



City of Cashmere

101 Woodring Street
Cashmere, WA 98815
Ph (509) 782-3513 Fax (509) 782-2840
Website www.cityofcashmere.org

CASHMERE CITY COUNCIL MEETING
MONDAY, AUGUST 14, 2023, 6:00 P.M., CITY HALL

THE PUBLIC CAN ATTEND IN PERSON, CALL-IN OR LOG-IN TO ZOOM TO PARTICIPATE IN THE CITY COUNCIL MEETING. PLEASE CALL-IN OR LOGIN 5 MINUTES PRIOR TO MEETING.

**To Join the Meeting Go To <https://zoom.us>
Meeting ID: 882 719 9871 Passcode: 788276
Audio Only: PH# 1-(253)-215-8782**

AGENDA

CALL TO ORDER - ROLL CALL – FLAG SALUTE

ANNOUNCEMENTS

PUBLIC COMMENT PERIOD (For Items Not on the Agenda)

APPROVAL OF AGENDA

CONSENT AGENDA

1. Minutes of July 24, 2023, Regular Council Meeting
2. Payroll and Claims Packet Dated August 14, 2023
3. Set a Public Hearing on August 28th for the Six-Year Transportation Improvement Program

BUSINESS ITEMS

1. Approval of Freedom Hills Subdivision Phase II – Liberty Lane (PVT)
2. Amendment to Out-of-Scope Work Authorization on the Water Meter Replacement project
3. Fitzpatrick Surveying providing professional survey services for Cemetery Plat Survey - Third Addition
4. Draft Six-Year Transportation Improvement Program
5. Discussion on draft Ordinance No. 1320 water and sewer line ownership
6. Local funding match for Regional Pathways Planning

PROGRESS REPORTS

ADJOURNMENT

TO ADDRESS THE COUNCIL, PLEASE BE RECOGNIZED BY THE MAYOR AND STATE YOUR NAME WHEN YOU BEGIN YOUR COMMENTS
Americans with Disabilities Act (ADA) accommodations provided upon request (48-hour notice required)

MINUTES OF THE CASHMERE CITY COUNCIL MEETING
MONDAY JULY 24, 2023, AT CASHMERE CITY HALL – In-Person and Digital

OPENING

Mayor Jim Fletcher opened the regular City Council meeting at 6:00 p.m. at City Hall. Clerk-Treasurer Kay Jones took minutes.

The public can attend the council meeting in person, by phone, or by digital conference.

ATTENDANCE

| | <u>Present</u> | <u>Not Present</u> |
|----------|---|--------------------------------|
| Mayor: | Jim Fletcher | |
| Council: | John Perry - Digital Chris Carlson Shela Pistorosi Derrick Pratt | Jayne Stephenson |
| Staff: | Kay Jones, Clerk-Treasurer Steve Croci, Director of Operations - Digital | Chuck Zimmerman, City Attorney |

EXCUSED ABSENCE

MOVED by Councilor Pratt and seconded by Councilor Carlson to excuse the absence of Councilor Stephenson. Motion carried 4-0.

ANNOUNCEMENTS

Mayor Fletcher announced the Sunset Highway project is ahead of schedule and paving will start on Wednesday.

PUBLIC COMMENTS

No comments from the public.

APPROVAL OF AGENDA

MOVED by Councilor Carlson and seconded by Councilor Pratt to approve the agenda as amended, with renumbering the business items, and moving the discussion on city waterline improvement projects to #1. Motion carried 4-0.

CONSENT AGENDA

Minutes of June 26, 2023, Regular Council Meeting

July 10, 2023, Meeting Cancelled

Payroll and Claims Packet Dated July 10, 2023

Claims Direct Pay and Check #42772 through #42790 totaling \$312,303.28

Payroll Direct Deposit and Check #24751 through #42771 totaling \$95,672.51

Payroll and Claims Packet Dated July 24, 2023

Claims Direct Pay and Check #42792 through #42823 totaling \$43,891.81

Manual Check #42791 not needing prior approval

MOVED by Councilor Carlson and seconded by Councilor Pistoresi to approve the items on the Consent Agenda. Motion carried 4-0.

DISCUSSION ON CITY WATERLINE IMPROVEMENT PROJECTS

Marita Howe resides at 116 S. Douglas. Her daughter, Patti stated that the house was built in 1987 and the water pressure is so low that if the neighbor is watering their lawn her mother cannot shower. They have had two plumbers recommend replacing the service line. However, the plumbers recommend waiting until the city fixes its water line first. Patti and the family want something done now to fix the water pressure or discount the bill as they don't feel their mother is getting the service she's paying for.

Mayor Fletcher explained that the 2" water line needs to be upgraded to a 6" line and even with moving the project to the number 1 priority, construction would not begin until 2024 at best, which doesn't eliminate the problem for their mother right now. There is no quick fix for the city, the project needs to be designed, go out to bid, and then constructed.

Councilor Pratt recommended they replace their service line even though the city will not be replacing the main line until 2024. He had a similar situation where he was not getting any water and when he replaced his service line it remedied his problem, and nothing was done on the city side. It may not fix the entire problem, but it would significantly help the water pressure.

The mayor assured Patti and the family that he would speak to the city engineers and the Woodard & Curran team to see if there was anything the city was able to do to help find a quicker solution.

QUOTE FOR UPGRADING CITY SERVER TO FULL CLOUD MIGRATION

The City's server was scheduled for replacement last year. Instead of a hardware replacement, IT recommended a full cloud migration of all City server hardware to Vision Cloud Service. The cost for full migration to Vision Cloud Service is \$9,805.48. There will be an additional annual cost for Vision Software Cloud Hosting of \$2,880.00.

There are several benefits of Vision Cloud Service such as eliminating the replacement of server hardware every 5 years, eliminating onsite maintenance and repairs, remove the need for backups, giving the ability to work from anywhere, guaranteed 99.99% uptime - resource redundancy, and greatly improves security.

MOVED by Councilor Pistoresi and seconded by Councilor Perry to approve the quote for Full Migration to Vision Cloud Service in the amount of \$9,804.48. Motion carried 4-0.

ORDINANCE NO. 1318 CHRIST CENTER & SPEAR ANNEXATION

In November 2022 the City Council voted to accept the proposed annexation application from Christ Center Church and Marc Spears and directed staff to move forward with the Direct Petition Method.

After the March 2023 public hearing, the City Council voted to approve and declare the intent of annexation Ordinance 1318 and directed staff to proceed with the Boundary Review Board process.

At the June 28, 2023, meeting the Boundary Review Board invoked jurisdiction and held a public hearing, after which the board voted 4-0 to approve the annexation of the Christ Center Church and Spears properties.

The annexation will be zoned Single Family and include the portions of Kimber Rd and Evergreen Drive that abut the property.

MOVED by Councilor Carlson and seconded by Councilor Perry to approve Ordinance No. 1318 providing for the annexation of Christ Center and Spears Properties. Motion carried 4-0.

ORDINANCE NO. 1319 AMENDING THE BUDGET FOR 2023

The amended budget includes the actual beginning balance of 2023, including unexpected revenues and expenditures. Capital project amounts have been amended from estimated to actual bid amounts and excess reserves in the operating funds have been transferred to the capital funds per policy.

MOVED by Councilor Carlson and seconded by Councilor Pistoresi to approve the items on the Consent Agenda. Motion carried 4-0.

SIMPSON PARK EASEMENT – L.E. WILSON TOOLS

Dan Reichert, President, L.E. Wilson Tools is selling his property on Pioneer Avenue. The bank is requiring an easement to the back parking area to complete the sale/purchase of the property.

Dan Reichert is requesting a 20' easement on the driveway to Simpson Park for access to a parking lot behind the manufacturing shop. Mutual use of the driveway has existed since at least 1947 when L.E. Wilson constructed the first shop. Mutual use possibly existed earlier as L. E. Wilson purchased the property in 1938 for a home, shop, and "shot tunnel."

Simpson Park is a portion of a larger parcel dedicated as "Cashmere Playgrounds" in 1928, assigned to the Town of Cashmere in 1947, to be used in perpetuity for public recreation park purposes. The city determines that mutual use of the driveway existed prior to the ownership of Cashmere Playgrounds.

MOVED by Councilor Pratt and seconded by Councilor Pistoresi to approve a perpetual easement for access to the back parking area and authorizing the mayor to sign final documents approved by the city attorney. Motion carried with three voting in favor and Councilor Perry voting no. Motion carried 4-0.

PROGRESS REPORTS

Mayor Fletcher reported that NCW Library is on schedule to take over Riverside Center on July 1, 2024. The current Building Use and Maintenance Agreement with the Library expires at the end of this year. The city is working with the library to extend the current Agreement as needed and is in discussions on the new Agreement for the Riverside Center building.

The mayor informed the council that notice was received that Waste Management is increasing rates by 4%, which is allowed by contract and no action is needed from council.

Mayor Fletcher thanked Dorien McElroy, Project Manager at the WWTP, for all their work in cleaning up all the junk and scrape at the lagoons.

Director Croci announced that after paving Sunset Highway on Wednesday they will start on the sidewalks and lighting.

The Public Works crew is working on cleaning up the trail and trimming the brush, getting the trail ready for paving.

ADJOURNMENT

Mayor Fletcher adjourned the meeting at 6:57 p.m.

James Fletcher, Mayor

Attest:

Kay Jones, Clerk-Treasurer



City of Cashmere

101 Woodring Street

Cashmere, WA 98815

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CITY OF CASHMERE NOTICE OF PUBLIC HEARING TRANSPORTATION IMPROVEMENT PROGRAM

Whereas, pursuant to the requirements of Chapter 35.77.010 RCW, the City of Cashmere has prepared and revised a comprehensive transportation improvement program for the ensuing six years, and

Whereas, pursuant further to said law, a public hearing is required on said program, the City Council of the City of Cashmere will hold a public hearing on Monday, August 28, 2023 at 6:00 p.m. at the Cashmere City Hall, 101 Woodring Street. The public is invited to attend and make comments.

Kay Jones
City Clerk-Treasurer
CITY OF CASHMERE

Publish once on: Wednesday, August 16, 2023

Staff Summary

Date: 7/20/2023

To: City Council

From: Tammy Miller

RE: Approval of Freedom Hills Subdivision Phase II – Liberty Lane (PVT)

Attached is the map of Freedom Hills Subdivision Phase II - Liberty Lane.

The project received preliminary approval pursuant to Cashmere Municipal Code 14.09.050 Quasi-judicial review of application.

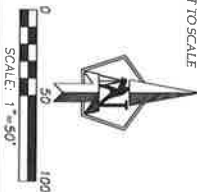
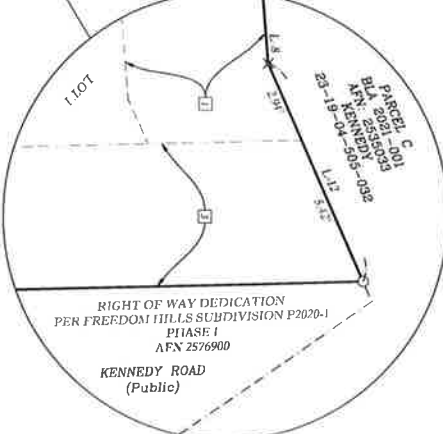
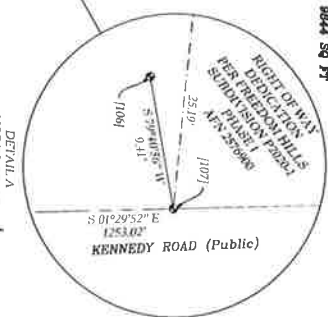
Cashmere's Hearing Examiner held an open public hearing on December 20, 2021, and granted preliminary approval with conditions.

Phase I completed conditions and was approved by the Council on 12/6/2022.

Phase II, Liberty Lane, a private street, has completed all conditions.

Staff Recommendation:

MOVE to approve Phase II of Freedom Hills Subdivision, Liberty Lane.



| Curve | Length | Radius | Delta | Course | Chord |
|-------|--------|--------|-----------|---------------|-------|
| C-37 | 42.34 | 25.00 | 97°02'46" | N 47°00'50" E | 37.46 |
| C-38 | 36.20 | 25.00 | 82°57'14" | N 42°59'10" W | 33.12 |
| C-39 | 39.27 | 25.00 | 90°00'00" | S 07°32'13" W | 35.36 |
| C-40 | 39.27 | 25.00 | 90°00'00" | S 39°27'47" E | 35.36 |

| Line # | Direction | Length |
|--------|---------------|--------|
| L-1 | S 84°27'47" E | 30.00 |
| L-2 | N 8°21'31" E | 20.00 |
| L-3 | N 5°28'30" W | 18.13 |
| L-4 | N 9°16'47" W | 6.15 |
| L-5 | N 7°08'33" W | 5.33 |
| L-6 | N 37°48'43" W | 13.54 |
| L-7 | N 7°49'53" W | 13.39 |
| L-8 | S 8°08'14" W | 15.40 |
| L-9 | S 8°08'14" W | 23.31 |
| L-10 | N 8°24'52" W | 16.71 |
| L-11 | S 68°52'08" W | 8.36 |
| L-12 | S 68°52'08" W | 8.36 |
| L-13 | S 01°29'05" E | 31.82 |
| L-14 | N 84°47'42" W | 30.00 |
| L-15 | N 8°21'31" E | 40.00 |

21030
PROJ. NO.
3 OF 3
SHT.

FREEDOM HILLS SUBDIVISION 2020-1, PHASE 2
A COMMON INTEREST PLAT COMMUNITY
T. 23 N., R. 19 E. W.M.
PORTION OF THE NE 1/4 OF THE SW 1/4
SECTION 4
CITY OF CASHMERE WASHINGTON
DATE: 2023-07-27

Northwest GEODIMENSIONS
TURNING YOUR IDEAS INTO REALITY THROUGH INNOVATION INTEGRITY AND PERSONAL SERVICE
15 North Chilton Ave. Wenatchee, WA 98801 Phone 509-663-8660 Fax 509-663-6276



Contingency or Out of Scope Work Authorization Form



To: Steve Croci, City of Cashmere

Proposed by: Chris McMahon

Date: 08/02/2023

Project:

Amendment to Water Meter Replacement Capital Project

Description:

Labor and materials costs exceeded original estimates for the project.

Original Cost Estimate:

1. Labor: \$25,000
 - a. Standard Woodard & Curran Labor Rates apply.
2. Parts: \$10,000
3. Subcontractor: \$15,000

TOTAL: \$50,000

Revised Costs:

Updated Estimated Costs

1. Labor: \$27,000
 - a. Standard Woodard & Curran Labor Rates apply.
2. Parts: \$23,500
3. Subcontractor: \$10,500

REVISED TOTAL: \$61,000

Upon your signing of this memo in the space below, we will promptly proceed with this project.

For the City of Cashmere:

Name:

Date:

Steve Croci
Director of Operations
City of Cashmere

Staff Summary

Date: 8/10/23
To: City Council
From: Steve Croci, Director of Operations
RE: Cemetery Plat Survey – Third Addition

The cemetery has less than 5% of the plotted area available for future burials. Fitzpatrick Surveying, the city's surveyor, can survey and set markers in the undeveloped Third Addition to identify future burial plots. The survey will also allow for the city to plan for and establish needed infrastructure (road, parking, irrigation, vegetation planting). Fitzpatrick Surveying can accomplish the work for \$26,000.

Staff Recommendation:

MOVE to approve Fitzpatrick Surveying to survey plots on the third addition of the cemetery and authorize the mayor to sign documents.

August 8,, 2023

Steve Croci
City of Cashmere
104 Woodring Street
Cashmere, WA 98815

Subject: Cemetery Plat Third Addition

Dear Steve,

Fitzpatrick Surveying, PLLC., is pleased to submit this cost proposal for providing Professional Survey Services for the subject project. If anything in this proposal is not as you anticipated, please let us know so we can adjust it as required. The tasks, scope of work and total cost for these tasks, as we envision them, are as follows:

Area of Coverage:

The project consists of 1 parcel, Chelan County, tax parcel number 231905240425 which is approximately 1.81 acres. The site is currently vacant.

Scope of Services:

Locate tier monuments in Second Addition to Cashmere Cemetery. Use located monument ties to orient and extend tiers West through subject parcel.

Prepare preliminary Plat map for City review.

Make edits as directed from City review.

Stamp and set new tier monuments below grade so that mowers do not hit and destroy them.

Prepare final plat for signatures and recording.

Schedule:

We are available to commence work on this project on receipt of the signed proposal and requested deposit. The anticipated time to complete plat is 6 weeks from notice to proceed.

Fee: Cemetery Plat Survey

The cost for the PLAT Survey will be completed on a **fixed fee basis of \$26,000.00**. This fee includes time for minor revisions after receiving review comments and monument supplies. Any additional time will be billed on a T&E basis only after your approval.

We request a 25% deposit to commence work.

The following conditions clarify the exclusions from our scope of services:

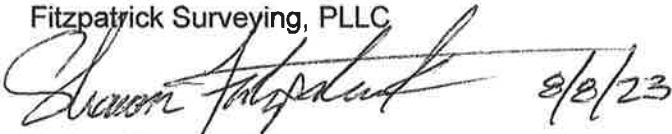
Obtaining a current title report and updates as needed.

Utility locates. (not anticipated)

In summary, we have developed a scope of work and budget based on our present knowledge of the proposed project. We have tried to cover all aspects of the project; however, if you feel that additional areas of work require our attention or if you have any questions, please do not hesitate to contact us. If you concur with this proposal, please sign below and forward one copy back to our office. Your returned copy along with the requested deposit will constitute a notice to proceed.

Sincerely,

Fitzpatrick Surveying, PLLC



Shawn Fitzpatrick, PLS
Sr. Principal Surveyor

I authorize work to proceed, and payment as set forth in this agreement and the attached terms and conditions:

| | | |
|------|-------|------|
| Name | Title | Date |
|------|-------|------|

Staff Summary

Date: March 23, 2023

To: City Council

From: Jim Fletcher, Mayor

RE: DRAFT Ordinance to clarify City ownership of water and sewer main lines.

Most city water and sewer main are located under city streets or are covered by utility easements. There have been situations where older water and sewer lines were not accurately recorded and have been found on private property.

Existing city Code 13.01 relating to water and sewer lines contains an unclear description of what water mains and sewer mains the city owns and would be responsible for locating, repair and maintenance.

Attached draft ordinance clarifies the description of what water and sewer lines are owned by the city. Further clarification is made regarding the water and sewer service line that are the responsibility of the property owner.

Additionally, the draft repeals a provision that expired in 2015 regarding an agreement with Blue Star Growers.

Staff Recommendation

Review and discuss. A public hearing will be held before action can be taken on this proposed Ordinance.

ORDINANCE NO. ~~2023-~~ 1320

AN ORDINANCE OF THE CITY OF CASHMERE, WASHINGTON, AMENDING SUBSECTION 13.01.100 OF THE CASHMERE MUNICIPAL CODE; AMENDING PROVISIONS RELATING TO WATER AND SEWER LINE OWNERSHIP AND MAINTENANCE AND ADDING PROVISIONS RELATING TO CITY LOCATES; REPEALING SECTION 13.01.140 OF THE CASHMERE MUNICIPAL CODE TO REMOVE AN EXPIRED SPECIAL RATE FROM THE CODE; CONTAINING A SEVERABILITY PROVISION; AND SETTING AN EFFECTIVE DATE.

WHEREAS, the Mayor has identified potential issues with respect to ownership and maintenance of City water and sewer lines in the City and requests for locates and the responses of the City thereto; and

WHEREAS, the Mayor proposes the revisions to Section 13.01.100 of the Cashmere Municipal Code as set forth in this Ordinance as a reasonable solution to resolve the identified code issues; and

WHEREAS, the Blue Star Growers, Inc. special rate set forth in Section 13.01.140 expired in 2015 so this provision should be repealed and removed from the Cashmere Municipal Code; and

WHEREAS, the City Council has reviewed this Ordinance and determined that approval of this Ordinance is in the best interest of the public health, safety and welfare of the citizens of the City; NOW THEREFORE,

THE CITY COUNCIL OF THE CITY OF CASHMERE, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. Section 13.01.100 is hereby amended to read as follows:

13.01.100 Water and sewer lines ownership and maintenance and locates.

A. Water Lines.

1. City Ownership of Water Lines. The city shall have ownership of all city water lines; provided that the city water lines have been accepted by the city.

~~City Ownership of Water Mains. The city shall have ownership of all water mains that are located within public right of way or a dedicated easement; provided,~~

~~that the water mains have been accepted by the city. City ownership for water mains that extend onto private property without a dedicated easement terminate at the isolation valve located in the right-of-way, or at the right-of-way line when there is no isolation valve.~~

~~2-2. City ownership of city water lines extends to the meter box when the meter box is located within publicly owned right-of-way or a recorded easement. The city ownership extends to the isolation valve in the publicly owned right-of-way when the meter is located on private property and not on a publicly owned easement or to the publicly owned right-of-way line when there is no isolation valve in the right-of-way. City ownership of water service lines extends from the water main to the meter box when the meter box is located within the publicly owned right-of-way. The city ownership extends from the water main to the isolation valve in the publicly owned right-of-way when the meter is located on private property or to the publicly owned right-of-way line when there is no isolation valve in the right-of-way.~~

~~3-3. The city shall own all meters and meter boxes regardless of whether they are located within the publicly owned right-of-way or on private property and shall maintain all city-owned water lines regardless of whether they are located on public or private property.~~

~~The city shall own all meters and meter boxes regardless of whether they are located within the publicly owned right-of-way or on private property.~~

B. Sewer Lines.~~B. Wastewater Lines.~~

~~1. City Ownership of Sewer Lines. The city shall have ownership of all city sewer lines; provided, that the city sewer lines have been accepted by the city. City ownership of sewer lines that extend onto private property without a dedicated easement terminate where the city-owned sewer line and the private wastewater service line connect. at the city approved and city-owned riser or shutoff valve if one is installed. If no such riser or shutoff valve exists, city ownership of the sewer lines terminate at the manhole or clean out located in the right-of-way (if either exists), or where the city-owned sewer line and the private wastewater service line connect. The term "riser" as used in this title shall include the cleanout and shutoff valve and associated appurtenances.~~

~~1. City Ownership of Sewer Mains. The city shall have ownership of all sewer mains that are located within publicly owned right-of-way or a dedicated easement; provided, that the sewer mains have been accepted by the city. City ownership for sewer mains that extend onto private property without a dedicated easement~~

~~terminate at the city approved and city owned riser or shutoff valve if one is installed. If no such riser or shutoff valve exists, city ownership of the sewer mains terminate at the manhole or cleanout located in the right of way or at the right of way line. When there is no riser, shutoff valve, or manhole or cleanout located in the right of way or at the right of way line, city ownership of the sewer mains terminates at the connection between the sewer main and the wastewater service line. The term "riser" as used in this title shall include the cleanout or shutoff valve and associated appurtenances.~~

~~2. The wastewater service line extends:~~

~~a. From the city approved and city owned riser or shutoff valve (if a riser or shutoff valve has been installed) to the building;~~

~~b. From a manhole or cleanout located in the right of way or at the right of way line to the building; or~~

~~c. From the wastewater main to the building if the circumstances described in subsection (B)(2)(a) or (b) of this section do not exist.~~

~~The wastewater service line is owned entirely by the property owner. All costs for installation, repair and maintenance of the wastewater service line are the responsibility of the property owner. The property owner shall repair any break or blockage on private property, public right of way, in an easement or within the building plumbing.~~

~~2. All private sewer service lines are owned entirely by the property owner. All costs for installation, repair and maintenance of a private sewer service line are the responsibility of the property owner. The property owner shall repair any breakage or blockage to a private sewer line whether the private sewer line is located on private property, within public right-of-way, or within an easement.~~

C. Locates.

~~1. The city shall provide "locates" of city-owned water and city-owned sewer lines when requested regardless of where the city-owned water and/or sewer lines are located.~~

Section 2. Section 13.01.140 of the Cashmere Municipal Code is hereby repealed.

Section 3. If any section, sentence, clause or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or

unconstitutionality shall not affect the validity or the constitutionality of any other section, sentence, clause or phrase of this Ordinance.

Section 4. This Ordinance shall take effect and be in full force five (5) days after this Ordinance or a summary thereof consisting of the title is published.

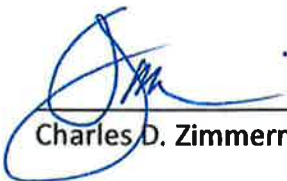
APPROVED BY THE CITY COUNCIL OF THE
CITY OF CASHMERE, WASHINGTON AT AN
OPEN PUBLIC MEETING THE ___ DAY OF
_____, 2023.

James Fletcher, Mayor

ATTEST:

Kay Jones, City Clerk

APPROVED AS TO FORM:
OFFICE OF THE CITY ATTORNEY



Charles D. Zimmerman

FILED WITH THE CITY CLERK: 8/10/2023
PASSED BY THE CITY COUNCIL: _____
PUBLISHED: _____
EFFECTIVE DATE: _____
ORDINANCE NO. _____

Staff Summary

Date: August 11, 2023

To: City Council

From: Jim Fletcher, Mayor

RE: Grant Funding Proposal – Chelan County Pathways alternative study.

In 2019, Chelan County began formal efforts to commission a Pathways Plan to focus on multi-use, inter-urban trail types led by a committee of key stakeholders. An initial outcome of the stakeholder group was a co-funded partnership between the Cities of Cashmere, Chelan, Wenatchee, and Chelan County for this effort.

The draft plan...“addressed multiple pathway options for Cashmere, which include widening the sidewalk on the Cottage Ave. Bridge, extending Riverside Trail and cross over to Old Monitor Road, a shared use trail for US Hwy. 2, or a new road crossing through the middle of Cashmere parallel to the railroad and the river. Road options included additional bike lanes and sidewalks, separated shared use paths, paved shoulders, or a shared roadway. These options would include micro-mobility vehicle access alongside wheelchair and stroller access”.¹ (ncwbusiness.com)

Chelan County along with Chelan Douglas Transportation Council and TREAD acting as co-sponsors are seeking federal grant funding to select preferred pathway routes, prepare designs and grant applications for initial projects. Total Comprehensive Planning Cost \$1,368,000

Next steps are:

- Raise *at least* \$400,000 in local funds to receive \$900,000 federal funds for a comprehensive County wide planning document to support construction grants.
- Study section Wenatchee to Cashmere cost of \$360,000, local match \$48,600. (13.5%)
- Study section Cashmere to Leavenworth cost of \$380,000, local match \$51,300 (13.5%)
- Full project includes Wenatchee to Cashmere to Leavenworth, Malaga and Rock Island extensions of Loop Trail, plus Lake Chelan pathway from Chelan to Manson
- Need to confirm a pledge to support by September 14, 2023, CDTC board meeting.
- Study lead organization TREAD with CDTC and Chelan County as lead partners
- Other local agencies sharing cost: Chelan County, Leavenworth, Chelan, Rock Island and Wenatchee

Why participate. Initial planning efforts focused on residents’ interest and support for non-motorized pathways that will serve local recreation or commuting. Cashmere is a frequent destination for bike and e-bike riders from all parts of the Wenatchee Valley. This is an opportunity to start a long-term effort to make it safer for our families, friends, neighbors, kids, and guests to ride in this valley.

Staff Recommendation: Pledge support for a comprehensive regional pathways study in the amount of \$40,000 paid \$20,000 in FY 2023 and \$20,000 in FY 2024, 5.4% of \$740,000 study cost for Wenatchee to Cashmere to Leavenworth.

Attachment: Email regarding Continuation of Pathways Plan & Funding

¹ [Chelan County Proposes Multimodal Pathway Plan | Wenatchee Business Journal \(ncwbusiness.com\)](#)

Mayor

From: Jeff Wilkens <jeff@chelan-douglas.org>
Sent: Friday, July 28, 2023 1:30 PM
To: Kevin Overbay; Mike Poirier; Mayor; Carl Florea; bgoedde@cityofchelan.us; RA
Cc: Chad Daggett
Subject: RE: Continuation of Pathways Plan & Funding

[External Email]

Thanks everyone for your time this morning. As requested, here is the breakdown of estimated planning costs. I will schedule another meeting in a few weeks. Mike, I'd be happy to catch you up on the discussion whenever you are available.

~Jeff

Chelan-Douglas Pathways Master Plan – Estimated Scope and Cost

- \$1,140,000 Consultant Fee
- \$228,000 TREAD Project Coordination, Communications & Facilitation Fee
- Scope of Work:
 - 4 new extensions of the Apple Capital Loop Trail + completion of Chelan Northshore Trail
 - Community outreach and engagement
 - Evaluate alternatives / select preferred alignment
 - Cost estimates, ROW requirements and phasing plan
 - 5% engineering design with graphic visualizations
 - Documentation for NEPA Categorical Exclusion

HydroPark to Rock Island Pathway

- Consultant Cost Estimate: \$140,000 (\$121,100 fed / \$18,900 local)
- Extents: Hydro Park into downtown Rock Island

Wenatchee to Malaga Pathway

- Consultant Cost Estimate: \$80,000 (\$69,200 fed / \$10,800 local)
- Extents: Bridge Street Plaza to Malaga Community Park
- Includes: Shoulder pathway and/or on-street bikeway connections inside Wenatchee city limits

Wenatchee to Cashmere Pathway

- Consultant Cost Estimate: \$360k (\$311,400 fed / \$48,600 local)
- Extents: Olds Station to Cashmere River Park
- Includes:
 - Wenatchee River access trail spurs and trailhead opportunities
 - Connection to Apple Capital Loop Trail at Easy Street
 - Connection to PUD Wenatchee riverfront trail spur
 - Connection over Wenatchee River to Gunn Ditch Trail at Maiden Lane

Cashmere to Leavenworth Pathway

- Consultant Cost Estimate: \$380k (\$328,700 fed / \$51,300 local)
- Extents: Cashmere River Park to downtown Leavenworth
- Includes:
 - Trailhead opportunities
 - Trail spurs for access to Wenatchee River and USFS recreational trailheads

Chelan to Manson Pathway

- Consultant Cost Estimate: \$180,000 (155,700 fed / \$24,300 local)
- Extents: Current trail at SR 150/NoSeeUm Roundabout to Downtown Manson