

MINUTES OF THE CASHMERE CITY COUNCIL MEETING
MONDAY AUGUST 28, 2023, AT CASHMERE CITY HALL – In-Person and Digital

OPENING

Mayor Jim Fletcher opened the regular City Council meeting at 6:00 p.m. at City Hall. Clerk-Treasurer Kay Jones took minutes.

The public can attend the council meeting in person, by phone, or by digital conference.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Jim Fletcher	
Council:	John Perry Chris Carlson Shela Pistoresi Jayne Stephenson Derrick Pratt	
Staff:	Kay Jones, Clerk-Treasurer Steve Croci, Director of Operations	Chuck Zimmerman, City Attorney

ANNOUNCEMENTS

PUBLIC COMMENTS

Dave Erickson residing at 317 Olive Street is the Parks and Recreation Director for the City of Wenatchee. Dave let the mayor and council know about an awesome experience the kids in the Wenatchee Summer Day Camp had at the City Pool. Dave stated that the Pool Manager Christie and her team did an outstanding job making the experience special. The kids had such a great time they want to come to the Cashmere Pool every day next year.

Jeff Gomes residing at 222 Chapel Street addressed the mayor and council regarding all the large vehicles parked on Chapel Street. There are RV's, boats, a camper on blocks, construction trailer, and a bus. With no sidewalks it's very unsafe for the kids walking to school. He called the Sheriff's Department and was informed that the City must request the vehicles be towed. Director Croci has tagged the vehicles giving them notice and Gomes wants to make certain the City follows up to remove the vehicles.

APPROVAL OF AGENDA

MOVED by Councilor Pratt and seconded by Councilor Carlson to approve the agenda as submitted. Motion carried.

CONSENT AGENDA

Minutes of August 14, 2023, Regular Council Meeting
Payroll and Claims Packet Dated August 28, 2023

Claims Direct Pay and Check #42896 and #42897 through #42915 totaling \$119,741.43

Manual Check #42895 replacing #42895

Amendment to Evergreen Mountain Bike Alliance Agreement-extending the term to October 31, 2023

MOVED by Councilor Perry and seconded by Councilor Stephenson to approve the items on the Consent Agenda. Motion carried.

PUBLIC HEARING ON THE SIX-YEAR TRANSPORTATION IMPROVEMENT PROGRAM 2024-2029

Director Steve Croci explained that the first three priorities: South Douglas Street, Prospect Street, and Norman & North Douglas included water, sewer, and road improvements.

Mayor Flether opened the public hearing at 6:15 p.m. to receive public comment on the Six-Year TIP. With no comments from the public the hearing was closed at 6:15 p.m.

RESOLUTION NO. 04-2023 ADOPTING THE SIX-YEAR TIP FOR 2024-2029

MOVED by Councilor Pratt and seconded by Councilor Carlson to approve Resolution No. 04-2023 adopting the Six-Year TIP for 2024-2029. Motion carried.

SELECTION OF CONTRACTOR FOR CHIP SEALING THE ALLEY ON THE 400 BLOCK BETWEEN MISSION AND COTTAGE AVE.

The City received three bids for the chip seal of the alley. The lowest bid was \$41,580 to the highest bid of \$105,430.05. City staff recommended the selection of A&W Paving as they were the lowest bid.

MOVED by Councilor Pistoresi and seconded by Councilor Pratt to approve the selection of A&W Paving as the contractor for the alley chip seal project and authorize the mayor to sign the documents. Motion carried with 4 in favor and Councilor Perry voting no, due to his standing opposition to chip seal repairs.

SCOPE OF WORK FOR BOGARD-PASCUA ENGINEERS TO PROVIDE MECHANICAL PROFESSIONAL SERVICES TO GENERATE A PERFORMANCE SPECIFICATION RELATED TO THE HVAC SYSTEM AT RIVERSIDE CENTER

The HVAC unit does not work at the Riverside Center and no air conditioning is available. The city contacted the North Central Regional Libraries' engineering consultant for HVAC systems, Bogard/Pascua Engineers. They reviewed the available information and recommended replacing the existing outdoor condensing unit (heat pump), indoor fan coil unit and refrigerant piping with new components which match the capacity of the existing components. The new equipment can be placed in the same locations as the existing components which will minimize impacts on the building and simplify the installation. Bogard/Pascua Engineers provided a fee proposal to generate performance specifications which will describe the scope of work, list the recommended replacement equipment, and identify minimum requirements of the Contractor so the project may be bid by multiple contractors. The lump sum fee for the performance specifications is \$4,500 plus up to \$100 in reimbursable expenses.

MOVED by Councilor Pratt and seconded by Councilor Perry to approve Bogard/Pascua Engineers to develop performance specifications for the Riverside Center HVAC system and authorize the mayor to sign the documents. Motion carried with 3 in favor and Councilors Carlson and Stephenson voting no, due to the \$4,500 cost.

PROGRESS REPORTS

Mayor Fletcher stated that the Cashmere School District and the Cashmere Library is having a Migrant/Hispanic Culture celebration on September 18th from 6:00 p.m. to 8:00 p.m. and they have requested the street in front of the library be closed during the event.

The mayor stated that he will sign the Special Use Permit if the council has no objections. There were no objections from the council.

Mayor Fletcher reported that due to an issue with record keeping and reporting in 2022 the Department of Ecology investigated and issued a Notice of Violation to the City requiring the City to report corrective action. There were no penalties issued.

Director Croci reported on the status of the Sunset Highway Project.

Project Manager Dorien McElroy with Woodard & Curran reported on the water and wastewater departments.

- Maintenance on all PRV's
- PRV for Division Street has been installed
- SCADA project submittals are coming in
- RH2 has submitted 1st drawing for the 5 Emergency Generator sites
- Lead samples were taken, and no lead was detected
- The Water Consumer Confidence report was completed and mailed out
- The WWTP has had issues with phosphorus levels. W&C and the City have been working with Crunch Pak to change how they discharge to the City. W&C has been controlling dosage and the testing is back to normal
- W&C is sponsoring Easton Corbin at the Chelan County Fair

ADJOURNMENT

Mayor Fletcher adjourned the meeting at 6:59 p.m.


James Fletcher, Mayor

Attest:


Kay Jones, Clerk/Treasurer