



CASHMERE CITY COUNCIL MEETING
MONDAY, NOVEMBER 13, 2023, 6:00 P.M., CITY HALL

THE PUBLIC CAN ATTEND IN PERSON, CALL-IN OR LOG-IN TO ZOOM TO PARTICIPATE IN THE CITY COUNCIL MEETING. PLEASE CALL-IN OR LOGIN 5 MINUTES PRIOR TO MEETING.

To Join the Meeting Go To <https://zoom.us>
Meeting ID: 882 719 9871 Passcode: 788276
Audio Only: PH# 1-(253)-215-8782

AGENDA

CALL TO ORDER - ROLL CALL – FLAG SALUTE

ANNOUNCEMENTS

PUBLIC COMMENT PERIOD (For Items Not on the Agenda)

APPROVAL OF AGENDA

CONSENT AGENDA

1. Minutes of October 23, 2023, Regular Council Meeting
2. Payroll and Claims Packet Dated November 13, 2023
3. Christmas in Cashmere Street closure on 100 Block of Cottage Ave

BUSINESS ITEMS

1. Public Hearing on Preliminary Budget for 2024
2. Interlocal Agreement with Chelan-Douglas Transportation Council – sharing costs to conduct Transportation Planning Activities
3. Interlocal Agreement with Chelan County for maintenance, operation, and utility payments for Goodwin Road illumination systems
4. Pace Engineering Additional Services Agreement #1 for 1050 Zone Improvement Project
5. SCADA Improvements - Change Order #1

PROGRESS REPORTS

ADJOURNMENT

MINUTES OF THE CASHMERE CITY COUNCIL MEETING
MONDAY OCTOBER 23, 2023, AT CASHMERE CITY HALL – In-Person and Digital

OPENING

Mayor Jim Fletcher opened the regular City Council meeting at 6:00 p.m. at City Hall. Clerk-Treasurer Kay Jones took minutes.

The public can attend the council meeting in person, by phone, or by digital conference.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Jim Fletcher	
Council:	John Perry Chris Carlson Shela Pistorosi Jayne Stephenson Derrick Pratt	
Staff:	Kay Jones, Clerk-Treasurer	Steve Croci, Director of Operations Chuck Zimmerman, City Attorney

ANNOUNCEMENTS

There were no announcements made.

PUBLIC COMMENTS

Bill Donald resides at 104 Meadowsweets Place; he informed the Council that he reads the minutes to keep up with what's going on in the City. When he saw the Council was talking about raising taxes or cutting services he wanted to come to the meeting. He does not want to see any services cut in the street department. He has already seen cuts in services regarding snow plowing, sweeping, and picking up leaves. The City maintains the downtown area, but not the residential streets.

APPROVAL OF AGENDA

MOVED by Councilor Carlson and seconded by Councilor Perry to approve the agenda as submitted. Motion carried.

CONSENT AGENDA

Minutes of October 9, 2023, Regular Council Meeting
Payroll and Claims Packet Dated October 23, 2023
Claims Direct Pay and Check #43018 through #43037 totaling \$70,630.74

MOVED by Councilor Pratt and seconded by Councilor Stephensen to approve the items on the Consent Agenda. Motion carried.

PUBLIC HEARING ON REVENUE SOURCES AND POSSIBLE INCREASE IN PROPERTY TAXES

A report was provided to the City Council with the City's revenue sources and the amounts received for 2022, 2023 YDT, and the estimated revenues for 2024. Mayor Fletcher presented a chart showing the estimated revenues compared to the proposed expenditures. With the ongoing increase in expenses the

General Fund has not been able to transfer money to the Capital Improvement Fund for the last few years and it's getting more difficult to maintain the \$200,000 transfer from the Public Works Fund to the Capital Fund.

The mayor presented the list of contracts the City has with the County for public safety services, such as law enforcement, RiverCom, jail fees, prosecution services and emergency management. The total for the contracts for 2024 is just under \$740,000, which is a 15% increase over 2023. An increase of over \$98,000 for public safety contracts alone. The City is required to provide public safety services. If services must be cut, the Council will need to look at the cemetery, streets, or parks departments.

In order to keep up with maintenance and operations, and capital projects, the City needs to look at increasing revenue sources or cutting services. It's essential to maintain the transfer of funds to the Capital Improvement Fund to keep up with the needed capital projects. The City is allowed to increase their property tax levy by 1% annually. The 1% increase equates to \$7,397.35 additional revenue. Other revenue sources will need to be looked at to keep up with the high costs of labor and supplies.

Mayor Fletcher opened the public hearing at 6:19 p.m. to receive public comment on the revenue sources and possible increase in property tax.

Bill Donald resides at 104 Meadowsweets Place, and he stated that he is not opposed to taxes, if he knows and can see what the taxes are being spent on. He does not want to see any services cut in the street department. He has already seen cuts in services regarding snow plowing, sweeping, and picking up leaves.

With no other comments from the public the mayor closed the hearing at 6:21 p.m.

ORDINANCE NO. 1321 AUTHORIZING THE REGULAR PROPERTY TAX LEVY

The proposed ordinance is a 1% increase over the previous year levy amount of \$739,435.29, resulting in an increase in tax revenue of \$7,394.35. This increase is exclusive of additional revenue resulting from new construction, value of state assessed property, any annexations that have occurred and refunds made. The total preliminary 2024 maximum regular property tax levy is \$758,095.44.

MOVED by Councilor Perry and seconded by Councilor Stephensen to adopt Ordinance No. 1321 authorizing the regular property tax levy. Motion carried with four voting in favor and Councilor Pratt voting no.

PROSECUTION SERVICE AGREEMENT FOR 2024

The annual amount is calculated on the number of cases prosecuted for the City from September 1, 2022, through August 31, 2023, multiplied by the per case amount. The per case amount has increased \$25, which is an increase from \$275 to \$300 per case for 2024.

The County has calculated the annual amount for 2024 at \$15,900, (53 cases at \$300 per case). City staff has questioned 6 of the 53 cases, which are being confirmed. The amount will be amended to reflect the confirmed number of cases, which may be less than the \$15,900.

MOVED by Councilor Pratt and seconded by Councilor Pistorosi to approve the Prosecution Service Agreement for 2024 as confirmed and amended by Chelan County. Motion carried.

RH2 TASK AUTHORIZATION #5 FOR SURVEY WORK ON S. DOUGLAS ST. AND WEST PROSPECT ST.

Task Authorization #5 in the amount of \$57,398 outlines the Scope of Work for providing surveying services along S. Douglas Street and W. Prospect Street.

A topographic survey of W. Prospect Street right-of-way from Aplets Way intersection, west to the west end of the platted right of way. The services will be billed on a time and materials basis not to exceed \$20,500.

A topographic survey of S. Douglas Street right-of-way from Cottage Ave intersection, south to the south end of the platted right of way at Parkhill Street intersection. The services will be billed on a time and materials basis not to exceed \$30,800.

MOVED by Councilor Pratt and seconded by Councilor Pistorresi to approve the Task Authorization #5 with RH2 Engineering for surveying services not to exceed \$57,398. Motion carried with four voting in favor and Councilor Stephensen voting no.

PROGRESS REPORTS

W&C Project Manager Dorien McElroy stated that the Council has hard decisions to make regarding budget and services. She assured the Council that W&C is making every effort to keep expenses down. She reported that they have been testing backflow devices, overseeing Rudnick on the replacement of fire hydrants, getting ready to winterize the water meters, and replacing nine flang meters. Dorien reported they have completed the cleanup behind the fence at the treatment plant. The area had become a dumping ground, now it looks so nice. She presented a check to the council in the amount of \$1,917.00 from the scrap.

Mayor Fletcher reported on his Association of Washington Cities meeting, there were mayors from small cities across the state. They discussed issues such as law enforcement, mental health, housing, and changing the 1% increase limit on property tax levies.

The Mayor discussed Cashmere's urban growth expansion issues at a meeting where some of the people believe that growth should be upwards not outwards.

ADJOURNMENT

Mayor Fletcher adjourned the meeting at 7:15 p.m.

James Fletcher, Mayor

Attest:

Kay Jones, Clerk-Treasurer



CITY OF CASHMERE

Application Fee \$20.00

Special Event Permit Application

This form is to be completed by any person, business, sports league or non-profit group that wishes to use City of Cashmere right-of-way for an organized activity in conjunction with City of Cashmere, Cashmere Chamber or Cashmere School District events, festivals, parades, performances, City-observed holidays, etc. All uses must be approved by the Mayor or his designee.

Name of Organization, Individual, or Business Cashmere Chamber of Commerce

Contact name JoAnne Prusa Contact Phone 425-280-1391

Mailing Address P.O. Box 834 Cashmere, WA 98815

Email joprusa@gmail.com

Date(s) of Event December 2, 2023 Event Hours 10:00^{am} to 4:00^{pm} No. Attending 500 est

Event Location Downtown (100 Block Cottage) Event Type Festival

Street Closure Requested? (Council approval required) Yes No Time: From 8am to 5:00pm

Will electricity be required? Yes No (\$20 additional fee)

Will liquor be served? (Liquor Control Board pre-approval required) Yes No (State liquor permit & \$1 Million liquor liability required) Non-Profits only per liquor laws

Will you need **extra** refuse dumpsters or containers? Yes No Contact Waste Management-662-4591

Will portable restroom facilities be required? Yes No Please contact local provider for rental

Will goods or services be offered for sale on City property? Yes No (Vendor permit required)

Will activity cause unusual or loud noise? Yes No (Noise permit required)

Please provide the location, dimensions and plans for any temporary structure to be erected or constructed in connection with the event.

INSURANCE – the applicant shall secure and maintain in full force and effect throughout the duration of the use, comprehensive general liability insurance for bodily injury and property damage in such amounts as the Mayor deems necessary, which amounts shall not be less than \$1,000,000 (One Million Dollars), and shall have the City of Cashmere named as an additional named insured on the policy of insurance which shall include a provision prohibiting cancellation of said policy except upon thirty (30) days' prior written notice to the City. **Attach certificate of insurance.**

HOLD-HARMLESS AGREEMENT – The applicant organization or entity obtaining this permit agrees to defend, indemnify and hold harmless the City of Cashmere, its agents, employees and officials from any and all claims for bodily injury or property damage that may arise out of or in connection with the applicant's permitted park use.

JoAnne Prusa 11-7-2023
 Signature of Representative Date

CITY USE ONLY			
State Liquor Permit:	<input type="checkbox"/> Received	<input type="checkbox"/> Not Required	Copies to:
Insurance Certificate:	<input type="checkbox"/> Received	<input type="checkbox"/> Not Required	<input type="checkbox"/> Link (pheffernan@linktransit.com)
City inspection of activity location:	<input type="checkbox"/> Not Required	<input type="checkbox"/> Complete	<input type="checkbox"/> Sheriff's Department
			<input type="checkbox"/> Public Works
Approval Signature		Title	

FREE FAMILY EVENT

CHRISTMAS IN CASHMERE

DECEMBER 2ND

10:00 AM—4:00 PM

Road Closed 100 Block of Cottage

8:00 AM TO 5:00 PM



Staff Summary

Date: November 9, 2023

To: City Council

From: Jim Fletcher, Mayor

RE: 2024 Preliminary Budgets – Public Hearing

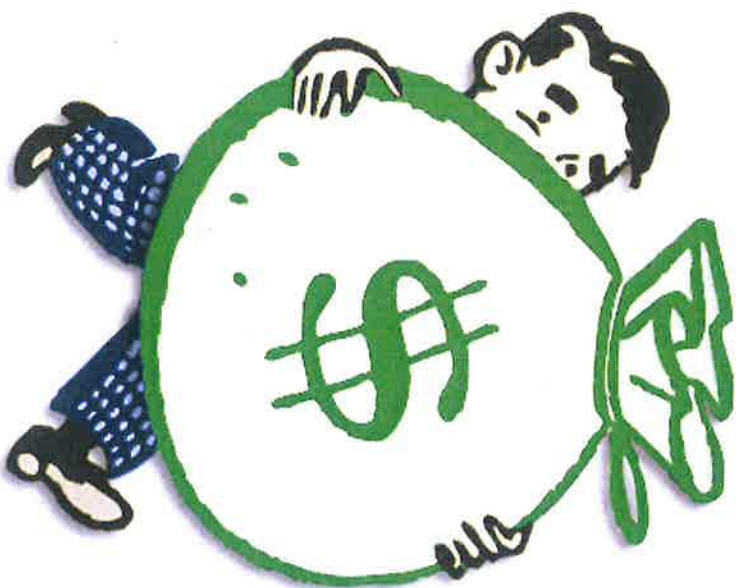
Preliminary budgets for fiscal year 2024 have been prepared to city policy for operating expenses to be less than available revenues. Expense budgets reflect allocations of funds for city services and do not reflect inflation impacts on actual costs for supplies and labor. Effects of inflation on budgets are reduced city services and reduced savings for future capital improvement projects.

To consider the future funds needed for capital projects a six-year capital improvement plan is included in the budget packet. Six-year plans enable the city to plan and save funds, obtain grants or reschedule projects to fit available funding.

Staff Recommendation

Review and discuss changes to the preliminary budget.

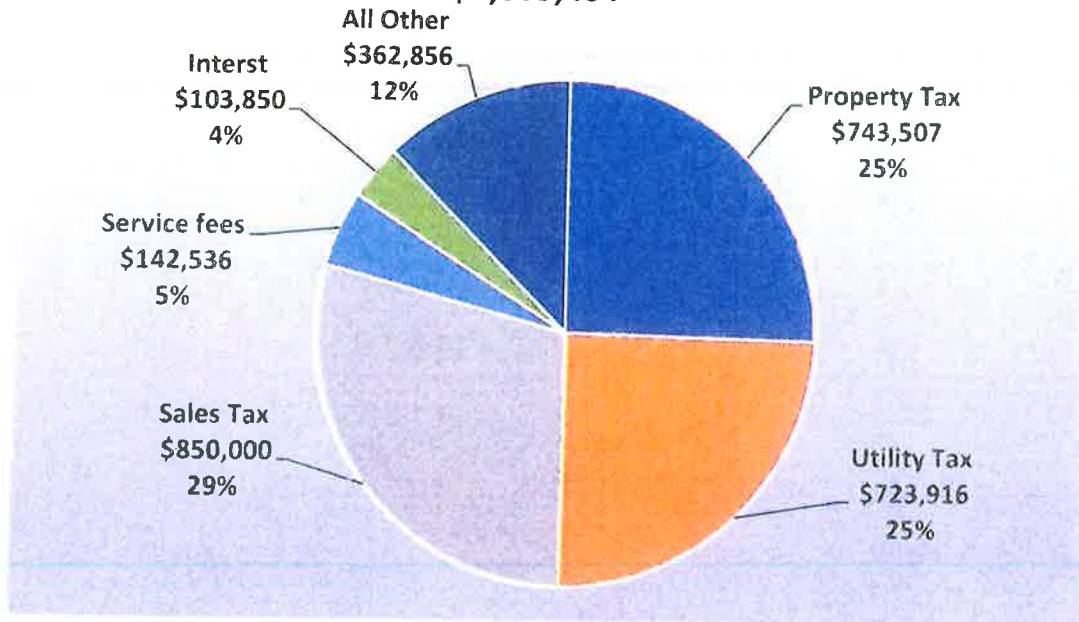
CITY OF CASHMERE



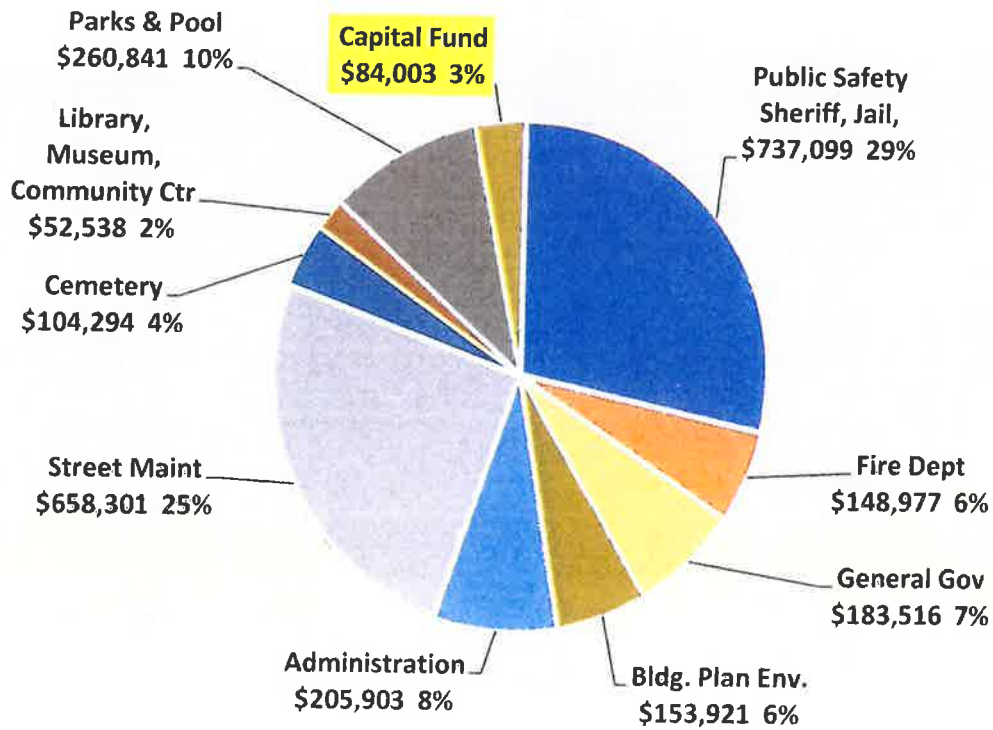
2024

PRELIMINARY BUDGET

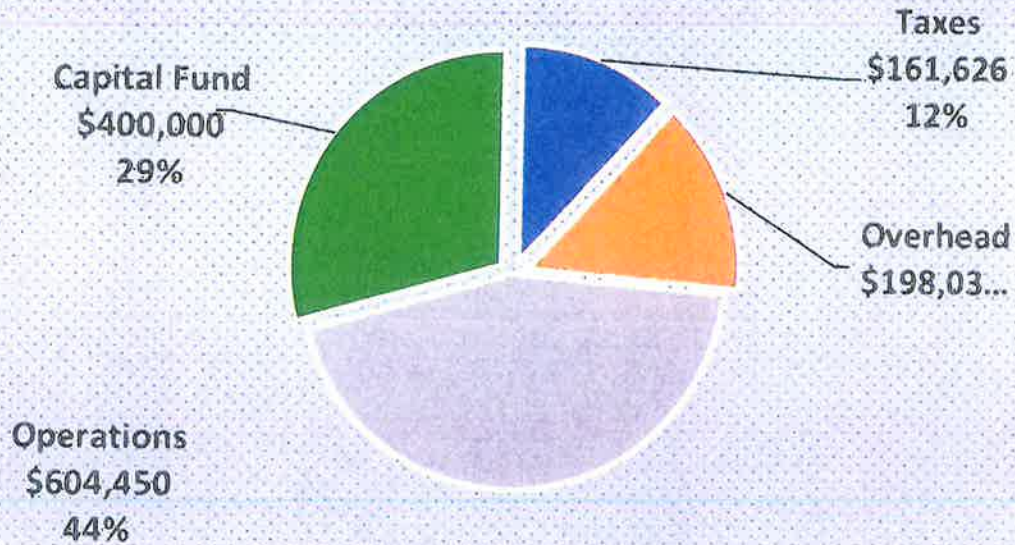
Sources of General Government Revenue \$2,865,464



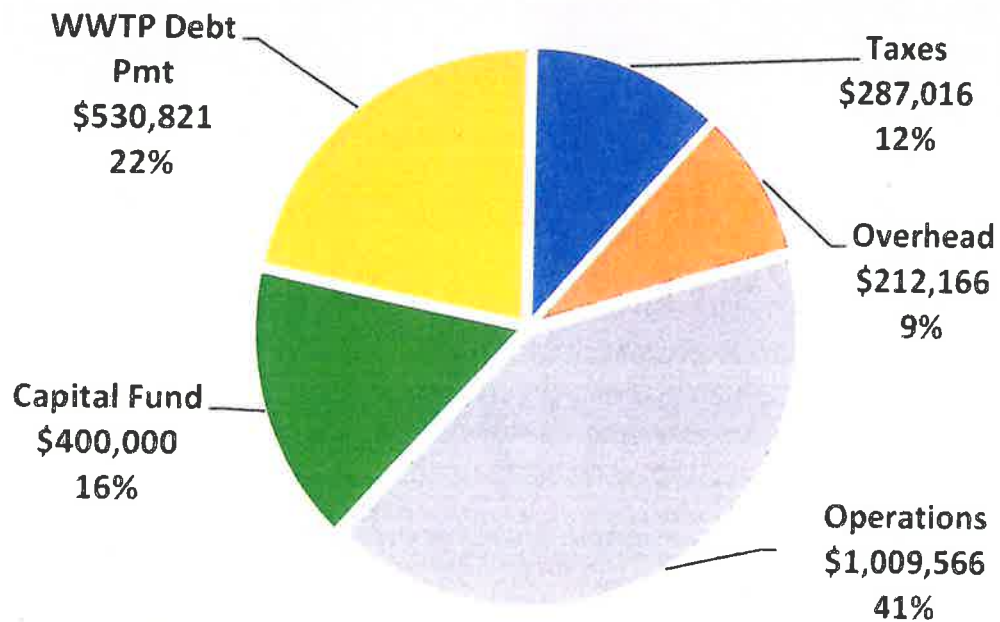
General Government Expenses \$2,781,421



2024 Water Utility Expenses \$1,364,107



Wastewater Treatment Expenses \$2,439,569



SIX-YEAR PROJECT BUDGET FORECAST

		2024	2025	2026	2027	2028	2029	2030 & Beyond
302	Beginning Balance Capital Improvement Fund	\$ 4,815,531	\$ 3,989,281	\$ 3,364,281	\$ 2,686,781	\$ 1,936,781	\$ 1,211,781	
	Riverside Ctr HVAC	50,000						
	Downtown Canopies LED lights (Grant?)	50,000						
	Cemetery Expansion - Survey, irrigation, landscaping	100,000						
	Playground Playground (2022 carry over)	50,000						
	Riverside Park	65,000						
	S. Douglas Street Eng & Const	530,000						
	W. Prospect Eng / Const	40,000	200,000					
	Norman N. Douglas Street Eng / Const	56,250		300,000				
	Cottage Ave Canopy lights	50,000						
	Trails study	20,000						
	Trail Improvements	15,000						
	Fire Truck		525,000					
	Old Library Bldg		100,000					
	Cottage Pavement							
	East Cashmere property site plan			400,000				
	Olive - sidewalks Eng. Const			50,000				
	Fisher			127,500				
	W. Pleasant				850,000			
	Pioneer Pavement				50,000	275,000		
					50,000	250,000		
						400,000		
Total General Government		1,026,250	825,000	877,500	950,000	925,000	-	
	Grants							
	Funds Added to Capital Impvemtn Fund							
	Canopy lights	200,000	200,000	200,000	200,000	200,000	200,000	
	Fire Truck							
	End Balance Capital Improvement Fund	\$ 3,989,281	\$ 3,364,281	\$ 2,686,781	\$ 1,936,781	\$ 1,211,781	\$ 1,411,781	
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		2024	2025	2026	2027	2028	2029	2030 & Beyond
411	Beginning Balance Water Capital Fund	\$ 3,361,154	\$ 2,167,698	\$ 1,877,698	\$ 1,767,698	\$ 1,867,698	\$ 1,757,698	
	SCADA							
	Engineering S. Douglas W. Pleasant water	195,000						
	Building Improvement	22,000						
	S. Douglas 8 in Main	350,000						
	W. Prospect	300,000						
	PRV vault improvements	300,000						
	Plant Macenery & Equip	200,000						
	Distribution Machinery & Equipment	226,456						
	Update GIS Maps			10,000		10,000		
	Norman & Douglas 8 in Main		250,000					
	Perry ST 8 in main		200,000					
	1000 PRZ		150,000					
	Elberta & Maple 8 in main							
	Elberta 8 in main Aplets to Woodring			300,000				
	Valley View 8 in main			200,000				
	Blues Star 8 in main				300,000			
	River St 12 in main					500,000		
	1050PRZ						550,000	
	Pioneer Ave 12 in main							
	New IMG Reservoir							1,200,000
	West Cashmere Transmission							5,000,000
	Sullivan St to Tigner							1,000,000
	Update water system Plan		90,000					600,000
411 Total Water Capital Impvemtn Fund		1,593,456	690,000	510,000	300,000	510,000	550,000	7,800,000
	Grants							
	Funds Added to Capital Impvemtn Fund							
	FEMA Generator	400,000	400,000	400,000	400,000	400,000	400,000	
	End Balance Capital Water Fund Minimum Goal \$1,000,000	\$ 2,167,698	\$ 1,877,698	\$ 1,767,698	\$ 1,867,698	\$ 1,757,698	\$ 1,607,698	
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		2024	2025	2026	2027	2028	2029	2030 & Beyond
412	Wastewater Capital Improvement Fund	1,614,465	1,264,465	1,024,465	1,074,465	1,324,465	1,714,465	
	SCADA							
	Engineering	85,000						
	S. Douglas Desing & Const	330,000						
	West Prospect Design & Const	300,000	300,000					
	Norman & Douglas Design	25,000	250,000					
	Cottage Sewer repair			200,000				
	Elberta			150,000	150,000			
	Update GIS maps	10,000						
	Update Wastewater System Plan		90,000			10,000		
	Pioneer water line							
	Truck (50% shared with water)							250,000.00
	Emergency Generator							
412 Total Wastewater Capital Improvement Fund		750,000	640,000	350,000	150,000	10,000	-	
	FEMA Generator							
	Funds Transferred to Capital Impvemtn Fund							
	End Balance Wastewater Capital Fund Minimum Goal \$1,000,000	1,264,465	1,024,465	1,074,465	1,324,465	1,714,465	2,114,465	

Staff Summary

Date: November 11, 2023

To: City Council

From: Jim Fletcher, Mayor

RE: Interlocal Agreement with Chelan-Douglas Transportation Council – Planning Activities

Council previously approved allocating \$40,000 funds for Regional Pathways Master Plan. Multiple agencies contributions resulted in \$400,000 local funds to receive \$740,000 in federal funding to complete Master Plan for constructing multi-use transportation paths to connect the communities of Cashmere, Malaga, Rock Island and Leavenworth to each other and to the Apple Capital Loop Trail in the Wenatchee-East Wenatchee urban area and connecting the communities of Chelan and Manson.

Chelan-Douglas Transportation Council will coordinate the participating agencies and funding.

Interlocal agreement starts the process to develop the Master Pathways plan. Cashmere's share payable \$20,000 in 2023 and \$20,000 during 2024.

Staff Recommendation

Move to approve the Interlocal Agreement with Chelan-Douglas Transportation Council, authorizing the mayor to sign.

INTERLOCAL AGREEMENT

THIS AGREEMENT is made between **Chelan-Douglas Transportation Council (CDTC)** and **City of Cashmere** for the purpose of sharing costs to conduct Transportation Planning Activities.

RECITALS

- A)** The Interlocal Cooperation Act, RCW 39.34, authorizes public agencies to enter into agreements with one another for cooperative action. CDTC and City of Cashmere, as Participating Entities, qualify as public agencies for purposes of RCW 39.34.
- B)** CDTC and City of Cashmere desire to work together on the following described project for the benefit of the region. CDTC is serving as the lead agency to conduct transportation planning that will result in a Regional Pathways Master Plan for constructing multi-use transportation paths to connect the communities of Cashmere, Malaga, Rock Island and Leavenworth to each other and to the Apple Capital Loop Trail in the Wenatchee-East Wenatchee urban area and connecting the communities of Chelan and Manson.
- C)** CDTC will administer all Agreements with the contracted Consultants.
- D)** The total cost of the transportation planning activities is estimated to be not less than \$1,140,000.
- E)** The total amount of funding to be contributed by City of Cashmere for the transportation planning activities as described in [B] above, shall be \$40,000.

AGREEMENT

In consideration of the terms that this Interlocal Agreement contains, CDTC and City of Cashmere agree as follows:

- 1) Term.** This Agreement shall be deemed effective upon the stamp of a Notary Public and recording with the respective County Auditor and/or placed on one or both Participating Entity websites. It shall terminate upon completion of the transportation planning activities described in [B] above.
- 2) Administration of Agreement.** Jeff Wilkens, CDTC Executive Director, shall administer this Agreement. The designated representative of each Participating Entity shall be responsible for reporting to their respective governing body.
- 3) Purpose.** The purpose of this Agreement is to accomplish transportation planning activities that will result in a Regional Pathways Master Plan for constructing multi-use transportation paths to connect the communities of Cashmere, Malaga, Rock Island and Leavenworth to each other and to the Apple Capital Loop Trail in the Wenatchee-East Wenatchee urban area and connecting the communities of Chelan and Manson.

4) Payment. The funding contribution set forth above for City of Cashmere shall not be exceeded without the written authorization of City of Cashmere to supplement this Agreement. CDTC will invoice City of Cashmere in two equal increments: first during the month of January, 2024 and again during the month of January, 2025. City of Cashmere agrees to pay its established share within 30 days of invoice. Payment(s) not made within 30 days of invoice shall accrue interest at the rate of 12% per annum.

City of Cashmere agrees to share in the total cost, in the following amounts, to be invoiced on the following dates: January 2024: \$20,000 and January 2025: \$20,000.

5) Authority. Each person signing this Agreement has the full authority to execute this Agreement and to bind the party on behalf of which they signed.

6) Applicable Law. The law of the State of Washington shall govern this Agreement and all questions relating to it.

7) Venue. Venue of any action arising out of this Agreement shall be exclusively in a court of competent jurisdiction in Chelan County, Washington.

8) Counterparts. This Agreement may be executed in multiple counterparts, each of which shall be deemed an original and all of which together shall be deemed one and the same document. Signature pages may be compiled into one document for purposes of efficient recording of the Agreement.

9) Entire Agreement. This Agreement constitutes the entire agreement between CDTC and City of Cashmere relating to the transportation planning activities. Any modification of the Agreement or additional obligation assumed by CDTC or City of Cashmere in connection with the Agreement shall be binding only if evidenced in writing and signed by both CDTC and City of Cashmere.

Jeff Wilkens

Executive Director
Chelan-Douglas Transportation Council

Date

Jim Fletcher

Mayor
City of Cashmere, Washington

Date

Staff Summary

Date: 10/19/2023
To: City Council
From: Steve Croci
RE: Chelan County ILA – Goodwin Road/Sunset Highway Illumination

This Inter-local Agreement (ILA) with Chelan County is for the illumination system of the Goodwin Road/Sunset Highway project. The illumination system is located within both the county road right of way and the city limits, and powered by a single electrical service and billed from a single meter. The County does not have sufficient staff or equipment to perform maintenance on those individual luminaires within the County right of way. The city has the resources for and will be maintaining the luminaires within the city limits. The ILA is established to maintain the illumination system efficiently and consistently, and streamline billing to ensure that each jurisdiction pays their share.

Staff Recommendation:

MOVE to approve the Inter-local Agreement with Chelan County for Goodwin/Sunset Highway illumination and authorize the Mayor to sign documents.

Return Address:

Jamie Parkins
Chelan County Public Works
316 Washington Street, Suite 402
Wenatchee, WA 98801

The information contained in this boxed section is for recording purposes only pursuant to RCW 36.18 and RCW 65.04, and is not to be relied upon for any other purpose, and shall not affect the intent of the warranty contained in the document itself.

Document Title:	INTERLOCAL AGREEMENT
Grantor (s):	Chelan County, a Washington municipal corporation; City of Cashmere, a Washington municipal corporation
Grantee(s):	Chelan County, a Washington municipal corporation; City of Cashmere, a Washington municipal corporation
Legal Description:	N/A
Assessor's Tax Parcel ID:	N/A
Filed with the Auditor pursuant to RCW 39.34.040	

INTERLOCAL AGREEMENT BETWEEN CHELAN COUNTY AND CITY OF CASHMERE FOR MAINTENANCE, OPERATION AND UTILITY PAYMENTS FOR THE GOODWIN ROAD/SUNSET HIGHWAY ILLUMINATION SYSTEMS

This Agreement is made and entered into under the authority of chapter 39.34 RCW by and between Chelan County, a municipal corporation of Washington State ("County") and the City of Cashmere, a municipal corporation of Washington State ("City") collectively referred to herein as "Parties" or individually as a "Party".

WHEREAS, chapter 39.34 RCW provides for the formation of interlocal agreements that enable local governments to effectively cooperate with each other to the benefit of local communities.

WHEREAS, the Parties have the authority to construct, maintain and repair their transportation facilities, including lighting within their respective jurisdictions.

WHEREAS, the Parties have cooperated on the Goodwin Road/Sunset Road improvement project (CRP# 726).

WHEREAS, a component of CRP# 726 is the installation of an illumination system located within both the county road right of way and the city limits.

WHEREAS, the illumination system is powered by a single electrical service and billed off of a single meter.

WHEREAS, the County does not have sufficient staff or equipment to perform maintenance on those individual luminaires within the County right of way.

WHEREAS, the City has the resources for and will be maintaining the luminaires within the City limits.

WHEREAS, it would be to the mutual benefit of the Parties to maintain the illumination system efficiently and consistently.

WHEREAS, it would be to the mutual benefit of the Parties to establish streamlined billing for the single meter illumination system, while ensuring that each jurisdiction pays their share.

WHEREAS, the County has requested and the City has agreed to perform certain work described in this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants, conditions and benefits, the Parties agree as follows:

1. **RECITALS:** The Recitals above are incorporated and made part of this Agreement.
2. **PURPOSE:** The purpose of this Agreement is to establish the Parties' respective responsibilities and obligations for the operation and maintenance of a joint illumination system and provide a process for the payment of the electrical service connection fee and electrical bills for the system which operates off a single meter until such time as the area is annexed into the City.
3. **PREREQUISITE ACTS:** The Parties have each acted through their appropriate governing bodies, and by ordinance, resolution, or otherwise, have approved the execution of this Agreement prior to it taking force and effect. This Agreement shall be recorded with the Chelan County Auditor, pursuant to RCW 39.34.040.
4. **EXHIBIT:** The illumination system subject to this Agreement is diagramed in **EXHIBIT A**, which is attached and by reference made part of this Agreement. **EXHIBIT A** reflects the City/County boundary at the time this Agreement is executed. The Parties agree that future boundary changes may occur and the Parties may or may not, at their mutual discretion, amend Exhibit A of this Agreement for each boundary change. The Parties intend for this Agreement to apply to those luminaire components within the County at the time of the work performed, or electrical service billing, which at that time, may vary from **EXHIBIT A** attached hereto.
5. **TERM:** This Agreement shall become effective when approved and properly executed by both Parties' governing bodies and shall continue until the illumination system is annexed by the City, unless terminated in writing by either Party, consistent with the termination provisions of this Agreement. This Agreement does not govern any future cooperation between the City and County following termination or expiration, regardless of the similarity of cooperative services or similarity of serviced location.
6. **ADMINISTRATION:**
 - a. It is not the intention of the Parties that a separate legal entity be established to conduct the cooperative undertakings of this Agreement.
 - b. The following representatives shall be responsible for administration of this Agreement and for coordinating and monitoring performance under this Agreement.

In the event such representatives are changed, the party making the change shall notify the other party.

- i. The County's representative shall be the County Engineer or their authorized designee.
 - ii. The City's representative shall be the City Director of Operations or their authorized designee.
- c. Each Party shall be solely responsible for their costs arising from the Party's administration of this Agreement. All funding incidental to the fulfillment of this Agreement shall be borne by each Party as necessary to fulfill the terms. No special budgets or funds are anticipated, nor shall they be created incidental to this Agreement.

7. PROPERTY:

- a. The Parties are not acquiring jointly-owned or real property under this Agreement. All property and materials secured by each Party in the performance of this Agreement shall remain the sole property of that Party.
- b. All personal property, equipment or materials purchased by the County in furtherance of this Agreement shall remain the property of the County until the real property adjacent to the County right of way where the illumination facilities purchased by the County is annexed into the City at which time any such illumination facilities shall be transferred by the County to the City at no cost to the City and all property purchased by the City shall remain the property of the City.

8. CITY RESPONSIBILITIES:

- a. The City agrees to perform, at County expense, certain maintenance and operation activities upon the County-owned elements of the illumination system as identified in **EXHIBIT A**.
- b. The City agrees to be responsible for submitting to Chelan County Public Utility District ("PUD") payments as billed by PUD for the electrical service for the joint illumination system monthly, or as demanded by the PUD.
- c. The City agrees to submit an invoice to the County for the County's proportionate share of the electrical costs paid to the PUD by the City and any out of pocket maintenance costs incurred by the City for work performed on the County illumination facilities components. Invoices will be provided to the County by the City on a regular schedule mutually agreeable to the Parties, but no more than semi-annual and no less than annually.

9. COUNTY RESPONSIBILITIES:

- a. The County agrees to pay its proportionate share of the electrical service connection fee, electrical bills and any maintenance costs incurred by the City, as invoiced, promptly upon receipt of the City invoices, but not later than sixty (60) days.

- b. The County shall permit the City to construct, operate, maintain, repair, replace, inspect, monitor, and manage the illumination facilities system within the County right-of-way without prior notice to the County and without requiring the City to obtain additional authorization for the work outlined by this Agreement.

10. MUTUAL COOPERATION: The Parties will meet as necessary to coordinate system changes and address maintenance and operations issues for the illumination system. The Parties will coordinate review of any proposed modifications of the system prior to implementation, unless extraordinary circumstances require the City to modify the system without reasonable time to coordinate. In the event that a condition exists resulting from storm damage, third party damage, or other extraordinary reasons, the City may remove any obvious and immediate traffic hazards before notifying the County.

11. OWNERSHIP: The County shall retain ownership of the County illumination facilities components until portions are transferred to the City at no cost as a result of city annexations.

12. AMENDMENT: The County and the City may amend this Agreement upon the mutual written approval from each of the governing bodies.

13. PARTIES, ASSIGNMENT, & INTEGRATION: There are no additional parties intended to be benefited under this Agreement. The Parties shall not assign this Agreement or any interest, obligation or duty herein without the express written consent of the other Party. There are no other agreements or representation, written or oral, concerning the subject matter of this Agreement.

14. CHOICE OF LAW & VENUE: This Agreement shall be governed for all purposes by the laws of the State of Washington. The venue for any action at law, suit in equity or other judicial proceeding arising from this Agreement shall be Chelan County Superior Court, except as set forth in Section 20 DISPUTE RESOLUTION.

15. FORCE MAJEURE: Neither Party shall be liable nor deemed to be in default for any delay or other interruption of service or failure in performance under this Agreement or other interruption of service resulting, directly or indirectly, from acts of God, civil or military authority, acts of public enemy, terrorism, bomb threats, computer virus, epidemic, power outage, acts of war, accidents, fires, explosions, earthquakes, floods, failure of transportation, machinery, or supplies, vandalism, strikes or other work interruptions by the employees of either Party, or any other cause beyond the reasonable control of the Party affected thereby. However, each Party shall utilize its best good faith efforts to perform under this Agreement in the event of any such occurrence or circumstance.

16. ENFORCEABILITY: This Agreement will be enforced to the fullest extent permitted by applicable law. If any term or provision of this Agreement is held to be invalid, illegal, or unenforceable by a court or other governmental authority of competent jurisdiction, such invalidity, illegality or unenforceability shall not affect any other terms or provisions of this Agreement, which shall remain in full force and affect.

17. INDEMNIFY & HOLD HARMLESS:

- a. The City will protect, defend, indemnify, and save harmless the County, its officers, employees, and agents from any and all claims, judgments, or awards of damages arising out of or in any way resulting from the City's performance or omission of work within the County right of way, the City's maintenance and operation, or failure to maintain and operate, the joint illumination system facilities in a reasonable manner.
- b. The County makes no representations, implied or express warranties, or guarantees as to the suitability, security or safety of the County's right of way.
- c. The City and County have specifically negotiated this Section 17, to the extent it may apply.

18. EMPLOYEE STATUS: Any services provided by the Parties, or work performed subject to this Agreement are those of an independent contractor. Employees of the County are and will remain employees of the County. City employees are and will remain City employees.

19. TERMINATION CLAUSE: Either Party may terminate this Agreement by giving the other Party at least thirty (30) days' advance written notice. This Agreement may also be terminated at any time by mutual agreement, in writing, between the Parties. If this Agreement is terminated, the Parties shall be liable for that portion of performance having occurred prior to the effective date of termination. Termination of this Agreement does not release the City from any liability or obligation to indemnify and hold harmless the County as prescribed in Section 17 above.

20. DISPUTE RESOLUTION: In the event that a dispute arises under this Agreement which cannot be resolved through negotiation, the dispute shall be resolved by the termination of this Agreement pursuant to Section 19 above. All sums owed by the County to the City through the date of termination shall be paid by the County to the City notwithstanding this provision and the City may initiate a legal action to collect any such sums not timely paid by the County to the City.

SIGNATURE PAGE 1 OF 2

Approved by the City Council of the City of Cashmere the _____ day of _____, 2023.

CITY OF CASHMERE

Jim Fletcher, Mayor

ATTEST:

Kay Jones, City Clerk-Treasurer
SIGNATURE PAGE 2 OF 2

Approved by Chelan County the _____ day of _____, 2023.

**BOARD OF COUNTY COMMISSIONERS
FOR CHELAN COUNTY**

TIFFANY GERING, Chair

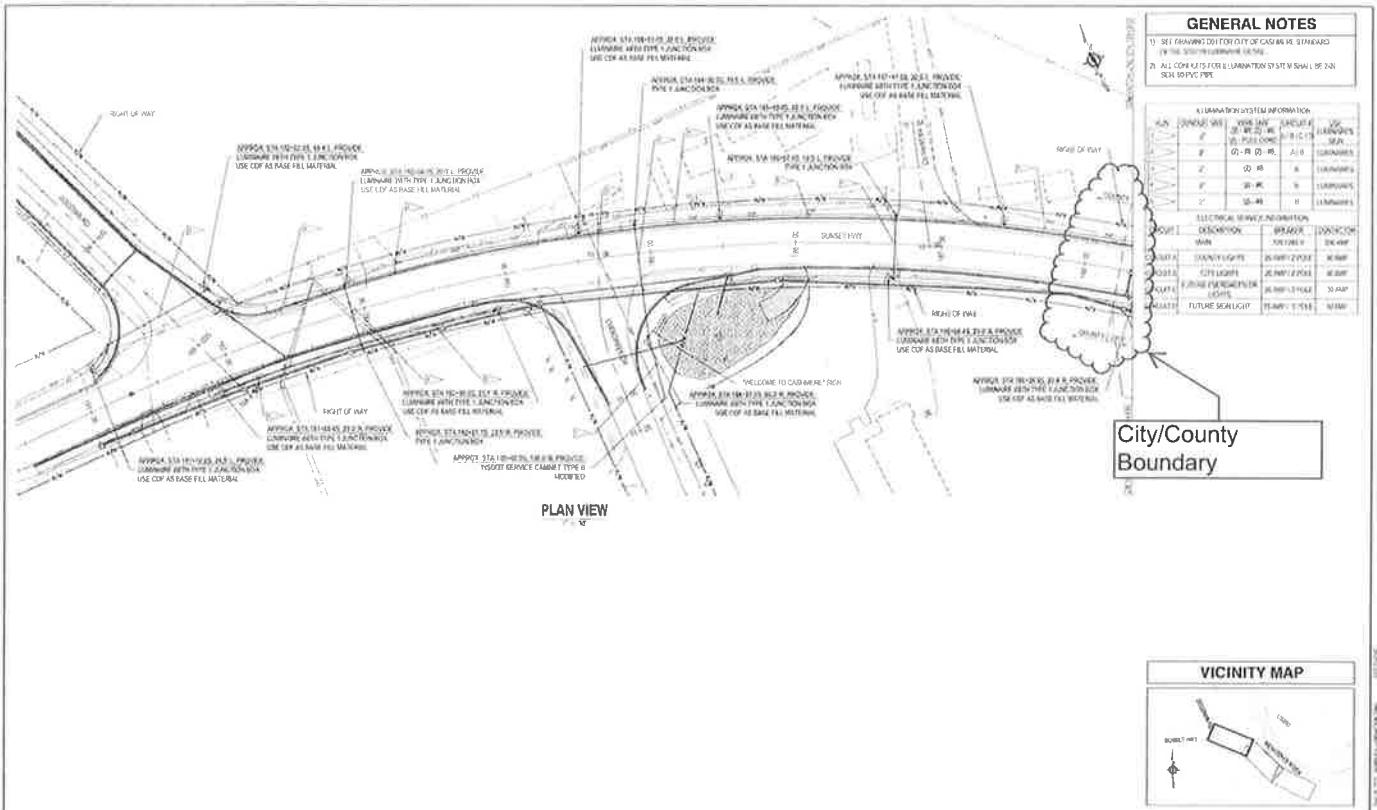
KEVIN OVERBAY, Commissioner

SHON SMITH, Commissioner

ATTEST: ANABEL TORRES

Clerk of the Board

Exhibit A



GENERAL NOTES

- 1) SEE DRAWING C07 FOR CITY OF CHelan RE STRAIGHT IN THE 300' RADIUS OF CURVE.
- 2) ALL CONDUITS FOR ILLUMINATION SHALL BE 2" DIA. 50 PVC PIPE.

ILLUMINATION SYSTEM INFORMATION

PLAN	CONDUIT SIZE	POLE HGT.	SPACING	TYPE	LUMINAIRE
1	2"	20'	30'	A	LUMINAIRE
2	2"	20'	30'	A	LUMINAIRE
3	2"	20'	30'	A	LUMINAIRE
4	2"	20'	30'	A	LUMINAIRE

ELECTRICAL SERVICE INFORMATION

DESCRIPTION	QUANTITY	CONTRACT
CONDUIT	20000'	20000'
POLES	100	100
LUMINAIRES	100	100
CONDUIT FITTINGS	100	100
CONDUIT TRAYS	100	100
CONDUIT BUNDLES	100	100
CONDUIT TRAYS	100	100
CONDUIT BUNDLES	100	100
CONDUIT TRAYS	100	100
CONDUIT BUNDLES	100	100

VICINITY MAP



<p>TITLE: ILLUMINATION PLAN PROJECT: GOODWIN/SUNSET ROAD IMPROVEMENT PROJECT DRAWN BY: [Name] DATE: 10/12/2012</p>				<p>Chelan County Public Works Department 401 Washington Street, Suite 401 Wenatchee, Washington 98801 509.662.4111 www.chelan.gov</p>	<p>GOODWIN/SUNSET Road Improvement Project</p> <p>ILLUMINATION PLAN</p>	<p>C.R.P. 726 C05 21</p>
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Exhibit A

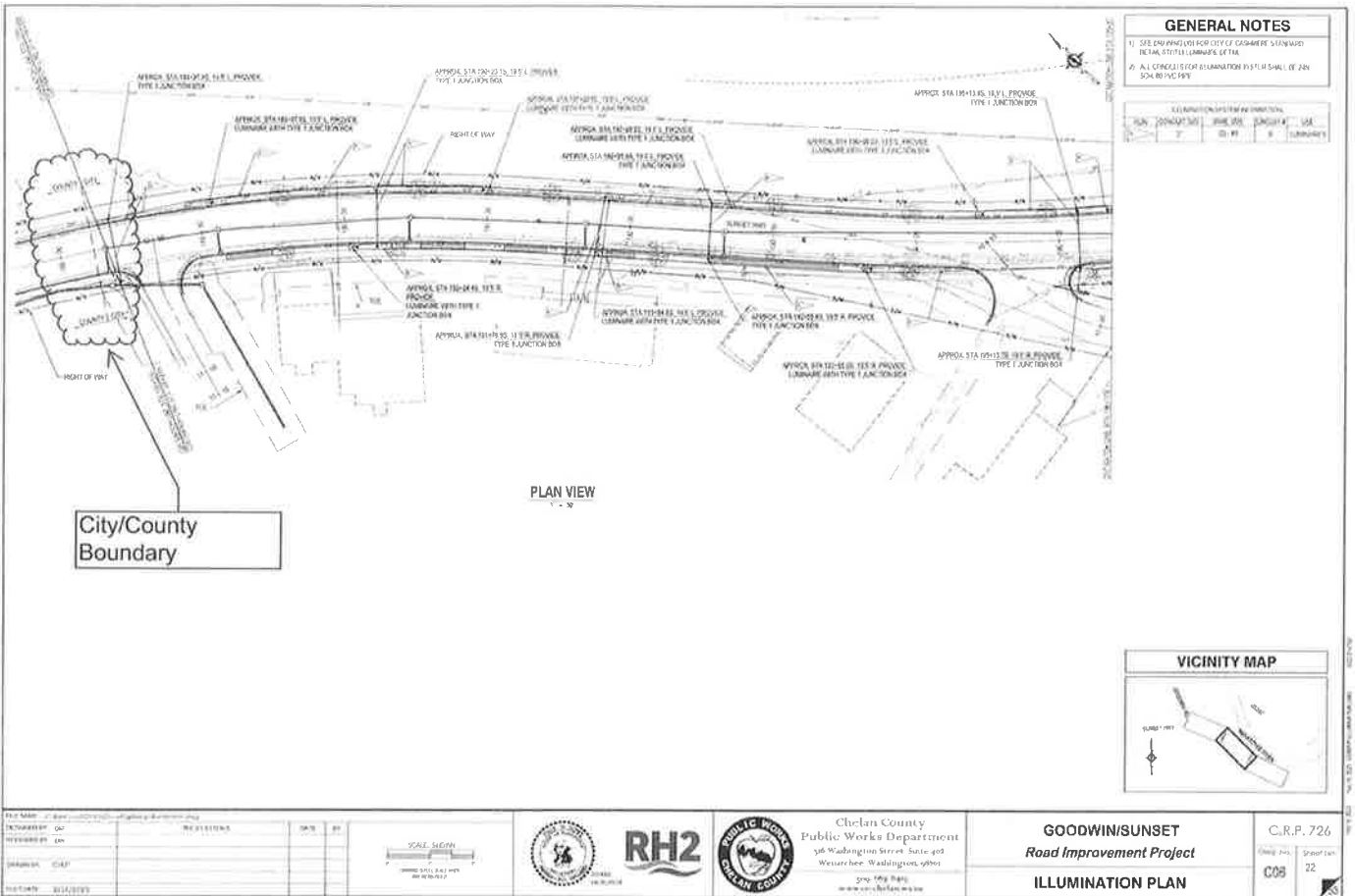
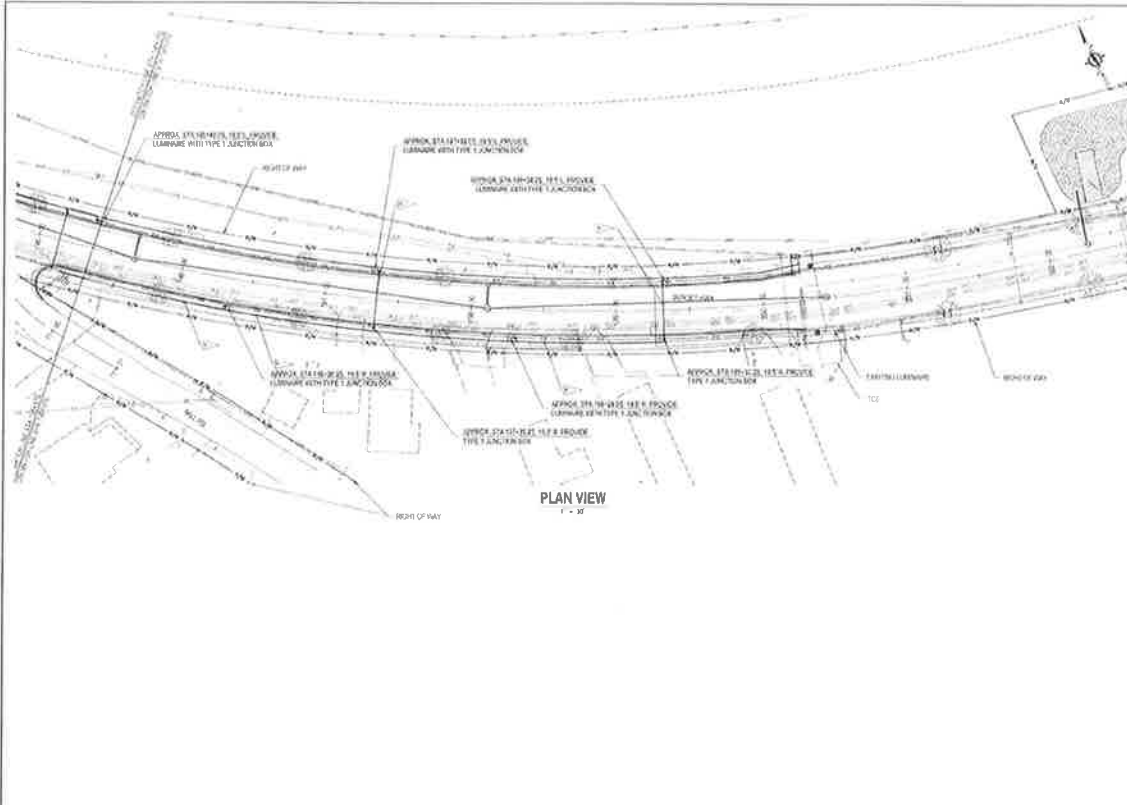


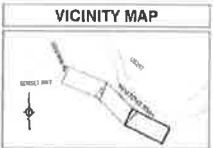
Exhibit A



GENERAL NOTES

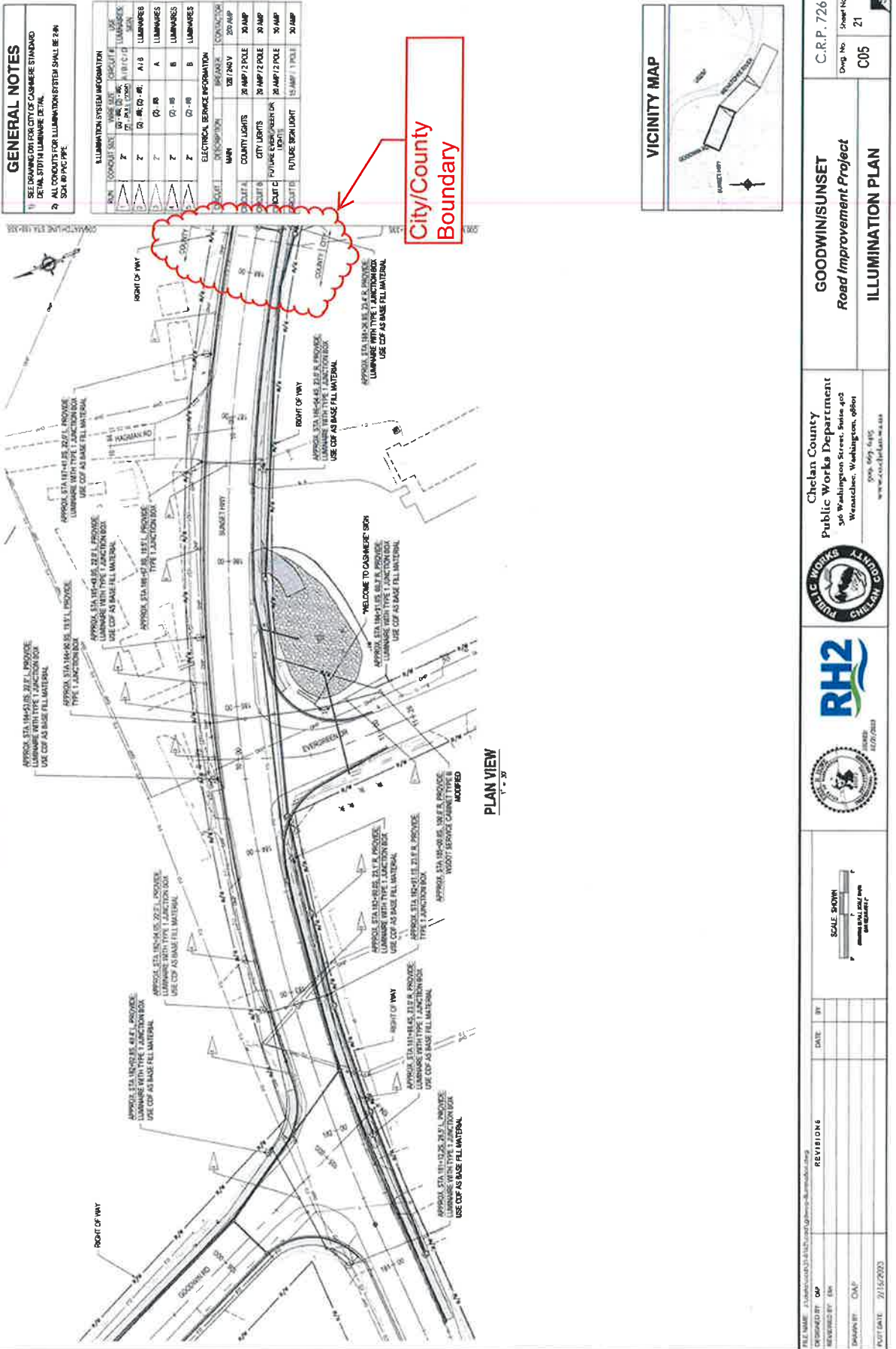
- SEE TRANSMISSION FOR CITY OF CASARENE STANDARD DETAIL (S.D.) LIGHTING FIXTURES
- ALL CONDUITS FOR ILLUMINATION SYSTEM SHALL BE 2IN. SCL. BR. PVC, 35%.
ELECTRICAL SYSTEMS SHALL BE: 3/4" RIGID PVC, 35% OR 1/2" RIGID PVC, 35%

ILLUMINATION SYSTEM SUMMARY	
NO. OF LIGHTS	NO. OF LIGHTS
NO. OF LIGHTS	NO. OF LIGHTS
NO. OF LIGHTS	NO. OF LIGHTS
NO. OF LIGHTS	NO. OF LIGHTS



<p>FILE NAME: C:\projects\12152\12152.dwg REVISION: 1 REVISIONS: 1 DATE: 12/21/07 DRAWN BY: CLEP CHECKED BY: PLOT DATE: 12/21/07</p>	<p>SCALE: 1/8" = 1'-0" PRINTED AT SCALE: 1/8" = 1'-0" PLOT SCALE: 1/8" = 1'-0"</p>		<p>Chelan County Public Works Department 50 Washington Street, Room 404 Wenatchee, Washington 98801 509.662.8414 www.co.chelan.wa.us</p>	<p>GOODWIN/SUNSET Road Improvement Project ILLUMINATION PLAN</p>	<p>C.R.P. 726 SHEET NO. 007 SHEETS TOTAL 22</p>
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Exhibit A



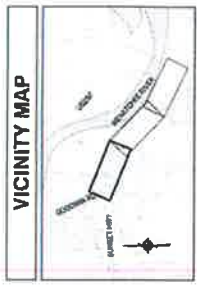
GENERAL NOTES

- SEE DRAWING FOR CITY OF CASWERTH STANDARD DETAIL FOR LUMINAIRE DE FAL.
- ALL CONDUITS FOR ILLUMINATION SYSTEM SHALL BE 2" IN DIA.

ILLUMINATION SYSTEM INFORMATION

NO.	DESCRIPTION	MANUFACTURER	TYPE	HEIGHT	SPACING	WATTAGE	OPERATING HOURS
1	STREET LIGHTS	OSRAM	A1-B	30 AMP	20 FT	150 W	24 HRS
2	STREET LIGHTS	OSRAM	A1-B	30 AMP	20 FT	150 W	24 HRS
3	STREET LIGHTS	OSRAM	A1-B	30 AMP	20 FT	150 W	24 HRS
4	STREET LIGHTS	OSRAM	A1-B	30 AMP	20 FT	150 W	24 HRS
5	STREET LIGHTS	OSRAM	A1-B	30 AMP	20 FT	150 W	24 HRS
6	STREET LIGHTS	OSRAM	A1-B	30 AMP	20 FT	150 W	24 HRS
7	STREET LIGHTS	OSRAM	A1-B	30 AMP	20 FT	150 W	24 HRS
8	STREET LIGHTS	OSRAM	A1-B	30 AMP	20 FT	150 W	24 HRS
9	STREET LIGHTS	OSRAM	A1-B	30 AMP	20 FT	150 W	24 HRS
10	STREET LIGHTS	OSRAM	A1-B	30 AMP	20 FT	150 W	24 HRS

City/County Boundary



PLAN VIEW
1" = 30'

<p>DESIGNED BY: DM</p> <p>REVIEWED BY: DM</p> <p>DRAWN BY: DM</p> <p>PLUT DATE: 2/15/2023</p>	<p>REVISIONS</p> <table border="1"> <thead> <tr> <th>NO.</th> <th>DATE</th> <th>BY</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	NO.	DATE	BY				<p>SCALE DOWN</p>	<p>FILE NAME: J:\Projects\2023\23-001\Lighting\23-001-001.dwg</p>
	NO.	DATE	BY						
<p>CHelan County Public Works Department 310 Washington Street, Suite 402 Wenatchee, Washington, 98801 900-667-4415 www.co.chelan.wa.us</p>	<p>GOODWIN/SUNSET Road Improvement Project ILLUMINATION PLAN</p>								
<p>C.R.P. 726 Dwg. No. C05 Sheet No. 21</p>		<p>13</p>							

Exhibit A

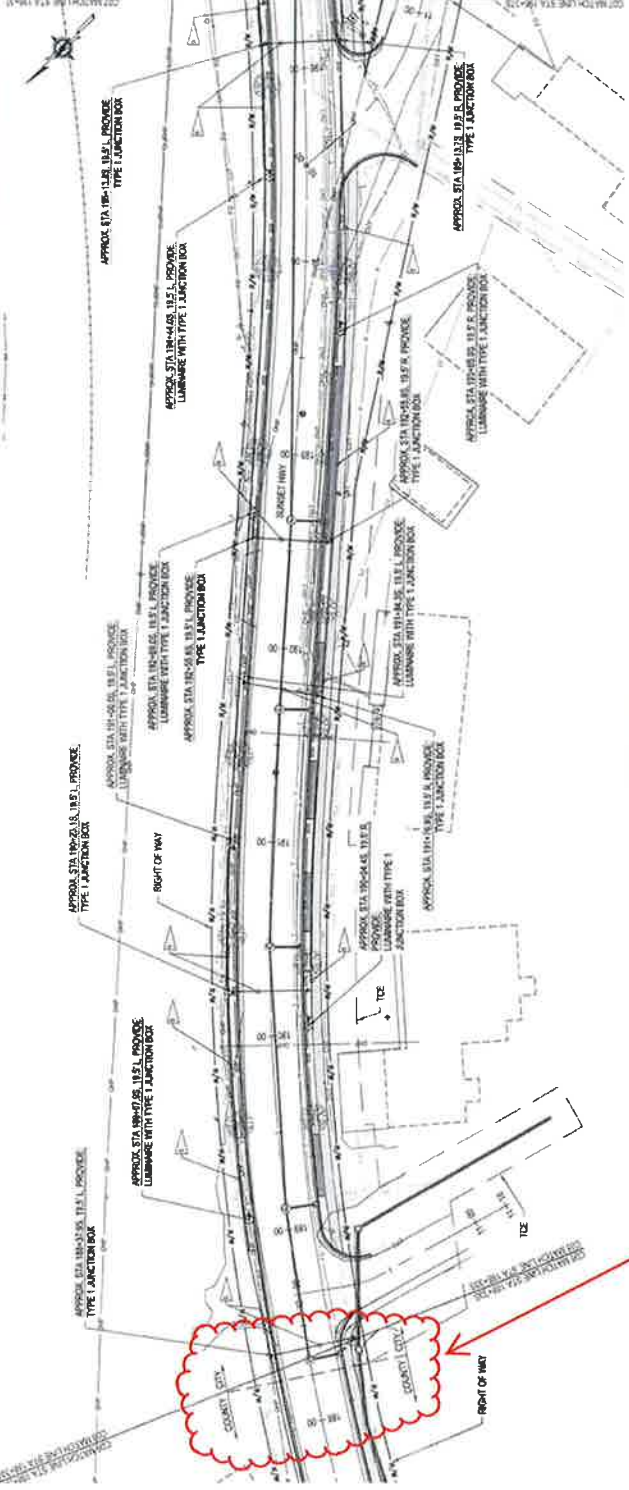
GENERAL NOTES

1) SEE DRAWING FOR CITY OF CUMBER STANDARDS FOR THE CITY OF CUMBER DETAIL.

2) ALL CONDUITS FOR ILLUMINATION SYSTEM SHALL BE 2IN. DIA. NY TYPE.

ILLUMINATION SYSTEM INFORMATION

WAVELENGTH (NM)	1000	1000	1000	1000
TYPE	A	B	B	B



PLAN VIEW
1" = 20'



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DESIGNED BY: DM			
REVIEWED BY: DM			
DRAWN BY: CLP			
PAGE DATE: 2/16/2023			

<p>Chelan County Public Works Department 300 Washington Street, Suite 402 Wenatchee, Washington, 98801 909.649.6445 www.chelanpublicworks.com</p>			
<p>GOODWIN/SUNSET Road Improvement Project</p>		<p>C.R.P. 726 Sheet No. 22 Design No. C06</p>	
<p>ILLUMINATION PLAN</p>			

City/County Boundary

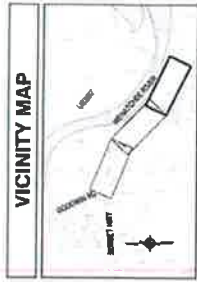
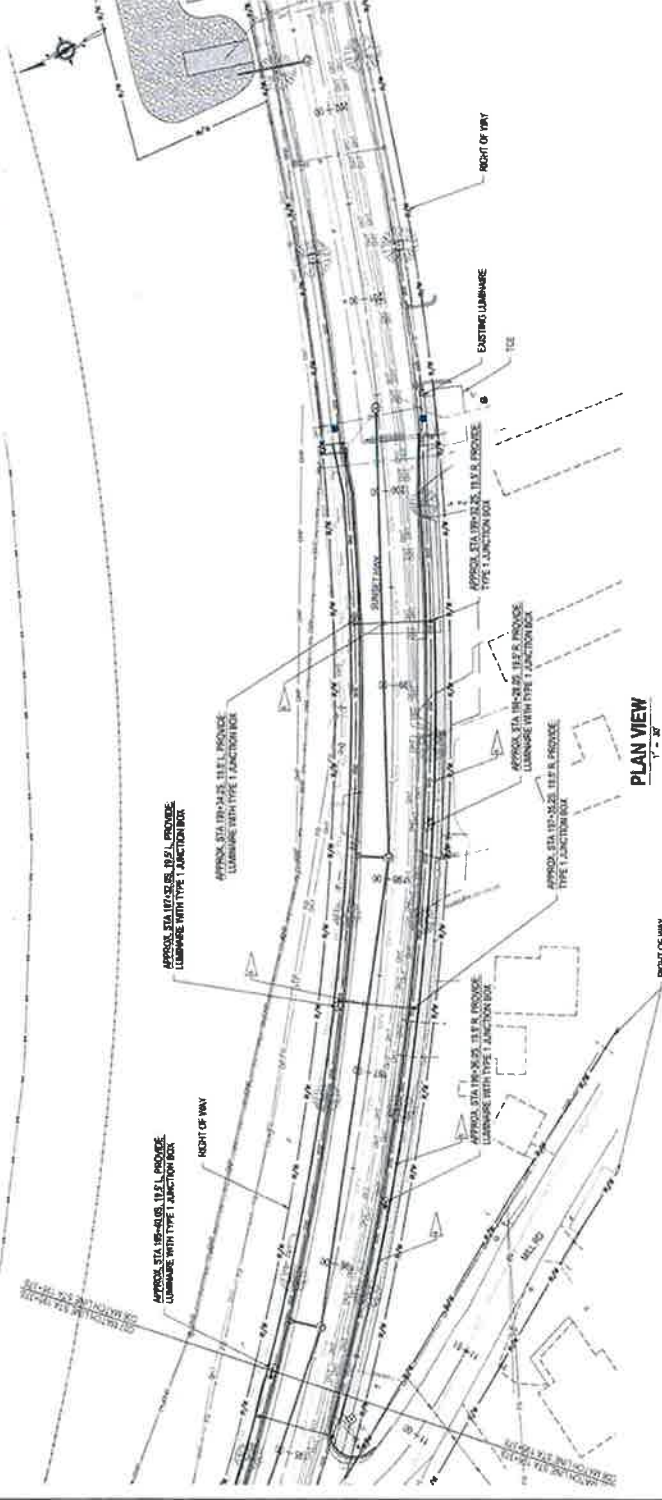
Exhibit A

GENERAL NOTES

1. SEE DRAWING FOR CITY OF CASPER STANDARD DETAIL WITH LUMINAIRE DETAIL.
2. ALL COORDINATES FOR ILLUMINATION SYSTEM SHALL BE 2-IN SCH 40 PIPE.

ILLUMINATION SYSTEM INFORMATION

NO.	DESCRIPTION	TYPE	HEIGHT	SPACING	WATTAGE	WATTAGE PER FOOT
1	STREET LIGHT	1	12'-0"	30'-0"	150	5.0
2	STREET LIGHT	2	12'-0"	30'-0"	150	5.0



<p>FILE NAME: J:\Projects\2023\23-001\23-001.dwg</p> <p>DESIGNED BY: DM</p> <p>REVIEWED BY: DM</p> <p>DRAWN BY: CAD</p> <p>PLOT DATE: 2/15/2023</p>	<p>REVISIONS</p> <table border="1"> <thead> <tr> <th>NO.</th> <th>DATE</th> <th>BY</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	NO.	DATE	BY				<p>SCALE SHOWN</p> <p>AS SHOWN</p>		<p>Chelan County Public Works Department 300 Washington Street, Suite 402 Wenatchee, Washington, 98801 360.847.4475 www.chelan.gov</p>	<p>GOODWIN/SUNSET <i>Road Improvement Project</i></p>	<p>C.R.P. 726</p> <p>Sheet No. 23</p> <p>Change No. C07</p>
NO.	DATE	BY										

Staff Summary

Date: 11/8/2023

To: City Council

From: Steve Croci, Director of Operations

RE: Pace Engineering Additional Services Agreement #1 for 1050 Zone Improvement Project

Additional engineering work was needed for the 1050 Zone PRV upgrade as site conditions were not as expected on South Division Street. The pipe location and size were not as expected. Additional engineering services were also needed to address a challenge to the bid process. The additional engineering service amounts to \$10,997.

Staff Recommendation:

MOVE to approve Pace Engineering Additional Services Agreement #1 for 1050 Zone Improvement Project and authorize the mayor to sign documents.



ADDITIONAL SERVICES AGREEMENT #1

TO: Steve Croci
City of Cashmere
101 Woodring Street
Cashmere, Washington 98815

Project Name: 1050 Zone Improvements

PROJECT NO.: 20451

FROM: Jason Walker

DATE: October 20, 2023

SUBJECT: ASA #1

This Service Agreement is intended to advise that a request for services has been made which is not in our Scope of Services or Fee. The subject contract is herein amended to incorporate the following scope of services:

I. SCOPE OF SERVICES

The 1050 Zone Improvement Project is now complete with the exception of the letter of completion and paying the contractor. The project originally called for installing 200 LF of waterline. However, when construction started it was determined that the 4" line extended farther north than City Staff previously thought. Since a hydrant could not be installed from a 4" line, it became necessary to extend the proposed 6" waterline project to the north. Over the course of May, Jason Walker, from our office, met with Steve Croci, Jason Williams, and representatives from Hurst Construction on site to determine a path forward. Jason did site visits on:

May 5, 9 and 10. Each of these site visits took approximately 2 hours accounting for travel.

Upon final determination with site visit potholing and direction from City Staff it was decided to extend the proposed 6" waterline another 300 LF north to the intersection with Newberry Street. In order for PACE to advise on extending the waterline, survey needed to review records to determine right-of-way limits. This area was not included as part of our original scope of services as the design terminated prior to that point. Survey needed to evaluate the right-of-way to the North.

Jason continued to coordinate with Steve over several phone calls on May 1-4, 8-12, 15, 23, and June 1 and 7. These calls were to coordinate how and where the tie-ins should be made as well as assisting with guidance on new services that would need to be replaced in conjunction with the additional 300 LF of waterline being replaced. Once the contractor started excavating, they encountered saturated soil requiring imported material.

When the bids were opened there was a challenge to the bids that resulted in several phone calls and emails with City Staff and legal counsel to determine the best path forward. This resulted in 24 hours of additional time not scoped in our original agreement.

Recently as Hurst has been submitting the pay request the City has requested assistance in reviewing costs and change orders. PACE is allowing another 12 hours for this time.

II. FEE

Client agrees to pay PACE for the above services on the basis of:

A fixed fee of \$5,525, for 30 additional hours to coordinate the line extension, right-of-way, change order for imported material.


A fixed fee of \$3,228 for 21 additional hours to discuss with City Staff and legal counsel.

A time and expense estimate of \$2,244 to review pay request with City and contractor.

Based on these additional expenditures noted above we request an additional \$10,997 to cover the additional costs associated with construction support during the project.

All services provided within the scope of this ASA will be performed as per the terms and conditions approved under the above-mentioned base contract for the project, unless stated in the scope within this document. If you have any questions, require any additional information, or would like to discuss this project further, please do not hesitate to contact us at your earliest convenience.

I accept the above-described Scope of Services, and the attached PACE Terms and Conditions and Fee Structure.



Authorized PACE Representative Signature

Pamela-Rae Cobley, ENV SP
Printed Name

Principal Planner
Title

October 20, 2023
Date

Authorized Client Representative Signature

Printed Name

Title

Date

Staff Summary

Date: 11/8/2023

To: City Council

From: Steve Croci, Director of Operations

RE: SCADA Improvements - Change Order 1

Employees from the city, Woodard and Curran, RH2 (engineer) and Farmers Electric (contractor) met onsite to review the scope of work for the SCADA Improvement Project. Several additional items were identified to address changes in operations and maintenance after the original project scope was determined, and to address identified safety issues. The additional amount is \$31,961.50 including Washington State Sale Tax.

Staff Recommendation:

MOVE to approve Change Order #1 for the SCADA Improvements Project and authorize the mayor to sign documents.



Change Order (CO) No. 01



Owner: City of Cashmere
Project: City SCADA Improvements
Project No: 20-0096
Engineer: **RH2 Engineering, Inc.**
Contractor: Farmers Electric II, LLC

You are directed to make the following changes in the contract documents.

Description: Due to equipment maintenance and operational changes made after the projects original scope was determined, the City of Cashmere (City) has requested several modifications be made. The requested changes are as follows:

- City Hall – Woodard and Curran operations personnel does not have access to City Hall offices after hours. Modify design to relocate chlorine monitoring equipment to the garage area. Add radio equipment to avoid using City's business networks.
- Water Treatment Plant – Woodard and Curran requests additional pressure monitoring equipment for Treatment Plant Ponds.
- Sherman Reservoir – Woodard and Curran personnel has determined that the Sherman Reservoir Booster Pump's motor starter needs replacement. It has been identified that a soft starter is required to reduce water hammer.
- Kennedy Reservoir – Woodard and Curran personnel has requested the status of the Vista Heights Booster Pump Station be added to the Kennedy Reservoir telemetry panel.
- Well No. 4 – Woodard and Curran personnel has observed that the heaters in the pump room and chlorine room can no longer operate simultaneously. The existing electrical panel will trip and shut off the heaters. To fix the issue, the electrical panel needs replaced and additional upgrades installed to the ancillary electrical system.

Farmers Electric II (Contractor) was told of the requested changes and toured each of the sites. Contractor determined the equipment needed and prepared a proposal. The proposal is attached and is titled Cashmere SCADA Change Orders.

By signing this form, the Owner and the Contractor agree to release all claims to additional work or credit or delays, occurring prior to the Date of Issuance, which have not been identified in this Change Order form.

Document(s) Support Changes: Cashmere SCADA change orders.pdf

Bid Items: 6, 7, 8, 10, and 11

- Bid Item 6 – Water Treatment Plant Improvements – \$6,371.00 without WSST tax
- Bid Item 7 – City Hall Improvements - \$5,340.00 without WSST tax
- Bid Item 8 – Well No. 4 Improvements - \$4,405.00 without WSST tax
- Bid Item 10 – Sherman Reservoir Improvements - \$11,931.00 without WSST tax
- Bid Item 11 – Kennedy Reservoir Improvements - \$1,465.00 without WSST tax

Date of Issuance: 11/9/2023

Original Contract Price:

\$525,328.64

Original Contract Time:

May 1, 2024

Previously Approved Change Order(s):

N/A

Net Change Approved from Previous Change Orders:

N/A

Total Price of Previous Change Orders:

N/A

Contract Time including Previous Change Orders:

N/A

Total Price of Change Order(s) Approved this Form:

\$31,961.50 including Washington State Sale Tax

Net Increase (Decrease) of This Change Order:

\$31,961.50 including Washington State Sale Tax

Contract Price with all Approved Change Orders:

\$557,290.14

Contract Time with all Approved Change Orders

May 1, 2024

RECOMMENDED:

By


Engineer

APPROVED:

By

Contractor

APPROVED:

By

Owner

By signing this form, the Owner and the Contractor agree to release all claims to additional work or credit or delays, occurring prior to the Date of Issuance, which have not been identified in this Change Order form.



509-488-2822
FAX 509-488-3229
PROPOSAL

CONTRACTOR # FARMEEI91OR8

PROPOSAL SUBMITTED TO: City of Cashmere
CONTACT: Steve Croci
PHONE: 509-782-3513
CELL: 509-433-2072
EMAIL: steve@cityofcashmere.org
DATE: 11/7/2023

ADDRESS 101 Woodring St. Cashmere, WA 98815
PROPOSAL# 2023-11-468
JOB NAME City SCADA Change orders
JOB ADDRESS 2 River front Dr. Cashmere, WA 98815

**WE HEREBY SUBMIT SPECIFICATIONS AND ESTIMATES FOR:
Supply labor, materials for the following Change orders requested:**

1. City Hall

Relocate chlorine analyzer to garage.

Add 120v receptacle off of existing circuit next to sink in garage place in old shower room area. Install conduit, cable, radio mast, and radio to top of building.

Total: \$5,340.00 (plus sales tax)

2. Water treatment plant

Add (2) pressure transmitters with the block and bleed manifolds

Total: \$6,371.00 (plus sales tax)

3. Sherman Reservoir

Install 60 HP ABB soft starter panel

Total: \$11,931.00 (plus sales tax)

4. Kennedy Reservoir

Bring over Vista Heights booster pump status to telemetry panel/ update drawings

Total: \$1,465.00 (plus sales tax)

5. Well 4

Replace contactor in pump panel, upgrade electrical panel, and Install proper feeder tap enclosure as per NEC.

Total: \$4,405.00 (plus sales tax)

NOTES:

ELECTRICAL PERMITS INCLUDED IN THIS PROPOSAL

SALES TAX EXCLUDED FROM THIS PROPOSAL

PREVAILING WAGES, INTENTS, AND AFFIDAVITS INCLUDED IN THIS PROPOSAL

We propose hereby to furnish material and labor – complete in accordance with above specifications, for the sum of;

AS PER ABOVE

DOLLARS

Payment to be made as follows: **NET 30 DAYS**

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above this estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized

Signature Caleb Booth Quote good for 10 days. Due to increase with commodity pricing.

509-989-1156

ACCEPTANCE OF PROPOSAL The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date: _____ Signature: _____