzman spoke to the City Council about Wenatchee Valley Humane Society's (WVHS) three-year strategic plan. Beginning in 2024 WVHS will launch programs that support the three-year strategic plan, including affordable and accessible veterinary care,

behavioral classes, advocating for pet-friendly housing policies and promoting pet-friendly public spaces. The benefits and outcome of the strategic plan is that more families stay together, fewer pets end up in the shelter, pets and people avoid unsafe situations reducing the impact to public safety.

RH2 ENGINEERING'S SCOPE OF WORK FOR WATER MAIN DESIGN, BID-READY PLANS AND SPECIFICATIONS, SERVICES DURING BIDDING AND PROJECT MANAGEMENT FOR SOUTH DOUGLAS ST.

The scope of work for design of a water main on South Douglas Street is \$64,714. The water main between Cottage Avenue and East Parkhill Street will be upsized and looped. The roadway will be resurfaced upon the completion of improvements. RH2's scope of work is for the design phase and up through the bid process. There will be a separate scope of work for the construction phase.

MOVED by Councilor Carlson and seconded by Councilor Johnson to approve the RH2 Engineering Scope of work for water main design for South Douglas Street in the amount of \$64,714. Motion carried unanimously.

UTILITY RATE RECOMMENDATION

Mayor Flecher presented a worksheet on water and wastewater operating funds showing the recommended rate increases for the next several years to bring us closer to where we should be to cover maintenance and operation expenses and be able to transfer money into the Capital funds for capital projects and equipment.

The CPI is coming back down from the record 9% in 2022, some predicted it to be back to 2% in a couple of years. The mayor used 3.5% CPI in the worksheet and predictions. The annual CPI is directly related to the rate increase needed. The mayor stated that the rates will be reviewed annually to see if the city is moving in the right direction.

After a lengthy discussion, the council agreed to have staff draft a resolution setting rates for three years 2024 – 2026 for water and wastewater.

Water will increase March 1st, 2024, by 7% and January 1st, 2025, and 2026, by 7%.

Wastewater will increase March 1st, 2024, by 1%, and January 1st, 2025, and 2026, by 3%.

PLANNING COMMISSION TOPICS FOR FUTURE PLANNING

A joint Planning Commission and City Council meeting will be held on January 26, 2024. Director Croci asked the council to think about what they want the Planning Commission to work on.

Suggestions were made to review the zoning codes for the following:

Downtown Business Zone to promote growth

Residential Zone to increase new water and wastewater connections

Commercial Zone to benefit businesses and to increase sales tax for the city

Mayor Fletcher stated that the Planning Commission should start discussing issues now that will need to be addressed in the Comprehensive Plan Update in 2025.

City Council Minutes
February 12, 2024

ADJOURNMENT

Mayor Fletcher adjourned the meeting at 8:10 PM.

James Fletcher, Mayor

Attest:

Kay Jones, Clerk-Treasurer

ORDINANCE NO. 1324

AN ORDINANCE OF THE CITY OF CASHMERE, WASHINGTON, VACATING CERTAIN UNIMPROVED PORTIONS OF SPRING STREET; CONTAINING A SEVERABILITY PROVISION, AND SETTING AND EFFECTIVE DATE.

WHEREAS, the property owner, Albert Kennedy, bordering the right-of-way commonly known as Spring Street, petitioned the City Council to vacate certain unimproved portions of Spring Street; and

WHEREAS, the City Council held a properly noticed public hearing on the petition for vacation of portions of Spring Street on February 26, 2024 for the purpose of hearing comments for and against the proposed right-of-way vacation; and

WHEREAS, after consideration of all the facts and circumstances surrounding the right-of-way vacation petition, the City Council has determined that it is in the best interest of the City to vacate the portions of the right-of-way described in this Ordinance; NOW, THEREFORE

THE CITY COUNCIL OF THE CITY OF CASHMERE, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. A Public Hearing to consider the vacation of right-of-way described in this Ordinance was duly noted and a Public Hearing was held on February 26, 2024, at 6:00 p.m., before the City Council. Members of the public appeared in person and via written comment to express their support and opposition to the vacation of right-of-way that is the subject of this Ordinance.

Section 2. The following portions of the unimproved public right-of-way known as Spring Street are hereby vacated as further depicted in Exhibit "A" to this Ordinance ("Spring Street Vacation"):

A: PARCEL 1

PARCEL 1 Beginning at the Southwest corner of Parcel C, Boundary Line Adjustment, BLA 2021-002 CA recorded under Auditor's File Number 2535034 records of Chelan County, Washington. Thence along the West line, North 2°05'38" West for a distance of 291.54 feet to the True Point of Beginning: Thence continuing North 2°05'38" West for a distance of 37.02 feet; Thence South 56°41'58" East a distance of 241.09 feet; Thence South 33°21'02" West a distance of 30.00 feet; Thence North 56°41'58" West a distance of 146.15 feet to a found rebar and cap; Thence North 56°50'21" West a distance of 73.48 feet to the True Point of Beginning.

Section 3. The City Council finds the fair market value of the Spring Street Vacation area to be \$5,466.01, based on the value of the adjoining properties according to the current records of the Chelan County Assessor. Petitioner has paid this amount to the City. The Petitioner

has paid the City \$500 for a portion of the City costs incurred to process the petition for Spring Street Vacation. The City Council finds this amount to be a fair and reasonable reimbursement to the City for the costs of this process.

Section 4. The vacation of rights-of-way (Spring Street Vacation), pursuant to this Ordinance will result in ownership of the vacated right-of-way by operation of law. The City makes no commitment or warranty as to the specific ownership of the vacated right-of-way.

Section 5. This is a special Ordinance of the City that shall not be codified as part of the Cashmere Municipal Code.

Section 6. The City Clerk-Treasurer is hereby directed to mail a copy of this Ordinance to the current owners of the Property abutting the right-of-way vacated to provide the owners with notice of this formal action of the City.

Section 7. If any section, sentence, clause or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or the constitutionality of any other section, sentence, clause or phrase of this Ordinance.

Section 8. This Ordinance shall take effect and be in full force five (5) days after this Ordinance or a summary thereof consisting of the title is published.

Section 9. The City Clerk-Treasurer is directed to record a conformed copy of this ordinance with the Chelan County Auditor following its passage and publication as provided for herein.

CITY OF CASHMERE

James Fletcher, Mayor

Attest:

Kay Jones, City Clerk/Treasurer

Approved as to form:

Julie K. Norton, City Attorney

Ordinance No: 1324

Passed by the City Council: 2/26/2024

Published in the Cashmere Valley Record: 3/6/2024

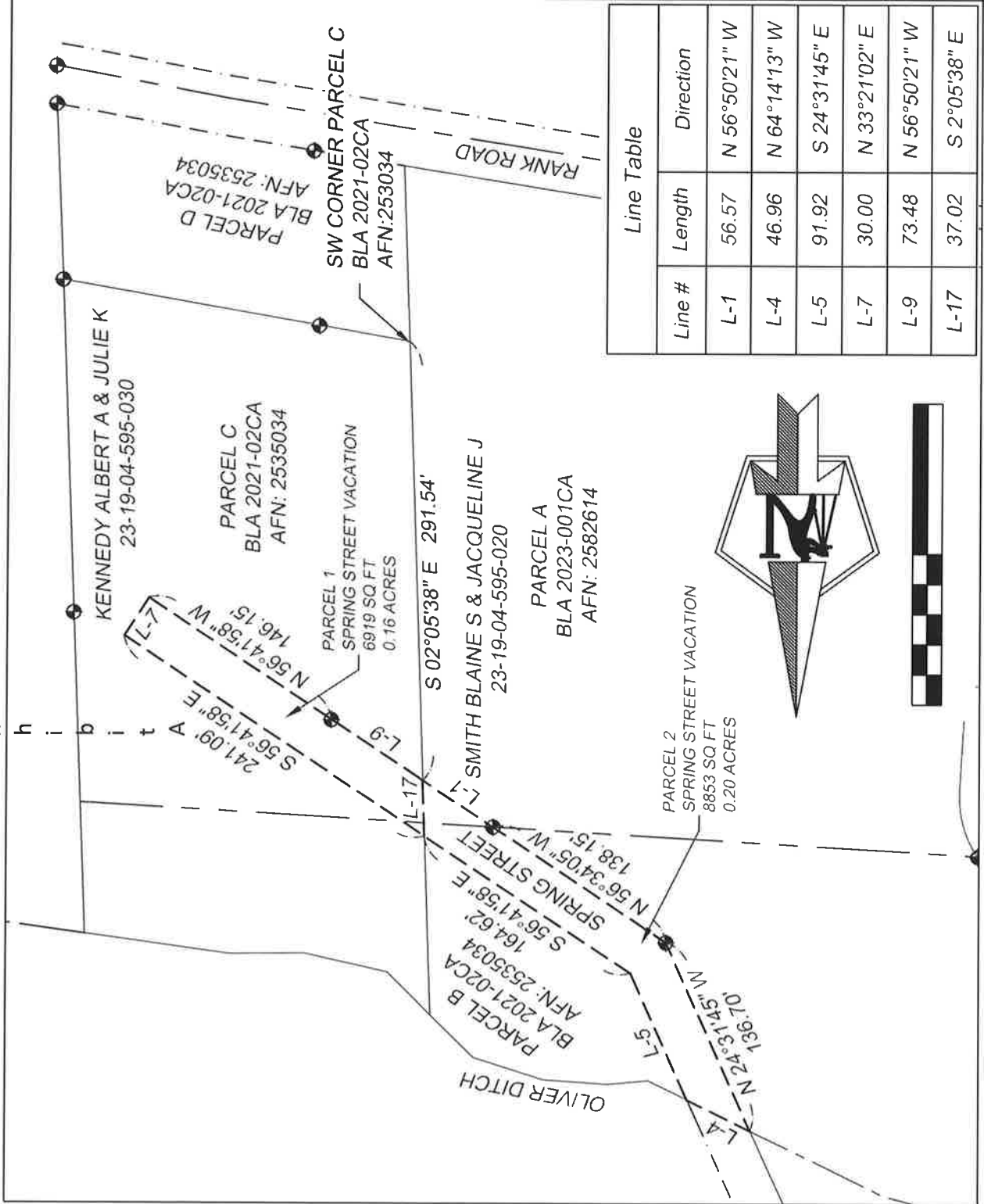
Effective date: 3/11/2024

Complete Design Inc.
 "Construction Design Specialists" PO
 Box 1914
 Wenatchee, WA, 98807
 www.completedesign.cc
 contact@completedesign.cc
 509.652.3699

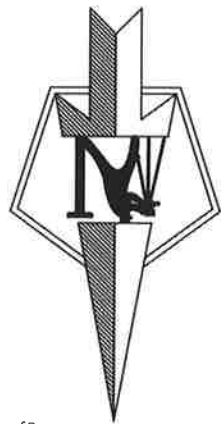
CITY OF CASHMERE
 SPRING STREET VACATION
 EXHIBIT A

Date: 2024-01-17
 Job No : 24-0001

2024-010-11 SPRING STREET VACATION EXHIBIT.dwg CITY OF CASHMERE WASHINGTON



Line Table		
Line #	Length	Direction
L-1	56.57	N 56°50'21" W
L-4	46.96	N 64°14'13" W
L-5	91.92	S 24°31'45" E
L-7	30.00	N 33°21'02" E
L-9	73.48	N 56°50'21" W
L-17	37.02	S 2°05'38" E



E x h i b i t

ORDINANCE NO. 1325

AN ORDINANCE OF THE CITY OF CASHMERE, WASHINGTON, VACATING CERTAIN UNIMPROVED PORTIONS OF SPRING STREET; CONTAINING A SEVERABILITY PROVISION, AND SETTING AND EFFECTIVE DATE.

WHEREAS, the property owners, Blaine & Jacqueline Smith, bordering the right-of way commonly known as Spring Street petitioned the City Council to vacate certain unimproved portions of Spring Street; and

WHEREAS, the City Council held a properly noticed public hearing on the petition to vacate portions of Spring Street on February 26, 2024 for the purpose of hearing comments for and against the proposed right-of-way vacation; and

WHEREAS, after consideration of all the facts and circumstances surrounding the right-of-way vacation petition, the City Council has determined that it is in the best interest of the City to vacate the portions of the right-of-way described in this Ordinance; NOW, THEREFORE

THE CITY COUNCIL OF THE CITY OF CASHMERE, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. A Public Hearing to consider the vacation of right-of-way described in this Ordinance was duly noted and a Public Hearing was held on February 26, 2024, at 6:00 p.m., before the City Council. Members of the public appeared in person and via written comment to express their support and opposition to the vacation of right-of-way that is the subject of this Ordinance.

Section 2. The following portions of the unimproved Spring Street public right-of-way are hereby vacated as further depicted in Exhibit "A" to this Ordinance ("Spring Street Vacation"):

A: PARCEL 2

Beginning at the Southwest corner of Parcel C, Boundary Line Adjustment. BLA 2021-002 CA recorded under Auditor's File Number 2535034 records of Chelan County, Washington.

Thence along the West line, North 2°05'38" West for a distance of 291.54 feet to the True Point of Beginning: West for a distance of 46.96 feet;

Thence leaving said ditch, South 24°31'45" East for a distance of 136.70 feet to a found rebar and cap;

Thence South 56°34'05" East for a distance of

Thence continuing North 2°05'38" West for a distance of 37.02 feet; Thence North 56°41'58" West a distance of 164.62 feet;

Thence North 24°31'45" for a distance of 91.92 feet to the North boundary of Oliver

Ditch; Thence along said ditch, North 64°14'13"
138.15 feet to a found rebar and cap; Thence 56°50'21" East for a distance of
56.57 feet to the True Point of Beginning.

Section 3. The City Council finds the fair market value of the Spring Street Vacation area to be \$6,993.87, based on the value of the adjoining properties according to the current records of the Chelan County Assessor. Petitioners have paid this amount to the City. The Petitioners have paid the City \$500 for a portion of the City costs incurred to process the petition for the Spring Street Vacation. The City Council finds this amount to be a fair and reasonable reimbursement to the City for the costs of this process.

Section 4. The vacation of rights-of-way (Spring Street Vacation), pursuant to this Ordinance will result in ownership of the vacated right-of-way by operation of law. The City makes no commitment or warranty as to the specific ownership of the vacated right-of-way.

Section 5. This is a special Ordinance of the City that shall not be codified as part of the Cashmere Municipal Code.

Section 6. The City Clerk-Treasurer is hereby directed to mail a copy of this Ordinance to the current owners of the Property abutting the right-of-way vacated to provide the owners with notice of this formal action of the City.

Section 7. If any section, sentence, clause or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or the constitutionality of any other section, sentence, clause or phrase of this Ordinance.

Section 8. This Ordinance shall take effect and be in full force five (5) days after this Ordinance or a summary thereof consisting of the title is published.

Section 9. The City Clerk-Treasurer is directed to record a conformed copy of this ordinance with the Chelan County Auditor following its passage and publication as provided for herein.

CITY OF CASHMERE

James Fletcher, Mayor

Attest:

Kay Jones, City Clerk/Treasurer

Approved as to form:

Julie K. Norton, City Attorney

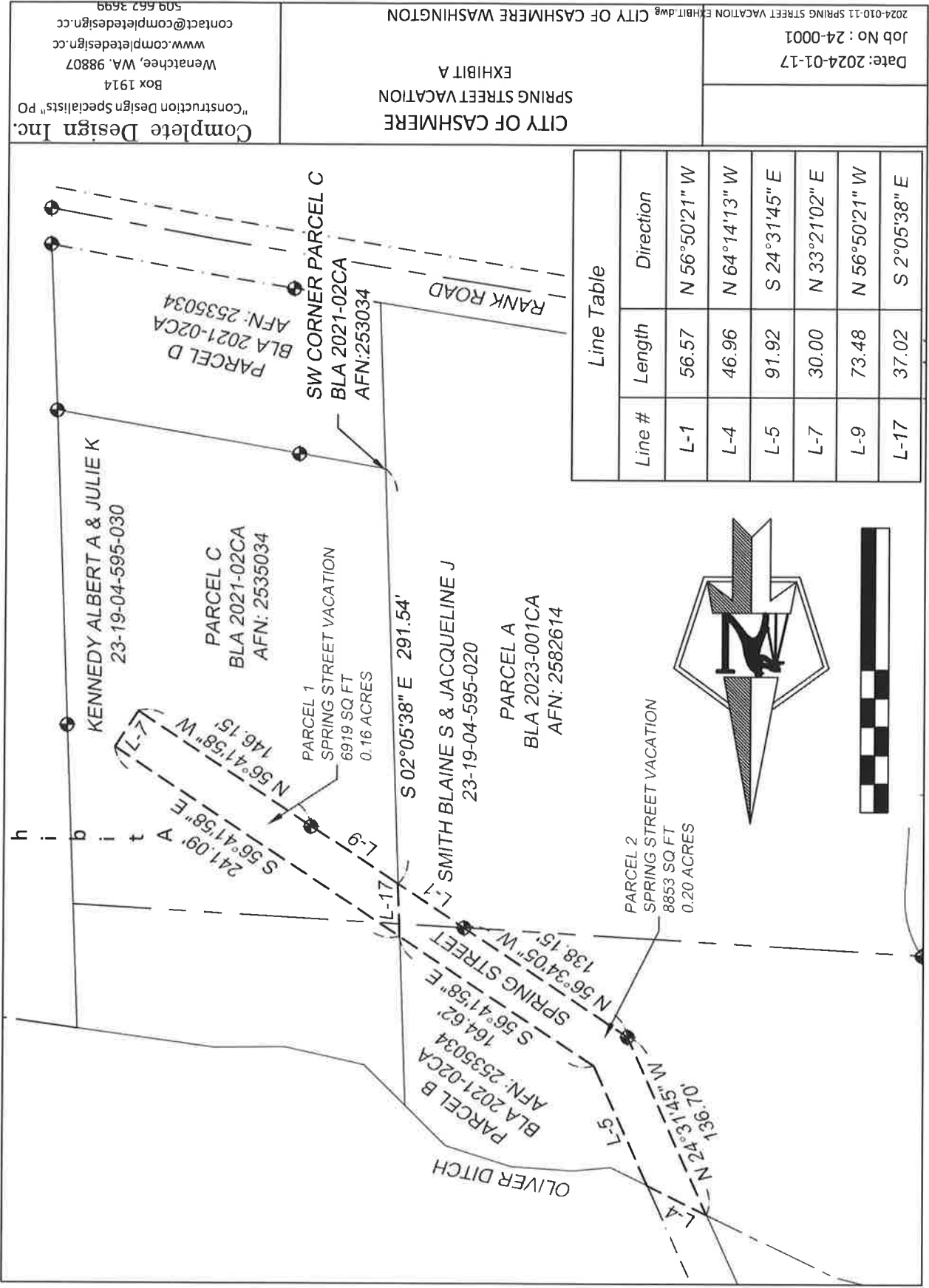
Ordinance No: 1325

Passed by the City Council: 2/26/2024

Published in the Cashmere Valley Record: 3/6/2024

Effective date: 3/11/2024

Exhibit A



Complete Design Inc.
 "Construction Design Specialists" PO
 Box 1914
 Wenatchee, WA, 98807
 www.completedesign.cc
 contact@completedesign.cc
 509.662.3699

CITY OF CASHMERE
 SPRING STREET VACATION
 EXHIBIT A
 CITY OF CASHMERE WASHINGTON

Date: 2024-01-17
 Job No : 24-0001
 2024-01-17 SPRING STREET VACATION EXHIBIT.dwg



City of Cashmere

101 Woodring Street
Cashmere, WA 98815
Ph (509) 782-3513 Fax (509) 782-2840
Website www.cityofcashmere.org

STAFF REPORT MEMORANDUM

Date: November 28, 2023
To: City Planning Commission
From: Steve Croci – Director of Operations
RE: Off-Street Parking Code Revisions

A. Requested Action

The Planning Commission is being asked to review, consider, and make a recommendation to the City Council to approve, approve in part, or deny adoption of the proposed Off-Street Parking code amendments. The proposed amendments to Cashmere Municipal Code (CMC) Chapter 17.54 Off-Street Parking relate to the application, space requirements, and standards.

B. General Information

Timeline:

- The topic was discussed during Planning Commission meetings on October 2, 2023 and November 6, 2023.
- Planning Commission public hearing notification published on November 22, 2023.
- SEPA DNS notification published on November 22, 2023.
- 60-day State agency review submitted on November 28, 2023.
- Planning Commission hearing held on December 4, 2023.

Summary of Revisions:

The City proposes revisions to the off-street parking regulations, primarily benefitting new development and redevelopment within the commercial and industrial zones throughout the City and Urban Growth Area. The proposed revisions are intended to encourage and foster economic development. The proposed revisions are shown in Attachment A. The revisions include:

- 17.54.020 – Allows changes of use in existing structures without requiring additional parking.
- 17.54.030 – For uses within the Downtown Commercial, Mixed Commercial-Light Industrial, and Warehouse Industrial zones, allow up to 75% of the required off-street parking spaces to be within existing city-owned shared parking lots. Add additional existing city-owned shared parking lots to the list of eligible shared parking areas. Allow a reduction in the number of

parking spaces for mixed-use buildings. Allow shared parking between two uses when the parking usage does not overlap. Simplify the uses listed in the parking space requirements table. Reduces the number of parking spaces required for restaurants. Adds studio apartments as a use.

- 17.54.040 – Remove legacy uses that are not used in the current zoning code. Allow and define when parking on lots under different ownership can be used. Remove driveway spacing requirements that are not applicable to parking regulations. Allow a parking exception when written justification is provided that demonstrates a reduced number of parking spaces is needed than is required.

C. SEPA Environmental Review

Pursuant to WAC 197-11 and RCW 43.21C of the State Environmental Policy Act (SEPA), the City completed an environmental review and issued a Determination of Non-Significance (DNS) on November 22, 2023. The SEPA Checklist and DNS are included within the file of record and adopted by reference.

D. Code Review Criteria

The Cashmere Comprehensive Plan identifies goals and policies which support protection of residential zones for residential uses and support commercial uses in commercial, business, and industrial zones.

- In the Downtown Business District establish standards for zero lot line setbacks and off-street parking requirements to enable businesses to make improvements, repairs, or reconstruction within existing lots. (Commercial Policy 1.4)
Staff Analysis: The proposed revisions to the off-street parking code reduces and/or allows for more flexibility for the required number of off-street parking spaces. This may support additional development or redevelopment downtown on lots that may not have had enough space to provide all of the required off-street parking.
- Maintain and enhance a strong commercial core by encouraging commercial activities to develop in existing commercial locations where public roads/facilities and services have capacity to accommodate high volumes of traffic, parking, and other public needs. (Commercial Goal 1)
Staff Analysis: The proposed revisions to the off-street parking code will foster economic development through the addition of more shared-use parking lots and reducing the parking requirements for most types of uses. Except for events or other occasions that draw people to the downtown core, the city-owned parking lots are generally only partially filled.
- Develop adequate standards for off-street parking sensitive to the diverse needs of commercial uses. (Commercial Policy 2-7)
Staff Analysis: The proposed revisions to the off-street parking code allows for more flexibility in the parking requirements, which will support the needs of existing and future commercial uses.

- Promote the redevelopment of existing areas and the development of vacant areas within the current corporate boundaries prior to annexation of new areas or rezoning of residential areas for commercial purposes (Commercial Policy 1.8)

Staff Analysis: The proposed revisions promote the redevelopment of existing commercial areas and the development of vacant commercial areas by reducing the total amount of required parking and allowing more off-site parking to meet the parking requirements for the type of use.

E. Suggested Findings of Fact:

1. Reviewing agencies and the general public were given an opportunity to comment on the proposed amendments.
2. The amendments are consistent with City of Cashmere's Title 14 Development Code Administration.
3. Pursuant to WAC 197-11 and RCW 43.21C of the State Environmental Policy Act (SEPA), the City completed environmental review and issued a Determination of Non-Significance (DNS) on November 22, 2023.
4. The City of Cashmere has adopted a comprehensive plan pursuant to the Growth Management Act (GMA), RCW Chapter 36.70A.
5. The City of Cashmere's Planning Commission is responsible for long range planning matters and providing implementation recommendations to assure compliance with the Growth Management Act for the City of Cashmere and its Urban Growth Area. These measures include updates and amendments to the comprehensive plan; development regulations, environmental regulations, and any other rules, actions or regulations deemed necessary to implement the Growth Management Act.
6. RCW Chapters 36.70 and 36.70A authorize the adoption of development regulations.
7. A public hearing date before the Planning Commission was published in the Cashmere Record on November 22, 2023 and the proposed code amendments.
8. On November 28, 2023 the City of Cashmere provided formal notice to the Washington State Department of Commerce with the intent to adopt amendments to the Cashmere Municipal Code and initiation of the 60 day review and comment period.
9. On December 4, 2023, the City of Cashmere Planning Commission conducted an advertised public hearing. The Planning Commission entered into the record the files on this amendment, accepted public testimony, and deliberated the merits of the proposal.
10. The City of Cashmere Planning Commission has reviewed the entire record and public testimony as it relates to the proposed amendments to the Cashmere Municipal Code.

F. Suggested Conclusions of Law:

1. The procedural and substantive requirements of the State Environmental Policy Act have been complied with.
2. The procedural requirements of RCW 36.70A have been complied with.
3. The proposed amendments are consistent with the City of Cashmere Planning Policies and the City of Cashmere Comprehensive Plan.

4. The proposed amendments are consistent with the requirements of Revised Code of Washington, and the Washington Administrative Code.
5. The proposed amendments have been reviewed and processed in accordance with the requirements of Title 14 Development Permit Procedures and Administration of the Cashmere Municipal Code.

G. Draft Motion

Recommended Motion #1 –

I move to keep the public comment period open until December 6, which is the end of the SEPA comment period, and allow staff to determine if any of the comments received after this hearing are substantive.

Recommended Motion #2 –

Based upon the findings of fact and conclusions of law contained within this staff report, I move that if no further substantive comments are received by the City prior to end of the comment period, that the Planning Commission forward the proposed off-street parking revisions to the City Council with a recommendation of approval. If substantive comments are received, the Planning Commission will reopen deliberations during their next meeting.

ORDINANCE NO. 1326

AN ORDINANCE OF THE CITY OF CASHMERE, WASHINGTON, AMENDING SECTIONS IN CHAPTER 17.54 OF THE CASHMERE MUNICIPAL CODE TO AMEND AND UPDATE OFF-STREET PARKING STANDARDS AND REGULATIONS; INCLUDING A SEVERABILITY PROVISION, AND SETTING AN EFFECTIVE DATE.

WHEREAS, Chapter 17.54 of the Cashmere Municipal Code (“CMC”) establishes off street parking requirements and regulations applicable in all zoning districts within the City of Cashmere (“City”); and

WHEREAS, the City Council and City Planning Commission have studied the issue of off-street parking and proposed revisions to the off-street parking requirements, primarily benefitting new development and redevelopment within the commercial and industrial zones throughout the City and Urban Growth Area; and

WHEREAS, on December 4, 2023, the Planning Commission has held a duly noticed public hearing to consider the amendments to Title 17 of the Cashmere Municipal Code as set forth in this Ordinance;

WHEREAS, following the public hearing, the City Planning Commission adopted findings and made a recommendation to the City Council to approve the amendments to Title 17 as set forth in this Ordinance; and

WHEREAS, an integrated 60-day state agency and environmental review process was conducted pursuant to the provisions of the Growth Management Act (RCW 36.70A.106), the State Environmental Policy Act and Washington Administrative Code Chapter 197-11, which review process expired without comment; and

WHEREAS, the City Council has considered the recommendation of the Planning Commission and concurs with the recommendation of the Planning Commission and finds that adoption of this Ordinance is in the best interest of public health, safety, and welfare of the citizens of the City of Cashmere; now therefore,

THE CITY COUNCIL OF THE CITY OF CASHMERE, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. Chapter 17.54 of the Cashmere Municipal Code is hereby amended to read as follows:

[The remainder of this page left blank intentionally]

**Chapter 17.54
OFF-STREET PARKING**

Sections:

- 17.54.010 Purpose.**
- 17.54.020 Application.**
- 17.54.030 Space requirements.**
- 17.54.040 Standards.**
- 17.54.060 Development and maintenance standards.**
- 17.54.080 Parking perpetuation.**
- 17.54.090 Loading.**

17.54.010 Purpose.

The intent of this chapter is to ensure the harmonious development of land, minimize congestion, and ensure traffic safety.

17.54.020 Application.

Off-street ~~automobile~~ vehicle parking, as hereinafter set forth, shall be provided and maintained:

- A. For any new structure or building erected;
- B. For additional seating capacity, floor area, guest rooms, or dwelling units added to any existing building or structure;
- ~~C. When the use of the building or structure is changed, if the new use would require additional parking areas under the requirements of this title~~

17.54.030 Space requirements.

Space requirements for parking and loading shall be as set forth in subsections A ~~and B~~ through E of this section.

A. Minimum parking requirements shall be determined for each development using the following table to establish the minimum spaces needed. For uses not identified within this section, the city shall use similar uses to determine space requirements.

<u>PROPERTY USE</u>	<u>NUMBER OF PARKING SPACES REQUIRED</u>
<u>Assembly</u>	<u>1 per 300 gross square feet</u>
<u>Exercise Facility</u>	<u>1 per 500 gross square feet</u>
<u>Hotel/Motel</u>	<u>1 per sleeping unit plus 1 per 500 square feet of common area</u>

Short-term rental	1 per dwelling unit plus 1 for each for each bedroom over two bedrooms within each dwelling unit
Industrial	1 per 2,000 gross square feet
Office	1 per 500 gross square feet
Restaurant	1 per 300 gross square feet
Retail	1 per 500 gross square feet
School	1 per 3.5 seats in assembly rooms plus 1 per faculty member
Warehouse	1 per 2,000 gross square feet
Repair Service	1 per 500 gross square feet
Residential	
Single-family, two-family residential	2 Per dwelling unit
Multifamily (three or more units)	2 Per dwelling unit
Accessory dwelling unit	2 Additional space
Caretaker's unit	2 Per dwelling unit
Bed and breakfast, boarding and lodging houses	2 Proprietor plus 1 for each guest room
Studio apartment	1 Per dwelling unit

B. Off-street parking for downtown business, mixed commercial/light industrial, warehouse [industrial](#), and multifamily [residential](#) shall be designed so that no vehicle will encroach across the property line onto adjacent property, block any public sidewalk, or be parked so as to create a traffic safety hazard by blocking line of sight at corners and driveways.

C. Uses identified within CMC 17.18.020 located within the downtown business, [warehouse industrial, and mixed commercial/light industrial zoning](#) districts may use city-owned parking lots for satisfying ~~25~~ [75](#) percent of the parking requirements. ~~The subject~~ [City-owned](#) parking lots are located at the corner of Aplets Way and Elberta Ave., [the corner of Railroad Avenue and Maple Street, the corner of Woodring Street and Norman Alley,](#) and the corner of Aplets Way and BNSF railroad tracks [and Riverside Park boat launch parking lot.](#) [Fractions of parking spaces shall be rounded up and at least one off-street parking space is required per business.](#)

D. Combination of uses

For a mixed-use facility the required number of parking spaces shall be the sum of the required parking spaces for each use. When residential and mixed use are combined only commercial requirements may be reduced. There's no reduction in residential requirements.

E. Shared use parking

Shared use of required parking spaces may be permitted where two or more uses on the same site or separate sites near one another are able to share the same parking spaces because their parking usage does not materially overlap (e.g., uses primarily of a daytime versus nighttime or weekday versus weekend nature). Shared parking shall be legally encumbered and shall meet all the applicable standards of this section. The following documentation shall be submitted to the administrator:

(a) The names and addresses of the owners and/or tenants that share the parking.

(b) The uses that are involved in the shared parking.

(c) The location and number of parking spaces that are being shared.

(d) An analysis showing that the peak parking times of the uses occur at different times and/or that the parking area will be large enough for the anticipated demands of both uses.

(e) A legal instrument such as an easement or deed restriction that guarantees continuing access to the parking for both uses which shall be subject to review and approval by the administrator.

Property Use	Required Parking Spaces	
Residential		
Single-family, two-family residential	Per dwelling unit	2
Multifamily (three or more units)	Per dwelling unit	2
Accessory dwelling unit	Additional space	1
Caretaker's unit	Per dwelling unit	1
Bed and breakfast, boarding and lodging houses	Proprietor	2
	Plus, for each guest room	1
Commercial		
Hotels and motels	Each guest room	1

Property Use	Required Parking Spaces	
Banks	200 sq. ft. gross floor area	1
Professional offices	300 sq. ft. gross floor area	1
Shopping centers	1,000 sq. ft. gross floor area	5.5
Restaurants, nightclubs, taverns, lounges	100 sq. ft. gross floor area	1
Retail garden nurseries	400 sq. ft. gross floor area	1
Wholesale garden nurseries	1,500 sq. ft. gross floor area	1
Retail stores, supermarkets, department stores	200 sq. ft. gross floor area	1
Personal service shops	200 sq. ft. gross floor area	1
Furniture, appliance, hardware	500 sq. ft. gross floor area	1
Household equipment service shops	500 sq. ft. gross floor area	1
Clothing stores and shoe repair shops	500 sq. ft. gross floor area	1
Drive-in businesses	100 sq. ft. gross floor area	1
New, used vehicle lots and uncovered businesses	5,000 sq. ft. retail sales area; plus, as required for buildings	1
Motor vehicle parts, repairs and service	400 sq. ft. gross floor area	1
Car washes	1,000 sq. ft. area	1
Veterinary	300 sq. ft. gross floor area	1
Animal services, tools, supplies, feed	500 sq. ft. gross floor area	1
Construction materials, sales and services	1,000 sq. ft. floor and yard area	1
Short-term rental	Per dwelling unit	1
	Plus for each bedroom over two bedrooms within each dwelling unit	1
Industrial		
Fruit packing facilities, manufacturing, research, testing laboratories, bottling plants, canneries	2,000 sq. ft. gross floor area	1
Warehouses, storage, controlled atmosphere building	2,000 sq. ft. gross floor area	1
Parcel delivery services	600 sq. ft. gross floor area	1
Cultural and Recreational		
Auditoriums, theaters, stadiums, outdoor sports areas, public assembly areas	3 fixed seats, or 175 sq. ft. of main assembly area not containing seats	1

Property Use	Required Parking Spaces	
Skating rinks	200 sq. ft. gross floor area	1
Golf driving ranges	Each practice tee	1
Miniature golf courses	Each hole	1
Bowling alleys	Each lane; plus, other service requirements	5
Indoor sports — Arcades, billiards	400 sq. ft. gross floor area	1
Institutional		
Colleges and universities	Each employee	2.5
	Plus, every three students	1
Senior high schools	Each employee	2
	Plus, every 10 students	1
	Plus, each bus stored on site	1
Middle and elementary schools	Each employee	2.5
	Plus, each bus parked on site	1
Libraries and museums	250 sq. ft. public use and office space	1
Nursery schools and day cares	Each employee	1
	Plus, for each 12 children	1 loading space
Medical and dental offices	200 sq. ft. gross floor area	1
Convalescent, nursing and health institutions	Each two employees	1
	Plus, every three beds	1
Hospitals	Each staff doctor	1
	Plus, every three employees	1
	Plus, for each three beds	1
Churches, alterations to churches; expansions that expand seating shall require additional parking	A minimum of 10 or for each five seats in main auditorium	1
Mortuaries, funeral homes	Each 100 sq. ft. of assembly area	1

17.54.040 Standards.

Subsections A through ~~D~~E of this section shall apply city-wide.

A. Locations. The maximum distance from use to parking shall be as follows:

1. For one-family and two-family dwellings: on the same lot with the building they are required to serve;
2. For multifamily dwellings: not more than 600 feet from the dwelling unit they are required to serve;

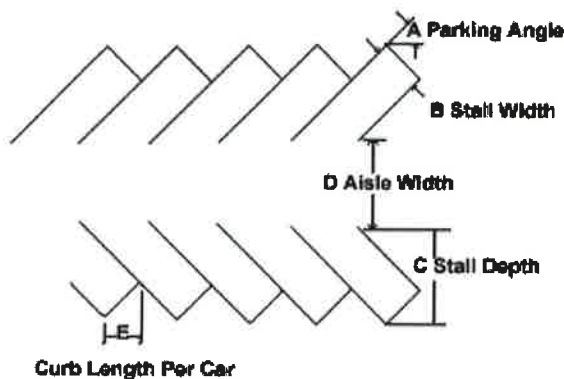
~~3. For hospitals, sanitariums, homes for the aged, asylums, orphanages, rooming houses, clubrooms, fraternity and sorority houses: not more than 600 feet from the building they are required to serve;~~

3.4. For uses other than those specified above: not more than 800 feet from the building they are required to serve. [If the parking area is under different ownership than the building site, then a legal instrument such as an easement or deed restriction that guarantees continuing access to the parking shall be provided and shall be subject to review and approval by the administrator. A legal instrument is not required for the city parking lots identified in Section 17.54.030\(C\) .](#)

B. Dimensional Standards. All off-street parking lots shall be designed in accordance with the following standards as referred to in subsections C and D of this section:

1. No parking shall be allowed within side yard setbacks.
2. Minimum parking layout dimensions: refer to exhibits in subsections C and D of this section.

C. Exhibit 17.54.040(C).



D. Exhibit 17.54.040(D).

Angle	Type	Stall Width	Stall Depth	Aisle Width	Curb Length
A		B	C	D	E
0°	Compact	8.0	20.0	12.0	20.0
0°	Standard	9.0	22.0	12.0	22.0
45°	Compact	8.0	19.1	14.0	11.3
45°	Standard	9.0	19.8	13.0	12.7
60°	Compact	8.0	20.4	19.0	9.2
60°	Standard	9.0	21.8	18.0	10.4
70°	Compact	8.0	20.6	20.0	8.5
70°	Standard	9.0	21.0	19.0	9.6
90°	Compact	8.0	16.0	24.0	8.0
90°	Standard	9.0	18.0	24.0	9.0

The following shall be access requirements to and from all primary and secondary arterials to all new developments in all districts, except the downtown commercial district:

Minimum Spacing Between Driveways

Arterial Speed (mph)	Minimum Separation (feet)
20	85
25	105
30	125
35	150
40	185
45	230

These standards may be subject to reduction, by approval of the city administrator, where necessary to provide access. Said standards are found necessary to protect the flow of traffic and the public safety. (Ord. 1138 § 1 (Exh. A), 2008; Ord. 1097 § 1, 2007; Ord. 1039 § 1, 2004

E. Required Parking Exception

A required parking exception can be considered to provide context relevant solutions from proposed developments in downtown business, mixed commercial/light industrial or warehouse districts that are unable to meet code-required minimum number of parking spaces, or in cases where providing required parking would contribute to overbuilding parking in the area. Request for a required parking exception can be made by providing a written justification that demonstrates a reduced need for parking. The written justification for the exception to off-street parking requirement shall be subject to review and approval by the administrator.

17.54.060 Development and maintenance standards.

Every parcel of land hereafter put to use as a public or private parking area, including commercial parking lots, shall be developed as follows:

- A. Any off-street parking area other than for a one-family or two-family dwelling shall be effectively screened by a sight-obscuring fence, hedge, or planting on each side which adjoins property situated in a single-family or multifamily district, or the premises of any school or like institution, as provided in this title. Screening along public streets shall be three feet in height. Screening between properties shall be six feet in height;
- B. Any lighting used to illuminate the off-street parking areas shall be arranged so that it will not project light rays directly upon any adjoining property in a single-family or multifamily district. All off-street parking areas larger than 5,550 square feet shall be required to provide adequate illumination;
- C. Except for one-family and two-family dwellings, groups of more than two parking spaces shall be so located and served by a driveway that their use will require no backing movements or other maneuvering within a street or right-of-way other than an alley;
- D. Except for one-family and two-family dwellings, areas used for standing and maneuvering of vehicles, including driveways, shall be permanently surfaced and so drained as to avoid flow of water across sidewalks or onto adjacent properties. Individual spaces shall be marked with painted stripes. Parking lot design and drainage shall be subject to review and approval of the city administrator;
- E. Except for parking to serve residential uses, parking and loading areas adjacent to or within residential zones, or adjacent to residential uses, shall be designed to minimize disturbance of residents;
- F. Parking spaces along the outer boundaries of a parking area shall be contained by a curb or bumper rail so placed to prevent a motor vehicle from extending over an adjacent property line or a street, and to protect buildings and landscaping other than groundcover;

G. A private garage shall not have a capacity for more than three passenger automobiles for each dwelling unit, unless the lot whereon the dwelling and garage are proposed to be located has a lot area of 2,000 square feet for each parking space in such garage.

17.54.080 Parking perpetuation.

To ensure the perpetuation of the off-street parking space herein required, the holder of certificate of occupancy must maintain such during his occupancy and use; and in the absence of maintaining said off-street parking, the certificate of occupancy shall be revoked.

17.54.090 Loading.

A. Berths Required. Buildings or structures to be erected or substantially altered, and which require receipt, delivery, or distribution of materials and merchandise by trucks, shall provide and maintain off-street loading berths according to prescribed standards, except in the downtown commercial area.

B. Table of Standards – Business, Commercial Buildings. Business or commercial buildings (retail, wholesale, storage), goods display, markets, mortuaries, laundries, department stores, warehouses, industrial or manufacturing establishments, freight terminals, railroad yards, and similar uses, which have, or intend to have, an aggregate gross floor area of 5,000 square feet or more, shall provide truck loading and unloading berths in accordance with the following table of standards:

Number of Berths	Adjusted Gross Floor Area
1	5,000 sq. ft. up to 20,000 sq. ft.
2	20,000 sq. ft. up to 50,000 sq. ft.
3	50,000 sq. ft. up to 100,000 sq. ft.
1 add'l for each	50,000 sq. ft. in excess of 100,000 sq. ft.

C. Table of Standards – Hotels, Restaurants, Office Buildings, Etc. Each office building, hotel, restaurant, assembly structure, hospital, and any similar structure, which has or is intended to have an aggregate gross floor area of 20,000 square feet or more, shall provide off-street truck loading or unloading berths in accordance with this table:

Number of Berths	Adjusted Gross Floor Area
1	20,000 sq. ft. up to 50,000 sq. ft.
2	50,000 sq. ft. up to 100,000 sq. ft.
1 add'l for each	50,000 sq. ft. in excess of 100,000 sq. ft.

D. Size of Berths. Berths required by preceding sections shall be 10 feet wide, 45 feet long, and 14 feet high for large trucks such as trailer vans.

E. Design Standards. Berths shall be provided in such a manner as not to obstruct freedom of traffic movement and driver vision on streets or alleys, and be adequate for standing, loading, and unloading services in order to avoid undue congestion and interference with public use of streets and alleys, and to provide safety.

F. Use of Yards. Space for such berth may occupy all, or any part of, any required yard space when uncovered.

G. Relationship to Residential Lots. No berth shall be located closer than 50 feet to any other lot in any residential district, unless wholly within a completely enclosed building, or unless screened from such lot in the residential district by a wall or uniformly painted fence not less than six feet in height.

H. Access to Alleys. Access to such berth shall be from an alley when such exists. Off-street truck loading areas shall be separated from the off-street parking area. The surface shall be light bituminous macadam or better.

Section 2. If any section, sentence, clause or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

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Section 3. This Ordinance shall take effect and be in full force five (5) days after this Ordinance or a summary thereof consisting of the title is published.

APPROVED:

MAYOR JAMES FLETCHER

ATTEST/AUTHENTICATED:

CLERK-TREASURER, KAY JONES

APPROVED AS TO FORM:
OFFICE OF THE CITY ATTORNEY:

JULIE K. NORTON

PASSED BY THE CITY COUNCIL:	2/26/2024
PUBLISHED:	3/06/2024
EFFECTIVE DATE:	3/11/2024
ORDINANCE NO.	1326

SUMMARY OF ORDINANCE NO. 1326

Of the City of Cashmere, Washington

On the 26th day of February, 2024, the City Council of the City of Cashmere, Washington, passed Ordinance No. 1326. A summary of the content of said Ordinance, consisting of the title, provides as follows:

AN ORDINANCE OF THE CITY OF CASHMERE, WASHINGTON, AMENDING SECTIONS IN CHAPTER 17.54 OF THE CASHMERE MUNICIPAL CODE TO AMEND AND UPDATE OFF-STREET PARKING STANDARDS AND REGULATIONS; INCLUDING A SEVERABILITY PROVISION, AND SETTING AN EFFECTIVE DATE.

The full text of this Ordinance will be mailed upon request.

DATED this 27th day of February, 2024.

CLERK-TREASURER, KAY JONES

RESOLUTION 03-2024

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CASHMERE, WASHINGTON, REPEALING AND REPLACING RESOLUTION 08-2020, AMENDING WATER RATES OF THE CITY EFFECTIVE MARCH 1, 2024.

WHEREAS, the City Council of the City of Cashmere, desires to repeal and replace Resolution 08-2020 to include an annual increase in rates for 2024 through 2026 for water service provided by the City of Cashmere; now, therefore,

THE CITY COUNCIL OF THE CITY OF CASHMERE, WASHINGTON, HEREBY RESOLVE AS FOLLOWS:

Section 1. Effective March 1, 2024, the rates for water shall be as follows:

WATER RATES AND CHARGES

SCHEDULE 1-W

CITY SINGLE-FAMILY AND DUPLEX RESIDENTIAL WATER SERVICE

Character of service:

Service under this schedule is applicable to single-family dwellings and duplexes. A duplex is a house of single structure consisting of two separate family dwellings. Manufactured homes, regardless of whether placement is in a park development or single lot, are considered single-family dwellings.

Metering:

Each single-family dwelling shall be served through a separate meter. The family units in an existing non-conforming accessory dwelling or manufactured home park may be metered together or through an appropriately sized master meter. Each meter shall be considered a service, and the customer shall be billed one base fee for each service.

2024-2026 MONTHLY RATES

1-W City

Base Monthly Rate				
Meter Size	1/1/24	3/1/24	1/1/25	1/1/26
		7%	7%	7%
5/8"	\$18.85	\$20.17	\$21.58	\$23.09
1"	\$24.71	\$26.44	\$28.29	\$30.27
1 1/2"	\$32.60	\$34.88	\$37.33	\$39.94
2"	\$46.46	\$49.71	\$53.19	\$56.92

Volume Tier Rates	Per 1000 Gallons			
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0-10,000 gallons	\$3.48	\$3.73	\$3.99	\$4.27
10,001-35,000 gals	\$3.84	\$4.11	\$4.40	\$4.71
Over 35,000	\$4.25	\$4.55	\$4.87	\$5.21

1-W County

Base Monthly Rate calculated at 1.5 times the City Single-Family & Duplex Residential rates.

Meter Size	1/1/24	3/1/24	1/1/25	1/1/26
		7%	7%	7%
5/8"	\$28.27	\$30.25	\$32.37	\$34.64
1"	\$37.06	\$39.65	\$42.43	\$45.40
1 1/2"	\$48.91	\$52.33	\$55.99	\$59.91
2"	\$69.69	\$74.56	\$79.78	\$85.37

Volume Tier Rates	Per 1000 Gallons			
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0-10,000 gallons	\$5.22	\$5.58	\$5.97	\$6.39
10,001-35,000 gals	\$5.77	\$6.18	\$6.61	\$7.07
Over 35,000	\$6.40	\$6.85	\$7.33	\$7.84

Discount:

Low-income Senior and Disabled 20% off base rate

**SCHEDULE 2-W
MULTI-FAMILY WATER SERVICE**

Character of service:

Service under this schedule is applicable to multi-family dwellings of three or more units.

Metering:

Metering shall be done through one master meter when practical. Multi-family dwellings that are metered separately shall be charged according to Schedule 1-W.

2024-2026 MONTHLY RATES

2-W City

Base Monthly Rate

Meter Size	1/1/24	3/1/24 7%	1/1/25 7%	1/1/26 7%
5/8"	\$19.68	\$21.06	\$22.53	\$24.11
1"	\$26.83	\$28.71	\$30.72	\$32.87
1 1/2"	\$36.83	\$39.41	\$42.17	\$45.12
2"	\$53.23	\$56.96	\$60.95	\$65.21
3"	\$130.39	\$139.52	\$149.29	\$159.74
4"	\$180.34	\$192.96	\$206.47	\$220.92
6"	\$301.70	\$322.82	\$345.42	\$369.60

Per 1000 Gallons

Single Volume Rate	\$3.68	\$3.93	\$4.21	\$4.50
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2-W County

Base Monthly Rate calculated at 1.5 times the City Multi-Family rates.

Meter Size	1/1/24	3/1/24 7%	1/1/25 7%	1/1/26 7%
5/8"	\$29.53	\$31.59	\$33.81	\$36.17
1"	\$40.24	\$43.06	\$46.07	\$49.30
1 1/2"	\$55.26	\$59.13	\$63.27	\$67.69
2"	\$79.85	\$85.43	\$91.42	\$97.81
3"	\$195.61	\$209.30	\$223.95	\$239.63
4"	\$270.50	\$289.43	\$309.69	\$331.37
6"	\$452.56	\$484.24	\$518.14	\$554.40

Per 1000 Gallons

Single Volume Rate	\$5.52	\$5.91	\$6.32	\$6.76
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**SCHEDULE 3-W
COMMERCIAL WATER SERVICE**

Character of service:

Service under this schedule is applicable to commercial enterprises including, but not limited to, retail stores, motels, hotels, clinics, schools, storage warehouses, businesses, and professional offices.

Metering:

Metering shall be done through one master meter when practical.

**2024-2026 MONTHLY RATES
3-W City**

Base Monthly Rate Meter Size	1/1/24	3/1/24 7%	1/1/25 7%	1/1/26 7%
5/8"	\$19.68	\$21.06	\$22.53	\$24.11
1"	\$26.83	\$28.71	\$30.72	\$32.87
1 1/2"	\$36.83	\$39.41	\$42.17	\$45.12
2"	\$53.23	\$56.96	\$60.95	\$65.21
3"	\$130.39	\$139.52	\$149.29	\$159.74
4"	\$180.34	\$192.96	\$206.47	\$220.92
6"	\$301.70	\$322.82	\$345.42	\$369.60

Per 1000 Gallons

Single Volume Rate	\$3.68	\$3.93	\$4.21	\$4.50
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3-W County

Base Monthly Rate calculated at 1.5 times the City Commercial rates.

Meter Size	1/1/24	3/1/24 7%	1/1/25 7%	1/1/26 7%
5/8"	\$29.53	\$31.59	\$33.81	\$36.17
1"	\$40.24	\$43.06	\$46.07	\$49.30
1 1/2"	\$55.26	\$59.13	\$63.27	\$67.69
2"	\$79.85	\$85.43	\$91.42	\$97.81
3"	\$195.61	\$209.30	\$223.95	\$239.63
4"	\$270.50	\$289.43	\$309.69	\$331.37
6"	\$452.56	\$484.24	\$518.14	\$554.40

Per 1000 Gallons

Single Volume Rate	\$5.52	\$5.91	\$6.32	\$6.76
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SCHEDULE 4-W
STANDPIPE AND HYDRANT WATER

Availability:

This service is available at the standpipe provided by the City, located at the south end of Woodring Street, and for approved hydrant meter use. Applications for hydrant meters may be obtained at City Hall.

Character of service:

Standpipe water is available for anyone's use. A fill hose is required and may be purchased at City Hall.

Metering:

Water is dispensed using a coin operated timer or through a City-provided and installed hydrant meter.

Monthly Rates:

Standpipe Water in Gallons	Charge
Per 100 gallons	\$1.00
Fill hose	\$75.00 plus tax
Hydrant Meter	
Daily use fee	\$15.00
Installation and removal	\$60.00
Per 100 gallons	\$1.00

The applicable Base Monthly Rate in Schedule 1-W, Schedule 2-W and Schedule 3-W shall be charged each month regardless of whether a water meter is in use or is temporarily disconnected or not in use. For purposes of this Resolution, a water meter shall be considered "temporarily disconnected or not in use" if the period of disconnection or non-use is less than one year in duration.

NEW WATER SERVICE COSTS

Materials

Repair Materials & Labor	Actual cost
New service tap - 1" or smaller	\$250.00
New service tap – 1-1/2" to 2"	\$350.00
New service Over 2"	\$450.00
Water Meter and Meter Box	Actual cost
Asphalt Street Repair	\$4.95/sq. ft.
Concrete Sidewalk Repair	\$5.25/sq. ft.

SYSTEM DEVELOPMENT CHARGES

System Development Charges will be increased 2% annually and rounded to the nearest dollar.

NEW SERVICES OR UPGRADES TO EXISTING SERVICES

	1/1/24	3/1/24 2%	1/1/25 2%	1/1/26 2%
*Upsize to 1"	\$552.00	\$563.00	\$574.00	\$585.00
1" service	\$3,515.00	\$3,585.00	\$3,657.00	\$3,730.00
1 1/2" service	\$7,029.00	\$7,170.00	\$7,313.00	\$7,459.00
2" service	\$11,247.00	\$11,472.00	\$11,701.00	\$11,935.00
3" service	\$22,493.00	\$22,943.00	\$23,402.00	\$23,870.00
4" service	\$35,146.00	\$35,849.00	\$36,566.00	\$37,297.00
6" service	\$70,291.00	\$71,697.00	\$73,131.00	\$74,594.00
Fire Main	\$1,104.00	\$1,126.00	\$1,149.00	\$1,172.00

Flow-Indicating Backflow Prevention Device Required

*Upsize charge applies when a service and meter are increased in size. For service upsizes larger than 1" the charge will be the difference between the SDC for the current size and the SDC for the new size.

The purpose of the system development fee is to help defray the costs of past and future system improvements. Once it has been paid for a property, it will not be collected again if the service is repaired or replaced with the same size service in the future. If a service has been abandoned or otherwise unused for longer than 5 years System Development Charges shall be collected regardless of previous payment. Development fees for new construction are due at the time of issuance of a building permit and for all others at the time of connection.

Section 2. Resolution 08-2020 is hereby repealed and replaced by this Resolution effective March 1, 2024.

Passed by the City Council of the City of Cashmere, Washington this 26th day of February 2024.

CITY OF CASHMERE

By: _____
James Fletcher, Mayor

Attest:

By: _____
Kay Jones, City Clerk-Treasurer

Published in the Cashmere Valley Record March 6, 2024

Adopted by Resolution 03-2024
Effective March 1, 2024

RESOLUTION 04-2024

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CASHMERE, WASHINGTON, REPEALING AND REPLACING RESOLUTION 09-2020, AMENDING WASTEWATER RATES OF THE CITY EFFECTIVE MARCH 1, 2024.

WHEREAS, the City Council of the City of Cashmere, desires to repeal and replace Resolution 09-2020 to include an annual increase in rates for 2024 through 2026 for wastewater services provided by the City of Cashmere; now, therefore,

THE CITY COUNCIL OF THE CITY OF CASHMERE, WASHINGTON, HEREBY RESOLVE AS FOLLOWS:

Section 1. Effective March 1, 2024, the rates for wastewater shall be as follows:

WASTEWATER RATES AND CHARGES

SCHEDULE 1-WW

CITY SINGLE-FAMILY AND DUPLEX RESIDENTIAL WASTEWATER SERVICE

Character of service:

Service under this schedule is applicable to single-family dwellings and duplexes. A duplex is a house of single structure consisting of two separate family dwellings. Each dwelling shall be charged separately. Manufactured homes, regardless of whether placement is in a park development or single lot, are considered single-family dwellings.

Metering: None

2024-2026 MONTHLY RATES

1-WW CITY

Base Monthly Rate

1/1/24	3/1/24	1/1/25	1/1/26
	1%	3%	3%
\$112.56	\$113.69	\$117.10	\$120.61

1-WW COUNTY

Base Monthly Rate-Calculated at 1.5 times the City Single-Family and Duplex Rates

1/1/24	3/1/24	1/1/25	1/1/26
	1%	3%	3%
\$168.85	\$170.54	\$175.65	\$180.92

Discount:

Low-income Senior and Disabled 20% off base rate

SCHEDULE 2-WW
MULTI-FAMILY RESIDENTIAL WASTEWATER SERVICE

Character of service:

Service under this schedule is applicable to multi-family dwellings of three or more residential units.

Metering:

This schedule is based on WATER use. There shall be no meter to measure actual wastewater use. If service does not include City metered water, each dwelling unit shall be charged as a single-family residence.

2024-2026 MONTHLY RATES

2-WW CITY

Base Monthly Rate

1/1/24	3/1/24	1/1/25	1/1/26
	1%	2%	2%
\$238.93	\$241.32	\$248.56	\$256.02

Per 1,000 gallons over 11,000 gallons water used

\$6.23	\$6.29	\$6.48	\$6.68
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2-WW COUNTY

Monthly Base Rate-Calculated at 1.5 times the City Multi-family Residential Rates

1/1/24	3/1/24	1/1/25	1/1/26
	1%	3%	3%
\$358.39	\$361.97	\$372.83	\$384.02

Per 1,000 gallons over 11,000 gallons water used

\$9.34	\$9.43	\$9.72	\$10.01
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SCHEDULE 3-WW
COMMERCIAL WASTEWATER SERVICE
Wastewater strength less than 300ppm BOD, less than 300ppm TSS

Character of service:

Service under this schedule is applicable to commercial enterprises including, but not limited to, retail stores, motels, hotels, clinics, schools, storage warehouses, businesses and professional offices that do not produce a higher strength wastewater than a typical single-family residence.

Metering:

Service rates shall be based on metered City water usage whenever metered water serves the applicable property. If service does not include City metered water, then usage shall be determined by a City-approved wastewater meter. Customers with a water meter may request to be charged for actual wastewater discharge measured with, a Wastewater Discharge Meter approved by the City, installed and maintained at the customers expense.

Each separately accessible space with fixtures that discharge into the City sewer system shall be charged at least the base fee. Depending on the business type, at the City’s sole discretion, the monthly rate may be determined by a fixture count and calculation based on commonly recognized and accepted formulas. All customers will pay no less than the monthly base rate identified below.

2024-2026 MONTHLY RATES

3-WW CITY

Base Monthly Rate

1/1/24	3/1/24	1/1/25	1/1/26
	1%	3%	3%
\$112.56	\$113.69	\$117.10	\$120.61

Per 1,000 gallons over 11,000 gallons of water used

\$6.93	\$7.00	\$7.21	\$7.43
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Per 1,000 gallons of metered sewer discharge beginning with the first 1,000 gallons of metered discharge

\$6.93	\$7.00	\$7.21	\$7.43
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3-WW COUNTY

Monthly Base Rate-Calculated at 1.5 times the City Commercial Rates.

1/1/24	3/1/24	1/1/25	1/1/26
	1%	3%	3%
\$168.85	\$170.54	\$175.65	\$180.92

Per 1,000 gallons over 11,000 gallons of water used

\$10.41	\$10.51	\$10.83	\$11.15
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Per 1,000 gallons of metered sewer discharge beginning with the first 1,000 gallons of metered discharge

\$10.41	\$10.51	\$10.83	\$11.15
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The applicable Base Monthly Rate in Schedule 1-W, Schedule 2-W and Schedule 3-W shall be charged each month regardless of whether a water meter or wastewater discharge meter is in use or is temporarily disconnected or not in use. For purposes of this Resolution, a water meter or wastewater discharge meter shall be considered "temporarily disconnected or not in use" if the period of disconnection or non-use is less than one year in duration.

SCHEDULE 4-WW
INDUSTRIAL WASTEWATER SERVICE (City or County)
Wastewater Strength more than 300ppm BOD, more than 300ppm TSS

Character of service:

This schedule is applied as determined pursuant to Ordinance #1132 and Resolution #04-2008 unless otherwise provided by contract between the City and the utility customer.

Metering:

Usage shall be determined by a City-approved wastewater meter.

2024-2026 MONTHLY RATES

Base Monthly Rate

1/1/24	3/1/24	1/1/25	1/1/26
	1%	3%	3%
\$265.34	\$267.99	\$276.03	\$284.31

**Per 1,000 gallons of metered sewer discharge beginning with
the first 1,000 gallons of metered discharge**

\$10.41	\$10.51	\$10.83	\$11.15
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NEW WASTEWATER SERVICE COSTS

Materials

Repair Materials and Labor	Actual cost
New Service Tap up to 3"	\$250.00
New Service Tap 4" and over	\$500.00
Asphalt Street Repair	\$4.95/sq. ft.
Concrete Repair	\$5.25/sq. ft.
Shutoff Valve (For services not served by City Water)	Actual Cost

Wastewater service line is the owner's responsibility from the City wastewater main to the building served or as described in CMC 13.01.100 (2). Any excavation required is at the owner's expense and is not provided by City crews.

SYSTEM DEVELOPMENT CHARGES

System Development Charges will be increased 2% each year and rounded to the nearest dollar.

NEW SERVICES OR UPGRADES TO EXISTING SERVICES Charges per Unit within any single building

	1/1/24	3/1/24	1/1/25	1/1/26
Residential Units		2%	2%	2%
One unit	\$2,348.00	\$2,395.00	\$2,443.00	\$2,492.00
Two units	\$2,161.00	\$2,204.00	\$2,248.00	\$2,293.00
Three units	\$1,987.00	\$2,027.00	\$2,068.00	\$2,109.00
Four to eight units	\$1,828.00	\$1,865.00	\$1,902.00	\$1,940.00
Nine to sixteen units	\$1,682.00	\$1,716.00	\$1,750.00	\$1,785.00
Over sixteen units	\$1,548.00	\$1,579.00	\$1,611.00	\$1,643.00

The purpose of the system development fee is to help defray the costs of past and future system improvements. Once it has been paid for a property, it will not be collected again if the service is repaired or replaced with the same size service in the future, with the exception of property where service has been discontinued for more than 5 years. Development fees for new construction are due at time of issuance of a building permit and for all others at time of connection. For new construction not served by City water, a shutoff valve is required at owner's expense.

System development charges (SDC's) for the wastewater systems are determined for an equivalent residential unit (ERU). Unless specifically provided for otherwise, SDC's for connections involving more than one ERU are determined according to the ERU's calculated for the service at the new connection. An ERU shall be defined as 250 gallons per day, normal strength (250 ppm) wastewater.

Each single-family living unit shall be defined as one ERU. Each residential unit in a multi-family structure with two or more residential units shall be considered a 0.8 ERU. ERU equivalencies for any other connection will be determined by the City using the following formula:

$$(\text{flow in gpd} / 250\text{gpd}) \times [0.38 + 0.387 \times (\text{BOD in ppm} / 250\text{ppm}) + 0.233 \times (\text{TSS in ppm} / 250\text{ppm})] = 1 \text{ ERU (but not less than 1 ERU)}$$

Section 2. Resolution No. 09-2020 is hereby repealed and replaced by this Resolution No. 04-2024

Section 3. This Resolution shall be effective March 1, 2024.

Passed by the City Council of the City of Cashmere, Washington this 26th day of February 2024.

CITY OF CASHMERE

By: _____
James Fletcher, Mayor

Attest:

By: _____
Kay Jones, City Clerk-Treasurer

Published in the Cashmere Valley Record March 6, 2024

Adopted by Resolution 04-4
Effective March 1, 2024