

MINUTES OF THE CASHMERE CITY COUNCIL MEETING  
MONDAY JUNE 26, 2023, AT CASHMERE CITY HALL – In-Person and Digital

OPENING

Mayor Jim Fletcher opened the regular City Council meeting at 6:00 p.m. at City Hall. Clerk-Treasurer Kay Jones took minutes.

The public can attend the council meeting in person, by phone, or by digital conference.

ATTENDANCE

|          | <u>Present</u>  | <u>Not Present</u>                 |
|----------|---|------------------------------------|
| Mayor:   | Jim Fletcher  |                                    |
| Council: | Chris Carlson<br>Shela Pistorosi - Digital<br><br>Derrick Pratt   | John Perry<br><br>Jayne Stephenson |
| Staff:   | Kay Jones, Clerk-Treasurer<br>Steve Croci, Director of Operations | Chuck Zimmerman, City Attorney     |

EXCUSED ABSENCE

MOVED by Councilor Pratt and seconded by Councilor Carlson to excuse the absence of Councilors Perry and Stephenson. Motion carried 3-0.

PUBLIC COMMENTS

No public present.

APPROVAL OF AGENDA

MOVED by Councilor Carlson and seconded by Councilor Pratt to approve the agenda as submitted. Motion carried 3-0.

CONSENT AGENDA

Minutes of June 12, 2023, Regular Council Meeting  
Payroll and Claims Packet Dated June 26, 2023  
Claims Direct Pay and Check #42728 through #42750 totaling \$46,135.27

MOVED by Councilor Pratt and seconded by Councilor Carlson to approve the items on the Consent Agenda. Motion carried 3-0.

SELECTION OF CONTRACTOR FOR THE RIVERSIDE PARK TRAIL REPAIR AND PAVEMENT PROJECT

The City requested MRSC Small Works Roster bids to repair and repave damaged portions of the Riverside Trail. The City received three bids ranging from \$32,985 to \$71,334. Moe Asphalt was the low bidder. Staff recommended the selection of Moe Asphalt for the Riverside Trail project.

MOVED by Councilor Carlson and seconded by Councilor Pratt to approve the selection of Moe Asphalt as the contractor for the Riverside Park Trail Repair and Pavement project and authorize the mayor to sign documents. Motion carried 3-0.

#### HVAC COMPLETE SYSTEM REFIT FOR RIVERSIDE CENTER

The HVAC unit does not work at the Riverside Center and no air conditioning is available. A few local contractors on the MRSC roster were contacted. Only Salcido Connect provided an estimate to repair the existing system for \$47,690 without tax. The estimated cost to design and replace the system is three to four times the repair cost (\$150,000 to \$200,000).

At the previous meeting, the council requested staff speak to the Chelan PUD regarding rebates, mini splits, and design. The PUD does offer rebates for new systems. The rebate depends on what is designed and installed by certified contractors. However, the Chelan PUD will not design an HVAC system for the city. The council has three options:

- 1.) Have Salcido repair the system as quoted.
- 2.) Hire an HVAC engineer to design a new system to meet today's standards.
- 3.) Hire a consultant to evaluate the system options for the city and advise on whether to repair or replace and what type of system would be best for the Center.

MOVED by Councilor Pratt and seconded by Councilor Carlson to authorize staff to hire a consultant to evaluate the system options for the Center. Motion carried 3-0.

#### GENERAL ENGINEERING TASK AUTHORIZATION NO. 4 – EMERGENCY GENERATOR IMPROVEMENTS

The City received a grant to purchase a trailer mounted generator and install connections at five water/wastewater facilities for quick connection in the event of a power outage. RH2 Engineering provided Task Authorization No. 4 to provide general engineering services in the amount of \$48,660. The scope of work included preparing specifications and construction contract documents for the acquisition of one mobile generator and for the proposed improvements to the electrical systems at five City locations. Bidding and construction services are also included in the scope of work.

At the previous meeting the council had several questions regarding the scope of work, contract language and the cost. City staff spoke with the City's engineer, RH2, after which they revised Task Authorization No. 4 with a reduced amount of work and a revised amount of \$38,662.

MOVED by Councilor Carlson and seconded by Councilor Pratt to approve Task Authorization No. 4 in the amount of \$38,662. Motion carried 3-0.

#### PROGRESS REPORTS

Woodard & Curran Project Manager Dorien McElroy gave an update on the projects they have been working on at the Water and Wastewater Plants.

- The two new evaporative coolers are now in the blower rooms.
- The arch flash study has been completed, which was part of the safety audit.
- They have been working on the Consumer Confidence Report (CCR), regarding water quality.
- They now have a new vendor to send all the state sampling requirements to.
- Cell #1 water sand filters have been cleaned and will be back online after the testing has been completed.
- Cell #2 water sand filters will be cleaned sometime in the fall when the water demand is not so high.
- They have found a vendor to come out and provide annual preventative maintenance on the three generators.

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Clerk-Treasurer Kay Jones announced that the updated pool schedule will start on July 3<sup>rd</sup>. The City has enough certified guards to provide open swim seven days a week. Lap swim and swim lessons have been added.

Jones said the meter replacement project has a punch list of issues that are being worked on before the project will be complete.

Director Steve Croci reported the Sunset Highway project is moving along nicely. They are planning on keeping Sunset Highway closed through July 12<sup>th</sup>.

ADJOURNMENT

Mayor Fletcher adjourned the meeting at 6:52 p.m.

  
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James Fletcher, Mayor

Attest:

  
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Kay Jones, Clerk-Treasurer