



## City of Cashmere

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CASHMERE CITY COUNCIL MEETING  
MONDAY, MAY 8, 2023, 6:00 P.M., CITY HALL

**THE PUBLIC CAN ATTEND IN PERSON, CALL-IN OR LOG-IN TO ZOOM TO PARTICIPATE IN THE CITY COUNCIL MEETING. PLEASE CALL-IN OR LOGIN 5 MINUTES PRIOR TO MEETING.**

**To Join the Meeting Go To <https://zoom.us>  
Meeting ID: 882 719 9871 Passcode: 788276  
Audio Only: PH# 1-(253)-215-8782**

### **AGENDA**

CALL TO ORDER - ROLL CALL – FLAG SALUTE

ANNOUNCEMENTS

PUBLIC COMMENT PERIOD (For Items Not on the Agenda)

APPROVAL OF AGENDA

CONSENT AGENDA

1. Minutes of April 24, 2023, Regular Council Meeting
2. Payroll and Claims Packet Dated May 8, 2023

BUSINESS ITEMS

1. Update from Chelan County Sheriff Mike Morrison
2. Vendor selection for the purchase of evaporative coolers for the WWTP
3. Change Order #1 for the 1050 Zone Improvement project on Division Street

PROGRESS REPORTS

ADJOURNMENT

TO ADDRESS THE COUNCIL, PLEASE BE RECOGNIZED BY THE MAYOR AND STATE YOUR NAME WHEN YOU BEGIN YOUR COMMENTS  
**Americans with Disabilities Act (ADA) accommodations provided upon request (48-hour notice required)**

MINUTES OF THE CASHMERE CITY COUNCIL MEETING  
MONDAY APRIL 24, 2023, AT CASHMERE CITY HALL – In-Person and Digital

OPENING

Mayor Jim Fletcher opened the regular City Council meeting at 6:00 p.m. at City Hall. Clerk-Treasurer Kay Jones took minutes.

The public can attend the council meeting in person, by phone, or by digital conference.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Jim Fletcher	
Council:	John Perry Chris Carlson Shela Pistorosi Jayne Stephenson Derrick Pratt	
Staff:	Kay Jones, Clerk-Treasurer Steve Croci, Director of Operations	Chuck Zimmerman, City Attorney

ANNOUNCEMENTS

PUBLIC COMMENTS

No public comment.

APPROVAL OF AGENDA

MOVED by Councilor Pratt and seconded by Councilor Perry to approve the agenda as submitted. Motion carried unanimously.

CONSENT AGENDA

Minutes of April 10, 2023, Regular Council Meeting

Payroll and Claims Packet Dated April 24, 2023

Claims Direct Pay and Check #42623, #42624 and #42625 through #42643 totaling \$52,868.25

MOVED by Councilor Carlson and seconded by Councilor Pratt to approve the items on the Consent Agenda. Motion carried unanimously.

RE-NAMING COTTAGE AVENUE PARK IN HONOR OF E.C. LONG

Russ Long informed the council that he is the 4<sup>th</sup> generation of Longs in the Cashmere area. His great grandfather Eugene Christian Long went by his initials E.C. He owned a farm in the Town of Cashmere, and he was one of the first County Commissioners. In 1911, E.C. donated the parcel of land where his cow pasture was located to the Town of Cashmere, with the stipulation that the property be used as a public park, which is known as Cottage Avenue Park.

Russ Long requested that the City re-name the Park in honor of his grandfather for donating the property for the park. He suggested E.C. Long Cottage Avenue Park.

Mayor Fletcher would like a plaque placed at the park to explain the history and reasoning behind the name.

MOVED by Councilor Pratt and seconded by Councilor Stephenson to re-name the Park to E.C. Long Cottage Avenue Park. Motion carried unanimously.

RESOLUTION NO. 02-2023 AUTHORIZING THE PURCHASE OF A FREIGHTLINER RESPONDER PUMPER FIRE APPARATUS FROM HUGHES FIRE EQUIPMENT INC.

The proposed resolution authorizes the purchase of a freightliner from Hughes Fire Equipment Inc. using the Sourcewell competition bidding pricing. Sourcewell has confirmed that the pricing quoted to the City from Hughes is consistent with the pricing contained in Sourcewell Contract No. 113021-OKC-1.

Hughes Fire Equipment pricing will increase May 1<sup>st</sup>, signing the Purchase Agreement now for the freightliner responder pumper will guarantee the current pricing of \$529,453.24. The build time for the freightliner could be 31 months, which puts delivery at the end of 2025. Payment is due on delivery, in the meantime the City will be looking for grants to help pay for the new fire truck.

MOVED by Councilor Pratt and seconded by Councilor Pistoresi to approve Resolution No. 02-2023 authorizing the purchase of a freightliner responder pumper fire apparatus from Hughes Fire equipment Inc. Motion carried unanimously.

RESOLUTION NO. 03-2023 ADOPTION OF THE CHELAN COUNTY COMPREHENSIVE SOLID AND HAZARDOUS WASTE MANAGEMENT PLAN

Solid Waste Coordinator Brenda Blanchfield was present to discuss the comprehensive plan and answer questions. Brenda explained that the plan is required to be updated every five years. The updated plan is from 2023 – 2028. The County and the cities of Cashmere, Entiat, Leavenworth, Chelan and Wenatchee have formed a coalition to work together and pool resources to create consistent strategies to manage and reduce solid and hazardous waste.

The minimum contents of the plan are specified by State law, the Plan addresses recent changes and looks forward to the future needs of Chelan County. Brenda discussed some of the goals and objectives. One of the county's goals is to increase the recycling rate in Chelan County from the current 34% to 50%.

MOVED by Councilor Stephenson and seconded by Councilor Carlson to approve Resolution No. 03-2023 adoption of the Chelan County Comprehensive Solid and Hazardous Waste Management Plan. Motion carried unanimously.

CASHMERE SWIM TEAM CITY POOL USE AGREEMENT

MOVED by Councilor Pistoresi and seconded by Councilor Stephenson to approve the Cashmere Swim Team City Pool Use Agreement. Motion carried unanimously.

PROGRESS REPORTS

W&C's Project Manager, Dorien McElroy reported that along with regular duties the water and wastewater crew is working on the following:

- Draining Cell #1 to start the sand cleaning project around May 15<sup>th</sup>.
- Working with Correct Equipment to finish up the meter replacement project, finding buried meters and repairing broken valves.

City Council Minutes  
April 24, 2023

- Assisting and overseeing the Riverview and Freedom Hills building permit projects, and the City's projects which include the Pressure Reducing Valve and SCADA Improvement projects.
- On May 9<sup>th</sup> a field trip is scheduled for 140 8<sup>th</sup> graders to visit the treatment plant.

Director Steve Croci reported that Hurst Construction will start pot holing on Olive Street this week for the PRV project. A final decision will be made this week on awarding the Sunset Highway project. The crews are working on finishing up the meter replacement project.

Mayor Fletcher reported that the Rotary Club will be readying Ardeta Park for the tree planting on Arbor Day, April 28<sup>th</sup>.

ADJOURNMENT

Mayor Fletcher adjourned the meeting at 7:00 p.m.

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James Fletcher, Mayor

Attest:

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Kay Jones, Clerk-Treasurer

# Staff Summary

**Date:** 5/4/2023  
**To:** City Council  
**From:** Steve Croci, Director of Operations  
**RE:** Evaporative Coolers for blower rooms at WWTP

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The City requested bids from MRSC vendors and shopped online for two evaporative (swamp) coolers, covers and spare filters. The coolers are needed for the blower rooms at the wastewater treatment plant. On hot summer days the blower rooms get excessively hot and impact the short and long-term performance of the blowers. Evaporative coolers were identified as the most economical way to address the situation. I recommend purchasing two evaporative coolers, covers and spare filters from Global Industrial for \$6625.66 plus shipping and tax. The authorization would result in a budget amendment.

<b>Vendor</b>	<b>Price</b>
Global Industrial	\$6,625.66
Amazon	\$7,172.51
Air Marketing Group	\$7,796.00
HD Supply	\$8,172.00
Uline	\$8,245.00
United Rentals	\$8,860.00

**Staff Recommendation:**

MOVE to purchase two evaporative coolers, covers and spare filters from Global Industrial.

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# Staff Summary

**Date:** 5/4/2023  
**To:** City Council  
**From:** Steve Croci, Director of Operations  
**RE:** 1050 Zone PRV Change Order 1

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Work started on the 1050 Zone PRV upgrade and potholing on South Division Street revealed underground conditions were not as expected. The pipe location and size were not as expected. A change order is necessary to address the additional work completed thus far. Options and cost for moving forward are currently being developed and will be presented and discussed at meeting.

**Staff Recommendation:**

MOVE to approve change order 1 for the Hurst Construction and authorize the mayor to sign documents.

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