

MINUTES OF THE CASHMERE CITY COUNCIL MEETING
MONDAY FEBRUARY 27, 2023, AT CASHMERE CITY HALL – In Person and Digital

OPENING

Mayor Jim Fletcher opened the regular City Council meeting at 6:00 p.m. at City Hall. Clerk-Treasurer Kay Jones took minutes.

The public can attend the council meeting in person, by phone, or by digital conference.

ATTENDANCE

Present

Not Present

Mayor: Jim Fletcher

Council: John Perry
Chris Carlson
Shela Pistoresi
Jayne Stephenson -Digital
Derrick Pratt

Staff: Kay Jones, Clerk-Treasurer
Steve Croci, Director of Operations

Chuck Zimmerman, City Attorney

ANNOUNCEMENTS

Mayor Fletcher announced that the Community Meeting was at Riverside Center on March 6th at 6:00 p.m.

PUBLIC COMMENTS

Gina Quinn residing at 5920 Kimber Road presented suggestions regarding the City's website.

Keith Sutton residing at 101 Mission View Place voiced his concerns with the traffic and speeding on Olive Steet. It has become a busy thoroughfare and will only get worse when the housing development is completed.

APPROVAL OF AGENDA

MOVED by Councilor Carlson and seconded by Councilor Pratt to approve the agenda as submitted. Motion carried unanimously.

CONSENT AGENDA

Minutes of January 23, 2023, Regular Council Meeting
Payroll and Claims Packet Dated February 27, 2023

Claims Direct Pay and Check #42539 through #42551 totaling \$ 26,310.09

MOVED by Councilor Pratt and seconded by Councilor Carlson to approve the items on the Consent Agenda. Motion carried unanimously.

EVERGREEN MOUNTAIN BIKE ALLIANCE AGREEMENT FOR PUMP TRACK

Evergreen Mountain Bike Alliance approached the City with a request to authorize a volunteer-based community effort to pave the existing bicycle pump track and install a sign at Riverside Park. Evergreen Mountain Bike Alliance volunteers and staff will provide pro-bono pump track paving services, volunteer work party coordination, and oversight. All project labor, equipment and material expenses resources are donated by community members and volunteers in memory of Brent Holladay. Brent was instrumental in establishing the dirt pump track.

MOVED by Councilor Pratt and seconded by Councilor Perry to approve the Evergreen Mountain Bike Alliance Agreement for the Pump Track. Motion carried unanimously.

INTERLOCAL AGREEMENT WITH CHELAN COUNTY FOR EMERGENCY GENERATOR

Chelan County in partnership with the city applied for, and received, a federal grant for a mobile generator and the installation of quick electrical connections for the generator to five critical water facilities. Chelan County received, and will administer, the federal grant, and contract with the city to do the work. This agreement defines roles and responsibilities of both parties. The grant award amount to the city is \$178,524 and the city match is \$28,128.

MOVED by Councilor Carlson and seconded by Councilor Pratt to approve the Interlocal Agreement with Chelan County for the Emergency Generator. Motion carried unanimously.

AMENDMENT TO CITY LIFT STATION PUMP INSTALLATION

The council approved out of scope services for the City Lift Station Pump Installation was in the amount of \$4,850.00. The project resulted in a larger than expected amount of work as much of the electrical system for the station needed to be replaced to allow the pumps to operate as designed. This included coring new penetrations through the wet well for the conduit, replacing all conduit for two of the pumps, replacing 6 breakers associated with the pumps, and other minor electrical replacements. The additional work is estimated at \$12,610, which will result in a total project cost of \$17,460.

MOVED by Councilor Carlson and seconded by Councilor Perry to approve the amendment to the City Lift Station Pump Installation Scope of Work. Motion carried unanimously.

SPECIAL USE PERMIT – FOOD TRUCK FAIR

Cashmere Chamber of Commerce applied for a Special Use Permit for a Food Truck Fair on March 18th from 11:00 am to 6:00 pm. Mission Street will be closed from Maple Street to Woodring for the food trucks.

MOVED by Councilor Perry and seconded by Councilor Carlson to approve the Special Use Permit and the street closure for the Food Truck Fair. Motion carried unanimously.

PROGRESS REPORTS

Director Croci reported that the plan for the lagoon property has been completed. The plan indicates the area in not recommended for commercial or industrial development due to access. The preferred alternative is open space and recreation. The next steps would be to plan and design for site specific.

Mayor Fletcher discussed the community meeting agenda and the plan for breaking out into small groups.

Director Croci reported that the Sunset Highway project is going out to bid tomorrow and the bids for the PRV project closes on Monday. The city crew has been working on repairing streetlights and clearing right of way on Sunset Highway.

City Council Minutes
February 27, 2023

Croci reported that the position in Public Works has been filled and the new employee starts on March 13th.

The City requested and was granted \$25,000 from the Complete the Loop Coalition to repave the damaged portions of the Cashmere Riverside Park Trail.

ADJOURNMENT

Mayor Fletcher adjourned the meeting at 7:08 p.m.

James Fletcher, Mayor

Attest:

Kay Jones, Clerk-Treasurer



City of Cashmere
101 Woodring Street, Cashmere, WA 98815
Ph (509) 782-3513
Website www.cityofcashmere.org

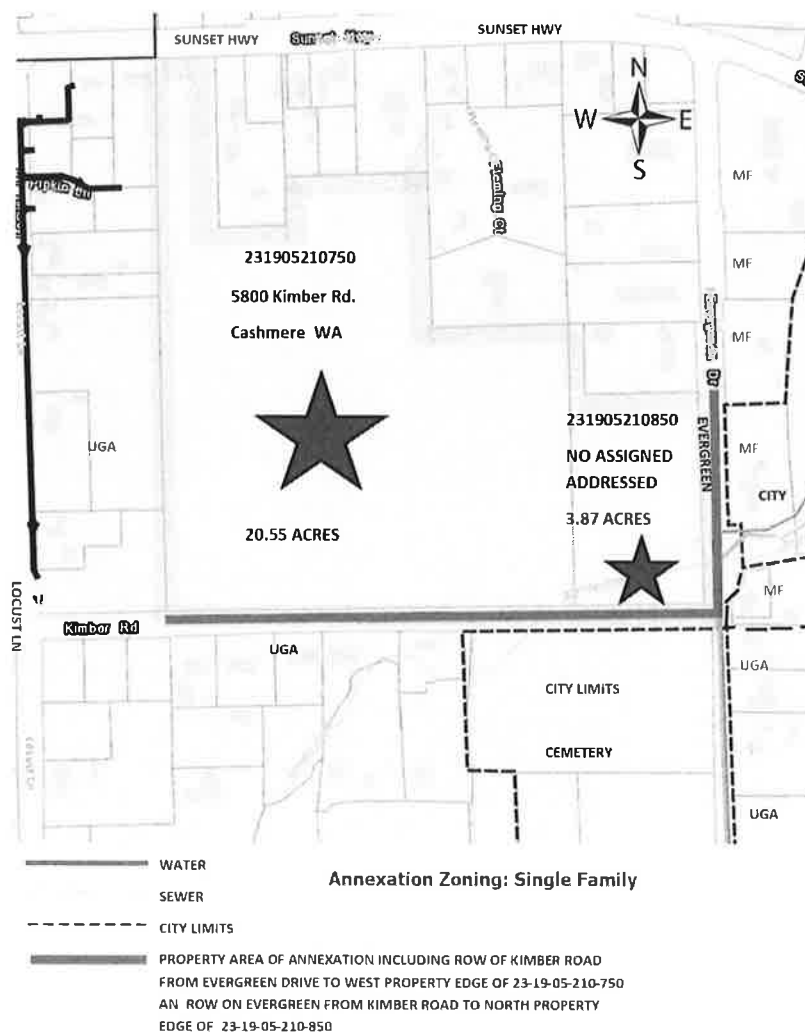
NOTICE OF PUBLIC HEARING ON
CHRIST CENTER AND SPEARS PROPERTY ANNEXATION

Pursuant to RCW 35.13, the Cashmere City Council will hold a public hearing on Monday, March 13, 2023, at 6:00 p.m. at Cashmere City Hall, 101 Woodring Street on the following petition proposal for annexation into the incorporated city limits of Cashmere:

The proposed annexation is located at 5800 Kimber Road and the corner of Kimber & Evergreen Drive, Cashmere WA 98815, also identified by Chelan County Assessor's Parcel Number's 231905210750 and 231905120850. The zoning would be Single Family (SF)

Complete legal description and site survey of the proposed annexation and petition are available at Cashmere City Hall for viewing by request.

The public is invited to attend and make comment or send written comments c/o Tammy Miller, Director of Planning and Building, City of Cashmere, 101 Woodring Street, Cashmere, WA 98815, Tammy@cityofcashmere.org



3/13/23

Mayor Fletcher and members of the City Council:

I am here to urge the ***City Council to deny the annexation petition by Christ Center and Marc Spears***. I urge the council to keep the City of Cashmere from unsustainable growth and keep the City from losing its safe, friendly small town (i.e., low population) character. We fear that Spears, after annexation, will petition the City to change the parcel to multi-family zoning.

Growth is being dictated by developers for financial gain, but at what cost to the citizens of Cashmere?

The City is struggling to provide the necessary services within the current City limits. Additional homes and/or apartment complexes equate to additional services and will add to the burden already placed on the City. Can the City really sustain this kind of growth?

The annexation and the possible addition of 30 homes, apartment complexes or condos (as stated by Spears in his letter to the City) is significant. Additional housing means more demand for services. Law enforcement and the City's fire department are stretched thin and first responder services are costly. The City would have to pay extra to maintain the newly annexed streets when the city is already struggling financially. The City would have to hire additional staff at the new minimum wage of \$15.74/hour...which keeps

increasing under the current state of Washington regulations.

Recent housing additions have included the 48-unit Pioneer Apartments and the new Freedom Hills subdivision with 27 homes. I worry about the financial costs taxpayers will have to bear with the additional growth such as road maintenance, snow plowing, utilities (the price of my sewer bill is now at \$110/month and keeps climbing), emergency services, law enforcement services and infrastructure such as sidewalks, road maintenance, etc. The City is already seeking other means for funding our pools and parks, but it shouldn't be at the cost of additional homes and apartments due to annexation. The City does not have the budget for this unsustainable growth.

We are being dictated by the Gov. Inslee's demand to provide more housing for the increased population growth in the state of Washington. The new 48-unit Pioneer Apartments, as of today, has 36 units that sit empty. Who can afford a 1-bedroom apartment at \$1700/month, a 2-bedroom unit at \$1825-1925/month or a 3-bedroom at \$2200/month? Freedom Hills Subdivision Phase 1 lots are \$150,000 to \$250,000 per lot. The prices are out of range for a typical 2 parent, 2 child family.

We, the citizens of Cashmere, don't want to lose our identity as a quaint, safe, friendly, small town community. This annexation and eventual growth is unsustainable for the citizens of Cashmere.

I urge the ***council to forcefully deny the Christ Center's and Spears' annexation petition.***

Respectfully,

Vicky and Tomasz Cibicki
Proud residents of Cashmere for 27 years

301 Fircrest Dr.
Cashmere, WA
98815

(509) 782-8004

Tammy Miller

From: Helen Belcher <bhelen509@yahoo.com>
Sent: Sunday, March 5, 2023 11:49 AM
To: Tammy Miller
Subject: Annexation and rezoning of 25 acres West of Evergreen Dr.

[External Email]

I am writing to express my strong opposition to the proposed annexation of rezoning of 25 acres West of Evergreen Dr.

My daughter and I moved to this area and built a home here because of the rural quiet neighborhood we were looking for. We have many walkers daily along with women walking with babies in strollers, dog walkers as well as children walking to school. With the increased speeding traffic we feel strongly about the safety of our neighborhood.

I urge members of the City Council to deny the petition for Annexation of 25 acres and zone change.

Helen Belcher
5909 Kimber Rd.

2/13/23

Dear Mayor Fletcher and City Council,

I would like these to be on record for public comments for the 3/13/23 public hearing regarding the Christ Center annexation.

I understand that the Christ Center on Kimber Rd. is proposing some of its land to be annexed into the city limits. This could lead to the sale of this land....possibly more apartment complexes like those built on Pioneer Ave. recently. We do not need a large influx of people like this. Cashmere maintains its quaintness and cuteness because it is a small town. More people, more traffic, more crime, more services will be needed if an apartment complex is built (like the one that just opened on Pioneer Ave. near the nursing home. This is unsustainable growth for Cashmere. We do not need more people to affect global climate change. More people = more CO2 = more threat for global climate change.

Vicky Cibicki
301 Fircrest Dr.
Cashmere, WA
98815
vtcibicki@gmail.com

A handwritten signature in black ink that reads "Vicky Cibicki". The signature is written in a cursive style with a large, sweeping initial "V".

Tammy Miller

From: Gina Quinn <gina.a.quinn@gmail.com>
Sent: Tuesday, March 7, 2023 10:02 AM
To: Tammy Miller
Cc: Mayor
Subject: Opposition to Christ Center/Spears Annexation. Pls share w/City Council members.

[External Email]

03/07/2023

Dear Mayor Fletcher and Members of the City Council:

I have lived at the corner of Kimber Rd and Locust Lane for 30-yrs and share a fence line with Christ Center.

I am writing to strongly oppose the Christ Center/Spears petition for annexation.

Neighborhoods are the fabric of a community and strong stable neighborhoods make strong communities.

I am writing to preserve the quality of life in my rural neighborhood and to fight for neighborhood stability. I urge the City to not reshape my neighborhood any further. Some of the impacts this neighborhood has already endured include:

- The Chipman WasteWater Reimbursement District in 2000 (A sewer line runs from Evergreen Drive to Dawn Lee Trailer Courts - mainly serving properties on Kimber Rd);
- The Christ Center Water Utility Reimbursement District in 2009 (serves properties along Pioneer Ave, Evergreen Dr. and Kimber Rd to Christ Center); and
- the Potter WasteWater Reimbursement District in 2010 (sewer line extension from Kimber Rd to Sunset Hwy - serving properties on Locust Lane).

The extension of utilities brings growth. Our neighborhood NEVER had a chance to speak out in opposition of the extension of sewer and water lines. We were basically told to “jump on the bandwagon.”

As a result:

- Over 40-acres of apple, pear and cherry orchards have been removed.
- 14 new homes have been built in the past 12-years in the immediate neighborhood
- Chelan County Fairgrounds now has sewer and we've experienced increased traffic from a plethora of Fairground events such as Bluegrass Festival, Church Youth Group Gatherings, Dog Shows, Trade Shows, etc.

—The RV Park at the Fairgrounds now has a sewer with 140 RV-sites for visitors and events. RV's frequently travel via Kimber Rd and Locust Lane

—In 2021, Christ Center Church opened its doors. There are increases in traffic at peak times due to church services and community church functions.

—In 2022, Christ Center added a functional irrigated soccer field which has been secured for indefinite use by the Cashmere Recreational Soccer Program. The field is used for soccer practices, soccer games, and little league baseball practice. Again, there are significant increases in traffic at peak times.

—Due to traffic safety concerns in the neighborhood a speed trailer was requested on Kimber Rd in May, 2022. The number of vehicles and speed of vehicles west bound on Kimber (one-way traffic) were recorded. Over a 15-day period, there were 7,453 vehicles west bound on Kimber Rd. This averages to 500 vehicles per day. Also, 37% of the vehicles were traveling over the 25-mph speed limit. I have provided speed trailer data below.

My neighborhood has carried the burden of MUCH accelerated growth and change. As a result, we have experienced a loss of peace, serenity, quiet and privacy. We've experienced a significant increase in traffic and speed of traffic on Locust Lane and Kimber Rd. The proposed annexation would only add salt to the wound.

The Comprehensive Land Use Plan states: Regulations are intended to "support revitalization and maintenance of existing neighborhoods and accommodate new development....**that is compatible with existing residential neighborhoods.**" Mr. Spears stated in his petition for annexation that he "is considering options such as apartments, condos and single-family homes." The annexation and single-family zone change allowing smaller building lots is NOT compatible with our existing suburban residential neighborhood which is comprised of much larger lot sizes. A single-family zone change would allow up to 6 houses/acre. This density is just not compatible with the existing neighborhood. The additional traffic is not compatible with the existing neighborhood. And, the addition of apartments and condos, as Mr. Spears noted as an option, are also not compatible. What assurances do we have that Mr. Spears will not petition for a Multi-Family Zone change following annexation?

In summary, 3 Reimbursement Districts, 14 new homes, 140 new RV-sites, an increase in Fair activities, the opening of Christ Center, the operation of a functional soccer field and a significant increase in traffic have reshaped our neighborhood. At this juncture, it is important to foster neighborhood stability. Additionally, the proposed zone change would allow 6 homes/acre which is not compatible with the existing suburban residential larger lot sizes west of Evergreen Dr. A multi-family zone petition with annexation would be equally incompatible.

Again, I urge the Mayor and members of the City Council to deny Christ Center/Spears petition for annexation.

Respectfully,

Gina Quinn
5020 Kimber Rd
Cashmere, WA 98815

509-393-5060
gina.a.quinn@gmail.com

<Book1 Kimber Rd May 2022.xlsx>

Chelan County Sheriff's Office

Title: Traffic Speed

Start Date/Time: 5/10/22 11:00

Finish Date/Time: 5/25/22 9:00

Posted Speed Limit: 25 mph

Number Above Speed Limit: 2779

Total Number of Vehicles: 7453

Comments: Speed Trailer was located on the North Side of Kimber Rd between Exit and Entrance of Christ Center Church. Data was collected on west bound traffic only (1-way)

Staff Summary

Date: 3/13/2023
To: City Council
From: Tammy Miller
RE: Christ Center & Spears Annexation

DESCRIPTION OF ANNEXATION:

The petition for annexation was signed by owners, Christ Center and Spears, that represent 100 percent in value of the property.

The requested annexation properties are located at 5800 Kimber Road and the corner of Kimber & Evergreen Drive, Cashmere WA 98815, also identified by Chelan County Assessor's Parcel Number's 231905210750 and 231905120850. The zoning would be Single Family (SF)

Staff Recommendation:

MOVE to approve and declare the intent of the City Council to approve the Christ Center & Spears annexation consistent with the provisions in the draft annexation Ordinance and the staff annexation agreement memorandum to the Council dated March 13, 2023 related to the Spears property and to direct city staff to process the Chelan County Boundary Review Board annexation application as the next step in the process.

ORDINANCE NO. 1318 AUTHORIZING THE CHRIST CENTER & SPEAR ANNEXATION PURSUANT TO THE PETITION METHOD

After the Boundary Review Board process has been completed, the proposed Ordinance shall be submitted for approval by the City Council, together with an Pre-Annexation Development Agreement, containing the March 13, 2023 staff annexation agreement memorandum to the council recommended terms and related Ordinance for the Spears property.

ORDINANCE NO. 1318

AN ORDINANCE PROVIDING FOR THE ANNEXATION OF CERTAIN REAL PROPERTY COMMONLY KNOWN AS THE CHRIST CENTER & SPEARS ANNEXATION TO THE CITY PURSUANT TO THE PETITION METHOD, SAID ANNEXATION BEING LEGALLY DESCRIBED AS SET FORTH IN EXHIBIT "A" TO THIS ORDINANCE, AND GENERALLY DEPICTED IN THE MAP ATTACHED AS EXHIBIT "B" TO THIS ORDINANCE; DESIGNATING THE ZONING OF THE ANNEXATION AREA, AS SINGLE-FAMILY (SF); APPROVING THE TITLE OF THE ORDINANCE; CONTAINING A SEVERABILITY PROVISION; AND PROVIDING AN EFFECTIVE DATE AS A SUMMARY OF THIS ORDINANCE.

WHEREAS, Petitioners, being the owners as defined in RCW 35A.01.040, of not less than ten percent (10%) in value, according to the assessed valuation of the property for which annexation is petitioned, prior to initiation of the petition, notified the City Council of Petitioners' intention to commence annexation proceedings for the area commonly known as the Christ Center and Spears land area annexation to the City of Cashmere (City); and

WHEREAS, the City Council met with the initiators on Monday, November 23, 2022 and determined by Council action that the City would accept the proposed annexation providing that existing City indebtedness shall be assumed by the area to be annexed and further providing that the City's Comprehensive Plan (which includes a Single Family (SF) zoning designation for the proposed annexation area), shall be deemed to apply to the area upon such annexation; and

WHEREAS, a sufficient petition for annexation was subsequently filed with the City Council pursuant to RCW 35A.14.120, signed by the owners of not less than 60 percent in value, according to the assessed valuation for general taxation of the property for which annexation is petitioned, seeking annexation to the City, of the land as legally described in Exhibit "A"; and

WHEREAS, pursuant to RCW 35A.14.130, the City fixed Monday, March 13, 2023, at the hour of 6:00 p.m. as the date and time for a public hearing on said proposed annexation and caused notice of such hearing to be published and posted in accordance with the law, and the hearing having been held on that date and all interested parties appearing at said hearing and desiring to be heard in regard to the proposed annexation having been heard by the Council; and

WHEREAS, following the afore said hearing, a Notice of Intent to annex the real property identified in Exhibit "A: to this ordinance was filed with the Chelan County Boundary Review Board, and

WHEREAS, the Boundary Review Board and as a result, the area identified in the petition and legally described in Exhibit "A: to this Ordinance is ready to be annexed, now therefore

The City Council of the City of Cashmere, Washington do ordain as follows:

Section 1. Annexation. The real property commonly known as the Christ Center and Spears Annexation in Chelan County, Washington which is legally described in Exhibit "A" and depicted in Exhibit "B" and those portions of the Kimber Road and Evergreen Drive right of ways that abut the annexation areas which are legally describe in Exhibit "A" and depicted in Exhibit "B" to the Ordinance and is contiguous to the City of Cashmere, Washington, and within the City of Cashmere Urban Growth Boundary, is hereby annexed to and incorporated in the city limits of the City of Cashmere, Washington, on the terms and conditions set forth in this ordinance.

Section 2. Zoning and Comprehensive Plan. Zoning of the annexation area consistent with the City Comprehensive Land Use Plan shall be Single-Family (SF), the zoning depicted for the annexation in the "Map of the Cashmere Zoning Ordinance". That's a part of the City Comprehensive Land Use Plan, which plan shall apply to the annexed lands. The City Clerk/Treasurer is directed to insert this zoning for the annexation area on the official zoning map of the city, when this Ordinance becomes effective.

Section 3. Taxation. The annexed real property described herein shall be assessed and taxed at the same rate and on the same basis as other properties in the City of Cashmere, Washington to pay for all or any portion of the outstanding indebtedness of the City of Cashmere, approved by the voters, contracted or incurred prior to or existing at the date of annexation.

Section 4. Publication. The City Clerk/Treasurer is hereby directed to cause a summary of this Ordinance to be published in a newspaper of general circulation in the City and the City's official newspaper. The City Clerk/Treasurer is further directed to file certified copies of this Ordinance with the Board of Commissioners for Chelan County, Chelan County Auditor and Chelan County Assessor.

Section 5. Severability. If any section, sentence clause or phrase of this Ordinance shall be held invalid or unconstitutional by court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence clause or phrase of this Ordinance.

Section 6. Effective Date. This Ordinance shall take effect and be in full force five (5) days after the Ordinance or a summary thereof consisting of the title is published.

Passed by the City Council of the City of Cashmere at a Regular Open Public Meeting
the ____ day of _____ 2023.

CITY OF CASHMERE

By: _____
James Fletcher, Mayor

Attest:

Kay Jones, City Clerk-Treasurer

Approved as to form:

By: _____
Charles D. Zimmerman, City Attorney

Passed by the City Council:
Published in the Cashmere Valley Record:
Effective date:
Ordinance No: 1318

LOT 1 – Chelan County Parcel # 23.19.05.210.750

The Southeast quarter of Government Lot 3, EXCEPT the East 323 feet of even width thereof; East half of Southwest quarter of Government **Lot** 3, all in Section 3, Township 23 North, Range 19, East of the Willamette Meridian, Chelan County, Washington, EXCEPT the South 30 feet of the East 970 feet of Government Lot 3 conveyed to Chelan County for road right of way, recorded August 20, 1958, under Auditor's File No. 539324.

Together with the South 360 feet of the East half of the Northwest quarter of Government Lot 3, Section 5, Township 23 North, Range 19, East of the Willamette Meridian, Chelan County,

And together with the West half of the West half of Government lot 3 iii Section 5, Township 23 North, Range 19, East of the Willamette Meridian, Chelan County. Washington, EXCEPT the North 430 feet of the last 158 feet thereof; EXCEPT the county road along the North side thereof, AND **EXCEPT** right of way for county road as set forth under Auditor's File No. 533703.

LOT 2 – Chelan County Parcel # 23.19.05.210.850

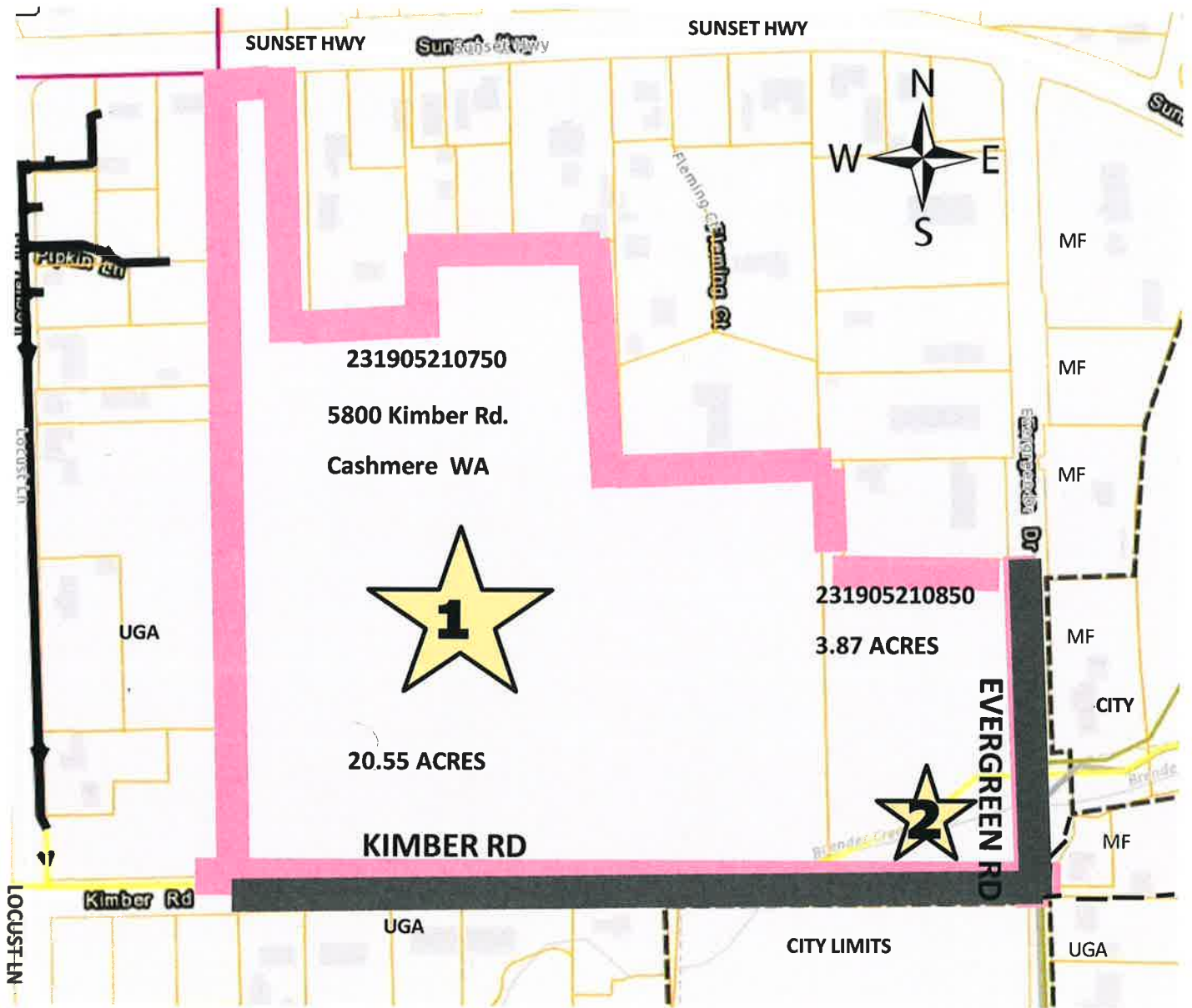
The East 323 feet of the southeast quarter of Government Lot 3, Section 5, T. 23 N., R. 19 E.W.M. EXCEPT the North 145 feet thereof,

AND EXCEPT the South 30 feet thereof for County Road,

AND EXCEPT that portion thereof conveyed to Chelan County for road purposes by deed recorded February 5, 1953 under Auditor's No. 468481. TOGETHER WITH the North 145 feet of the West 144 Feet of the East 323 Feet of the southeast quarter of Government Lot 3, Section 5, T. 23 N., R. 19 E.W.M., Chelan County, Washington.

TOGETHER WITH the North 145 feet of the West 144 Feet of the East 323 Feet of the southeast quarter of Government Lot 3, Section 5, T. 23 N., R. 19 E.W.M., Chelan County, Washington.

EXHIBIT B



Annexations includes those portions of the Kimber Rd and Evergreen Rd rights-of-way that abut the annexation areas which are legally described in Exhibit A and which is contiguous to the city limits





City of Cashmere

101 Woodring Street
Cashmere, WA 98815
Ph (509) 782-3513 Fax (509) 782-2840
Website www.cityofcashmere.org

March 13, 2023

Cashmere City Council Meeting

TERMS OF ANNEXATION AGREEMENT

Between City of Cashmere and Mark Spears for Chelan County Parcel# 23-19-05-210-850

Marc Spears agrees to:

1. Submit a subdivision application and preliminary plat for Chelan County Parcel# 23-19-05-210-850 by January 1, 2024.

City agrees to:

1. Upon receiving an application for a subdivision prior to January 1, 2024:
 - a. Preliminary plat will be processed using CMC 16.12 Major Subdivision
 - b. Road construction and installation of a Rural Emergency Vehicle Access Road, as stated in the Chelan County Municipal Code 15.30 PW-21 and PW-22, would be permitted.
 - c. If there is a conflict between the Cashmere Municipal Code 16.12 and Chelan County Municipal Code 15.30, Chelan County Code 15.30 will be enforced.

If a subdivision application isn't received by January 1, 2024, the applicant will abide by all subdivision requirements and standards as outlined in the current Cashmere Municipal Code.

James Fletcher, Mayor

Marc Spears, Petitioner

Staff Summary

Date: 3/9/23
To: City Council
From: Steve Croci, Director of Operations
RE: 1050 Zone Improvements

See attached document.

<u>Company</u>	<u>Bid</u>
Hurst	\$248,364.39
Olin	\$248,510.06
Smith	\$267,939.62
Pipkin	\$269,574.95

Staff Recommendation:

MOVE to approve the Hurst Construction Inc. to complete the 1050 Zone Improvements and authorize the mayor to sign documents.



March 8, 2023

Steve Croci, Operations Manager
City of Cashmere
101 Woodring Street
Cashmere, Washington 98815

Subject: City of Cashmere Project # P2 – 1050 Zone Improvements
Recommendation of Bid Award
PACE Project No. 20451.06

Dear Steve:

This letter is to advise you that on March 8, 2023, at 2:00 PM local time, the City of Cashmere opened bids at City Hall] for the above-referenced project. A total of four (4) bids were received, opened, and read aloud ranging from \$248,364.39 to \$269,574.95. The engineer's estimate for this project was \$222,247.85.

The apparent low bidder, Hurst Construction LLC, submitted a complete bid proposal and no errors were found. The contractor has a good reputation in the area and given their ability to bond this project, we hereby recommend that the project be awarded to Hurst Construction LLC, in the amount of \$248,364.39, which includes state sales tax. Enclosed herewith is a copy of the certified bid tabulation for your reference and files.

If you have any questions regarding this matter please feel free to contact me via email or telephone, kenn@paceengrs.com, or 509.662.1762.

Sincerely,

PACE Engineers, Inc.

A handwritten signature in cursive script that reads "Ken Nilsen".

Ken Nilsen, P.E.
Senior Principal Engineer

Attachments: Certified Bid Tabulation

PACE Engineers, Inc.
104 East Ninth Street
Wenatchee, Washington 98801-1505
p: 509.662.1762 | f: 509.662.4324



CITY OF CASHMERE

Application Fee \$20.00 (8)

Special Event Permit Application

This form is to be completed by any person, business, sports league or non-profit group that wishes to use City of Cashmere right-of-way for an organized activity in conjunction with City of Cashmere, Cashmere Chamber or Cashmere School District events, festivals, parades, performances, City-observed holidays, etc. All uses must be approved by the Mayor or his designee.

Name of Organization, Individual, or Business Cashmere Chamber of Commerce
 Contact name Rachel Lippert Contact Phone 509-782-7404
 Mailing Address 103 Cottage Ave P.O. Box 834 Cashmere Wa 98815
 Email director@cashmerechamber.org
 Date(s) of Event Sat. June 24th '23 Event Hours 8 AM to 10 PM No. Attending 3500
 Event Location Cottage Ave Business Block including Mission Riverside park Event Type Festival
 Street Closure Requested? (Council approval required) Yes No Time: From 6 AM to 11 PM
 Will electricity be required? Yes No (\$20 additional fee) (57)
 Will liquor be served? (Liquor Control Board pre-approval required) Yes No (State liquor permit & \$1 Million liquor liability required) **Non-Profits only per liquor laws**
 Will you need **extra** refuse dumpsters or containers? Yes No Contact Waste Management-662-4591
 Will portable restroom facilities be required? Yes No Please contact local provider for rental
 Will goods or services be offered for sale on City property? Yes No (Vendor permit required)
 Will activity cause unusual or loud noise? Yes No (Noise permit required)

Please provide the location, dimensions and plans for any temporary structure to be erected or constructed in connection with the event.

INSURANCE – the applicant shall secure and maintain in full force and effect throughout the duration of the use, comprehensive general liability insurance for bodily injury and property damage in such amounts as the Mayor deems necessary, which amounts shall not be less than \$1,000,000 (One Million Dollars), and shall have the City of Cashmere named as an additional named insured on the policy of insurance which shall include a provision prohibiting cancellation of said policy except upon thirty (30) days' prior written notice to the City. **Attach certificate of insurance.**

HOLD-HARMLESS AGREEMENT – The applicant organization or entity obtaining this permit agrees to defend, indemnify and hold harmless the City of Cashmere, its agents, employees and officials from any and all claims for bodily injury or property damage that may arise out of or in connection with the applicant's permitted park use.

[Signature]
Signature of Representative

3/9/23
Date

CITY USE ONLY			
State Liquor Permit:	<input type="checkbox"/> Received	<input type="checkbox"/> Not Required	Copies to:
Insurance Certificate:	<input type="checkbox"/> Received	<input type="checkbox"/> Not Required	<input type="checkbox"/> Link (pheffernan@linktransit.com)
City inspection of activity location:	<input type="checkbox"/> Not Required	<input type="checkbox"/> Complete	<input type="checkbox"/> Sheriff's Department
			<input type="checkbox"/> Public Works
Approval Signature		Title	

Cashmere City Council

March 9, 2023

Cashmere City Council:

I am please to submit this rough draft of the Cashmere Chamber of Commerce Founders' Days.

Speaking with the Mayor, we have coordinated the necessary steps that need to be taken for street closures and procedures for freight reroutes through Aplets Way and Goodwin Bridge.

The Cashmere Chamber would like to utilize Woodring, Cottage, and Mission Street for our event. The Cashmere Chamber is solidifying plans and procedures to incorporate, food trucks, a vendor fair, a car show, and a kids activity fair. We plan on utilizing the street closures for our car show and vendor fair. Food Trucks will be parked at the end of Mission Street.

We have multiple businesses excited to finally be part of this day and community members coordinating their vendor tents with Mission District. By including this business within our event, the Cashmere Chamber will be fulfilling our supportive role in the economic development of our area and members. We will be including businesses that have given back and businesses that have been a historic destination to our town. Supporting these businesses through this closure will ensure they are being discovered and creating financial stability. This will lead to more growth to our towns structure.

Sanitization zones will be on Woodring in the Alley way in proximity to the city. However, the Chamber is still drafting final placements.

Trash will be focused at the food fair and vendor fair locations. The Chamber will coordinate trash at the park and a few extra garbage cans on cottage.

The Cashmere Chamber is also coordinating staging options for after the parade.

We would like to submit this draft to be able to move forward with planning and coordinating with our organizers. The Cashmere Chamber will provide the needed additional materials to this submission once approved.

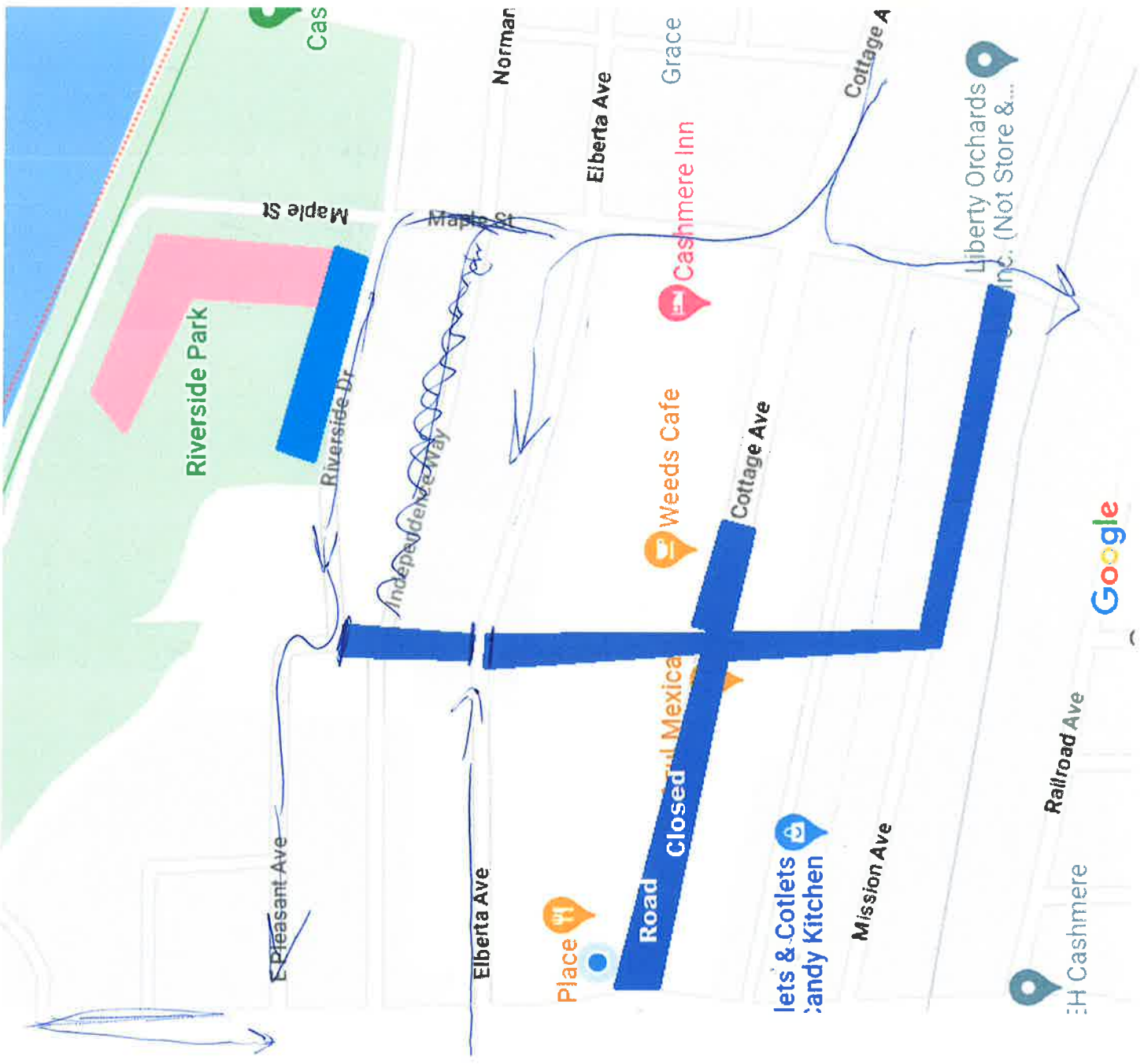
Once again, the Cashmere Chamber is grateful for the City of Cashmere and their support of all Cashmere Businesses.

Rachel Lippert

Executive Director

Office: 509-782-7404

Cell: 509-470-0218



Flight Towards
 Maple
 - Hwy Depart from Hwy
 Distance for
 Time

Google

Founders' Days Event

Paul Heffernan <pheffernan@linktransit.com>

Wed 2/15/2023 4:11 PM

To: Rachel Lippert <director@cashmerechamber.org>

Cc: Cristina Barone <cbarone@linktransit.com>; Selina Danko <SDanko@linktransit.com>

Hi Rachel,

I just wanted to send an email to confirm that Link Transit will create route detours for our buses to avoid the street closures for the Founders' Days Event on June 24th.

I won't have the specifics of the detours until closer to the event date, but Link can work around the proposed street closures fairly easily for that day. We will most likely use Division Street, Sunset Hwy, and Goodwin Bridge for both directions of our Route 22 buses. We will make sure to avoid Mission Ave and Cottage on the 24th.

Thanks again and I hope you have a successful event.



Paul Heffernan

Service Planner

(509) 664-7668

www.linktransit.com

300 S. Columbia St, Wenatchee, WA 98801



Kids Fair

Riverside Park

Duck Duck Jeep

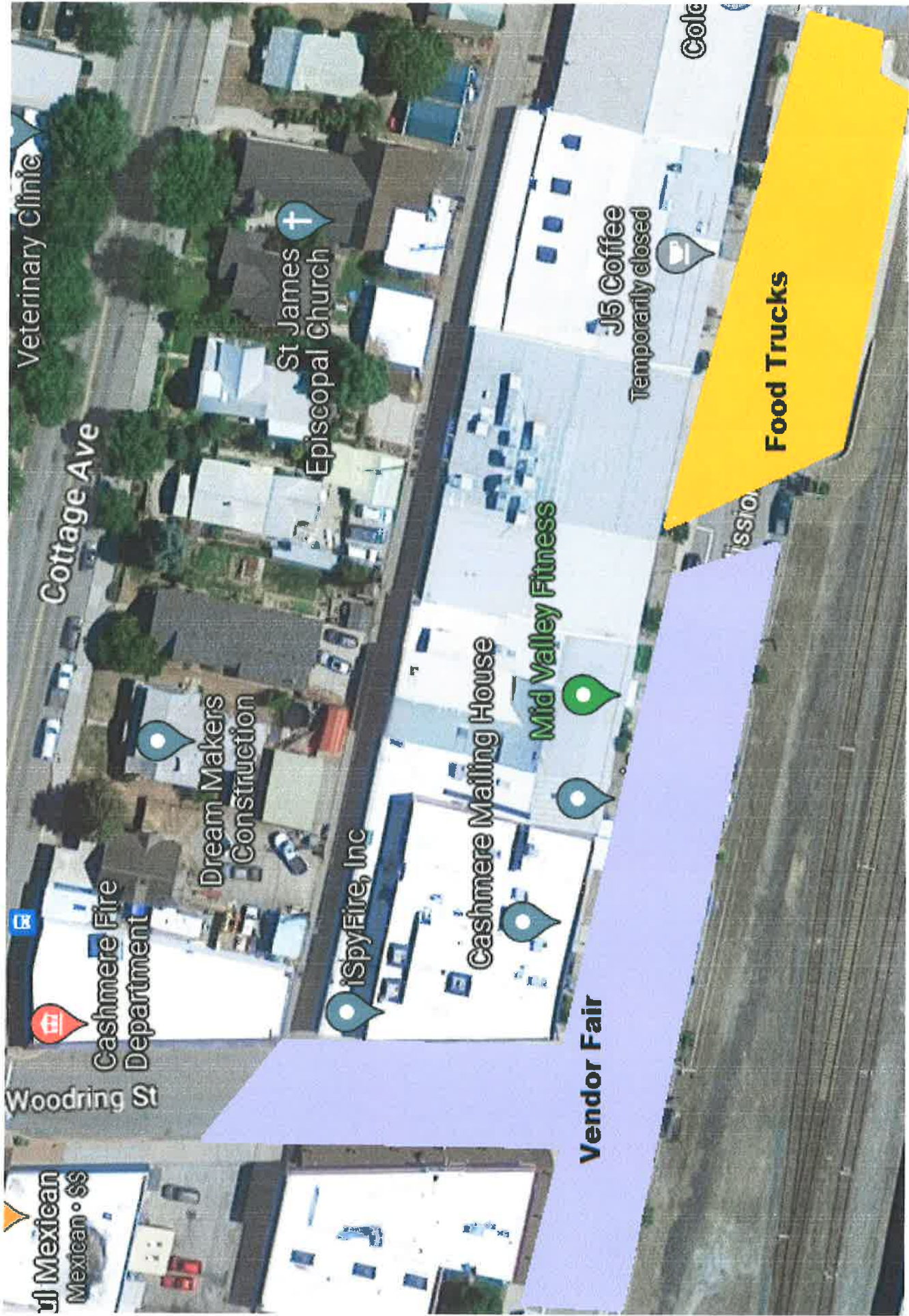
Maple St

Maple St

Rowans
Fashion accessories store

Spirit of America
9/11 Memorial

Cashmere
Riverside Center
Cashmere
Community Concerts



Veterinary Clinic

Cottage Ave

Cashmere Fire Department

Dream Makers Construction

iSpyFire, Inc

Cashmere Mailing House

Mid Valley Fitness

St James Episcopal Church

J5 Coffee Temporarily closed

Food Trucks

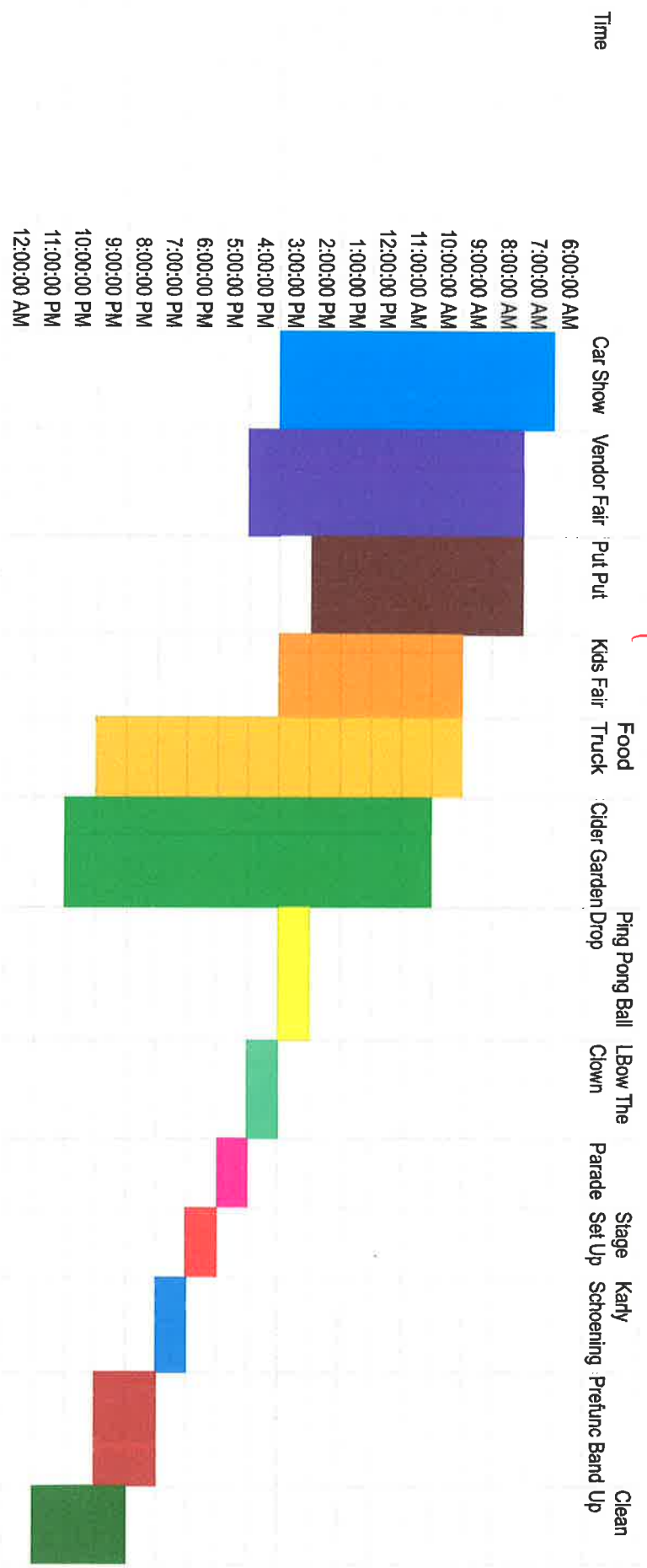
Vendor Fair

ul Mexican Mexican • \$\$

Woodring St

Mission

Sat. June 24th Only



[Handwritten signature]

Cashmere Community Forum

Cashmere Riverside Center

Monday, March 6, 2023, at 6:00 p.m.

Mayor Fletcher opened the meeting with the flag salute.

Council members in attendance, Jayne Stephenson, Chris Carlson, and John Perry.

Planning Commission members in attendance, Paul Kinser, Kirk Esmond, Paul Nelson, John Torrence, and Zak Steigmeyer

Displays of projects taking place in the valley were set up for attendees to see and ask questions:

- Sunset Highway Construction project - Lawrence Dillen, Chelan County PW Road closers were on display for the 30 day period of construction.
- SR 2/97 Roundabout project - Miquel Castillo, WSDOT
- Multi Modal Pathways Mike Kaputa, Chelan County.
Two options being considered to connect Cashmere to bicycle routes with other communities.

Discussions regarding the library, parks and city owned buildings were led by Mayor Fletcher.

- **Cashmere Library (NCRL)**

Moving to Riverside Center, approximately, June 2024

- **Parks & Pool Funding Options**

Due to the increasing cost to maintain and operate the mayor shared that solutions would need to be found to continue the level of services provided, beyond grants. To provide money for maintenance and operation, other communities had voted for a tax increase and or creating a parks district that would include property taxes. He suggested that committee parks board be assembled to investigate options that could be brought back to the council. Comments from the community suggested gifting and sponsorships from businesses and individuals.

Christie Bagley, Pool Manager - Reported that she would like to be able to add the requested swim lessons, additional hours and days for this upcoming season and will work hard to have the necessary staffing.

- **Plan for City Owned Buildings**

Discussions on moving City Hall to the soon to be vacant library and remodeling versus staying in current location. The benefits of maintaining a

Sheriffs office in downtown, and if an office space be included in the move to the library.

Selling the current City Hall to free up revenue to put towards other desired services, for the city.

The use of city buildings for the Food Bank was acknowledged as an asset, benefitting families throughout the community.

The city will need to have a feasibility study done to determine options before going forward with any decision.

The discussions were concluded at 7:30 and no actions were taken.