



CASHMERE CITY COUNCIL MEETING
MONDAY, OCTOBER 23, 2023, 6:00 P.M., CITY HALL

THE PUBLIC CAN ATTEND IN PERSON, CALL-IN OR LOG-IN TO ZOOM TO PARTICIPATE IN THE CITY COUNCIL MEETING. PLEASE CALL-IN OR LOGIN 5 MINUTES PRIOR TO MEETING.

**To Join the Meeting Go To <https://zoom.us>
Meeting ID: 882 719 9871 Passcode: 788276
Audio Only: PH# 1-(253)-215-8782**

AGENDA

CALL TO ORDER - ROLL CALL – FLAG SALUTE

ANNOUNCEMENTS

PUBLIC COMMENT PERIOD (For Items Not on the Agenda)

APPROVAL OF AGENDA

CONSENT AGENDA

1. Minutes of October 9, 2023, Regular Council Meeting
2. Payroll and Claims Packet Dated October 23, 2023

BUSINESS ITEMS

1. Public Hearing on revenue sources and possible increase in property taxes
2. Ordinance No. 1321 authorizing the regular property tax levy
3. Prosecution Service Agreement for 2024
4. RH2 Task Authorization #5 for survey work on S. Douglas St. and West Prospect St.

PROGRESS REPORTS

ADJOURNMENT

TO ADDRESS THE COUNCIL, PLEASE BE RECOGNIZED BY THE MAYOR AND STATE YOUR NAME WHEN YOU BEGIN YOUR COMMENTS
Americans with Disabilities Act (ADA) accommodations provided upon request (48-hour notice required)

MINUTES OF THE CASHMERE CITY COUNCIL MEETING
MONDAY OCTOBER 9, 2023, AT CASHMERE CITY HALL – In-Person and Digital

OPENING

Mayor Jim Fletcher opened the regular City Council meeting at 6:00 p.m. at City Hall. Clerk-Treasurer Kay Jones took minutes.

The public can attend the council meeting in person, by phone, or by digital conference.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:		Jim Fletcher
Council:	John Perry Chris Carlson – Mayor Pro-Tem Shela Pistorosi Jayne Stephenson Derrick Pratt	
Staff:	Kay Jones, Clerk-Treasurer Steve Croci, Director of Operations	Chuck Zimmerman, City Attorney

ANNOUNCEMENTS

Councilor Carlson reported that he toured the new Chelan County PUD building.

PUBLIC COMMENTS

No public present for comment.

APPROVAL OF AGENDA

MOVED by Councilor Pratt and seconded by Councilor Perry to approve the agenda as submitted.
Motion carried.

CONSENT AGENDA

Minutes of September 25, 2023, Regular Council Meeting

Payroll and Claims Packet Dated October 9, 2023

Claims Direct Pay and Check #42994 and #42998 through #43017 totaling \$365,235.58

Payroll Direct Pay and Check #42995 through #42997 totaling \$83,678.33

MOVED by Councilor Pratt and seconded by Councilor Stephensen to approve the items on the Consent Agenda. Motion carried.

UPDATE AND DISCUSSION ON PROPOSED AMENDMENTS TO CHAPTER 17.54 OFF-STREET PARKING

City staff proposed changes to off-street parking regulations to encourage and foster economic development. The Planning Commission (PC) supported the proposed changes and city staff asked for direction from the Council whether to move forward in the direction they were going with the amendments.

Planning Commissioner Zak Steigmeyer was present to discuss the proposed changes to the off-street parking requirements. Zak told the Council that he wanted to make certain the Council agreed with the direction they were going before they continued with the review and process. Zak explained that the Commission has looked at what other cities are doing for parking requirements. They want to encourage business development in Cashmere.

The proposed amendments allow businesses to use public parking lots to fulfill 75% of their parking requirements. These amendments will require customers to walk a block or two. The use chart was simplified; however, no changes were made to the downtown residential parking requirements.

Councilor Pratt suggested the PC review the downtown residential parking requirements and Councilor Perry suggested that if the Railroad Parking Lot was going to be used then the city should look at making a pedestrian pathway across the railroad tracks.

The consensus of the City Council was to have the Planning Commission continue in the direction they are going with the off-street parking amendments. The Council wants to make it easier for businesses to meet parking requirements.

BUDGET WORKSHOP

The City Council was provided graphs showing the preliminary numbers for the 2024 budget for the General Government Fund and the Public Works Fund. They were also provided a list of the county contracts showing a 15% increase in the county contracts amounting to over \$97,000. The jail contract alone increased \$72,000.

The council discussed the need to increase revenue in the general fund. One option is a temporary or permanent property tax levy lift, which wouldn't bring in a lot of revenue when a 1% increase in property tax amounts to \$7,394. Another option is to form a Transportation Benefit District (TBD). The most common TBD funding source is sales and use tax. The City Council can form a TBD by ordinance and impose a 0.1% sales tax to fund it, which only requires a public hearing. However, an increase of more than 0.1% in sales tax would require a vote of the people. The 0.1% sales tax would generate \$80,000 to \$90,000 a year, which wouldn't cover the increase in costs in the General funds but would help. The Mayor and City Staff are advocating for the TBD.

The City Council will also be looking at a utility rate increase to cover the rising costs in the water and wastewater funds. The contract for managing the utilities increased 12% for 2024. The CPI for the past couple of years has been 7% and 8%. City revenue is falling behind. Everyone is suffering from the high increases in expenses. The City of Wenatchee has approved an annual rate increase of 11% for the next three years.

PROGRESS REPORTS

Director Croci reported that Evergreen Bike Alliance has started paving the pump track. They are looking for more volunteers to haul gravel.

The SCADA improvement project is moving forward.

City staff met with Correct Equipment last week to close out the meter project, they are very close.

The Public Works department is working on blowing out irrigation lines and working on drainage along Rank Road and the trail.

City Council Minutes
October 9, 2023

The Wastewater Treatment Plant has a pump that down and the department is working on getting it repaired under warranty.

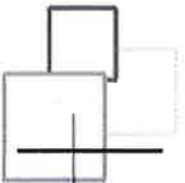
ADJOURNMENT

Mayor Fletcher adjourned the meeting at 6:53 p.m.

James Fletcher, Mayor

Attest:

Kay Jones, Clerk-Treasurer



Estimated Revenue

Account Number	Description	Budget 2022	Actual 2022	Budget 2023	17-Oct 2023	Budget 2024
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GENERAL GOVERNMENT FUND

TAXES

001-000-000-311-10-00-00	Real and Personal Property Taxes	\$30,000.00	\$0.00	\$35,000.00	\$0.00	\$100,000.00
001-000-000-311-10-01-00	Fee In Lieu of Property Tax	\$3,446.00	\$3,446.05	\$3,515.00	\$3,514.97	\$3,586.00
001-000-000-313-27-00-00	Affordable Housing (SHB 1406)	\$5,025.00	\$5,780.29	\$5,025.00	\$3,071.79	\$5,025.00
001-000-000-313-71-00-00	Criminal Justice	\$80,000.00	\$113,120.32	\$100,000.00	\$84,399.59	\$100,000.00
001-000-000-316-41-34-00	City Water Utility Taxes	\$95,570.00	\$98,412.27	\$100,217.00	\$80,772.97	\$105,226.00
001-000-000-316-41-35-00	City Sewer Utility Taxes	\$219,810.00	\$226,599.06	\$220,246.00	\$167,670.45	\$228,690.00
001-000-000-316-42-32-00	Private Telephone Taxes	\$50,000.00	\$32,627.36	\$40,000.00	\$23,941.23	\$30,000.00
001-000-000-316-42-33-00	Private Electric Taxes	\$155,000.00	\$230,164.30	\$200,000.00	\$189,053.25	\$230,000.00
001-000-000-316-42-36-00	Private Cable Taxes	\$36,000.00	\$32,008.45	\$30,000.00	\$29,274.75	\$30,000.00
001-000-000-316-42-37-00	Private Garbage Taxes	\$85,000.00	\$109,954.98	\$100,000.00	\$87,998.89	\$100,000.00
001-000-000-317-20-00-00	Leasehold Excise Tax	\$1,300.00	\$15,306.25	\$16,000.00	\$9,709.63	\$16,000.00
Total TAXES		\$761,151.00	\$867,419.33	\$850,003.00	\$679,407.52	\$948,527.00

LICENSES AND PERMITS

001-000-000-321-91-00-00	Franchise Fees	\$35,000.00	\$36,846.22	\$35,000.00	\$20,744.58	\$35,000.00
001-000-000-321-99-01-00	Business Licenses and Permits	\$10,000.00	\$15,912.50	\$10,000.00	\$13,600.00	\$10,000.00
001-000-000-321-99-02-00	Life & Safety Occupancy Permit	\$2,800.00	\$2,440.00	\$2,800.00	\$2,700.00	\$2,800.00
001-000-000-321-99-03-00	Sign Permits	\$200.00	\$400.00	\$200.00	\$100.00	\$200.00
001-000-000-322-10-00-00	Buildings & Structures Permits	\$25,000.00	\$22,586.00	\$25,000.00	\$75,689.95	\$25,000.00
001-000-000-322-91-01-00	Special Use & Other Permits	\$300.00	\$3,378.21	\$300.00	\$150.00	\$300.00
Total LICENSES AND		\$73,300.00	\$81,562.93	\$73,300.00	\$112,984.53	\$73,300.00

INTERGOVERNMENTAL REVENUES

001-000-000-334-02-30-00	WA State DNR Grant Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$3,970.67	\$0.00
001-000-000-335-00-91-00	PUD Privilege Tax	\$22,000.00	\$25,042.30	\$22,000.00	\$22,000.00	\$0.00	\$22,000.00
001-000-000-336-00-98-00	City County Assistance	\$15,000.00	\$20,238.04	\$7,484.00	\$3,984.21	\$3,984.21	\$7,484.00
001-000-000-336-06-21-00	Criminal Justice-Crimes/Population	\$1,118.00	\$1,120.41	\$1,118.00	\$879.83	\$879.83	\$1,275.00
001-000-000-336-06-25-00	Criminal Justice-Contracted Services	\$12,000.00	\$6,691.31	\$6,000.00	\$5,182.65	\$5,182.65	\$6,000.00
001-000-000-336-06-26-00	Criminal Justice-Special Programs	\$3,962.00	\$3,972.64	\$4,166.00	\$3,107.66	\$3,107.66	\$4,529.00
001-000-000-336-06-42-00	Marijuana Excise Tax	\$4,000.00	\$5,279.70	\$4,000.00	\$3,854.35	\$3,854.35	\$4,000.00
001-000-000-336-06-51-00	DUI & Other Criminal Justice Assist	\$500.00	\$373.33	\$500.00	\$117.50	\$117.50	\$500.00
001-000-000-336-06-94-00	Liquor/Beer Excise Tax	\$20,608.00	\$23,048.96	\$22,501.00	\$17,584.92	\$17,584.92	\$24,257.00
001-000-000-337-01-00-00	Ch Do Regional Port Authority Grant	\$20,000.00	\$4,078.93	\$7,320.00	\$7,318.75	\$7,318.75	\$0.00
Total INTERGOVERNMENTAL REVENUES		\$99,188.00	\$89,845.62	\$75,089.00	\$46,000.54	\$46,000.54	\$70,045.00

CHARGES FOR GOODS AND SERVICES

General Government							
001-000-000-341-26-00-00	Recording Fee-Affordable Housing	\$0.00	\$2,504.88	\$0.00	\$0.00	\$0.00	\$0.00
001-000-000-341-43-00-00	Accounting Service Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
001-000-000-341-81-00-00	Printing & Duplicating Services	\$25.00	\$0.00	\$0.00	\$20.31	\$20.31	\$0.00
Total General Government		\$25.00	\$2,504.88	\$0.00	\$20.31	\$20.31	\$0.00

Public Safety

001-000-000-342-21-00-00	Fire and Emergency Medical Services	\$30,190.00	\$30,577.46	\$18,636.00	\$9,317.98	\$9,317.98	\$18,636.00
Total Public Safety		\$30,190.00	\$30,577.46	\$18,636.00	\$9,317.98	\$9,317.98	\$18,636.00

Economic Environment

001-000-000-345-81-00-00	Zoning and Subdivision	\$1,000.00	\$3,860.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00
001-000-000-345-83-00-00	Plan Checking Services	\$15,000.00	\$14,828.80	\$15,000.00	\$46,261.55	\$46,261.55	\$15,000.00
001-000-000-345-89-00-00	Other Planning and Development	\$1,500.00	\$11,525.00	\$3,000.00	\$7,085.31	\$7,085.31	\$3,000.00
Total Economic Environment		\$17,500.00	\$30,213.80	\$19,000.00	\$53,346.86	\$53,346.86	\$19,000.00

Total CHARGES FOR GOODS AND SERVICES		\$47,715.00	\$63,296.14	\$37,636.00	\$62,685.15	\$37,636.00
FINES AND PENALTIES						
001-000-000-359-10-00-00	Delinquency Bill Fees	\$25,000.00	\$24,124.98	\$25,000.00	\$19,577.36	\$25,000.00
Total FINES AND PENALTIES		\$25,000.00	\$24,124.98	\$25,000.00	\$19,577.36	\$25,000.00
MISCELLANEOUS REVENUES						
Interest and Other Earnings						
001-000-000-361-11-00-00	Investment Interest-LGIP	\$5,000.00	\$10,668.92	\$28,000.00	\$27,307.21	\$28,000.00
001-000-000-361-11-01-00	Investment Interest-Bonds	\$15,200.00	\$21,350.00	\$21,350.00	\$16,150.00	\$21,350.00
001-000-000-361-40-03-00	Local Sales Interest	\$500.00	\$839.01	\$500.00	\$1,500.38	\$500.00
Total Interest and Other Earnings		\$20,700.00	\$32,857.93	\$49,850.00	\$44,957.59	\$49,850.00
Rents, Leases and Concessions						
001-000-000-362-50-00-00	Space & Facilities Leases (School Storage)	\$6,496.00	\$5,295.54	\$5,507.00	\$4,571.50	\$5,528.00
001-000-000-362-50-02-00	Riverside Center Manage-50%	\$24,000.00	\$26,880.06	\$12,000.00	\$25,232.48	\$3,000.00
001-000-000-362-50-03-00	Sheriff's Lease for City Hall	\$40,716.00	\$40,716.00	\$42,381.00	\$35,317.50	\$44,114.00
001-000-000-362-51-02-00	Building Rent Parks Dept	\$0.00	\$0.00	\$1,373.00	\$1,144.20	\$1,373.00
001-000-000-362-51-03-00	Building Rent Street Dept	\$1,648.00	\$1,648.00	\$1,373.00	\$1,144.20	\$1,373.00
001-000-000-362-51-04-00	Building Rent Cemetery Dept	\$1,648.00	\$1,648.00	\$1,373.00	\$1,144.20	\$1,373.00
001-000-000-362-51-05-00	Building Rent Water Dept	\$5,248.00	\$5,248.00	\$3,173.00	\$2,644.20	\$3,173.00
001-000-000-362-51-06-00	Building Rent WW Dept	\$1,648.00	\$1,648.00	\$3,173.00	\$2,644.20	\$3,173.00
001-000-000-362-90-01-00	Library Use Maintenance Charge	\$13,110.00	\$13,110.00	\$13,110.00	\$6,555.00	\$13,984.00
Total Rents, Leases and Concessions		\$94,514.00	\$96,193.60	\$83,463.00	\$80,397.48	\$77,091.00
Contributions and Donations						
001-000-000-367-10-01-00	RiverCom 911 Shared Funding	\$0.00	\$0.00	\$1,576.00	\$1,575.45	\$0.00
001-000-000-367-22-00-00	Contributions and Donations	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00
Total Contributions and Donations		\$0.00	\$1,000.00	\$1,576.00	\$1,575.45	\$0.00
Other Miscellaneous Revenues						
001-000-000-369-41-00-00	Judgments and Settlements	\$0.00	\$2,371.32	\$0.00	\$0.00	\$0.00
001-000-000-369-81-00-00	Cashier's Overages Or Shortages	\$0.00	\$20.00	\$0.00	(\$1.00)	\$0.00

001-000-000-369-91-00-00	Misc Other-Immaterial Items	\$500.00	\$20.00	\$250.00	\$40.00	\$250.00
	Total Other Miscellaneous Revenues	\$500.00	\$2,411.32	\$250.00	\$39.00	\$250.00
	Total MISCELLANEOUS REVENUES	\$115,714.00	\$132,462.85	\$135,139.00	\$126,969.52	\$127,191.00
	Total GENERAL GOVERNMENT FUND	\$1,122,068.00	\$1,258,711.85	\$1,196,167.00	\$1,047,624.62	\$1,281,699.00

Account Number	Description	Budget 2022	Actual 2022	Budget 2023	17-Oct 2023	Budget 2024
PUBLIC WORKS FUND						
TAXES						
003-000-000-311-10-00-00	Real and Personal Property Taxes	\$686,683.00	\$714,707.09	\$704,921.00	\$453,240.59	\$668,095.00
003-000-000-313-11-00-00	Local Retail Sales and Use Tax	\$500,000.00	\$802,721.26	\$650,000.00	\$494,629.10	\$650,000.00
Total TAXES		\$1,186,683.00	\$1,517,428.35	\$1,354,921.00	\$947,869.69	\$1,308,095.00
INTERGOVERNMENTAL REVENUES						
003-000-000-336-00-71-00	Multimodal Transportation City	\$4,217.00	\$4,293.78	\$4,264.00	\$3,194.19	\$4,294.00
003-000-000-336-00-87-00	Motor Vehicle Fuel Tax-City Street	\$61,695.00	\$61,204.99	\$63,435.00	\$45,168.05	\$61,196.00
003-000-000-336-06-95-00	Liquor Control Board Profits	\$24,889.00	\$25,283.58	\$25,092.00	\$18,808.70	\$25,330.00
Total INTERGOVERNMENTAL REVENUES		\$90,801.00	\$90,782.35	\$92,791.00	\$67,170.94	\$90,820.00
CHARGES FOR GOODS AND SERVICES						
Sales of Merchandise						
003-000-000-341-71-01-00	Sales of Merchandise - Pool	\$750.00	\$200.18	\$400.00	\$166.02	\$0.00
003-000-000-341-71-02-00	Vending Proceeds - Pool	\$400.00	\$0.00	\$200.00	\$0.00	\$0.00
Total Sales of Merchandise		\$1,150.00	\$200.18	\$600.00	\$166.02	\$0.00
Cemetery Services						
003-000-000-343-60-01-00	Burial Plots	\$12,000.00	\$34,500.00	\$12,000.00	\$19,400.00	\$12,000.00
003-000-000-343-60-02-00	Opening & Closing Services	\$12,000.00	\$14,625.00	\$12,000.00	\$14,250.00	\$12,000.00
003-000-000-343-60-03-00	Marker Settings	\$6,000.00	\$6,450.00	\$6,000.00	\$5,600.00	\$6,000.00
003-000-000-343-60-04-00	Vases	\$300.00	\$485.00	\$300.00	\$420.00	\$300.00
003-000-000-343-60-05-00	Liners	\$5,000.00	\$16,450.00	\$5,000.00	\$8,700.00	\$5,000.00
003-000-000-343-60-07-00	Vase Setting Fees	\$200.00	\$372.92	\$200.00	\$325.00	\$200.00
003-000-000-343-60-09-00	Markers	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00
003-000-000-343-60-10-00	Niche Engraving	\$1,000.00	\$1,370.00	\$1,000.00	\$2,400.00	\$1,000.00
Total Cemetery Services		\$41,500.00	\$74,252.92	\$41,500.00	\$51,095.00	\$41,500.00
Transportation						
003-000-000-344-10-00-00	Street Maint/Repair Charges	\$0.00	\$400.00	\$0.00	\$1,075.00	\$0.00
Total Transportation		\$0.00	\$400.00	\$0.00	\$1,075.00	\$0.00

Natural & Economic Environment									
003-000-000-345-29-00-00	Brush Pick Up Fees	\$6,000.00	\$3,706.21	\$6,000.00	\$3,333.33	\$6,000.00	\$6,000.00		
Total Natural & Economic Environment		\$6,000.00	\$3,706.21	\$6,000.00	\$3,333.33	\$6,000.00	\$6,000.00		
Culture and Recreation									
003-000-000-347-30-01-00	PL General Admission	\$23,500.00	\$17,968.61	\$23,500.00	\$18,901.23	\$23,500.00	\$23,500.00		
003-000-000-347-30-02-00	PL Family Season Tickets	\$9,000.00	\$9,510.61	\$9,000.00	\$12,257.62	\$9,000.00	\$9,000.00		
003-000-000-347-30-03-00	PL Individual Season Tickets	\$1,500.00	\$473.22	\$1,500.00	\$741.01	\$1,500.00	\$1,500.00		
003-000-000-347-30-04-00	PL Punch Card Pass	\$7,000.00	\$3,361.05	\$7,000.00	\$4,949.23	\$7,000.00	\$7,000.00		
003-000-000-347-60-01-00	PL Swim Lesson Fees	\$12,000.00	\$3,425.33	\$12,000.00	\$7,533.00	\$12,000.00	\$12,000.00		
003-000-000-347-60-02-00	PL Group Rental & Guard Fees	\$4,000.00	\$3,933.22	\$4,000.00	\$8,215.40	\$4,000.00	\$4,000.00		
003-000-000-347-60-03-00	PL Certification Training Fees	\$0.00	\$185.00	\$0.00	\$0.00	\$0.00	\$0.00		
003-000-000-347-90-01-00	PK Rafter Landing Fees	\$20,000.00	\$26,818.00	\$20,000.00	\$18,563.50	\$20,000.00	\$20,000.00		
003-000-000-347-90-02-00	PK Vendor Fees	\$350.00	\$290.00	\$150.00	\$160.00	\$150.00	\$150.00		
Total Culture and Recreation		\$77,350.00	\$65,965.04	\$77,150.00	\$71,320.99	\$77,150.00	\$77,150.00		
Total CHARGES FOR GOODS AND SERVICES		\$126,000.00	\$144,524.35	\$125,250.00	\$126,990.34	\$124,650.00			
MISCELLANEOUS REVENUES									
Interest and Other Earnings									
003-000-000-361-11-00-00	Investment Interest	\$3,500.00	\$19,488.03	\$54,000.00	\$53,659.45	\$54,000.00	\$54,000.00		
Total Interest and Other Earnings		\$3,500.00	\$19,488.03	\$54,000.00	\$53,659.45	\$54,000.00	\$54,000.00		
Rents, Leases and Concessions									
003-000-000-362-50-00-00	Space & Fac Leases (Food Bank)	\$0.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00		
Total Rents, Leases and Concessions		\$0.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00		
Contributions and Donations									
003-000-000-367-00-01-00	Contributions and Donations.	\$0.00	\$87.50	\$0.00	\$0.00	\$0.00	\$0.00		
Total Contributions and Donations		\$0.00	\$87.50	\$0.00	\$0.00	\$0.00	\$0.00		
Other Miscellaneous Revenues									
003-000-000-369-41-00-00	Judgments and Settlements	\$0.00	\$2,673.32	\$0.00	\$1,000.00	\$0.00	\$0.00		
003-000-000-369-91-00-00	Misc Other-Immaterial Items	\$0.00	\$150.00	\$0.00	\$722.70	\$0.00	\$0.00		

Total Other Miscellaneous Revenues	\$0.00	\$2,823.32	\$0.00	\$1,722.70	\$0.00
Total MISCELLANEOUS REVENUES	\$3,500.00	\$23,598.85	\$55,200.00	\$56,582.15	\$55,200.00
OTHER INCREASES IN FUND RESOURCES					
003-000-000-382-10-00-01	PK Custodial Deposits Collected	\$0.00	\$0.00	\$0.00	\$0.00
003-000-000-382-10-00-02	PK Rafter Deposits Collected	\$0.00	\$5,200.00	\$5,000.00	\$5,000.00
Total OTHER INCREASES IN FUND RESOURCES		\$0.00	\$5,200.00	\$5,000.00	\$5,000.00
OTHER FINANCING SOURCES					
Insurance Recoveries					
003-000-000-398-10-00-00	Insurance Recoveries	\$0.00	\$718.20	\$0.00	\$0.00
Total Insurance Recoveries		\$0.00	\$718.20	\$0.00	\$0.00
Total OTHER FINANCING SOURCES		\$0.00	\$718.20	\$0.00	\$0.00
Total PUBLIC WORKS FUND		\$1,406,984.00	\$1,782,252.10	\$1,633,162.00	\$1,203,663.12
					\$1,583,765.00

Account Number	Description	Budget 2022	Actual 2022	Budget 2023	17-Oct 2023	Budget 2024
LODGING TAX FUND						
TAXES						
108-000-000-313-31-00-00	Hotel/Motel Tax (Transient Rental)	\$5,000.00	\$5,713.02	\$8,000.00	\$7,003.62	\$8,000.00
Total TAXES		\$5,000.00	\$5,713.02	\$8,000.00	\$7,003.62	\$8,000.00
Total LODGING TAX FUND		\$5,000.00	\$5,713.02	\$8,000.00	\$7,003.62	\$8,000.00

Account Number	Description	Budget 2022	Actual 2022	Budget 2023	17-Oct 2023	Budget 2024
CAPITAL IMPROVEMENT FUND						
TAXES						
302-000-000-318-34-00-00	REET1-First Quarter Percent	\$50,000.00	\$64,495.60	\$50,000.00	\$28,427.06	\$50,000.00
Total TAXES		\$50,000.00	\$64,495.60	\$50,000.00	\$28,427.06	\$50,000.00
INTERGOVERNMENTAL REVENUES						
302-000-000-332-92-10-00	COVID-19 Non-Grant Assist-ARPA Funds	\$442,729.00	\$0.00	\$0.00	\$0.00	\$0.00
302-000-000-333-20-23-00	FHWA STP Grant - Sunset Highway	\$0.00	\$0.00	\$769,834.00	\$0.00	\$0.00
302-000-000-333-20-23-01	FHWA TA Grant - Sunset Highway	\$0.00	\$0.00	\$150,000.00	\$0.00	\$0.00
302-000-000-334-02-30-00	WA State DNR Grant Funds	\$0.00	\$0.00	\$0.00	\$2,800.00	\$0.00
302-000-000-334-03-60-00	State Safe Routes to School Grant	\$0.00	\$160,126.54	\$0.00	\$0.00	\$0.00
302-000-000-334-03-84-23	State TIB Grant - Sunset Highway	\$0.00	\$0.00	\$250,000.00	\$112,573.67	\$0.00
Total INTERGOVERNMENTAL REVENUES		\$442,729.00	\$160,126.54	\$1,169,834.00	\$115,373.67	\$0.00
MISCELLANEOUS REVENUES						
Interest and Other Earnings						
302-000-000-361-11-00-00	Investment Interest	\$2,500.00	\$38,064.42	\$101,000.00	\$96,929.76	\$101,000.00
Total Interest and Other Earnings		\$2,500.00	\$38,064.42	\$101,000.00	\$96,929.76	\$101,000.00
302-000-000-367-00-00-00	Contributions -Nongov Sources	\$0.00	\$0.00	\$0.00	\$25,000.00	\$0.00
Total MISCELLANEOUS REVENUES		\$2,500.00	\$38,064.42	\$101,000.00	\$121,929.76	\$101,000.00
OTHER FINANCING SOURCES						
Transfers-In						
302-000-000-397-01-01-00	Transfer from General Gov	\$0.00	\$0.00	\$500,000.00	\$500,000.00	\$0.00
302-000-000-397-02-00-00	Transfer from Public Works Fund	\$200,000.00	\$200,000.00	\$1,700,000.00	\$1,700,000.00	\$200,000.00
302-000-000-397-04-00-00	Transfer from EQ Fund	\$0.00	\$0.00	\$500,000.00	\$500,000.00	\$0.00
Total Transfers-In		\$200,000.00	\$200,000.00	\$2,700,000.00	\$2,700,000.00	\$200,000.00
Total OTHER FINANCING SOURCES		\$200,000.00	\$200,000.00	\$2,700,000.00	\$2,700,000.00	\$200,000.00

Total CAPITAL IMPROVEMENT FUND

\$695,229.00

\$462,686.56

\$4,020,834.00

\$2,965,730.49

\$351,000.00

10/18/2023

2024 Estimated Revenue

Account Number	Description	Budget 2022	Actual 2022	Budget 2023	17-Oct 2023	Budget 2024
WATER/WASTEWATER FUND						
CHARGES FOR GOODS AND SERVICES						
Water Sales						
401-000-000-343-40-01-00	Water Sales	\$955,700.00	\$972,005.12	\$1,002,175.00	\$837,714.62	\$1,042,260.00
401-000-000-343-40-02-00	Water Station & Hydrant Meters	\$5,000.00	\$10,800.75	\$5,000.00	\$3,168.10	\$5,000.00
401-000-000-343-40-09-00	Call Out/New Service Fees	\$5,000.00	\$7,753.42	\$5,000.00	\$2,158.29	\$5,000.00
Total Water Sales		\$965,700.00	\$990,559.29	\$1,012,175.00	\$843,041.01	\$1,052,260.00
Wastewater Services						
401-000-000-343-50-01-00	Wastewater Services	\$2,198,100.00	\$2,269,621.01	\$2,242,062.00	\$1,739,504.21	\$2,286,905.00
401-000-000-343-50-02-00	WW Solids - Fertilizer Value	\$0.00	\$1,061.92	\$0.00	\$1,037.48	\$0.00
Total Wastewater Services		\$2,198,100.00	\$2,270,682.93	\$2,242,062.00	\$1,740,541.69	\$2,286,905.00
Total CHARGES FOR GOODS AND SERVICES		\$3,163,800.00	\$3,261,242.22	\$3,254,237.00	\$2,583,582.70	\$3,339,165.00
MISCELLANEOUS REVENUES						
Interest and Other Earnings						
401-000-000-361-11-00-00	W/A Investment Interest	\$500.00	\$5,833.43	\$10,500.00	\$11,322.63	\$10,500.00
401-000-000-361-11-01-00	WW Investment Interest	\$500.00	\$7,454.34	\$13,000.00	\$14,066.53	\$13,000.00
401-000-000-361-40-02-00	W/A Interest on Misc Billing	\$0.00	\$0.00	\$0.00	\$25.00	\$0.00
Total Interest and Other Earnings		\$1,000.00	\$13,287.77	\$23,500.00	\$25,414.16	\$23,500.00
Other Miscellaneous Revenues						
401-000-000-369-11-00-00	W/A Sale of Scrap and Junk	\$0.00	\$5,290.49	\$0.00	\$4,672.99	\$0.00
401-000-000-369-91-00-00	W/A Misc Other-Immaterial Items	\$0.00	\$225.00	\$0.00	\$225.00	\$0.00
Total Other Miscellaneous Revenues		\$0.00	\$5,515.49	\$0.00	\$4,897.99	\$0.00
Total MISCELLANEOUS REVENUES		\$1,000.00	\$18,803.26	\$23,500.00	\$30,312.15	\$23,500.00
Total WATER/WASTEWATER FUND		\$3,164,800.00	\$3,280,045.48	\$3,277,737.00	\$2,613,894.85	\$3,362,665.00

Account Number	Description	Budget 2022	Actual 2022	Budget 2023	17-Oct 2023	Budget 2024
WATER CAPITAL FUND						
INTERGOVERNMENTAL REVENUES						
411-000-000-331-97-00-00	FEMA Grant	\$97,688.00	\$0.00	\$97,688.00	\$0.00	\$97,688.00
411-000-000-332-92-10-00	COVID-19 Non-Grant Assist-ARPA	\$0.00	\$443,162.00	\$0.00	\$0.00	\$0.00
411-000-000-337-01-00-00	Ch Do Reg Port Auth Grant 1/2	\$7,500.00	\$3,355.56	\$0.00	\$0.00	\$0.00
Total INTERGOVERNMENTAL REVENUES		\$105,188.00	\$446,517.56	\$97,688.00	\$0.00	\$97,688.00
MISCELLANEOUS REVENUES						
Interest And Other Earnings						
411-000-000-361-11-00-00	Investment Interest	\$1,200.00	\$27,331.20	\$79,000.00	\$74,716.44	\$79,000.00
Total Interest And Other Earnings		\$1,200.00	\$27,331.20	\$79,000.00	\$74,716.44	\$79,000.00
Contributions and Donations						
411-000-000-367-34-00-00	WA System Development Fees	\$33,660.00	\$5,382.54	\$33,660.00	\$62,947.87	\$33,660.00
Total Contributions and Donations		\$33,660.00	\$5,382.54	\$33,660.00	\$62,947.87	\$33,660.00
Total MISCELLANEOUS REVENUES		\$34,860.00	\$32,713.74	\$112,660.00	\$137,664.31	\$112,660.00
OTHER FINANCING SOURCES						
Transfers-In						
411-000-000-397-21-00-00	Transfer from Water Fund	\$400,000.00	\$400,000.00	\$400,000.00	\$200,000.00	\$400,000.00
Total Transfers-In		\$400,000.00	\$400,000.00	\$400,000.00	\$200,000.00	\$400,000.00
Total OTHER FINANCING SOURCES		\$400,000.00	\$400,000.00	\$400,000.00	\$200,000.00	\$400,000.00
Total WATER CAPITAL FUND		\$540,048.00	\$879,231.30	\$610,348.00	\$337,664.31	\$610,348.00

Account Number	Description	Budget 2022	Actual 2022	Budget 2023	17-Oct 2023	Budget 2024
WASTEWATER CAPITAL FUND						
INTERGOVERNMENTAL REVENUES						
412-000-000-331-97-00-00	FEMA Grant	\$97,688.00	\$0.00	\$97,688.00	\$0.00	\$97,688.00
412-000-000-337-01-00-00	Ch Do Reg Port Auth Grant 1/2	\$7,500.00	\$3,355.57	\$0.00	\$0.00	\$0.00
	Total INTERGOVERNMENTAL REVENUES	\$105,188.00	\$3,355.57	\$97,688.00	\$0.00	\$97,688.00
MISCELLANEOUS REVENUES						
Interest And Other Earnings						
412-000-000-361-11-00-00	Investment Interest	\$1,600.00	\$30,193.21	\$83,500.00	\$79,492.22	\$83,500.00
	Total Interest And Other Earnings	\$1,600.00	\$30,193.21	\$83,500.00	\$79,492.22	\$83,500.00
Contributions and Donations						
412-000-000-367-35-00-00	WW System Development Fees	\$81,985.00	\$0.00	\$81,985.00	\$52,596.00	\$81,985.00
	Total Contributions and Donations	\$81,985.00	\$0.00	\$81,985.00	\$52,596.00	\$81,985.00
	Total MISCELLANEOUS REVENUES	\$83,585.00	\$30,193.21	\$165,485.00	\$132,088.22	\$165,485.00
OTHER FINANCING SOURCES						
Transfers-In						
412-000-000-397-22-00-00	Transfer from Wastewater Fund	\$400,000.00	\$400,000.00	\$400,000.00	\$200,000.00	\$400,000.00
412-000-000-397-22-10-00	Transfer from WW - Sm Assets	\$12,924.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Transfers-In	\$412,924.00	\$400,000.00	\$400,000.00	\$200,000.00	\$400,000.00
	Total OTHER FINANCING SOURCES	\$412,924.00	\$400,000.00	\$400,000.00	\$200,000.00	\$400,000.00
	Total WASTEWATER CAPITAL FUND	\$601,697.00	\$433,548.78	\$663,173.00	\$332,088.22	\$663,173.00

Account Number	Description	Budget 2022	Actual 2022	Budget 2023	17-Oct 2023	Budget 2024
W/S REFUNDING BONDS 2021 A & B						
Bond Proceeds						
430-000-000-397-35-21-00	Transfer Accruals From 401 Fund	\$532,957.00	\$532,956.98	\$531,950.00	\$354,633.36	\$530,821.00
Total Bond Proceeds		\$532,957.00	\$532,956.98	\$531,950.00	\$354,633.36	\$530,821.00
Total W/S REFUNDING BONDS 2021 A & B		\$532,957.00	\$532,956.98	\$531,950.00	\$354,633.36	\$530,821.00

Account Number	Description	Budget 2022	Actual 2022	Budget 2023	17-Oct 2023	Budget 2024
EQUIPMENT RENTAL FUND						
MISCELLANEOUS REVENUES						
Interest and Other Earnings						
501-000-000-361-11-00-00	Investment Interest	\$700.00	\$11,883.21	\$32,000.00	\$31,103.49	\$32,000.00
Total Interest and Other Earnings		\$700.00	\$11,883.21	\$32,000.00	\$31,103.49	\$32,000.00
Rents, Leases and Concessions						
Interfund Equipment Rental Fees						
501-000-000-362-20-01-00	Plan/Build & Fire Equip Rent	\$646.00	\$646.00	\$290.00	\$241.70	\$290.00
501-000-000-362-20-02-00	Park Equip Rent	\$24,524.00	\$24,524.00	\$18,410.00	\$15,341.70	\$18,410.00
501-000-000-362-20-03-00	Street Equip Rent	\$108,514.00	\$108,514.00	\$145,014.00	\$120,845.00	\$145,014.00
501-000-000-362-20-04-00	Cemetery Equip Rent	\$18,480.00	\$18,480.00	\$20,664.00	\$17,220.00	\$20,664.00
501-000-000-362-20-05-00	Water Dept Equip Rent	\$42,276.00	\$42,276.00	\$0.00	\$0.00	\$0.00
501-000-000-362-20-06-00	Wastewater Equip Rent	\$25,560.00	\$25,560.00	\$0.00	\$0.00	\$0.00
Total Interfund Equipment Rental Fees		\$220,000.00	\$220,000.00	\$184,378.00	\$153,648.40	\$184,378.00
Building Rental Fees						
501-000-000-362-50-02-00	PK Building Rental	\$2,391.00	\$2,391.00	\$3,188.00	\$2,656.70	\$3,188.00
501-000-000-362-50-03-00	Streets Building Rental	\$28,616.00	\$28,616.00	\$24,430.00	\$20,358.30	\$24,430.00
501-000-000-362-50-04-00	Cemetery Building Rental	\$2,391.00	\$2,391.00	\$5,808.00	\$4,840.00	\$5,808.00
501-000-000-362-50-05-00	Water Building Rental	\$5,994.00	\$5,993.00	\$0.00	\$0.00	\$0.00
501-000-000-362-50-06-00	Wastewater Building Rental	\$2,391.00	\$2,391.00	\$0.00	\$0.00	\$0.00
Total Building Rental Fees		\$41,783.00	\$41,782.00	\$33,426.00	\$27,855.00	\$33,426.00
Total Rents, Leases and Concessions		\$261,783.00	\$261,782.00	\$217,804.00	\$181,503.40	\$217,804.00
Contributions and Donations						
501-000-000-367-10-00-00	PUD Commercial Incentive	\$0.00	\$3,722.61	\$0.00	\$0.00	\$0.00
Total Contributions and Donations		\$0.00	\$3,722.61	\$0.00	\$0.00	\$0.00
Total MISCELLANEOUS REVENUES		\$262,483.00	\$277,387.82	\$249,804.00	\$212,606.89	\$249,804.00
OTHER FINANCING SOURCES						

Disposition of Capital Assets							
501-000-000-395-11-00-00	Sale of Equipment	\$0.00	\$4,500.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Disposition of Capital Assets		\$0.00	\$4,500.00	\$0.00	\$0.00	\$0.00	\$0.00
Insurance Recoveries							
501-000-000-398-10-00-00	Insurance Recoveries	\$24,688.00	\$24,688.28	\$0.00	\$0.00	\$0.00	\$0.00
Total Insurance Recoveries		\$24,688.00	\$24,688.28	\$0.00	\$0.00	\$0.00	\$0.00
Total OTHER FINANCING SOURCES		\$24,688.00	\$29,188.28	\$0.00	\$0.00	\$0.00	\$0.00
Total EQUIPMENT RENTAL FUND		\$287,171.00	\$306,576.10	\$249,804.00	\$212,606.89	\$249,804.00	

Account Number	Description	Budget 2022	Actual 2022	Budget 2023	17-Oct 2023	Budget 2024
TREASURER'S CLEARING FUND						
635-000-000-389-30-00-01	GG State Sales Tax Collected	\$0.00	\$0.00	\$0.00	\$1.69	\$0.00
635-000-000-389-30-00-02	CM State Sales Tax Collected	\$0.00	\$1,519.48	\$0.00	\$956.16	\$0.00
635-000-000-389-30-00-03	ST State Sales Tax Collected	\$0.00	\$307.63	\$0.00	\$276.67	\$0.00
635-000-000-389-30-00-04	PL State Sales Tax Collected	\$0.00	\$2,615.83	\$0.00	\$3,072.39	\$0.00
635-000-000-389-30-00-05	WA State Sales Tax Collected	\$0.00	\$18.69	\$0.00	\$406.55	\$0.00
635-000-000-389-30-00-21	State Building Code Fees	\$0.00	\$202.00	\$0.00	\$204.00	\$0.00
635-000-000-389-30-00-35	Christ Center Church WA Reimb	\$0.00	\$0.00	\$0.00	\$6,662.66	\$0.00
Total TREASURER'S CLEARING FUND		\$0.00	\$4,663.63	\$0.00	\$11,580.12	\$0.00

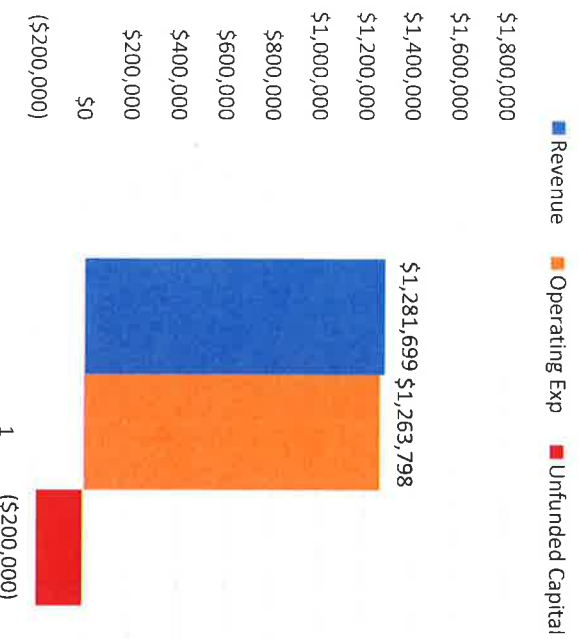
Account Number	Description	Budget 2022	Actual 2022	Budget 2023	17-Oct 2023	Budget 2024
CEMETERY ENDOWMENT FUND						
MISCELLANEOUS REVENUES						
Interest and Other Earnings						
702-000-000-361-11-00-00	Investment Interest	\$200.00	\$2,798.37	\$7,500.00	\$7,379.58	\$8,650.00
	Total Interest and Other Earnings	\$200.00	\$2,798.37	\$7,500.00	\$7,379.58	\$8,650.00
Contributions and Donations						
702-000-000-367-36-00-00	Cemetery Endowment Care Fees	\$6,000.00	\$10,600.00	\$6,000.00	\$16,500.00	\$10,000.00
	Total Contributions and Donations	\$6,000.00	\$10,600.00	\$6,000.00	\$16,500.00	\$10,000.00
	Total MISCELLANEOUS REVENUES	\$6,200.00	\$13,398.37	\$13,500.00	\$23,879.58	\$18,650.00
	Total CEMETERY ENDOWMENT FUND	\$6,200.00	\$13,398.37	\$13,500.00	\$23,879.58	\$18,650.00

Account Number	Description	Budget 2022	Actual 2022	Budget 2023	17-Oct 2023	Budget 2024
TREASURY INVESTMENT FUND						
999-000-000-361-11-00-00	Investment Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total TREASURY INVESTMENT FUND		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Totals		\$8,362,154.00	\$8,959,784.17	\$12,204,675.00	\$9,110,369.18	\$8,659,925.00

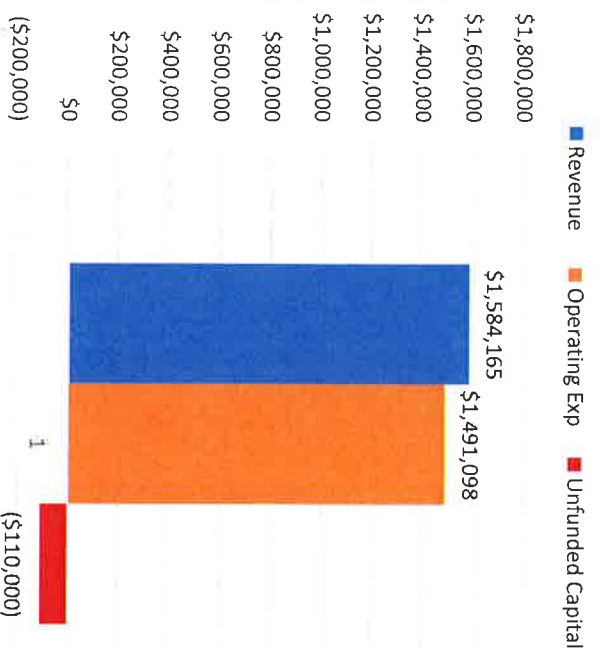
Totals By Fund

Fund Number	Description	Budget 2022	Actual 2022	Budget 2023	17-Oct 2023	Budget 2024
001-000-000-000-00-00-00	GENERAL GOVERNMENT FUND	\$1,122,068.00	\$1,258,711.85	\$1,196,167.00	\$1,047,624.62	\$1,281,699.00
003-000-000-000-00-00-00	PUBLIC WORKS FUND	\$1,406,984.00	\$1,782,252.10	\$1,633,162.00	\$1,203,663.12	\$1,583,765.00
108-000-000-000-00-00-00	LODGING TAX FUND	\$5,000.00	\$5,713.02	\$8,000.00	\$7,003.62	\$8,000.00
302-000-000-000-00-00-00	CAPITAL IMPROVEMENT FUND	\$695,229.00	\$462,686.56	\$4,020,834.00	\$2,965,730.49	\$351,000.00
401-000-000-000-00-00-00	WATERWASTEWATER FUND	\$3,164,800.00	\$3,280,045.48	\$3,277,737.00	\$2,613,894.85	\$3,362,665.00
411-000-000-000-00-00-00	WATER CAPITAL FUND	\$540,048.00	\$879,231.30	\$610,348.00	\$337,664.31	\$610,348.00
412-000-000-000-00-00-00	WASTEWATER CAPITAL FUND	\$601,697.00	\$433,548.78	\$663,173.00	\$332,088.22	\$663,173.00
430-000-000-000-00-00-00	W/S REFUND BONDS 2021 A & B	\$532,957.00	\$532,956.98	\$531,950.00	\$354,633.36	\$530,821.00
501-000-000-000-00-00-00	EQUIPMENT RENTAL FUND	\$287,171.00	\$306,576.10	\$249,804.00	\$212,606.89	\$249,804.00
635-000-000-000-00-00-00	TREASURER'S CLEARING FUND	\$0.00	\$4,663.63	\$0.00	\$11,580.12	\$0.00
702-000-000-000-00-00-00	CEMETERY ENDOWMENT FUND	\$6,200.00	\$13,398.37	\$13,500.00	\$23,879.58	\$18,650.00
999-000-000-000-00-00-00	TREASURY INVESTMENT FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Grand Totals	\$8,362,154.00	\$8,959,784.17	\$12,204,675.00	\$9,110,369.18	\$8,659,925.00

General Gov. 2024 Budget



Public Works 2024 Budget



Revenues for General Government and Public Works budgets cover expected operating expenses. However, revenues are not adequate to fund future capital projects.

Capital Improvement Expense Budgeting Worksheet

Updated annually based on new priorities, cost and revenue projections

Schedule projects to remain within ending fund balance, with minimum balance goal of \$1,000,000

Six year plan with all other projects listed as "Future"

		302 Capital Improvement Fund						2030 +
		\$ 6,106,757	2024	2025	2026	2027	2028	
General Government								
Old Library Bldg			100,000					
Riverside Ctr HVAC			100,000					
East Cashmere site plan			100,000					
Playground equipment			100,000					
Cemetery Expansion Survey			35,000					
Cemetery Irrigation				50,000				
Fire Truck				525,000				
Trails								
Shade structures								
Wenatchee River- Pedestrian bridge								5,000,000
Sub Total General Government			435,000	575,000				5,000,000

Street Projects

Sunset Hwy Project	Construction	??						
S. Douglas Street	Design							
	Construction		530,000					
W. Prospect Street	Design		30,000					
	Construction		200,000					
Norman & N. Douglas Street	Design		56,250					
	Construction			375,000				
Olive Street - sidewalks	Design		127,500					
	Construction			850,000				
Meadow Sweet & Julian Court	Design		45,000					
	Construction			300,000				
Fisher Street	Design		34,500					
	Construction			230,000				
Cottage Avenue	Design		414,000					
	Construction			2,760,000				
Pioneer Ave- Pavement	Design		247,500					
	Construction			1,650,000				

411 Water Capital Improvement Fund \$ 1,742,649

	2024	2025	2026	2027	2028	2029	2030 +
SCADA	200,000						
PRV vault improvements	300,000						
Update GIS Maps	10,000						
S. Douglas 8" main	350,000						
W. Prospect 6" main	350,000						
1000 PRV	150,000						
Norman & N. Douglas 8" main		250,000					
Pioneer Ave 12" main		300,000					
Eiberta & Maple 8" main			300,000				
Valley View 8" main			300,000				
Update water system Plan			90,000				
Derry ST 8" main				200,000			
Eiberta 8" main Aplets to Woodring				200,000			
Blues Star 8" main					500,000		
River St 12" main						550,000	
New IMG Reservoir							5,000,000
West Cashmere Transmission							1,000,000
Sullivan St to Tigner							600,000
411 Total Water Capital Improvement Fund	1,360,000	550,000	690,000	400,000	500,000	550,000	6,600,000
Revenue Transfer-In	400,000	400,000	400,000	400,000	400,000	400,000	
End Balance with Minimum Goal \$1,000,000	782,649	632,649	342,649	342,649	242,649	92,649	

412 Wastewater Capita Improvement Fund \$ 3,305,717

	2024	2025	2026	2027	2028	2029	2030 +
SCADA	200,000						
Update GIS maps	10,000						
S. Douglas St	300,000						
W. Prospect St	300,000						
Update Wastewater System Plan		90,000					
Norman & N. Douglas St		250,000					
Pioneer Ave			250,000				
Eiberta & Maple St				150,000			
412 Total Wastewater Capital Improvement Fund	810,000	340,000	250,000	150,000	-	-	
Revenue Transfer-In	400,000	400,000	400,000	400,000	400,000	400,000	
End Balance with Minimum Goal \$1,000,000	2,895,717	2,955,717	3,105,717	3,355,717	3,755,717	4,155,717	

Staff Summary

Date: March 23, 2023

To: City Council

From: Jim Fletcher, Mayor

RE: Ordinance 1321 - 2024 Property Tax Revenue Increase by 1%

Ordinance 1321 notifies the Chelan County Assessor that City of Cashmere requests an increase in property tax revenue to be collected in 2024 in the amount of \$7,383.47, a 1% increase in revenue as allowed by Initiative 747.

Additionally, the City will receive an estimated \$11,701.17 from new construction.

Total Estimated 2024 property tax revenue is \$758,095.44.

Staff Recommendation

Move to approve Ord 1321 authorizing a 1% increase in property tax revenues, authorizing the mayor to sign

WHEREAS, the City Council of City of Cashmere has met and considered
(Governing body of the taxing district) (Name of the taxing district)
its budget for the calendar year 2024; and,

WHEREAS, the districts actual levy amount from the previous year was \$ 739,435.29; and,
(Previous year's levy amount)

WHEREAS, the population of this district is more than or less than 10,000; and now, therefore,
(Check one)

BE IT RESOLVED by the governing body of the taxing district that an increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2024 tax year.
(Year of collection)

The dollar amount of the increase over the actual levy amount from the previous year shall be \$ 7,394.35 which is a percentage increase of 1 % from the previous year. This increase is exclusive of
(Percentage increase)

additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, any increase in the value of state assessed property, any annexations that have occurred and refunds made.

Adopted this _____ day of _____, 2023.

CITY OF CASHMERE

James Fletcher, Mayor

ATTEST

Kay Jones, Clerk-Treasurer

If additional signatures are necessary, please attach additional page.

This form or its equivalent must be submitted to your county assessor prior to their calculation of the property tax levies. A certified budget/levy request, separate from this form is to be filed with the County Legislative Authority no later than November 30th. As required by RCW 84.52.020, that filing certifies the total amount to be levied by the regular property tax levy. The Department of Revenue provides the "Levy Certification" form (REV 64 0100) for this purpose. The form can be found at: <http://dor.wa.gov/docs/forms/PropTx/Forms/LevyCertf.doc>.

To ask about the availability of this publication in an alternate format for the visually impaired, please call (360) 705-6715. Teletype (TTY) users, please call (360) 705-6718. For tax assistance, call (360) 534-1400.

Staff Summary

Date: 10/19/2023
To: City Council
From: Clerk-Treasurer Kay Jones
RE: Prosecution Services Agreement for 2024

The annual amount is calculated on the number of cases prosecuted for the City from September 1, 2022 through August 31, 2023, multiplied by the per case amount.

The county has increased the per case amount \$25, which is an increase from \$275 to \$300 per case for 2024.

The County has calculated the annual amount for 2024 at \$15,900, (53 cases at \$300 per case).

Staff has questioned 6 of the 53 cases, 1 case has been removed and the remaining 5 are being confirmed. Section 5 of the contract will be the only change. The amount will be amended to reflect the confirmed number of cases.

Staff Recommendation:

MOVE to approve the Prosecution Services Agreement for 2024 as confirmed and amended by the County.

1
2
3 PROSECUTION SERVICE AGREEMENT
4

5 THIS AGREEMENT, made and entered into this ____ day of _____, 20__ by
6 and between the County of Chelan, a legal subdivision of the State of Washington, hereinafter
7 referred to as the "County" and the City of Cashmere, a municipal corporation of the State of
8 Washington, hereinafter referred to as the "City".

9 WITNESSETH:

10 WHEREAS, the City is desirous of contracting with the County for the performance of the
11 hereinafter described prosecution services for cases arising within its boundaries by the County
12 of Chelan through the Prosecuting Attorney thereof, and,

13 WHEREAS, the County of Chelan through the Prosecuting Attorney is agreeable to
14 rendering such services on terms and conditions hereinafter set forth, and,

15 WHEREAS, such contracts are authorized and provided for by the provisions of Chapter
16 39.34 RCW;

17 NOW, THEREFORE, it is agreed as follows:

18 1. The County agrees, by and through its Prosecuting Attorney, to provide
19 prosecution services for misdemeanor and gross misdemeanor cases filed in District Court and
20 arising within the corporate limits of the City.

21 Such services shall encompass the duties and functions of the type coming within the
22 jurisdiction of and customarily rendered by the Prosecuting Attorney of the County under the
23 laws of the State of Washington.
24
25

1 2. The rendition of such services, the standards of performance, the discipline of
2 attorneys and other matters incident to the performance of such services and the control of
3 personnel so employed shall remain in the county Prosecuting Attorney.

4 3. The County shall furnish and supply all necessary personnel, supervision,
5 equipment, supplies and support staff necessary to maintain the level of service to be rendered
6 hereunder, and shall pay all salaries and employee benefits and other costs in connection
7 therewith.

8 4. The fee for prosecution services is to be computed at the rate of \$300.00 per case
9 based upon the total cases handled by the Prosecuting Attorney's Office for the City for the last
10 four months of the preceding year and the first eight months of the current year.

11 5. For 2024 prosecution services the City shall pay to the County \$15,900.00 (53 total
12 cases at \$300.00 per case) for said prosecution services to be paid in quarterly installments of
13 \$3,975.00; each installment payable in advance on or before the fifteenth day of each quarter.
14 Said payment shall be credited in full as revenue to the Prosecuting Attorney's Office in the
15 Chelan County budget.

16 6. For purposes of computing case statistics, a case shall be attributed to the City
17 based upon the arresting officer's coding of the citation indicating an offense occurred with the
18 corporate limits of the City.

19 7. Upon the City's failure to make payment within 30 days, Chelan County shall be
20 entitled to include interest at 12% per annum on the unpaid balance.

21 8. All persons employed in the performance of such services and functions pursuant
22 to this Agreement for said City shall be County employees and no City employee, as such, shall
23 be taken over by the said County.
24
25

1 9. The City shall not be liable for compensation or indemnity to any County employee
2 for injury or sickness arising out of his employment, or by reasons of the performance of any of
3 the services provided for herein. The County indemnifies the City against any loss or expense
4 by reason of injury or sickness compensation or indemnity arising out of employment of any
5 County personnel serving the City hereunder.

6 10. Unless sooner terminated as provided for herein, this Agreement shall take effect
7 on the 1st day of January, 2024 and shall terminate on the 31st day of December, 2024.

8 11. Either party may renew this Agreement upon the same terms and conditions for
9 another year upon giving notice in writing of its intention to renew on or before September first of
10 each year, except the consideration under this Agreement shall be negotiable, the renewal shall
11 be effective unless the other party notifies the first party in writing on or before September
12 fifteenth of its refusal to renew.

13 IN WITNESS WHEREOF, the City of Cashmere by Resolution duly appointed by its
14 Council, caused this Agreement to be signed by its Mayor and attested by its Clerk, and the
15 County of Chelan by Resolution of its Board of County Commissioners has caused these
16 present to be subscribed by said Board of County Commissioners and the seal of said Board to
17 be affixed thereto and attested by the Clerk of said Board, all on the day and year first above
18 written.

19
20 CITY OF CASHMERE

21
22 By: _____
 Mayor

23
24 ATTEST: _____
 Clerk

1 BOARD OF CHELAN COUNTY COMMISSIONERS

2

3

4 _____
Tiffany Gering, Chair

5

6 _____
Kevin Overbay, Commissioner

7

8 _____
Shon Smith, Commissioner

9

10 ATTEST: Anabel Torres

11

12 _____
Clerk of the Board

13 APPROVED:

14

15 _____
Robert W. Sealby
Chelan County Prosecuting Attorney

16

17

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Staff Summary

Date: 10/19/23
To: City Council
From: Steve Croci, Director of Operations
RE: RH2 - Task Authorization 5 - Survey Work

This task authorization is for survey work on South Douglas Street and West Prospect Street. Survey work will help with designs for utilities and road improvements. Construction is scheduled for 2024. The cost for the survey work is \$57,398.00.

Staff Recommendation:

MOVE to approve RH2 to conduct survey work on South Douglas and West Prospect Streets and authorize the mayor to sign documents.
