



CASHMERE CITY COUNCIL MEETING  
MONDAY, SEPTEMBER 25, 2023, 6:00 P.M., CITY HALL

**THE PUBLIC CAN ATTEND IN PERSON, CALL-IN OR LOG-IN TO ZOOM TO PARTICIPATE IN THE CITY COUNCIL MEETING. PLEASE CALL-IN OR LOGIN 5 MINUTES PRIOR TO MEETING.**

**To Join the Meeting Go To <https://zoom.us>  
Meeting ID: 882 719 9871 Passcode: 788276  
Audio Only: PH# 1-(253)-215-8782**

### **AGENDA**

CALL TO ORDER - ROLL CALL – FLAG SALUTE

ANNOUNCEMENTS

PUBLIC COMMENT PERIOD (For Items Not on the Agenda)

APPROVAL OF AGENDA

CONSENT AGENDA

1. Minutes of September 11, 2023, Regular Council Meeting
2. Payroll and Claims Packet Dated September 25, 2023
3. Set Public Hearing October 23<sup>rd</sup> at 6:00 on Revenue Sources and possible increase in property tax
4. Set Public Hearing November 13<sup>th</sup> at 6:00 on the 2024 Preliminary Budget
5. Set Public Hearing on November 27<sup>th</sup> at 6:00 on the 2024 Final Budget

BUSINESS ITEMS

1. Manuel Navarro, CEO of Columbia Valley Community Health (CVCH)
2. Approval of 2024 Woodard & Curran budget for managing water and wastewater utilities
3. 2024 Agreement for Emergency Services
4. Resolution No. 05-2023 Declaring an Emergency
5. Budget Workshop to discuss possible utility rate increases

PROGRESS REPORTS

ADJOURNMENT

TO ADDRESS THE COUNCIL, PLEASE BE RECOGNIZED BY THE MAYOR AND STATE YOUR NAME WHEN YOU BEGIN YOUR COMMENTS  
**Americans with Disabilities Act (ADA) accommodations provided upon request (48-hour notice required)**

MINUTES OF THE CASHMERE CITY COUNCIL MEETING  
MONDAY SEPTEMBER 11, 2023, AT CASHMERE CITY HALL – In-Person and Digital

OPENING

Mayor Jim Fletcher opened the regular City Council meeting at 6:00 p.m. at City Hall. Utility Clerk Michelle Voie took minutes.

The public can attend the council meeting in person, by phone, or by digital conference.

ATTENDANCE

Present

Not Present

Mayor: Jim Fletcher

Council: John Perry  
Chris Carlson  
Shela Pistoresi via Zoom  
Jayne Stephenson  
Derrick Pratt

Staff: Michelle Voie, Utility Clerk  
Steve Croci, Director of Operations

Kay Jones, Clerk-Treasurer

Chuck Zimmerman, City Attorney

ANNOUNCEMENTS

PUBLIC COMMENTS

APPROVAL OF AGENDA

MOVED by Councilor Carlson and seconded by Councilor Pratt to approve the agenda as submitted. Motion carried.

CONSENT AGENDA

Minutes of August 28, 2023, Regular Council Meeting  
Payroll and Claims Packet Dated September 11, 2023

Claims Direct Pay and Check #42946 through #42967 totaling \$166,200.76.

Payroll Direct Deposit and Check # 42916 Through #42945 totaling \$103,367.27.

MOVED by Councilor Carlson and seconded by Councilor Stephenson to approve the items on the Consent Agenda. Motion carried.

ADOPTION OF ORDINANCE NO. 1320 WATER AND SEWER LINE OWNERSHIP

Mayor Fletcher explained the city owns the mainlines and the service line to the meter box or property line respectively and that the property owner owns the service line from the meter or property line to their dwelling. Councilor Perry asked for clarification on the difference between the meter box and the property line. The mayor stated not all meter boxes are on properties, some are in the right of way, and as such the city owns the service line to the property line.

The mayor stated that there are a few water and sewer mains on private property and the city will need easements. The city will deal with those as they arise.

MOVED by Councilor Stephenson and seconded by Councilor Carlson to adopt Ordinance No. 1320 clarifying city ownership of water and sewer utility lines. Motion carried.

INTERLOCAL AGREEMENT FOR THE HOUSING OF INMATES IN THE CHELAN COUNTY REGIONAL JAIL 2024-2026

The Jail had a significant increase in its budget due to the cost of goods, food, services, and salaries. With those increases, the rate increased by \$72,362.80 annually. The new bed rate is \$164.18 a day. The total new annual rate will be \$112,411.12 with the monthly rate at \$9,367.59. The council discussed the economic climate and the timing of a new agreement.

Councilor Carlson discussed setting up a tour of the jail. Councilors Pistoiresi and Stephenson stated they would like to attend.

MOVED by Councilor Stephenson and seconded by Councilor Carlson to approve the Interlocal Agreement housing inmates in the Chelan County Regional Jail 2024-2026. Motion carried.

AMENDMENT OF QUANTITIES TO THE RIVERSIDE TRAIL REPAIR AND PAVING PROJECT

Director Croci explained the city budgeted \$50,000 and that Complete the Loop Coalition granted \$25,000 giving the city \$75,000 for repair and paving of the Riverside trail between the skate park and N. Douglas Street. Croci recommends repairing and repaving additional sections of the trail because the bid was under budget and grant funds will cover nearly all costs associated with the additional work.

The additional quantities increase the cost by \$28,743.85 which includes the same unit price, sales tax, and bond for a total project cost of \$61,728.79.

MOVED by Council Pratt and seconded by Councilor Carlson to approve additional quantities for Moe Asphalt Patching and Sealcoating Inc. to complete repair and repave Riverside Trail and authorize the mayor to sign documents. Motion Carried

PARKING DISCUSSION- PARKING REGULATIONS AND OFF-STREET PARKING

The council had a lengthy discussion on parking regulations and off-street parking. The mayor asked to look at those as separate issues.

Off-Street Parking – Currently the city requires dedicated parking based on the building size vs. the use of the building and is set by the first occupancy. The mayor mentioned the old Tree Top Building is 10,000 sq ft but the tenants have 12 employees. The city code may require too much off-street parking to support any type of economic enhancement. They discussed the customer turnover rate and occupancy of the building. Issues with business in residential areas and parking overflow. Time limits on parking and businesses should encourage employees to park further away. The council would like to promote new business but is concerned about enforcement.

Parking Regulations – The city has the authority to tow vehicles from city-owned lots; however, the sheriff has the authority to remove vehicles from city streets. The sheriff's department will not tow a recreational vehicle if the inhabitant is utilizing it as a home. These motorhomes and RVs cannot be towed unless there is somewhere for them to go. The council discussed the troublesome areas of Chapel St. and Mill Rd. Safety issues on Chapel St. where there are no sidewalks and RV, Car, and boat parking on the street force kids to walk in the roadway. Some Council members believe we have other more important issues to address, and others feel there is more of an issue with enforcing the regulations.

Croci stated that less than 10 vehicles were towed last year. The City currently tries to educate the community on parking regulations.

The discussion was put on pause until the city could prioritize the need and no further action was suggested.

PROGRESS REPORTS

The alley and 400 block between Mission and Cottage are being chip-sealed by A&E Paving. SCADA contractors were out locating and marking. The electronics needed are six months out. The emergency generator project is moving along.

Pump Track work is waiting on Central Washington Asphalt. When work starts, they will need to close a portion of the road.

Public Works has been working on improvements to Rank Road to address washouts.

Woodard & Curran are flushing fire hydrants.

The roads near Pioneer Market and Riverside Center have leaks that will be taken care of next week.

Oak St, Pleasant, and Peshastin are having pavement repairs done on previous leaks.

The city applied for a grant for crack sealing and potholing throughout town.

ADJOURNMENT

Mayor Fletcher adjourned the meeting at 7:05 p.m.

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James Fletcher, Mayor

Attest:

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Michelle Voie, Utility Clerk



## City of Cashmere

101 Woodring Street  
Cashmere, WA 98815  
Ph (509) 782-3513 Fax (509) 782-2840  
Website [www.cityofcashmere.org](http://www.cityofcashmere.org)

### **NOTICE OF PUBLIC HEARING ON CITY OF CASHMERE REVENUE SOURCES AND POSSIBLE INCREASE IN PROPERTY TAXES**

The Cashmere City Council will hold a public hearing on Monday, October 23, 2023 at 6:00 p.m. at the Cashmere City Hall on the City of Cashmere Revenue Sources and possible increase in Property Taxes. The public is invited to attend said hearing and make comments.

If you are unable to attend in person, please call City Hall or access the agenda on the City's website for login information. Written comments can be sent to Kay Jones, City Clerk-Treasurer at [kay@cityofcashmere.org](mailto:kay@cityofcashmere.org).

Kay Jones  
City Clerk-Treasurer  
CITY OF CASHMERE

**Please publish one time only on October 11, 2023**

The City of Cashmere is an equal opportunity provider and employer.

To file a complaint of discrimination, write USDA, Director, Office of Civil rights, 1400 Independence Avenue SW, Washington, D.C. 20250-9410 or call (800) 795-3272 (voice) or (202)720-6382 (TDD).



## City of Cashmere

101 Woodring Street

Cashmere, WA 98815

Ph (509) 782-3513 Fax (509) 782-2840

Website [www.cityofcashmere.org](http://www.cityofcashmere.org)

### **NOTICE OF PUBLIC HEARING ON CITY OF CASHMERE PRELIMINARY 2024 BUDGET**

The Cashmere City Council will hold a public hearing on Monday, November 13, 2023 at 6:00 p.m. at the Cashmere City Hall on the City of Cashmere Preliminary Budget for 2024. The public is invited to attend said hearing and make comments.

If you are unable to attend in person, please call City Hall or access the agenda on the City's website for login information. Written comments can be sent to Kay Jones, City Clerk-Treasurer at [kay@cityofcashmere.org](mailto:kay@cityofcashmere.org).

Kay Jones  
City Clerk-Treasurer  
CITY OF CASHMERE

**Please publish one time only on November 1, 2023**

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Cashmere, WA 98815  
Ph (509) 782-3513 Fax (509) 782-2840  
Website [www.cityofcashmere.org](http://www.cityofcashmere.org)

### **NOTICE OF PUBLIC HEARING ON CITY OF CASHMERE FINAL 2024 BUDGET**

The City of Cashmere Preliminary 2024 Budget has been filed with the City Clerk-Treasurer. The Cashmere City Council will hold a public hearing on the Final 2024 Budget for the City of Cashmere on Monday, November 27, 2023, at 6:00 p.m. at the Cashmere City Hall, 101 Woodring Street. Copies of the preliminary budget are available by November 21st at Cashmere City Hall, 101 Woodring Street, between the hours of 9:00 a.m. and 5:00 p.m., Monday through Friday. The public is invited to attend said hearing and make comments.

If you are unable to attend in person, please call City Hall or access the agenda on the City's website for login information. Written comments can be sent to Kay Jones, City Clerk-Treasurer at [kay@cityofcashmere.org](mailto:kay@cityofcashmere.org).

Kay Jones  
City Clerk-Treasurer  
CITY OF CASHMERE

**Publish twice, November 1 and November 8**

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# Staff Summary

**Date:** March 23, 2023

**To:** City Council

**From:** Jim Fletcher, Mayor

**RE:** 2024 Woodard and Curran budget proposal for managing water and wastewater utilities

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Budget proposal by Woodard and Curran for water and wastewater utilities operations. Chris McMahon, Woodard & Curran will be attending to discuss 2023 conditions that are impacting future operating costs. Staff discussion on revenue options to adjust for excessive inflation during 2022 and 2023.

Staff has met with Chris McMahon to discuss in detail the proposed 2024 budget. The proposed budget is based on actual 2023 costs of operations, impacts of inflation and changes especially in the supply of chemicals, hauling residuals, and laboratory services. These inflationary impacts are significant and require an adjustment to utility rates to maintain the overall utility system and meet regulatory compliance for clean drinking water and clean water discharge to the Wenatchee River.

## **Staff Recommendation**

Move to approve the proposed Woodard and Curran 2024 budget and authorize the Mayor to sign.

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Via Electronic Mail

September 14, 2023



Mr. Steve Croci  
Director of Operations  
City of Cashmere  
101 Woodring Street  
Cashmere, WA 98815

Dear Steve,

We would like to begin by expressing our gratitude for the partnership that has developed so quickly with the City of Cashmere, and we are looking forward to working with the City for years to come.

Budget season has quickly arrived, and we would like to share the 2024 proposed budget for your consideration. The Base Budget includes the following increases and adjustments for the following reasons:

- As the experience is gained operating the drinking water and wastewater systems the known and expected costs become more predictable. With 15 months of operations information available the expenses associated with operating the system are becoming well defined.
- The area's CPI change for the previous 12 months is 5.4%, this was used to adjust labor, office supplies, miscellaneous operating costs, and utility costs.
- Chemical costs have increased dramatically during the past 12 months and are expected to continue to increase as demand remains high and production capacity has been reduced.
  - Chlorine Gas, that is used for drinking water disinfection, has increased in price from \$528.45 per cylinder to \$1834.84 per cylinder. This is a 347% increase.
  - Polymer, that is used for wastewater solids thickening, has increased in price from 2.48 per pound to 3.09 per pound. This is a 25% increase.
- Residuals management costs have increased 8.6% during the past 12 months and are expected to increase by a similar amount in the coming year. The cost increase was underbudgeted during the previous year and a slight correction is reflected in this years proposed budget.
- Maintenance and repair costs were not increased year to year.
- Laboratory reagents and outside analysis costs have increased more than the CPI during the past 12 months. This was reflected in the end of the year budget adjustment.
  - Outside laboratory analysis costs have risen by approximately 25% in the past year.
  - Laboratory reagent prices have risen by approximately 15% in



- the past year.
- o Additional sampling has been required to closely monitor the wastewater process due to inconsistent discharges into the facility. This has resulted in a 25% increase in treatment system sampling to ensure stable operations at the WWTP.

<u>Expense</u>	<u>2023 Budget</u>	<u>Proposed 2024 Budget</u>
Direct Labor, Benefits, & Tech Support	\$797,994	\$841,086
Chemical Costs	\$39,729	\$125,000
Residuals Management Costs	\$70,000	\$82,558
Maintenance and Repair Cost	\$154,354	\$154,354
Laboratory Costs	\$29,951	\$50,000
Office Supplies	\$2,190	\$2,308
Miscellaneous Operating Costs	\$53,797	\$56,702
Utility Cost	\$83,916	\$88,447
<b>Subtotal Costs</b>	<b>\$1,231,931</b>	<b>\$1,400,455</b>
Fixed Fee (8% of Subtotal Costs)	\$98,554	\$112,036
Transition Costs (\$123,438/Amortized over 56 months)	\$26,451	\$26,451
Washington Business & Occupation Tax	\$24,170	\$27,408
<b>Total Budgeted Costs</b>	<b>\$1,381,106</b>	<b>\$1,566,351</b>

<u>Expense</u>	<u>Water 2024</u>	<u>Wastewater 2024</u>
Direct Labor, Benefits, & Tech Support	\$395,310	\$445,775
Chemical Costs	\$22,500	\$102,500
Residuals Management Costs	\$0	\$82,558
Maintenance and Repair Cost	\$23,153	\$131,201
Laboratory Costs	\$12,500	\$37,500
Office Supplies	\$346	\$1,962
Miscellaneous Operating Costs	\$28,351	\$28,351
Utility Cost	\$22,112	\$66,336
<b>Subtotal Costs</b>	<b>\$504,272</b>	<b>\$896,183</b>
Fixed Fee (8% of Subtotal Costs)	\$40,342	\$71,694
Transition Costs (\$123,438/Amortized over 56 months)	\$13,225	\$13,266
Washington Business & Occupation Tax	\$9,935	\$17,473
<b>Total Budgeted Costs</b>	<b>\$567,774</b>	<b>\$998,577</b>



Once the budget is approved, please sign, and return a copy of this letter.

Please feel free to contact me with any questions or concerns.

Sincerely,

WOODARD & CURRAN

A handwritten signature in blue ink that reads "Christopher R. McMahon".

Chris McMahon  
Area Manager

CC: Jim Fletcher, Mayor  
Kay Jones, City Clerk  
Dorien McElroy, Project Manager  
Dave Kitzmiller, Operations Leader – West Region  
Brian Ravens, O&M Controller  
Marc Thomas, National Operations Leader

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Acceptance:

\_\_\_\_\_  
City of Cashmere

\_\_\_\_\_  
Date

**RESOLUTION NO. 05-2023**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CASHMERE, WASHINGTON, DECLARING A STATE OF EMERGENCY WITH RESPECT TO NINE OR MORE FIRE HYDRANTS LOCATED IN THE CITY WAIVING COMPETITIVE BIDDING; AND AUTHORIZING THE MAYOR AND CITY STAFF TO PURCHASE AND CAUSE NINE OR MORE FIRE HYDRANTS TO BE REPLACED IN THE CITY.**

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**WHEREAS**, the City water system contract services provider Woodard & Curran in the process of flushing and testing the City fire hydrants determined that at least nine of the fire hydrants are not operational and should be immediately replaced; and

**WHEREAS**, having operational fire hydrants in the City is important for the protection of the public health and safety of the citizens living in the City and their property; and

**WHEREAS**, this emergency presents a real, immediate threat to the proper performance of essential functions and, if not corrected, will likely result in material loss or damage to property, bodily injury, or loss of life if immediate action is not taken; and

**WHEREAS**, Woodard & Curran and City Staff recommend replacement of the all not operation fire hydrants as soon as possible in order to avoid loss of life and to protect property; and

**WHEREAS**, as a result of the determination that all not operational fire hydrants should be replaced immediately, the Mayor declares an emergency and has requested the City Council to authorize the purchase of nine or more fire hydrants and work associated with replacing those not operational fire hydrants without following competitive bidding requirements; and

**WHEREAS**, the City Council has reviewed the request of the Mayor as recommended by Woodard & Curran and City Staff and concurs that and emergency does exist and competitive bidding requirements should be waived and that approval of this Resolution and the actions approved herein are reasonable, appropriate, and in the best interests of the public health, safety, and welfare of the citizens of the City; now, therefore,

**THE CITY COUNCIL OF THE CITY OF CASHMERE, WASHINGTON HEREBY RESOLVE AS FOLLOWS:**

**Section 1.** The Recitals in this Resolution set forth above are adopted as findings of the City Council and are a substantive part of this Resolution.

**Section 2.** The purpose of this Resolution is to document the emergency purchase of nine (or more) fire hydrants and pay for their installation without following competitive bidding requirements all as authorized as RCW 39.04.280.

**Section 3.** A state of emergency is declared concerning the condition of at least nine not operational fire hydrants in the City. The Mayor and City Staff are authorized to enter into contracts as necessary to complete the purchase of nine or more new fire hydrants and pay for the installation of those fire hydrants in order to replace all not operational fire hydrants in the City. The Mayor and City Staff are authorized to spend the funds they deem reasonable and necessary to accomplish the tasks authorized in this Resolution.

**Section 4.** This Resolution shall be effective immediately upon passage by the City Council.

APPROVED by the City Council of the City of Cashmere at an Open Public Meeting the 25<sup>th</sup> day of September, 2023.

APPROVED:

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JAMES FLETCHER, MAYOR

ATTEST/AUTHENTICATED:

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KAY JONES, CITY CLERK-TREASURER



**Mike Morrison** Sheriff

Law and Justice Building 401 Washington St. #1 Wenatchee, WA 98801  
Office (509) 667-6851 Fax (509) 667-6860

RECEIVED SEP 15 2023

September 13, 2023

Dear City Partners,

We want to thank you for another successful year of collaboration, cooperation, and preparation and planning for the continuation of our Law Enforcement partnerships. We strive to provide the highest level of service, meeting the needs of our partners, the community, and the visitors to our county.

With the preparations of our own 2024 budget, we have been analyzing the costs for our Emergency Management Division. The new per capita rate implemented for 2024 will be \$3.08.

For population numbers on each individual city, we continue to use estimates from the [www.ofm.wa.gov](http://www.ofm.wa.gov) website to assist us in our yearly calculations.

We have enclosed your 2024 Emergency Management contract, for your review and signature. Please sign and return, and we will complete signatures on our end, and then return a fully executed copy. If you have any questions or concerns, please let me know.

Sincerely,

Mike Morrison  
Sheriff

Undersheriff  
Dan Ozment

Chief of Operations  
Ryan Moody

Chief of Patrol  
Seth Buhler

Chief Civil Deputy  
Kim Oglesbee

Executive Assistant  
April Moore

## 2024 AGREEMENT FOR EMERGENCY SERVICES

This Agreement entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2023, by and between the CITY OF CASHMERE, hereafter referred to as the Contractee, and CHELAN COUNTY DEPARTMENT OF EMERGENCY MANAGEMENT, hereafter referred to as CHELAN COUNTY.

### I. Purpose

Contractee understands and agrees that Chelan County will provide services to Contractee to develop a comprehensive emergency management plan and program and other emergency operational functions herein described, and as required in Ch. 38.52 RCW.

### II. Services to be Provided

Chelan County shall provide the necessary equipment and personnel to establish operational plans and programs in cooperation with the Contractee as follows:

1. To provide for continuing compliance with Ch. 38.52 RCW.
2. To provide an Emergency Services organization and coordinate the operational and support activities for periods before, during and after an emergency and or disaster.
3. To coordinate local Emergency Services planning with the Federal Government, the State of Washington, neighboring counties, military organizations and other support agencies.
4. To provide for the effective utilization of resources within, or from outside Contractee to minimize the effects of disaster and to request assistance, as needed, through established emergency services channels.
5. To recruit, register and identify personnel and provide for compensation coverage for volunteers who suffer injury or equipment loss as a result of emergency services duty.
6. To provide emergency and disaster control assistance and coordination either on-scene or through the emergency operations center.
7. To develop a system for warning the general public of Contractee and to provide for information and guidance to the general public.
8. To provide, on request, support for emergency operations, such as, hazardous material incidents, major fires and other disasters.
9. To perform normal office procedures, correspondence and inventories.
10. To coordinate with elected and appointed officials in Contractee.
11. To provide for communications systems capable of meeting emergency operational requirements either on-scene or at the emergency operations center.

### III. Response to Emergencies

Chelan County shall respond to Contractee emergencies, upon request; from the Mayor or his designee.

#### IV. Coordination with Contractee's Officials

The Mayor or his designee shall serve as liaison and consultant for operational functions between Chelan County and Contractee in performance of the contract. All financial commitments and contract agreements shall be approved by the city council of Cashmere and the Board of Chelan County Commissioners.

#### V. Annual Program

Chelan County and Contractee shall develop an annual program and activity schedule which outlines the basic projects and responsibilities each entity has agreed to accomplish during a given time period.

#### VI. Hold Harmless

Each party shall be legally responsible for the actions of their individual employees and each party shall be solely responsible for meeting all statutory responsibilities of their jurisdiction; provided Contractee agrees to indemnify, defend and hold harmless Chelan County from any legal action arising out of Chelan County's assumption of statutory responsibilities for Contractee by virtue of this contract, unless caused by Chelan County's negligence or breach of this agreement.

Chelan County agrees to indemnify, defend and hold harmless the Contractee from action arising out of Chelan County's negligence or breach of this agreement. Contractee agrees to indemnify, defend and hold harmless Chelan County from action arising out of Contractee's negligence or breach of this agreement.

#### VII. Cost Basis for Services

On an annual basis, Chelan County will establish the total cost of county Emergency Management Services provided in the year. Utilizing the estimated populations of cities, counties, and towns population data from the State of Washington Office of Financial Management Forecasting Division, ([www.ofm.wa.gov](http://www.ofm.wa.gov)), per capita costs of Emergency Management Services costs will be established. This per capita cost of services will be used as the basis for establishing payments for services.

#### VIII. Payment for Services

Contractee shall pay to Chelan County the sum of \$10,333.40 for services to be provided during the period from January 1 to December 31, 2024, payable in four equal installments of \$2,583.35, due at the end of the first month of each calendar quarter.

#### IX. Term

This contract expires at midnight, December 31, 2024. Both parties agree to renegotiate this contract for continuation of services, unless terminated by either party by giving written notice to the other party 120 days prior to the expiration date of this contract.



## X. Administration

No new or separate legal or administrative entity is created by this agreement and no real or personal property will be acquired pursuant to this agreement. This agreement will be administered by the participating jurisdictions.

## XI. Nondiscrimination

There shall be no discrimination against any employee who is paid by funds through this agreement or against any applicant for such employment because of race, color, religion, handicap, marital status, political affiliation, sex, age, or national origin. This provision shall include, but not be limited, to the following: employment, upgrading, demotion, transfer, recruitment, advertising, lay-off or termination, rates of pay, or other forms of compensation, and selection for training.

## XII. Amendments

This agreement may only be modified by a written agreement signed by the parties' legislative authorities.

## XIII. Waiver

The failure of a party to insist upon strict adherence to or performance of any provision of this agreement on any occasion shall not be considered a waiver nor shall it deprive that party of the right thereafter to enforce performance of or adherence to that provision or any other provision of this agreement.

## XIV. Governing Law

This agreement shall be construed under Washington law.

## XV. Severability

If any term, provision, or condition of this agreement should be held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of this agreement shall continue in full force and effect and shall in no way be affected, impaired or invalidated thereby.

## XVI. Recording

This agreement shall be filed with the county auditor or, alternatively, listed by subject on the parties' public websites or other electronically retrievable public source.

IN WITNESS THEREOF; Chelan County and Contractee have executed this agreement as of the date and year written below.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2023

BOARD OF CHELAN COUNTY COMMISSIONERS

\_\_\_\_\_  
TIFFANY GEHRING, CHAIRMAN

ATTEST: ANABEL TORRES

\_\_\_\_\_  
KEVIN OVERBAY, COMMISSIONER

\_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
SHON SMITH, COMMISSIONER

CITY OF CASHMERE MAYOR:

\_\_\_\_\_  
JIM FLETCHER

ATTEST: \_\_\_\_\_  
City Clerk

DIRECTOR CHELAN COUNTY EMERGENCY MANAGEMENT:

\_\_\_\_\_  
SHERIFF MIKE MORRISON

## 2024 Emergency Services Agreement Breakdown

**EXPENSES:**

Sergeant	Jason Reinfeld	\$	123,606
Program Specialist	Owens, Diana	\$	58,495
Program Specialist	Magnussen, Rich	\$	61,420
Program Specialist	Smoke, Stan	\$	36,852
Supplemental Pay		\$	2,468
Extra Help-Helicopter Pilots/Mechanic		\$	18,000
Overtime		\$	50,000
Holiday Pay		\$	2,000
Education Pay Incentive		\$	1,700
Social Security		\$	25,654
Retirement		\$	32,876
Medical-Dental-Life		\$	51,000
Labor & Industries		\$	8,327
Unemployment Compensation		\$	421
Clothing Allowance		\$	1,300
WA Family Pai Leave Premium		\$	611
Operating Supplies		\$	6,943
Small Tools & Minor Equipment		\$	3,000
Computers/Supplies		\$	3,690
Travel		\$	6,165
Operating Rentals & Leases		\$	19,541
Repairs/Maintenance		\$	12,150
Helicopter Maintenance		\$	18,000
Miscellaneous		\$	60
Education/Registration		\$	1,500
<b>Total Expenses</b>		<b>\$</b>	<b>545,780</b>
<b>Less Grant Funding-EMA grant</b>		<b>\$</b>	<b>43,723</b>
<b>Total</b>		<b>\$</b>	<b>502,057</b>

			<b>2024 Cost</b>
<b>Populations: (2023 estimate per OFM)</b>	<b>All of Chelan County</b>	<b>81500</b>	
	Cashmere	3355	\$ 10,333.40
	Chelan	4470	\$ 13,767.60
	Entiat	1360	\$ 4,188.80
	Leavenworth	2590	\$ 7,977.20
	Wenatchee	35850	\$ 110,418.00
	<b>Total</b>		<b>\$ 146,685.00</b>

<b>Per Capita Cost:</b>	Budget costs	\$	502,057
	Divided by pop.		81500
		\$	6.16
	<b>50% disc</b>	<b>\$</b>	<b>3.08</b>