



CASHMERE CITY COUNCIL MEETING  
MONDAY, JANUARY 22, 2024, 6:00 P.M., CITY HALL

**THE PUBLIC CAN ATTEND IN PERSON, CALL-IN OR LOG-IN TO ZOOM TO PARTICIPATE IN THE CITY COUNCIL MEETING. PLEASE CALL-IN OR LOGIN 5 MINUTES PRIOR TO MEETING.**

**To Join the Meeting Go To <https://zoom.us>  
Meeting ID: 882 719 9871 Passcode: 788276  
Audio Only: PH# 1-(253)-215-8782**

## **AGENDA**

CALL TO ORDER - ROLL CALL – FLAG SALUTE

ANNOUNCEMENTS

PUBLIC COMMENT PERIOD (For Items Not on the Agenda)

APPROVAL OF AGENDA

CONSENT AGENDA

1. Minutes of January 8, 2024, Regular Council Meeting
2. Payroll and Claims Packet Dated December 31, 2023 Year End
3. Payroll and Claims Packet Dated January 22, 2024

BUSINESS ITEMS

1. Barbara Walters - NCW Library update and plans for moving to Riverside Center
2. Utility Rate Study

PROGRESS REPORTS

ADJOURNMENT

TO ADDRESS THE COUNCIL, PLEASE BE RECOGNIZED BY THE MAYOR AND STATE YOUR NAME WHEN YOU BEGIN YOUR COMMENTS  
**Americans with Disabilities Act (ADA) accommodations provided upon request (48-hour notice required)**

MINUTES OF THE CASHMERE CITY COUNCIL MEETING  
MONDAY JANUARY 8, 2024, AT CASHMERE CITY HALL – In-Person and Digital

OPENING

Mayor Jim Fletcher opened the regular City Council meeting at 6:00 p.m. at City Hall. Clerk-Treasurer, Kay Jones, took minutes.

The public can attend the council meeting in person, by phone, or by digital conference.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Jim Fletcher	
Council:	John Perry Chris Carlson  Jayne Stephenson Jeff Johnson	Shela Pistorosi
Staff:	Kay Jones, Clerk-Treasurer Steve Croci, Director of Operations	

EXCUSED ABSENCES

MOVED by Councilor Carlson and seconded by Councilor Stephenson to excuse the absence of Councilor Pistorosi. Motion carried 4-0.

APPROVAL OF AGENDA

MOVED by Councilor Carlson and seconded by Councilor Perry to approve the agenda as updated with affirming the mayor's committee appointments. Motion carried 4-0.

CONSENT AGENDA

Minutes of December 11, 2023, Regular Council Meeting  
Payroll and Claims Packet Dated December 31, 2023 Month End  
    Claims Direct Pay and Check #43155 through #43187 totaling \$103,046.38  
    Payroll Direct Pay and Check #43124 through #43154 and #43188 totaling \$127,356.16  
    Manual Check #43121 and #43123 (replacing #43122) not needing prior approval  
Affirm Mayor's appointment of Planning Commissioner Laura Redden and Tree Committee Members

MOVED by Councilor Perry and seconded by Councilor Carlson to approve the items on the Consent Agenda. Motion carried 4-0.

RESOLUTION NO. 01-2024 SETTING A PUBLIC HEARING FOR PETITION OF VACATION OF SPRING STREET FROM AL KENNEDY AND BLAINE & JACQUELINE SMITH

The city received letters of petition for vacation of Spring Street from Al Kennedy and Blaine & Jacqueline Smith. The 30' ROW borders alongside the Smith property and runs through the middle of Al Kennedy's lot at 4704 Rank Road. Al Kennedy's request to vacate is for approximately 7,350 square feet and the Smith's request to vacate is for approximately 8,100 square feet. The proposed resolution sets a public

hearing to consider the petition for vacation of a portion of Spring Street and the terms associated with the petition.

MOVED by Councilor Carlson and seconded by Councilor Johnson to approve Resolution No. 01-2024 setting February 26, 2024 for a Public Hearing to consider the requests for vacating portions of Spring Street. Motion carried 4-0.

#### ANNUAL UPDATE ON CITY ACTIVITIES AND PLANS

With it being the first council meeting of the year and having a newly elected council member, Mayor Fletcher discussed the activities and plans the city has been working on and what needs to be completed this year. Listed below are some of the topics discussed with the council.

- Update the utility rates to make certain we are covering O&M costs and capital reserves.
- New playground equipment with shade cover has been ordered for Riverside Park.
- City Pool is still leaking.
- Regional Sports Complex (stay informed).
- Union negotiations this year for the next three years.
- Succession planning – two office staff will be retiring in the next few years.
- The Planning Commission has three vacancies.
- Cashmere's Comprehensive Plan needs to be updated to meet state law and requirements.
- Review and update the 6-Year Transportation Program every year.
- Planning for the Library to move to Riverside Center.
- Decision on what to do with the old library building.

#### PROGRESS REPORTS

Director Croci reported on the projects listed below.

- SCADA Improvements – waiting on panels.
- Emergency Generator – will be going out to bid soon.
- The S. Douglas Street project will start this year.
- Riverside Center HVAC project has gone out to bid.
- PRV Improvement project – the study report has been completed.
- Installation of the lights on Sunset Hwy are almost completed.
- Lining the sewer in some places on Cottage Ave will start this year.
- The 2024 Street Maintenance project – the city may partner with Leavenworth
- The Boat Launch at Riverside Park needs work done.

#### ADJOURNMENT

Mayor Fletcher adjourned the meeting at 6:48 PM.

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James Fletcher, Mayor

Attest:

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Kay Jones, Clerk-Treasurer