



## City of Cashmere

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Cashmere, WA 98815  
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Website [www.cityofcashmere.org](http://www.cityofcashmere.org)

CASHMERE CITY COUNCIL MEETING  
MONDAY, JULY 11, 2022, 6:00 P.M., CITY HALL

**THE PUBLIC CAN ATTEND IN PERSON, CALL-IN OR LOG-IN TO ZOOM TO PARTICIPATE IN THE CITY COUNCIL MEETING. PLEASE CALL-IN OR LOGIN 5 MINUTES PRIOR TO MEETING.**

To Join the Meeting Go To <https://zoom.us>  
Meeting ID: 882 719 9871 Passcode: 788276  
Audio Only: PH# 1-(253)-215-8782

### AGENDA

CALL TO ORDER - ROLL CALL – FLAG SALUTE

ANNOUNCEMENTS

PUBLIC COMMENT PERIOD (For Items Not on the Agenda)

APPROVAL OF AGENDA

CONSENT AGENDA

1. Minutes of June 27, 2022, Regular Council Meeting
2. Minutes of June 27, 2022, Workshop Meeting
3. Payroll and Claims Packet Dated July 11, 2022

BUSINESS ITEMS

1. 2022 Solid Waste Collection Rate Modification Request (CPI index change was 9.150%)
2. Selection of contractor for the West Cashmere Lift Station Upgrade

PROGRESS REPORTS

ADJOURNMENT

TO ADDRESS THE COUNCIL, PLEASE BE RECOGNIZED BY THE MAYOR AND STATE YOUR NAME WHEN YOU BEGIN YOUR COMMENTS  
**Americans with Disabilities Act (ADA) accommodations provided upon request (48-hour notice required)**

WORKSHOP MINUTES OF THE CASHMERE CITY COUNCIL  
MONDAY JUNE 27, 2022, AT CASHMERE CITY HALL – In Person and Digital

WORKSHOP OPENDING

Mayor Jim Fletcher began the workshop at 5:00 p.m. at City Hall. Kay Jones, Clerk-Treasurer took minutes.

Public can attend the workshop in person, by phone or by digital conference. The mayor announced this was a workshop for information only and no decisions will be made.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Jim Fletcher	
Council:	John Perry Chris Carlson Shela Pistoresi - digital Jayne Stephenson Derrick Pratt	
Staff:	Kay Jones, Clerk-Treasurer Steve Croci, Director of Operations	

BUDGET – REVENUES AND CITY BUDGET POLICY

The council received a copy of Resolution 14-2009 establishing budget policies. Mayor Fletcher explained the following budget policies and the reason for establishing them in 2009.

The budget policies require that appropriations for operating expenditures shall not exceed estimated revenues and that revenue estimates shall be realistic, minimum reserves for funds shall be established at no less than 60 days operating expenses, and reserves shall not be used for operating expenditures. Any reserves exceeding the 60-day minimums established may be used for capital purchases and emergencies authorized by the City Council.

The council was provided a summarized description of the city's current revenue sources; property tax, sales tax, utility tax, real estate tax, leasehold excise tax, lodging tax, franchise fees and state shared revenues.

The Mayor explained that in order to bring in more revenue to the city, the council is going to need voter approval. He explained that the voters will need to approve optional property tax levies such as emergency medical services levy, excess levies and G.O. bond excess levies. Other voter approved taxes include public safety sales tax, transit sales tax and transportation benefit district sales tax.

Another option for the council to consider is a Parks and Recreation District. Information was provided comparing options to fund Parks and Recreation Districts; the options and comparisons included Park and Recreation District, Park and Recreation Service Area and Metropolitan Park District. The comparison included regular levies and fees to fund the options and the initial steps in the formation of the options.

City Workshop Minutes  
June 27, 2022

The purpose of the workshop was to inform the council of the city's current revenue sources and revenue sources available and which ones require voter approval. In order to plan for the future, the City Council will need to make some difficult decisions.

WORKSHOP ADJOURNED

Mayor Fletcher ended the workshop at 5:58 p.m.

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James Fletcher, Mayor

Attest:

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Kay Jones, Clerk-Treasurer

MINUTES OF THE CASHMERE CITY COUNCIL MEETING  
MONDAY JUNE 27, 2022, AT CASHMERE CITY HALL – In Person and Digital

OPENING

Mayor Jim Fletcher opened the regular City Council meeting at 6:00 p.m. at City Hall. Kay Jones, Clerk-Treasurer took minutes.

Public can attend the council meeting in person, by phone or by digital conference.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Jim Fletcher	
Council:	John Perry Chris Carlson Shela Pistorosi Jayne Stephenson Derrick Pratt	
Staff:	Kay Jones, Clerk-Treasurer Steve Croci, Director of Operations Chuck Zimmerman, City Attorney	

ANNOUNCEMENTS

Mayor Fletcher announced that Beta Hatch had their ribbon cutting ceremony. The operation is impressive and worth taking a tour.

Founders' Day was a success, and the car show was a big hit.

PUBLIC COMMENTS

APPROVAL OF AGENDA

MOVED by Councilor Perry and seconded by Councilor Carlson to approve the agenda as provided. Motion carried unanimously.

CONSENT AGENDA

Minutes of June 13, 2022, Regular Council Meeting  
Payroll and Claims Packet Dated June 27, 2022

Claims Direct Pay and Check #41973, #41974 through #41991 totaling \$135,905.16  
Manual Check #41972 not needing prior approval

MOVED by Councilor Pratt and seconded by Councilor Stephenson to approve the items on the Consent Agenda. Motion carried unanimously.

ORDINANCE NO. 1311 VACATING CERTAIN UNIMPROVED PORTIONS OF KENNEDY ROAD

The city received a petition to vacate certain unimproved portions of Kennedy Road. A public hearing was held at the June 13<sup>th</sup> council meeting, and with a majority vote the council directed the proposed ordinance to be drafted.

Councilor Perry voiced concern regarding the price paid for the property vacated, which was \$7,025 plus the attorneys' fees.

MOVED by Councilor Pistorosi and seconded by Councilor Pratt to adopt Ordinance No. 1311 vacating certain unimproved portions of Kennedy Road. Motion carried with 4 voting in favor and Councilor Perry voting no.

ORDINANCE NO. 1312 AMENDING THE 2022 BUDGET

The proposed amendments have already been discussed and approved by the council, the ordinance is the official action.

MOVED by Councilor Carlson and seconded by Councilor Perry to adopt Ordinance No. 1312 amending the 2022 Budget. Motion carried unanimously.

SELECTION OF CONTRACTOR FOR THE 2022 CHIP SEAL OVERLAY PROJECT

The city received two bids for the 2022 Chip Seal Overlay project, which included three street sections and two alleys. Tommer Construction Co. was the low bidder at \$112,090.50. The bid exceeds the pavement preservation budget of \$100,000. The mayor recommended approving the bid as is and completing all five roadways listed and Public Works fund balance will cover the excess amount.

Councilor Perry questions why we were spending money on the alleys when some alleys are just dirt. Director Croci explained that the previous council requested the alleys be added to the annual maintenance preservation program, so staff has been adding an alley or two a year.

MOVED by Councilor Perry and seconded by Councilor Carlson to approve the selection of Tommer Construction for the 2022 Chip Seal overlay project not to exceed \$112,090.50 and authorize the mayor to sign. Motion carried with 4 in favor and councilor Perry voting no.

PROGRESS REPORTS

Clerk-Treasurer Kay Jones gave an update on the new meters and reading software project. Jones stated the project wasn't going as smoothly or as fast as anticipated.

Mayor Fletcher is working on a letter of intent between the City and the Library. The City and Library need to agree on a date certain that no more events can be scheduled at the Center.

ADJOURNMENT

Mayor Fletcher adjourned the meeting at 6:37 p.m.

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James Fletcher, Mayor

Attest:

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Kay Jones, Clerk-Treasurer



Waste Management  
739 A North Wenatchee Ave  
Wenatchee, WA 98801

June 15, 2022

Mayor Jim Fletcher  
City of Cashmere  
101 Woodring  
Cashmere, WA 98815  
[Mayor@Cityofcashmere.org](mailto:Mayor@Cityofcashmere.org)

Re: 2022 Solid Waste Collection Rate Modification Request

Dear Mayor Fletcher,

This week, WM completed the solid waste collection rate modification calculations for 2022 which are due to go into effect October 1. In accordance with the Solid Waste Collection Contract Section 2.7.1., rates shall be increased based upon the published Consumer Price Index, Pacific Cities and U.S. City Average, Urban Wage Earners and Clerical Workers Index change from May of 2021 to May 2022. This year's CPI index change was 9.150%.

The Solid Waste Collection contract states that, "in the event an annual increase in the CPI exceeds 4% in any year, the CONTRACTOR and the CITY may negotiate an annual increase in excess of 4% at the request of CONTRACTOR. Any increase in excess of 4% of the CPI must be agreed to in writing by the CITY."

WM respectfully requests the city approve the actual change in CPI Index of 9.150% for solid waste collection rates. To meet the customer notification requirements of RCW 53A.21.152 a rate adjustment determination needs to occur in July.

We look forward to your response.

Sincerely,

A handwritten signature in black ink that reads "Kelly Emerson".

**KELLY EMERSON**  
**Contract Compliance Administrator**  
Public Sector, Pacific Northwest  
[kemerson@wm.com](mailto:kemerson@wm.com)

CC: Kay Jones, City Clerk  
Tyler Mackay, Public Sector Manager, Central Washington

**EXHIBIT A**  
**RATES**  
**FOR CITY OF CASHMERE/WASTE MANAGEMENT CONTRACT**  
**Effective 10/01/2022**

**Garbage & Recycling Services:**

**Rates**

**I. RESIDENTIAL COLLECTION RATES:**

**A. Residential Municipal Solid Waste Collection Rates (incl. Recycling): (Weekly garbage and every-other-week recycling service - 1-4 units individually billed)**

	CPI increase	9.150%
<b>Single Family Residential Rates (per month):</b>		
35 Gallon Garbage Cart	\$	27.16
64 Gallon Garbage Cart	\$	33.60
96 Gallon Garbage Cart	\$	40.06
<i>(Customers requesting multiple carts will be charged the rates above times the number of additional carts requested)</i>		
Disabled/Low Income/Senior Citizens Discount	85%	of regular rate

**Additional Residential Charges:**

Carry Out Service per Container	\$	1.48
Overweight Container	\$	6.18
Over 25 Feet from Curb	\$	0.27
Bulk/Loose Material Pickup	\$	20.54
Extra Garbage Collection Charge (per 32-gallon equivalent)	\$	4.45
Return Trip	\$	11.10
Resume Service fee/Reactivation Charge	\$	34.25
Recycling Contamination Charge	\$	27.29
Extra Recycling Collection Charge (per 32-gallon equivalent)	\$	4.28
Additional Recycling Cart	\$	7.64

*(For vacation holds when service is resumed. No more than two (2) continuous periods of no less than one month and no more than three months each calendar year based on such Premises being vacant during that period of time. Customers are limited to two (2) vacation hold requests per calendar year)*

Cart Replacement (Customer negligence or cart not available for removal)	\$	68.51
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**II. COMMERCIAL COLLECTION RATES: \*\***

\*\*All commercial collection rates for solid waste service apply to or include industrial, institutional, and consolidated billed multi-family residential customers (i.e. Apartments, Townhomes, Duplexes and Condominiums with more than four units):

**A. Commercial Solid Waste Collection Rates: (weekly service)**

<b>96 Gallon Cart</b>	<b>\$</b>	<b>50.87</b>
<i>(Customers requesting multiple carts will be charged the rate above times the number of additional carts requested)</i>		

**Cubic Yard Container (loose)**

1 Cubic Yard Garbage Container	\$	93.17
2 Cubic Yard Garbage Container	\$	144.86
3 Cubic Yard Garbage Container	\$	198.55
4 Cubic Yard Garbage Container	\$	252.38
6 Cubic Yard Garbage Container	\$	355.68
8 Cubic Yard Garbage Container	\$	460.04

**EXHIBIT A**  
**RATES**  
**FOR CITY OF CASHMERE/WASTE MANAGEMENT CONTRACT**  
**Effective 10/01/2022**

**Garbage & Recycling Services:**

**Rates**

**Cubic Yard Container (compacted)**

4 Cubic Yard Garbage Container	\$ 712.36
6 Cubic Yard Garbage Container	\$ 1,036.57

*(Customers requesting multiple collections per week will be charged the rate above times the number of additional collections per week)*

**Drop Box Container/Compactor temporary and permanent:**

(Includes temporary and permanent services. Temporary services shall not exceed ninety (90) days of service. All services subject to a once per month minimum haul charge regardless of actual service provided.)

<u>Size of Container</u>	<u>Haul</u>	<u>Dump Fee (c)</u>	<u>Dump Fee (d)</u>	<u>Rent/Month</u>
20 Cubic Yard	\$ 172.06	\$ 76.50	\$ 101.30	\$ 60.44
25 Cubic Yard	\$ 172.06	\$ 76.50	\$ 101.30	\$ 65.35
30 Cubic Yard	\$ 172.06	\$ 76.50	\$ 101.30	\$ 65.35
40 Cubic Yard	\$ 172.06	\$ 76.50	\$ 101.30	\$ 74.65

*(c) Hauled to Greater Wenatchee Regional Landfill - per ton*

*(d) Hauled to Dryden Transfer Station - per ton*

Delivery Rate (on temporary customers only)	\$ 70.14 /placement
Mileage Rate	\$ 3.43 /mile

**B. Additional Commercial Charges:**

**Special Pickups**

Collection Vehicle	\$ 137.70 /hour
Extra Personnel	\$ 34.05 /hour

**Container Cleaning Charges**

Steam Cleaning Container	\$ 8.01 /yard
Pickup/Redelivery Charge (0-8cy)	\$ 25.01 /pick-up
Pickup/Redelivery Charge (greater than 8cy)	\$ 38.37 /pick-up

**Extra Garbage**

Extra Garbage Collection Charge (per 32-gallon equivalent)	\$ 5.89 /equivalent
Extra Garbage Charge (per loose yard)	\$ 18.75 /yard

**Other**

Unlocking and locking containers	\$ 16.45 /pick-up
Gate or obstruction charge	\$ 16.45 /pick-up
Container rollout (each container)	\$ 4.79 /pick-up
Connect and Disconnect charge on compactors	\$ 38.24 /pick-up
Reactivation from Bad Debt	\$ 34.25 /occurrence

\* All rates include the CITY 10% utility tax on the gross revenues received by the CONTRACTOR. The above rates exclude the State Solid Waste Tax of 3.6% which will be shown as a separate line item on the customers' invoice.



2.7 Rates.

2.7.1 Modifications in Rates. The rates and charges for solid waste collection, as set forth in Exhibit A, shall be effective October 1, 2016. Commencing October 1, 2017, and on each October 1 thereafter, rates shall be increased based upon the increase in the Consumer Price Index, Pacific Cities and U.S. City Average, Urban Wage Earners and Clerical Workers Index (CPI-W), as published by the Department of Labor Statistics, based upon the total Consumer Price Index change for all items as compared from the May to May statistics for the preceding twelve (12) months, subject to a minimum annual increase of 1% and a maximum annual increase of 4%. In the event an annual increase in the CPI exceeds 4% in any year, the CONTRACTOR and the CITY may negotiate an annual increase in excess of 4% at the request of CONTRACTOR. Any increase in excess of 4% of the CPI must be agreed to in writing by the CITY. In the event this CPI is no longer produced, then the next most geographically similar urban wage earners and clerical workers (CPI-W) index shall be used. The annual modification in rates shall only become effective following CONTRACTOR's timely compliance with the provision of notices to the public and to the customers as required by RCW 35A.21.152, as the same exists now or may hereafter be amended.

2.7.2 Other Rate Adjustments.

If Federal, State, or Local Laws, Rules, or Regulations require a change in operation at the Greater Wenatchee Regional Landfill and Recycling Station ("Landfill"), which results in an increase/decrease in the tipping fee being charged by the Landfill, then in such event, CONTRACTOR shall be allowed to pass through the change in tipping fee to CITY customers upon thirty (30) days prior notice to CITY and after CONTRACTOR has provided the public and the customers the notices

required by RCW 35A.21.152, as the same exists now or may hereafter be amended.

If Federal, State, or Local Laws, Rules, or Regulations change such that the CONTRACTOR incurs significant increases in collection/disposal fees, and/or taxes, and/or recycling processing fees, then in such event, CONTRACTOR shall be allowed to request an adjustment to the rates, which shall be approved or rejected by the CITY Council within thirty (30) days of the CONTRACTOR's request. If approved by the CITY Council, the rate increase shall become effective sixty (60) days following CITY Council approval, provided that CONTRACTOR timely provides the public and the customers the notices required by RCW 35A.21.152, as the same exists now or may hereafter be amended.

In the event CONTRACTOR experiences significant rising prices in the cost of fuel in any one year, CONTRACTOR may request an additional adjustment or modification to the rates for services provided under this Contract. A request for adjustment or modification may be made at any time, however, it is preferred that any such request for adjustment or modification correspond with requests for adjustment or modification based upon changes in the CPI set forth above herein. Any such CONTRACTOR request shall be approved or rejected by the CITY Council within thirty (30) days of the CONTRACTOR's request. If approved by the CITY Council, the rate increase shall become effective sixty (60) days following CITY Council approval, provided that CONTRACTOR timely provides the public and the customers the notices required by RCW 35A.21.152, as the same exists now or may hereafter be amended.

In the event that unforeseen temporary market circumstances prevents or precludes compliance with the recycling components of this Contract, the CONTRACTOR may request a temporary adjustment or other relief from the requirements of this Paragraph. The CITY may request any and all documentation and data reasonably necessary to evaluate such request by CONTRACTOR, and may retain, at its own expense, an independent third party to audit and review such documentation and such request. If such third party is retained, the CITY shall take reasonable steps, consistent with state law, to protect the confidential or proprietary nature of any data or information supplied by CONTRACTOR.

If an unforeseen market circumstance relating to the recycling components of this Contract persists more than nine (9) months, the Parties agree to engage in good faith negotiations to determine a

mutually acceptable course of action, including but not limited to eliminating the material from the list of recyclables, changing Customer preparation requirements, modifying contractor rates, reducing the CITY Fee or any other mutually-agreeable solution.



# Staff Summary

**Date:** 7/6/2022  
**To:** City Council  
**From:** Steve Croci  
**RE:** West Cashmere Lift Station Upgrade

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The City requested quotes from the MRSC Small Works Roster to upgrade Cashmere's West Cashmere Lift Station. One of the 20-plus-year-old pumps recently failed. This upgrade includes all the parts and labor for installation of two new pumps, level sensors and controls. The existing operating pump would be kept as an emergency backup.

Only one bid was received from Whitney Equipment Company, Inc (WECI) for \$59,735.31.

**Staff Recommendation:**

MOVE to select WECI for the West Cashmere Lift Station Upgrade and authorize Mayor to sign documents.

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