

MINUTES OF THE CASHMERE CITY COUNCIL MEETING
MONDAY SEPTEMBER 11, 2023, AT CASHMERE CITY HALL – In-Person and Digital

OPENING

Mayor Jim Fletcher opened the regular City Council meeting at 6:00 p.m. at City Hall. Utility Clerk Michelle Voie took minutes.

The public can attend the council meeting in person, by phone, or by digital conference.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Jim Fletcher	
Council:	John Perry Chris Carlson Shela Pistorosi via Zoom Jayne Stephenson Derrick Pratt	
Staff:	Michelle Voie, Utility Clerk Steve Croci, Director of Operations	Kay Jones, Clerk-Treasurer Chuck Zimmerman, City Attorney

ANNOUNCEMENTS

PUBLIC COMMENTS

APPROVAL OF AGENDA

MOVED by Councilor Carlson and seconded by Councilor Pratt to approve the agenda as submitted. Motion carried.

CONSENT AGENDA

Minutes of August 28, 2023, Regular Council Meeting
Payroll and Claims Packet Dated September 11, 2023
Claims Direct Pay and Check #42946 through #42967 totaling \$166,200.76.
Payroll Direct Deposit and Check # 42916 Through #42945 totaling \$103,367.27.

MOVED by Councilor Carlson and seconded by Councilor Stephenson to approve the items on the Consent Agenda. Motion carried.

ADOPTION OF ORDINANCE NO. 1320 WATER AND SEWER LINE OWNERSHIP

Mayor Fletcher explained the city owns the mainlines and the service line to the meter box or property line respectively and that the property owner owns the service line from the meter or property line to their dwelling. Councilor Perry asked for clarification on the difference between the meter box and the property line. The mayor stated not all meter boxes are on properties, some are in the right of way, and as such the city owns the service line to the property line.

The mayor stated that there are a few water and sewer mains on private property and the city will need basements. The city will deal with those as they arise.

MOVED by Councilor Stephenson and seconded by Councilor Carlson to adopt Ordinance No. 1320 clarifying city ownership of water and sewer utility lines. Motion carried.

INTERLOCAL AGREEMENT FOR THE HOUSING OF INMATES IN THE CHELAN COUNTY REGIONAL JAIL 2024-2026

The Jail had a significant increase in its budget due to the cost of goods, food, services, and salaries. With those increases, the rate increased by \$72,362.80 annually. The new bed rate is \$164.18 a day. The total new annual rate will be \$112,411.12 with the monthly rate at \$9,367.59. The council discussed the economic climate and the timing of a new agreement.

Councilor Carlson discussed setting up a tour of the jail. Councilors Pistorresi and Stephenson stated they would like to attend.

MOVED by Councilor Stephenson and seconded by Councilor Carlson to approve the Interlocal Agreement housing inmates in the Chelan County Regional Jail 2024-2026. Motion carried.

AMENDMENT OF QUANTITIES TO THE RIVERSIDE TRAIL REPAIR AND PAVING PROJECT

Director Croci explained the city budgeted \$50,000 and that Complete the Loop Coalition granted \$25,000 giving the city \$75,000 for repair and paving of the Riverside trail between the skate park and N. Douglas Street. Croci recommends repairing and repaving additional sections of the trail because the bid was under budget and grant funds will cover nearly all costs associated with the additional work.

The additional quantities increase the cost by \$28,743.85 which includes the same unit price, sales tax, and bond for a total project cost of \$61,728.79.

MOVED by Council Pratt and seconded by Councilor Carlson to approve additional quantities for Moe Asphalt Patching and Sealcoating Inc. to complete repair and repave Riverside Trail and authorize the mayor to sign documents. Motion Carried

PARKING DISCUSSION- PARKING REGULATIONS AND OFF-STREET PARKING

The council had a lengthy discussion on parking regulations and off-street parking. The mayor asked to look at those as separate issues.

Off-Street Parking – Currently the city requires dedicated parking based on the building size vs. the use of the building and is set by the first occupancy. The mayor mentioned the old Tree Top Building is 10,000 sq ft but the tenants have 12 employees. The city code may require too much off-street parking to support any type of economic enhancement. They discussed the customer turnover rate and occupancy of the building. Issues with business in residential areas and parking overflow. Time limits on parking and businesses should encourage employees to park further away. The council would like to promote new business but is concerned about enforcement.

Parking Regulations – The city has the authority to tow vehicles from city-owned lots; however, the sheriff has the authority to remove vehicles from city streets. The sheriff's department will not tow a recreational vehicle if the inhabitant is utilizing it as a home. These motorhomes and RVs cannot be towed unless there is somewhere for them to go. The council discussed the troublesome areas of Chapel St. and Mill Rd. Safety issues on Chapel St. where there are no sidewalks and RV, Car, and boat parking on the street force kids to walk in the roadway. Some Council members believe we have other more important issues to address, and others feel there is more of an issue with enforcing the regulations.

Croci stated that less than 10 vehicles were towed last year. The City currently tries to educate the community on parking regulations.

The discussion was put on pause until the city could prioritize the need and no further action was suggested.

PROGRESS REPORTS

The alley and 400 block between Mission and Cottage are being chip-sealed by A&E Paving. SCADA contractors were out locating and marking. The electronics needed are six months out.

The emergency generator project is moving along.

Pump Track work is waiting on Central Washington Asphalt. When work starts, they will need to close a portion of the road.

Public Works has been working on improvements to Rank Road to address washouts.

Woodard & Curran are flushing fire hydrants.

The roads near Pioneer Market and Riverside Center have leaks that will be taken care of next week.

Oak St, Pleasant, and Peshastin are having pavement repairs done on previous leaks.

The city applied for a grant for crack sealing and potholing throughout town.

ADJOURNMENT

Mayor Fletcher adjourned the meeting at 7:05 p.m.



James Fletcher, Mayor

Attest:



Michelle Voie, Utility Clerk