

MINUTES OF THE CASHMERE CITY COUNCIL MEETING
MONDAY NOVEMBER 14, 2022, AT CASHMERE CITY HALL – In Person and Digital

OPENING

Mayor Jim Fletcher opened the regular City Council meeting at 6:00 p.m. at City Hall. Kay Jones, Clerk-Treasurer took minutes.

The public can attend the council meeting in person, by phone, or by digital conference.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Jim Fletcher	
Council:	John Perry Chris Carlson Shela Pistoresi (6:11 p.m.) Derrick Pratt	Jayne Stephenson
Staff:	Kay Jones, Clerk-Treasurer Steve Croci, Director of Operations	Chuck Zimmerman, City Attorney Kate Schilling, City Attorney

ANNOUNCEMENTS

Mayor Fletcher announced that Chelan County has 3 small pieces of property in the city limits they have declared surplus. The city will be receiving the properties at no cost. The properties are the sidewalk behind Cottage Avenue Park, a stretch of property along the river on Riverfront Drive and a small triangle on Angier Avenue at the tennis courts.

The mayor announced that snow parking restrictions are now in effect.

Director Croci announced that the Planning Commission has approved the final Parks, Recreation and Open Space Plan. The Plan will be discussed at the following council meeting and a public hearing will be held December 12th to receive comments.

EXCUSED ABSENCES

MOVED by Councilor Pratt and seconded by Councilor Perry to excuse the absence of Councilors Stephenson and Pistoresi. Motion carried 3-0.

Councilor Pistoresi logged into zoom at 6:11 p.m.

PUBLIC COMMENTS

No comments from the public.

APPROVAL OF AGENDA

MOVED by Councilor Carlson and seconded by Councilor Perry to approve the agenda as submitted. Motion carried 3-0.

CONSENT AGENDA

Minutes of October 24, 2022, Regular Council Meeting
Payroll and Claims Packet Dated November 14, 2022

Claims Direct Pay and Check #42317 through #42342 totaling \$250,749.35

Payroll Direct Pay and Check #42286 through #42288 totaling \$72,583.28

Voided Checks #42291 through #42316

Set a public hearing on December 12, 2022 for the Parks, Recreation and Open Space Plan
Street Closure on 100 Block of Cottage Ave., December 3rd for Christmas in Cashmere

MOVED by Councilor Carlson and seconded by Councilor Perry to approve the items on the Consent Agenda. Motion carried 3-0.

PUBLIC HEARING ON PRELIMINARY BUDGET FOR 2023

The mayor gave a quick summary of specific increases in operating expenses and percentage increases per fund.

Specific increases in operating expenses:

Employee wages and benefits	5%
Pool Lifeguards	50%
Woodard and Curran Contract	8%
Insurance	45%
State Audit	\$27,000
Fire Dept general increase	\$37,500

Percentage increase per fund:

General Government Fund	5.8%
Public Works Fund	8.8%
Water	6.9%
Wastewater	10.3%

Mayor Fletcher opened the public hearing at 6:11 p.m. to receive comment on the preliminary budget.

Fire Chief Larson spoke to the City Council explaining his requested increases in the fire department budget, which included structure gear, equipment, training, fuel and other operating supplies. His requested increases have been included in the preliminary budget.

Larson explained that every 5 years the Washington Surveying and Rating Bureau evaluates and rates fire departments. Those ratings are then used by insurance companies to calculate rates for property fire insurance, so Cashmere property owners' insurance rates are impacted by the Fire Department's rating. Chief Larson stated that once a fire engine reaches an age of 25 years it receives almost no credit in the rating system. Next year the Department's engine will be 30 years old, and the city does not have a reserve engine. The Chief has been looking into the purchase of another fire engine in the price range of \$475,000 to \$525,000. With the purchase of a new engine the department would keep the old one as a reserve.

Clerk-Treasurer Jones pointed out that the preliminary budget met the City's budget policy, the estimated revenues covered estimated operating costs.

With no comments from the public the hearing was closed at 6:36 p.m.

ORDINANCE NO. 1314 AUTHORIZING THE GENERAL PROPERTY TAX LEVY

MOVED by Councilor Perry and seconded by Councilor Pistoresi to adopt Ordinance No. 1314 authorizing the 1% increase in the general property tax levy. Councilors Perry and Pistoresi voted in favor and Councilors Carlson and Pratt voted no. Motion failed with a 2-2 tie.

The City Council must authorize a general property tax levy, so at the next council meeting the council will need to approve a tax levy at either the 1% increase or a 0% increase.

RESOLUTION NO. 05-2022 AMENDING RATES AND CHARGES FOR THE CASHMERE PARKS AND CEMETERY

The proposed resolution is amending the rates and charges for the Cashmere parks and cemetery to cover the cost of supplies and operations. These rates have not been amended since 2018. City staff reviewed the rates and the rates in the surrounding area and made recommendations in the proposed resolution.

MOVED by Councilor Carlson and seconded by Councilor Pratt to approve Resolution No. 05-2022 amending rates and charges for the Cashmere parks and cemetery. Motion carried 4-0.

RESOLUTION NO. 06-2022 AMENDING RATES AND CHARGES FOR GENERAL LICENSES, PERMITS AND MISCELLANEOUS FEES FOR SERVICES

The proposed resolution is amending the rates and charges for general licenses, permits and miscellaneous fees for services to cover the cost of supplies and operations. These rates have not been amended since 2019. City staff reviewed the rates and the rates in the surrounding area and made recommendations in the proposed resolution.

MOVED by Councilor Carlson and seconded by Councilor Perry to approve Resolution No. 06-2022 amending rates and charges for general licenses, permits and miscellaneous fees for services. Motion carried unanimously.

PERTEET TASK ORDER #5 – GENERAL PLANNING SERVICES THROUGH 2023 IN THE AMOUNT OF \$15,000

The City has an On-Call Planning Services Agreement with Perteet. The Task Order for general planning services has been expended. Task Order #5 in the amount of \$15,000 extends the general planning services to the end of 2023 with the revised 2022 rates that are attached.

MOVED by Councilor Pratt and seconded by Councilor Perry to approve Perteet Task Order #5 for general planning services through the end of 2023 in the amount of \$15,000. Motion carried 4-0.

PACE ENGINEERING SCOPE OF SERVICES AND FEE ESTIMATE FOR 1050 ZONE IMPROVEMENTS

Director Croci reported that the Water Comprehensive Plan identified a need to connect a portion of the water system in the Philips and South Division Road area. The connection also requires a pressure reducing valve (PRV). Looping this portion of the water system will increase reliability.

In May 2020 the City approved a scope of work for Pace Engineering to design the 1050 Zone Improvements project. The fee estimate for design, and services for bidding and construction was in the amount of \$32,975, of which \$31,774 was spent. Designs were completed to 90%.

Due to the Freedom Hills development, the location of the PRV needs to be relocated further north. The proposed supplemental scope of work and fee to complete the project is \$23,183, for design completion, additional surveying, and services for bidding and during construction.

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Councilor Carlson was not happy that the supplemental scope of work was \$23,183, which is 70% of the original scope of work bringing the engineering costs above \$50,000.

MOVED by Councilor Perry and seconded by Councilor Pratt to approve Pace Engineering scope of services and fee estimate for the 1050 zone improvements. Motion carried with 3 voting in favor and Councilor Carlson voting no.

ADJOURNMENT

Mayor Fletcher adjourned the meeting at 7:26 p.m.



James Fletcher, Mayor

Attest:



Kay Jones, Clerk-Treasurer