

MINUTES OF THE CASHMERE CITY COUNCIL MEETING
MONDAY JANUARY 23, 2023, AT CASHMERE CITY HALL – In Person and Digital

OPENING

Mayor Jim Fletcher opened the regular City Council meeting at 6:00 p.m. at City Hall. Tammy Miller, Permit Specialist, took minutes.

The public can attend the council meeting in person, by phone, or by digital conference.

ATTENDANCE

| | <u>Present</u> | <u>Not Present</u> |
|----------|---|----------------------------|
| Mayor: | Jim Fletcher | |
| Council: | John Perry Chris Carlson Shela Pistorosi Jayne Stephenson Derrick Pratt | |
| Staff: | Steve Croci, Director of Operations - Zoomed Chuck Zimmerman, City Attorney Tammy Miller, Permit Specialist | Kay Jones, Clerk-Treasurer |

ANNOUNCEMENTS

The mayor introduced Dorien McElroy as the new permanent Project Manager for the Water / Wastewater Plant and that Heath would be staying for a couple of weeks to help with a smooth transition.

PUBLIC COMMENTS

No comments from the public.

APPROVAL OF AGENDA

MOVED by Councilor Perry and seconded by Councilor Carlson to approve the agenda as submitted. Motion carried 5-0.

CONSENT AGENDA

Minutes of January 9, 2023, Regular Council Meeting

Payroll and Claims Packet Dated December 31, 2022, Year End

Claims Direct Pay and Check #42452 and #42453 through #42469 and #42490 through #42492 totaling \$ 240,667.50.

Payroll and Claims Packet Dated January 23, 2023

Claims Direct Pay and Check #42470 through #42489 totaling \$ 491,288.25.

MOVED by Councilor Carlson and seconded by Councilor Stephenson to approve the items on the Consent Agenda. Motion carried 5-0.

INTERLOCAL AGREEMENT WITH CHELAN COUNTY FOR SUNSET HIGHWAY CONSTRUCTION

The purpose of the agreement is to permit the City and County to make the most efficient use of their resources to carry out the public works improvements for the completion of CRP 726 – Goodwin/Sunset Highway Improvement Project. This agreement enables to cooperate to include each other's abutting improvement project and authorizes the bidding and construction of the city's work in connection with the county and its bidding and construction of the city's work in connection with CRP726 of the county and its duly authorized third party contractors. The estimated total construction costs for the city's portion of the project is \$1,500,000, of which \$1,044,834 will come from grant funds.

MOVED by Councilor Pratt and seconded by Councilor Pistoresi to approve the interlocal agreement with Chelan County for the bidding and construction phases of the Goodwin Road/Sunset Highway Project CRP 726. Motion carried with 4 in favor and Councilor Carlson voting no.

ACQUISITION OF RIGHT-OF-WAY AND PERPETUAL COVENANT AGREEMENT FOR SUNSET HIGHWAY PROJECT

City Attorney, Chuck Zimmerman, discussed with the council the details of the easements for the Sunset Highway project in coordination with Chelan County and the Regional Port Authority.

As authorized by the City Council at the May 23, 2022, council meeting, Director of Operations Steve Croci was authorized to negotiate and approve the acquisition of temporary construction easements and warranty deeds of right of ways (ROW) for the Sunset Highway project up to \$5,000 above fair market value, with proper justification. Any acquisition higher than \$5,000 above fair market value would have to be approved by the City Council.

There were 3 Temporary Construction Easements and 3 Statutory Warranty Deeds, all of which were accepted by the owners at the appraised value offer. The total for acquisition of right of way is \$14,000, plus closing costs for real estate excise taxes and recording fees.

The negotiated price for the acquisition of property from the Port of Chelan County for a stormwater retention pond in the amount of \$52,696.97 exceeded the \$5,000 above fair market value, requiring council approval.

MOVED by Councilor Pratt and seconded by Councilor Pistoresi to approve the acquisition of right of way for Sunset Hwy and authorize the mayor to sign all ROW documents. Motion carried 5-0.

The Perpetual Covenant Agreement for a stormwater retention pond, requires the city to maintain, repair, and replace the to-be constructed facility.

A clause stating that, if at a future time the city voted to collect a stormwater utility fee the property as shown in Exhibit C, would not be exempt from the collection of said fees, was added to the agreement prior to the mayor's final signature.

MOVED by Councilor Pratt and seconded by Councilor Pistoresi to authorize the mayor to complete negotiation of the terms of a Perpetual Covenant Agreement with the Port of Chelan County and to execute the final negotiated agreement: provided that the final negotiated agreement contains no requirement for the City to make any additional monetary payment to the Port beyond the payment identified in the Statutory Warranty Deed for the city purchase of the Port property. Motion carried with 4 in favor and Council Perry voting no.

Regarding management of the City's portion of the Sunset Hwy project:

MOVED by Councilor Carlson and seconded by Councilor Pratt to authorize the mayor to execute all documents necessary to cause the county and city Goodwin Road/Sunset Highway Project CRP 726 to go to bid; provided that no single commitment made by the Mayor pursuant to the delegated authority provided in this motion results in a city expenditure in excess of \$5,000 and collectively the exercise of this delegated authority does not result in city expenditures in excess of \$20,000 and provided further that the mayor shall report to the council at, or prior to, the council meeting next following each expenditure, any expenditures made pursuant to the authority delegated in this motion. Motion carried 5-0

RH2 ENGINEERING TASK AUTHORIZATION NO. 1 FOR 2023 SCADA IMPROVEMENTS

The task is to reauthorize the finalized design, prepare bid documents and provide services for bidding and construction. The fee estimate is \$59,976.

MOVED by Councilor Carlson and seconded by Councilor Perry to approve the updated SCADA task authorization for RH2 Engineering. Motion carried 5-0.

LIGHTING UPGRADE AT THE WASTEWATER TREATMENT PLANT

The lighting upgrade is a capital budget project to retrofit/replace lighting fixtures, lamps, sensors at the wastewater treatment plant. The total project cost including labor and tax is \$115,745.00; after PUD rebate of \$98,882.00 the estimated cost to the city is \$16,863.00

MOVED by Councilor Carlson and seconded by Councilor Stephenson to approve the to approve the lighting upgrade at the wastewater treatment plant. Motion carried 5-0.

PROGRESS REPORTS

ADJOURNMENT

Mayor Fletcher adjourned the meeting at 7:20 p.m.



James Fletcher, Mayor

Attest:



Tammy Miller, Permit Specialist