

MINUTES OF THE CASHMERE CITY COUNCIL MEETING
MONDAY JUNE 12, 2023, AT CASHMERE CITY HALL – In-Person and Digital

OPENING

Mayor Jim Fletcher opened the regular City Council meeting at 6:00 p.m. at City Hall. Clerk-Treasurer Kay Jones took minutes.

The public can attend the council meeting in person, by phone, or by digital conference.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Jim Fletcher	
Council:	John Perry Chris Carlson Shela Pistorosi Jayne Stephenson Derrick Pratt	
Staff:	Kay Jones, Clerk-Treasurer Steve Croci, Director of Operations - digital	Chuck Zimmerman, City Attorney

ANNOUNCEMENTS

Mayor Fletcher announced Sunset Highway will be closed for 30 days and the detour signs have been set up. There will be access to businesses, but you will not be able to drive up Sunset Highway to get to Evergreen Drive.

Councilors Stephenson and Perry will be out of town and will not be attending the June 26th Council meeting.

PUBLIC COMMENTS

Bob and Gail Spurrell from Kent Washington requested permission to place a memorial bench at Riverside Park for Gail's brother Mike Spurrell. Mike was a river guide that lost his life when his raft flipped. Mike leaves behind family in Cashmere. They would like to place a bench in his honor close to the takeout. The Spurrells want to work with the city to get the bench purchased and placed as soon as possible, hopefully before his memorial on July 29th. There will be no cost to the city.

APPROVAL OF AGENDA

MOVED by Councilor Carlson and seconded by Councilor Pratt to approve the agenda as submitted. Motion carried unanimously.

CONSENT AGENDA

Minutes of May 22, 2023, Regular Council Meeting
Payroll and Claims Packet Dated June 12, 2023

- Claims Direct Pay and Check #42699 and #42709 through #42727 totaling \$339,851.89
- Payroll direct Deposit and check #42695 through #42698 totaling \$83,833.20
- Manual Replacement Check #42700 replacing Check #41930

Manual Replacement Check #42701 replacing Check #42001
Manual Replacement Check #42702 replacing Check #42408

MOVED by Councilor Carlson and seconded by Councilor Perry to approve the items on the Consent Agenda. Motion carried unanimously.

HVAC COMPLETE SYSTEM REFIT FOR RIVERSIDE CENTER

There is no air conditioning at Riverside Center, the HVAC system needs to be repaired or entirely replaced. The Director called local contractors on the MRSC roster and the only contractor to submit an estimate for repair was Salcido Connect, Inc. in the amount of \$47,690, not including sales tax.

The repair is for materials and labor to replace a 10 Ton heat pump heating condenser and evaporator coil. The evaporator coil is no longer available so Salcido Connect will custom manufacture the part.

The other option is to replace the entire system, which could cost \$150,000 to \$200,000. This option would require design engineering, a new unit, and there would be additional costs for structure work to get a new unit in the attic space.

A couple council members questioned if there were PUD rebates available and whether the option of mini splits was discussed. A suggestion was made to have PUD come out and evaluate the Center and discuss options, including mini splits, before making any decisions.

MOVED by Councilor Stephenson and seconded by Councilor Pratt to table the Center HVAC System discussion for more information from the PUD regarding options and mini splits. Motion carried unanimously.

SELECTION OF CONTRACTOR FOR SCADA IMPROVEMENT PROJECT

Bids were solicited to make remote monitoring SCADA improvements to all water and wastewater facilities. The City received two bids, of which Farmers Electric was the low bidder at \$525,329. City staff recommendation was to select Farmers Electric for the SCADA Improvement project.

MOVED by Councilor Perry and seconded by Councilor Carlson to approve the selection of Farmers Electric for the SCADA Improvement project for the City's water and wastewater system. Motion carried unanimously.

GENERAL ENGINEERING TASK AUTHORIZATION NO. 4 – EMERGENCY GENERATOR IMPROVEMENTS

The City was awarded a grant to purchase a trailer mounted generator and install connections at five water/wastewater facilities for quick connection in the event of a power outage. RH2 Engineering provided Task Authorization No. 4 to provide general engineering services in the amount of \$48,660. The scope of work included preparing specifications and construction contract documents for the acquisition of one mobile generator and for the proposed improvements to the electrical systems at five City locations. Bidding and construction services are also included in the scope of work. The council had several questions regarding the scope of work, contract language and the cost.

MOVED by Councilor Carlson and seconded by Councilor Pratt to table the General Engineering Task Authorization No. 4 for answers and scope of work clarification. Motion carried unanimously.

POLICY FOR PLACING DONATIONS AND MEMORIALS IN CITY PARKS AND OPEN SPACES

Mayor Fletcher presented a draft policy to address donations and memorials in city parks and open spaces. The policy is to provide guidance and uniformity.

The consensus of the City Council was that a policy is needed and that it should be an administrative policy. The consensus was for the mayor to work with the Spurrells to refine the policy details regarding size and material and expedite their donation request.

PROGRESS REPORTS

Mayor Fletcher stressed the importance of getting a few projects ready to go, so when grants are available the City can apply. There is grant money available but without any projects ready the City will miss out. If the City's engineers do not have time to get a couple of projects designed, the mayor will have to find someone that can. The City can't keep missing grant opportunities.

Director Croci reported that the Sunset Highway project is moving forward, and a portion of Sunset Highway from Mill Road to Goodwin Road will be closed for 30 days. No through traffic, but the businesses on Sunset will be accessible.

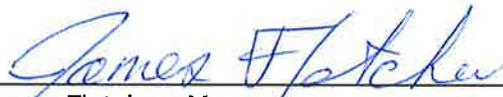
The 1050 PRV zone is almost complete, they are waiting for the vault lid to be constructed and delivered, which should be here by the end of the month.

The cleaning of the sand filters at cell #1 has been completed and the City Pool is ready for opening on June 15th.

Councilor Pistoresi stated that the mosquitoes are bad this year and questioned if the City ever sprays for mosquitoes. She would like to have a discussion regarding mosquitoes when planning for next year.

ADJOURNMENT

Mayor Fletcher adjourned the meeting at 7:01 p.m.



James Fletcher, Mayor

Attest:



Kay Jones, Clerk-Treasurer