



City of Cashmere

101 Woodring Street
Cashmere, WA 98815
Ph (509) 782-3513 Fax (509) 782-2840
Website www.cityofcashmere.org

CASHMERE CITY COUNCIL MEETING
MONDAY, OCTOBER 24, 2022, 6:00 P.M., CITY HALL

THE PUBLIC CAN ATTEND IN PERSON, CALL-IN OR LOG-IN TO ZOOM TO PARTICIPATE IN THE CITY COUNCIL MEETING. PLEASE CALL-IN OR LOGIN 5 MINUTES PRIOR TO MEETING.

**To Join the Meeting Go To <https://zoom.us>
Meeting ID: 882 719 9871 Passcode: 788276
Audio Only: PH# 1-(253)-215-8782**

AGENDA

CALL TO ORDER - ROLL CALL – FLAG SALUTE

ANNOUNCEMENTS

PUBLIC COMMENT PERIOD (For Items Not on the Agenda)

APPROVAL OF AGENDA

CONSENT AGENDA

1. Minutes of September 26, 2022, Workshop Meeting
2. Minutes of October 10, 2022, Regular Council Meeting
3. Minutes of October 10, 2022, Workshop Meeting
4. Payroll and Claims Packet Dated October 24, 2022

BUSINESS ITEMS

1. Public Hearing on revenue sources and possible increase in property tax
2. Prosecution Services Agreement for 2023
3. Resolution No. 05-2022 amending rates and charges for the Cashmere Parks and Cemetery
4. Resolution No. 06-2022 amending rates and charges for general licenses, permits and miscellaneous fees for services

PROGRESS REPORTS

ADJOURNMENT

TO ADDRESS THE COUNCIL, PLEASE BE RECOGNIZED BY THE MAYOR AND STATE YOUR NAME WHEN YOU BEGIN YOUR COMMENTS
Americans with Disabilities Act (ADA) accommodations provided upon request (48-hour notice required)

WORKSHOP MINUTES OF THE CASHMERE CITY COUNCIL
MONDAY OCTOBER 10, 2022, AT CASHMERE CITY HALL – In Person and Digital

WORKSHOP OPENDING

Mayor Jim Fletcher began the workshop at 5:00 p.m. at City Hall. Kay Jones, Clerk-Treasurer took minutes.

Public can attend the workshop in person, by phone or by digital conference. The mayor announced this was a workshop for information only and no decisions will be made.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Jim Fletcher	
Council:	John Perry Chris Carlson Shela Pistorresi Jayne Stephenson Derrick Pratt	
Staff:	Kay Jones, Clerk-Treasurer Steve Croci, Director of Operations	

DISCUSSION ON CAPITAL AND OPERATING EXPENSES

The preliminary list of capital equipment and projects was presented to the council for discussion. After reviewing the list and answering questions, Mayor Fletcher asked the council if they had any project they would like to see added or replace one project for another.

The mayor reminded the council that the list was preliminary and there was time to add or remove items from the list for the 2023 Budget.

WORKSHOP ADJOURNED

Mayor Fletcher ended the workshop at 5:55 p.m.

James Fletcher, Mayor

Attest:

Kay Jones, Clerk-Treasurer

WORKSHOP MINUTES OF THE CASHMERE CITY COUNCIL
MONDAY SEPTEMBER 26, 2022, AT CASHMERE CITY HALL – In Person and Digital

WORKSHOP OPENING

Mayor Jim Fletcher began the workshop at 5:05 p.m. at City Hall. Kay Jones, Clerk-Treasurer took minutes.

Public can attend the workshop in person, by phone or by digital conference. The mayor announced this was a workshop for information only and no decisions will be made.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Jim Fletcher	
Council:	John Perry Chris Carlson Jayne Stephenson Derrick Pratt (5:38 pm)	Shela Pistoresi
Staff:	Kay Jones, Clerk-Treasurer Steve Croci, Director of Operations	

DISCUSSION ON OPTIONS TO FUND POOLS AND PARKS

Mayor Fletcher presented funding options for operation and maintenance for the council to consider.

Voter approved property tax increase within city limits:

- A. One-year revenue increase of \$100,000, (14% tax increase)
 - After the one-year annual revenue increase on the new base returns to 1% per year.
- B. Five-years at \$20,000 per year revenue increase, total \$100,000 (2.8% tax increase each year)
 - After the 5-years annual revenue increase on new base returns to 1% per year.

Metropolitan Park District:

Voters approve a separate taxing authority with separate governing board, may include part of unincorporated county around city.

General Obligation Bond:

Voter approved G.O. bond for capital improvements (such as pool).

Mayor Fletcher explained that in the near future the council is going to have to make a decision on how the city is going to fund the pool and city parks. The public has made it clear they want the pool opened and they want parks. With only a 1% annual increase in property tax the city is unable to keep up with maintenance and operating costs.

MINUTES OF THE CASHMERE CITY COUNCIL MEETING
MONDAY OCTOBER 10, 2022, AT CASHMERE CITY HALL – In Person and Digital

OPENING

Mayor Jim Fletcher opened the regular City Council meeting at 6:00 p.m. at City Hall. Kay Jones, Clerk-Treasurer took minutes.

The public can attend the council meeting in person, by phone, or by digital conference.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Jim Fletcher	
Council:	John Perry Chris Carlson Shela Pistorosi Jayne Stephenson Derrick Pratt	
Staff:	Kay Jones, Clerk-Treasurer Steve Croci, Director of Operations	Chuck Zimmerman, City Attorney Kate Schilling, City Attorney

ANNOUNCEMENTS

Director Croci announced the City has been awarded a grant from FEMA in the amount of \$168,750 for a portable generator and electrical connections for five water and wastewater facilities.

PUBLIC COMMENTS

No comments from the public.

APPROVAL OF AGENDA

MOVED by Councilor Carlson and seconded by Councilor Perry to approve the agenda as submitted. Motion carried unanimously.

CONSENT AGENDA

Minutes of September 26, 2022, Regular Council Meeting
Payroll and Claims Packet Dated October 10, 2022

Claims Direct Pay and Check #2202 and #42229 through #42246 totaling \$327,776.51

Payroll Direct Pay and Check #42226 through #42228 totaling \$81,225.84

Voided Checks #42247 through #42263 (misprinted)

MOVED by Councilor Carlson and seconded by Councilor Perry to approve the items on the Consent Agenda. Motion carried unanimously.

SELECTION OF CONTRACTOR FOR THE SEWER MAINLINE CLEAN AND INSPECT PROJECT

The City requested MRSC Small Works Roster bids to clean and inspect the sewer mainline on Cottage Avenue and Riverfront Drive. The City received three bids, of which Vortex Services, LLC was the low bidder at \$25,329.38.

MOVED by Councilor Carlson and seconded by Councilor Pratt to approve the selection of Vortex Services, LLC to clean and inspect the sewer mainline. Motion carried unanimously.

ORDINANCE NO. 1313 CHANGING THE TIME OF THE CITY PLANNING COMMISSION MEETINGS

The Planning Commission members are finding it difficult to make the 5:00 p.m. meeting time. They have requested that the Planning Commission meetings be changed from 5:00 p.m. to 6:00 p.m. to accommodate work schedules.

MOVED by Councilor Pratt and seconded by Councilor Stephenson to adopt Ordinance No. 1313 changing the time of the City Planning Commission meetings. Motion carried unanimously.

PROGRESS REPORTS

Regarding the request to amend Chapter 17.58.085, Mayor Fletcher reported that he has not yet assigned the matter to the Planning Commission to review. The same request was reviewed by the Planning Commission just 2 years ago and the Commission's recommendation was not to amend the code to allow chickens. Before reassigning the matter to the Planning Commission, the mayor is researching the matter in order to assign specific tasks for the Commission to review. If the Use Chart is going to be amended the mayor would like the Planning Commission to do a comprehensive overview of the Use Chart.

The mayor announce there will be a follow up meeting with Senator Hawkins on the Regional Aquatic Center.

Director Croci reported the pool is covered for the winter, the street and alley way chip seal has been completed. The Planning Commission has approved the Final Parks and Recreation Plan, and the next steps are a public hearing and adoption by City Ordinance.

ADJOURNMENT

Mayor Fletcher adjourned the meeting at 6:22 p.m.

James Fletcher, Mayor

Attest:

Kay Jones, Clerk-Treasurer

Staff Summary

Date:

To: City Council

From: Jim Fletcher, Mayor

RE: Public Hearing on revenue resources and possible increase in property Tax

Chelan County Assessor has provided preliminary property tax valuations for year 2023 for determining the City's regular property tax levy rate and one percent increase in property tax revenues.

Washington State Initiative 747 limits property tax rate increases to 1% of last year (2022) revenue without a vote of the people. Not counting new construction or annexations.

2022 Revenue (highest lawful levy since 1985)	\$716,735.16
2023 Revenue increase of 1%	\$7,167.35
Possible budget revenue for 2023 with 1%	\$723,902.51
Plus tax revenue of new construction	\$13,801.82
Plus tax revenue on Annexed property	\$624.84
Adjustment refunded	\$1,591.62
Preliminary maximum revenue for 2023	\$739,920.79

Effects of the property tax revenue increase

Total maximum revenue of \$739,921 for public works and general government budgets. Increasing revenue by \$7,167.35 (1%) is about \$0.015 per \$1,000 assessed value

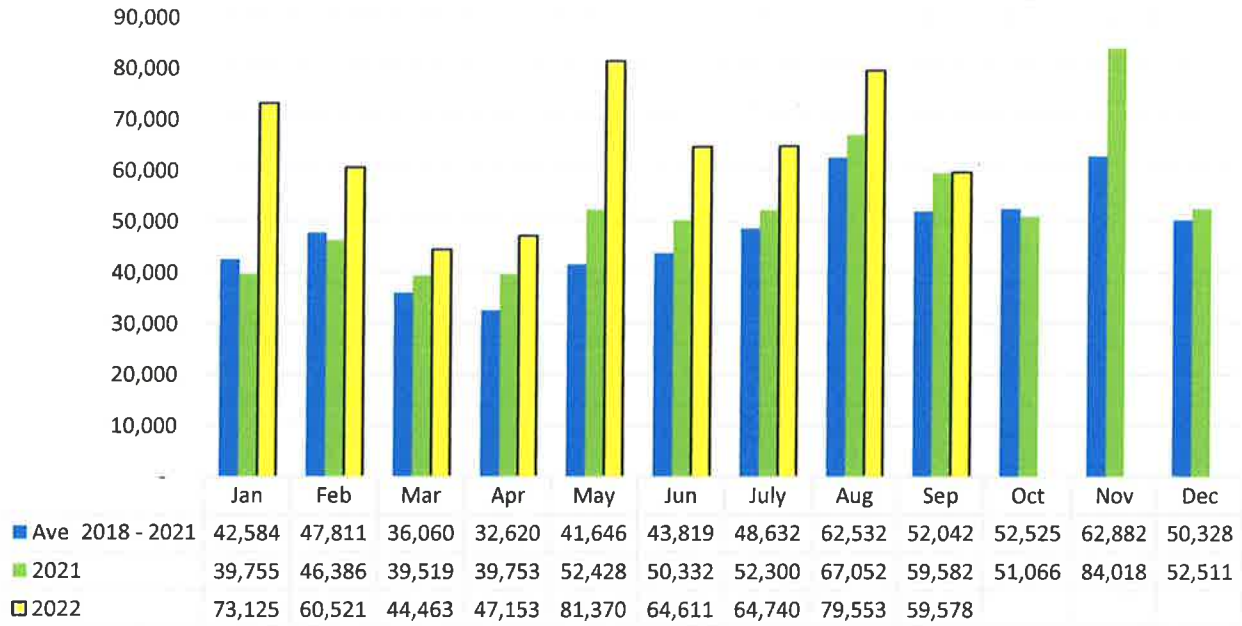
Cashmere property tax levy rate for 2022 is 1.777 per \$1,000 assessed value

Estimated property tax levy rate for 2023 is 1.5** per \$1,000 assessed value

Staff Recommendation

Council will vote on an ordinance regarding a 1% increase in property tax revenue for 2023 after public hearing on the Preliminary Budget at the November 14th meeting.

Cashmere Sales Tax Revenue 2018 - 2022



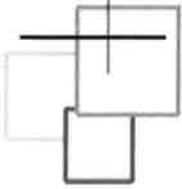
4 Year Ave. YTD as of 9/30 = \$407,774

2021 as of 9/30 = \$447,107

2022 as of 9/30 = \$575,113

**Annual Contracts for Public Safety Services
Provided by Chelan County**

AGENCY	2016	2017	2018	2019	2020	2021	2022	Budget 2023
Prosecution Services	\$8,610	\$9,000	\$10,800	\$10,250	\$13,750	\$11,825	\$7,975	\$13,475
Law Enforcement	\$414,361	\$430,935	\$442,960	\$459,350	\$476,345	\$493,970	\$519,938	\$541,203
RiverCom - Law Enforcement	\$45,186	\$47,335	\$55,306	\$47,053	\$41,671	\$41,121	\$30,567	
RiverCom - Fire Dept	\$12,210	\$13,119	\$12,023	\$11,209	\$12,972	\$8,982	\$7,886	
Jail Fees	\$46,047	\$28,790	\$26,086	\$28,718	\$34,172	\$36,325	\$38,142	\$40,048
Emergency Management	\$8,026	\$8,026	\$8,118	\$8,480	\$9,083	\$9,115	\$9,202	\$9,971
Total Expenditures	\$534,440	\$537,205	\$555,293	\$565,060	\$587,993	\$601,338	\$613,710	\$604,697



Estimated Revenue

Starting Account Number: 001-000-000-308-91-00-00 Beginning Balance - Unassigned

Account Number	Description	Budget 2021	Actual 2021	Budget 2022	Actual 2022	Budget 2023
GENERAL GOVERNMENT						
TAXES						
001-000-000-311-10-00-00	Real and Personal Property Taxes	\$30,000.00	\$0.00	\$30,000.00	\$0.00	\$30,000.00
001-000-000-311-10-01-00	Fee In Lieu of Property Tax	\$3,378.00	\$3,378.48	\$3,446.00	\$3,446.05	\$3,515.00
001-000-000-313-27-00-00	Affordable Housing (SHB 1406)	\$5,025.00	\$4,928.71	\$5,025.00	\$3,876.99	\$5,025.00
001-000-000-313-71-00-00	Criminal Justice	\$80,000.00	\$95,718.42	\$80,000.00	\$82,045.87	\$100,000.00
001-000-000-316-41-34-00	City Water Utility Taxes	\$92,895.00	\$97,336.11	\$95,570.00	\$71,504.34	\$100,217.00
001-000-000-316-41-35-00	City Sewer Utility Taxes	\$215,500.00	\$216,775.72	\$219,810.00	\$169,252.97	\$220,246.00
001-000-000-316-42-32-00	Private Telephone Taxes	\$50,000.00	\$34,257.25	\$50,000.00	\$25,012.83	\$40,000.00
001-000-000-316-42-33-00	Private Electric Taxes	\$155,000.00	\$201,209.58	\$155,000.00	\$205,119.42	\$200,000.00
001-000-000-316-42-36-00	Private Cable Taxes	\$36,000.00	\$32,217.71	\$36,000.00	\$24,072.52	\$30,000.00
001-000-000-316-42-37-00	Private Garbage Taxes	\$85,000.00	\$93,436.66	\$85,000.00	\$82,101.61	\$100,000.00
001-000-000-317-20-00-00	Leasehold Excise Tax	\$1,300.00	\$16,344.33	\$1,300.00	\$12,348.69	\$16,000.00
	Total TAXES	\$754,098.00	\$795,602.97	\$761,151.00	\$678,781.29	\$845,003.00
LICENSES AND PERMITS						
001-000-000-321-91-00-00	Franchise Fees	\$35,000.00	\$38,740.48	\$35,000.00	\$27,536.01	\$35,000.00
001-000-000-321-99-01-00	Other Business Licenses and Permits	\$8,000.00	\$13,497.50	\$10,000.00	\$12,900.00	\$10,000.00
001-000-000-321-99-02-00	Life & Safety Occupancy Permit	\$2,800.00	\$2,800.00	\$2,800.00	\$1,920.00	\$2,800.00
001-000-000-321-99-03-00	Sign Permits	\$200.00	\$1,523.80	\$200.00	\$350.00	\$200.00
001-000-000-322-10-00-00	Buildings & Structures Permits	\$25,000.00	\$79,651.32	\$25,000.00	\$22,491.00	\$25,000.00
001-000-000-322-91-01-00	Special Use & Other Permits	\$300.00	\$470.00	\$300.00	\$3,358.21	\$300.00

Total LICENSES AND		\$71,300.00	\$136,683.10	\$73,300.00	\$68,555.22	\$73,300.00
INTERGOVERNMENTAL						
001-000-000-334-03-12-00	DOE State Grant-SMP Update	\$11,200.00	\$7,015.00	\$0.00	\$0.00	\$0.00
001-000-000-335-00-91-00	PUD Privilege Tax	\$22,000.00	\$22,060.31	\$22,000.00	\$25,042.30	\$22,000.00
001-000-000-335-04-01-00	LE & CJ Leg One Time Allocation	\$0.00	\$12,618.00	\$0.00	\$0.00	\$0.00
001-000-000-336-00-98-00	City County Assistance	\$5,907.00	\$18,397.37	\$15,000.00	\$18,546.15	\$15,000.00
001-000-000-336-06-21-00	Criminal Justice-Crimes/Population	\$1,000.00	\$1,045.09	\$1,118.00	\$831.48	\$1,118.00
001-000-000-336-06-25-00	Criminal Justice-Contracted Services	\$5,000.00	\$6,376.34	\$12,000.00	\$4,969.34	\$6,000.00
001-000-000-336-06-26-00	Criminal Justice-Special Programs	\$3,700.00	\$3,721.30	\$3,962.00	\$2,950.51	\$4,166.00
001-000-000-336-06-42-00	Marijuana Excise Tax	\$4,000.00	\$4,160.19	\$4,000.00	\$3,882.73	\$4,000.00
001-000-000-336-06-51-00	DUI & Other Criminal Justice Assist	\$500.00	\$520.22	\$500.00	\$265.71	\$500.00
001-000-000-336-06-94-00	Liquor/Beer Excise Tax	\$17,915.00	\$22,247.51	\$20,608.00	\$16,868.85	\$22,501.00
001-000-000-337-01-00-00	Ch Do Regional Port Authority Grant	\$20,000.00	\$0.00	\$20,000.00	\$4,078.93	\$0.00
Total		\$91,222.00	\$98,161.33	\$99,188.00	\$77,436.00	\$75,285.00
CHARGES FOR GOODS						
General Government						
001-000-000-341-26-00-00	Recording Fee-Affordable Housing	\$5,000.00	\$8,544.33	\$0.00	\$2,504.88	\$0.00
001-000-000-341-81-00-00	Printing & Duplicating Services	\$25.00	\$0.00	\$25.00	\$0.00	\$0.00
001-000-000-341-91-00-00	Election Candidate Filing Fees	\$0.00	\$12.00	\$0.00	\$0.00	\$0.00
Total General		\$5,025.00	\$8,556.33	\$25.00	\$2,504.88	\$0.00
Public Safety						
001-000-000-342-21-00-00	Fire and Emergency Medical Services	\$44,183.00	\$43,745.50	\$30,190.00	\$22,587.46	\$18,636.00
001-000-000-342-21-01-00	Fire Control Services - State/Fed	\$0.00	\$3,227.00	\$0.00	\$0.00	\$0.00
Total Public Safety		\$44,183.00	\$46,972.50	\$30,190.00	\$22,587.46	\$18,636.00
Economic Environment						
001-000-000-345-81-00-00	Zoning and Subdivision	\$1,000.00	\$2,500.00	\$1,000.00	\$3,860.00	\$1,000.00

001-000-000-345-83-00-00	Plan Checking Services	\$15,000.00	\$55,815.38	\$15,000.00	\$14,828.80	\$15,000.00
001-000-000-345-89-00-00	Other Planning and Development	\$1,500.00	\$3,075.00	\$1,500.00	\$10,275.00	\$3,000.00
	Total Economic	\$17,500.00	\$61,390.38	\$17,500.00	\$28,963.80	\$19,000.00
	Total CHARGES FOR	\$66,708.00	\$116,919.21	\$47,715.00	\$54,056.14	\$37,636.00
	FINES AND PENALTIES					
001-000-000-359-10-00-00	Delinquency Bill Fees	\$0.00	\$250.00	\$25,000.00	\$18,189.54	\$25,000.00
	Total FINES AND	\$0.00	\$250.00	\$25,000.00	\$18,189.54	\$25,000.00
	MISCELLANEOUS					
	Interest and Other					
001-000-000-361-11-00-00	Investment Interest-LGIP	\$5,000.00	\$921.78	\$5,000.00	\$4,351.05	\$7,000.00
001-000-000-361-11-01-00	Investment Interest-Bonds	\$15,200.00	\$12,043.25	\$15,200.00	\$16,150.00	\$21,350.00
001-000-000-361-40-03-00	Local Sales Interest	\$500.00	\$393.73	\$500.00	\$422.59	\$500.00
	Total Interest and Other	\$20,700.00	\$13,358.76	\$20,700.00	\$20,923.64	\$28,850.00
	Rents, Leases and					
001-000-000-362-50-00-00	Space & Facilities Leases (Long-Term)	\$5,092.00	\$6,291.84	\$6,496.00	\$4,395.64	\$5,507.00
001-000-000-362-50-01-00	Riverside Center Lease	\$15,600.00	\$0.00	\$0.00	\$0.00	\$0.00
001-000-000-362-50-02-00	Riverside Center Management-50%	\$0.00	\$2,300.92	\$24,000.00	\$16,270.91	\$12,000.00
001-000-000-362-50-03-00	Sheriff's Lease for Space of City Hall	\$38,682.00	\$38,682.96	\$40,716.00	\$33,930.00	\$42,381.00
001-000-000-362-51-02-00	Building Rent Parks Dept	\$0.00	\$0.00	\$0.00	\$0.00	\$1,373.00
001-000-000-362-51-03-00	Building Rent Street Dept	\$1,648.00	\$1,648.00	\$1,648.00	\$1,373.30	\$1,373.00
001-000-000-362-51-04-00	Building Rent Cemetery Dept	\$1,648.00	\$1,648.00	\$1,648.00	\$1,373.30	\$1,373.00
001-000-000-362-51-05-00	Building Rent Water Dept	\$5,248.00	\$5,248.00	\$5,248.00	\$4,373.30	\$3,173.00
001-000-000-362-51-06-00	Building Rent WW Dept	\$1,648.00	\$1,648.00	\$1,648.00	\$1,373.30	\$3,173.00
001-000-000-362-90-01-00	Library Use Maintenance Charge	\$13,110.00	\$13,110.00	\$13,110.00	\$6,555.00	\$13,110.00
	Total Rents, Leases and	\$82,676.00	\$70,577.72	\$94,514.00	\$69,644.75	\$83,463.00
	Contributions From					
001-000-000-367-22-00-00	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$1,000.00	\$0.00

Total Contributions From		\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$0.00
Other Miscellaneous							
001-000-000-369-41-00-00	Judgments and Settlements	\$0.00	\$41.01	\$0.00	\$0.00	\$2,371.32	\$0.00
001-000-000-369-81-00-00	Cashier's Overages Or Shortages	\$0.00	\$3.98	\$0.00	\$0.00	\$20.00	\$0.00
001-000-000-369-91-00-00	Misc Other-Immaterial Items	\$500.00	\$60.00	\$500.00	\$500.00	\$20.00	\$250.00
Total Other		\$500.00	\$104.99	\$500.00	\$500.00	\$2,411.32	\$250.00
Total MISCELLANEOUS		\$103,876.00	\$84,041.47	\$115,714.00	\$93,979.71	\$112,563.00	
Total GENERAL GOVERNMENT		\$1,087,204.00	\$1,231,658.08	\$1,122,068.00	\$990,997.90	\$1,168,787.00	



CHELAN COUNTY PROSECUTING ATTORNEY

ROBERT W. SEALBY

401 Washington Street, 5th Floor, P.O. Box 2596, Wenatchee, WA 98807-2596

CRIMINAL DEPUTIES

Ryan S. Valaas, Chief Deputy
Allen F. Blackmon
Lee O'Brien
Julia E. Hartnell
Clayton J. Graef
Michael H. Munneke
Colin F. DeBruhl
Micaela R. Meadows

CIVIL DEPUTIES

Susan E. Hinkle, Chief Deputy
Marcus S. Foster
Kammeron N. Todd

CHILD SUPPORT

(509) 667-6200

MAIN OFFICE / FELONY DIVISION.....(509) 667-6202
MAIN OFFICE FAX.....(509) 667-6490
DISTRICT COURT DIVISION(509) 667-6271
JUVENILE COURT DIVISION(509) 667-6453
DISTRICT COURT/ JUV DIVISION FAX.....(509) 667-6476
CIVIL DIVISION.....(509) 667-6330
CIVIL DIVISION FAX.....(509) 667-6511
CHILD SUPPORT DIVISION(509) 667-6200
CHILD SUPPORT DIVISION FAX.....(509) 667-6525

October 18, 2022

Via Email: kay@cityofcashmere.org

Kay Jones
Cashmere City Clerk-Treasurer
101 Woodring Street
Cashmere, WA 98815

Re: Statistics and (Revised) Proposed Agreement for 2023 Budget Year
Prosecution Services for City of Cashmere

Dear Kay:

Attached please find a revised Prosecution Service Agreement for the budget year 2023 between the City of Cashmere and Chelan County. This agreement was revised at your request to reflect the total number of 49 cases prosecuted during the 12-month period of September 1, 2021 through August 31, 2022 for gross misdemeanor and misdemeanor crimes occurring within the city limits of Cashmere. (The total number was revised from 51 to 49 because you notified me that 2 of the cases included on the Sheriff's Office report actually occurred outside the city limits of Cashmere. Thank you for this information.)

Thus, we would ask for the City of Cashmere to please budget the revised amount of \$13,475.00 (49 cases at \$275.00 per case) for its prosecution service costs for 2023.

Approval of the agreement by your Mayor and City Council would be appreciated. After the agreement has been executed by your Mayor and yourself, please return it to me. I will then obtain Prosecutor Sealby's signature on it and present it to the Chelan County Commissioners. I will provide you a copy of the completed agreement once all signatures have been obtained.

Thank you for your time. If you have any questions or concerns, please don't hesitate to contact me at 509-667-6204, or by email at cindy.dietz@co.chelan.wa.us.

Sincerely,

A handwritten signature in cursive script that reads "Cindy Dietz".

Cindy Dietz
Legal Administrative Supervisor

Attachment

1
2
3 PROSECUTION SERVICE AGREEMENT
4

5 THIS AGREEMENT, made and entered into this ____ day of _____, 20__ by
6 and between the County of Chelan, a legal subdivision of the State of Washington, hereinafter
7 referred to as the "County" and the City of Cashmere, a municipal corporation of the State of
8 Washington, hereinafter referred to as the "City".

9 WITNESSETH:

10 WHEREAS, the City is desirous of contracting with the County for the performance of the
11 hereinafter described prosecution services for cases arising within its boundaries by the County
12 of Chelan through the Prosecuting Attorney thereof, and,

13 WHEREAS, the County of Chelan through the Prosecuting Attorney is agreeable to
14 rendering such services on terms and conditions hereinafter set forth, and,

15 WHEREAS, such contracts are authorized and provided for by the provisions of Chapter
16 39.34 RCW;

17 NOW, THEREFORE, it is agreed as follows:

18 1. The County agrees, by and through its Prosecuting Attorney, to provide
19 prosecution services for misdemeanor and gross misdemeanor cases filed in District Court and
20 arising within the corporate limits of the City.

21 Such services shall encompass the duties and functions of the type coming within the
22 jurisdiction of and customarily rendered by the Prosecuting Attorney of the County under the
23 laws of the State of Washington.
24
25

1 2. The rendition of such services, the standards of performance, the discipline of
2 attorneys and other matters incident to the performance of such services and the control of
3 personnel so employed shall remain in the county Prosecuting Attorney.

4 3. The County shall furnish and supply all necessary personnel, supervision,
5 equipment, supplies and support staff necessary to maintain the level of service to be rendered
6 hereunder, and shall pay all salaries and employee benefits and other costs in connection
7 therewith.

8 4. The fee for prosecution services is to be computed at the rate of \$275.00 per case
9 based upon the total cases handled by the Prosecuting Attorney's Office for the City for the last
10 four months of the preceding year and the first eight months of the current year.

11 5. For 2023 prosecution services the City shall pay to the County \$13,475.00 (49 total
12 cases at \$275.00 per case) for said prosecution services to be paid in quarterly installments of
13 \$3,368.75; each installment payable in advance on or before the fifteenth day of each quarter.
14 Said payment shall be credited in full as revenue to the Prosecuting Attorney's Office in the
15 Chelan County budget.

16 6. For purposes of computing case statistics, a case shall be attributed to the City
17 based upon the arresting officer's coding of the citation indicating an offense occurred with the
18 corporate limits of the City.

19 7. Upon the City's failure to make payment within 30 days, Chelan County shall be
20 entitled to include interest at 12% per annum on the unpaid balance.

21 8. All persons employed in the performance of such services and functions pursuant
22 to this Agreement for said City shall be County employees and no City employee, as such, shall
23 be taken over by the said County.

1 9. The City shall not be liable for compensation or indemnity to any County employee
2 for injury or sickness arising out of his employment, or by reasons of the performance of any of
3 the services provided for herein. The County indemnifies the City against any loss or expense
4 by reason of injury or sickness compensation or indemnity arising out of employment of any
5 County personnel serving the City hereunder.

6 10. Unless sooner terminated as provided for herein, this Agreement shall take effect
7 on the 1st day of January, 2023 and shall terminate on the 31st day of December, 2023.

8 11. Either party may renew this Agreement upon the same terms and conditions for
9 another year upon giving notice in writing of its intention to renew on or before September first of
10 each year, except the consideration under this Agreement shall be negotiable, the renewal shall
11 be effective unless the other party notifies the first party in writing on or before September
12 fifteenth of its refusal to renew.

13 IN WITNESS WHEREOF, the City of Cashmere by Resolution duly appointed by its
14 Council, caused this Agreement to be signed by its Mayor and attested by its Clerk, and the
15 County of Chelan by Resolution of its Board of County Commissioners has caused these
16 present to be subscribed by said Board of County Commissioners and the seal of said Board to
17 be affixed thereto and attested by the Clerk of said Board, all on the day and year first above
18 written.

19
20 CITY OF CASHMERE

21
22 By: _____
 Mayor

23
24 ATTEST: _____
 Clerk

1 BOARD OF CHELAN COUNTY COMMISSIONERS

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Kevin Overbay, Chairman

Bob Bugert, Commissioner

Tiffany Gering, Commissioner

ATTEST: Carlye Baity

Clerk of the Board

APPROVED:

Robert W. Sealby
Chelan County Prosecuting Attorney

RESOLUTION NO. 05-2022

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CASHMERE,
WASHINGTON, AMENDING RATES AND CHARGES FOR THE CASHMERE
PARKS AND CEMETERY, AND REPEALING CITY RESOLUTION 03-2018.**

WHEREAS, the City Council of the City of Cashmere, desires to update City rates and charges as set forth in this Resolution.

NOW THEREFORE, The City Council of the City of Cashmere, Washington hereby resolves as follows:

Section 1. The rates and charges established for the Cashmere Parks and Cemetery are as set forth on Exhibit "A" attached hereto and incorporated herein.

Section 2. City Resolution No. 03-2018 is hereby repealed.

Section 3. This Resolution shall be effective January 1, 2023.

Passed by the City Council of the City of Cashmere, Washington, and approved by the Mayor at an open public meeting on this 24th day of October, 2022.

CITY OF CASHMERE

James Fletcher, Mayor

Attest:

Kay Jones, City Clerk-Treasurer

PARKS AND CEMETERY RATES AND CHARGES

PARKS

Park Reservation Fees

Park Reservation	20.00 100.00
Deposit	50.00

Water Park Fees

	Resident	Non-resident
General Admission (children under 1 yr. old free)	4.00 5.00	4.00 5.00
Aerobics	4.00 5.00	4.00 5.00
20 Punch Pass	65.00 80.00	65.00 80.00
Individual Season Pass	75.00 100.00	100.00 125.00
Family Season Pass	150.00 175.00	175.00 200.00
Swimming Lessons	27.00 35.00	32.00 45.00
Private Lessons per ½ hour (up to 2 students)	20.00 30.00	25.00 40.00
Pool Rental per hour (minimum 2 guards)	125.00 150.00	150.00 175.00
Per guard required (for guard to patron ratio)	17.50 20.00	17.50 20.00

CEMETERY

Cemetery Lot Purchase (Includes \$200 ~~500~~ Endowment Care)

Adult Lot	1100.00 1700
Cremains Lot	900.00 1500
Infant Lot	550.00 1100
Niche Wall (any level)	1000.00 1600

Burial Services

Adult Interment in empty lot (includes open/close, poly vault & tax)	1182.40 1674.70
If occupied (includes additional \$500 endowment care)	1382.40 2374.70
Infant Interment in empty lot (open/close)	225.00 300
Disinterment – Regular	625.00 1400

Cremains Inurnment

1 st Cremains in empty lot (includes open/close, liner & tax)	360.25 516.60
2 nd /3 rd Cremains Interment (includes \$500 endowment care, open/close, liner & tax)	660.25 1216.60
When two cremains are inurned at once; 1 open/close will be charged at the 2 nd use rate, plus additional \$500 endowment care	860.25 1716.60
Scattering Garden	100.00
Disinterment – Cremains	225.00 300

Niche Wall

Open/Close (1 st use)	125.00 200
Open/Close (2 nd use) includes \$200 500 Endowment Care	325.00 700
Inscription	Cost plus 20%
Bronze Bud Vase/Installation/Tax	125.00 212.45

Overtime Charges (in addition to service fees)

Weekday overtime charge (after 2:30 p.m.)	325.00	450	per hr/or part thereof
Saturday Overtime Charge (must conclude by 11:00 a.m.)	450.00		per hr/or part thereof
Saturday Overtime Charge (extending after 11:00 a.m.)	500.00		per hr/or part thereof

Markers

			Current Vendor Retail Price
Sale of Markers			
Marker Setting (no border pour)	150.00	200	
Marker Setting (including border pour and tax)	250.00	741.50	
VA Marker Setting (including border/base pour)	250.00	400	
Scattering Garden Marker Setting		50.00	
Concrete Border – Non VA (including tax)	108.20	541.50	
VA Concrete Border or Base (including tax)	108.20	216.60	
Lift and Replace Marker for Repair	100.00	200	

Miscellaneous Cemetery Fees

Endowment Care Fee	500.00	
2 nd and 3 rd Use	200.00	
Flower Vase/Installation/Tax	37.05	57.49
Vase Block Setting Fee	50.00	100
Ownership Transfer Fee	25.00	50

RESOLUTION NO. 06-2022

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CASHMERE, WASHINGTON, AMENDING RATES AND CHARGES FOR GENERAL LICENSES, PERMITS AND MISCELLANEOUS FEES FOR SERVICES, AND REPEALING CITY RESOLUTION 11-2019.

WHEREAS, the City Council of the City of Cashmere, desires to update City rates and charges as set forth in this Resolution.

NOW THEREFORE, The City Council of the City of Cashmere, Washington hereby resolves as follows:

Section 1. The rates for general licenses, permits, and miscellaneous fees for services are hereby established as set forth in Exhibit "A" attached hereto and incorporated herein.

Section 2. Resolution No. 11-2019 is hereby repealed.

Section 3. This Resolution shall be effective January 1, 2023.

Passed by the City Council of the City of Cashmere, Washington, and approved by the Mayor at an open public meeting on this 24th day of October, 2022.

CITY OF CASHMERE

James Fletcher, Mayor

Attest:

Kay Jones, City Clerk-Treasurer

GENERAL LICENSES, PERMITS AND MISCELLANEOUS FEES

A. LICENSE AND PERMIT FEES

Business License

Initial	\$50.00
Renewal	\$30.00
Failure to obtain	\$250.00

Sign Permit

One - two signs	\$50.00
Three or more	\$75.00

Fireworks Permit

Permit fee	\$50.00
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Vendor Permit

Quarterly	\$150.00 300.00
Event	\$50.00
Multiple Vendor	\$50.00 plus \$10.00 per vendor

Special Use Permit

Permit fee	\$20.00
Electricity fee	\$20.00

Fire & Life Safety Permit

Occupancy permit	\$20.00 30.00
On-site inspection	\$80.00 150.00

Dog License Fees

Spayed or Neutered	\$10.00
Unaltered	\$30.00
Late Fee	\$10.00
Senior Citizen (62)/Disabled Discount	50%
Replacement dog tag	No Charge
Registration of Potentially Dangerous Dog	\$75.00
Registration of Dangerous Dog	\$75.00
Guard dog license	\$50.00

Street Right-of-Way Permit

<u>PAVEMENT AGE</u>	<u>FIRST 50'</u>	<u>EA. ADD'L 50'</u>
Over 5 Years	\$100.00	\$25.00
3-5 Years	\$200.00	\$50.00
1-2 Years	\$300.00	\$75.00

B. BUILDING PERMIT FEES

Building permit fees shall be based on the estimated cost of construction as determined by the City Building Official. The preferred method of establishing estimated construction costs shall use the current Building Valuation Data (Square Foot Construction Cost), published by the International Code Council (ICC), each year. The Building Official may choose to use the actual bid amount or other methods of estimating the cost for construction.

The construction cost valuation established by the Building Official shall determine the building permit fee using the permit fee schedule in the applicable Appendix (i.e. Appendix L) of the current edition of the International Residential Code (IRC).

Submittal Fee	100.00
Plan Review Fee	65% of permit fee for residential and 85% of permit fee for commercial.
Plumbing Permit	\$50.00 per permit, plus inspection fee, and \$25.00 per sewer line, and \$10.00 per fixture.
Mechanical Permit	\$50.00 per permit, plus inspection fee, and \$25.00 per central air conditioner, heater, heat pump, commercial kitchen hood, pellet/wood stove, gas/wood fireplace, propane tank, and \$10.00 for each ventilation fan or residential appliance vent and gas outlet.
Fire Code Permit	\$300.00 per permit, plus plan review, inspection fee, and \$3.00 for each sprinkler head, fire alarm and smoke detection.
Demolition Permit	\$150.00
Underground Storage Tank Abatement	\$100.00 150.00
Grading, Excavation & Landfill Permit	\$100.00 150.00 per hr (1 hour minimum)
Portable Metal Carport Permit	\$100.00 150.00
Fence Permit	\$10.00
Inspection Fees	
General Inspection Fee	\$100.00 150.00 per hr (1/2 hour minimum)
Re-Inspection Fee	\$100.00 150.00 per hr (1/2 hour minimum)

Valuations and permit fees not addressed in the fee schedule shall be as determined by the Building Official.

C. DEVELOPMENT FEES

Administrative Fees

One-Time 30-minute Consultation Meeting	No Charge
Additional Consulting	Actual Costs
Pre-Application Meeting	\$150.00

**State Environmental Policy Act Review
(Below costs plus "Direct Costs")**

Environmental Impact Statement	\$1,000.00
SEPA Review	\$300.00 500.00
Revisions of approved permits within this category	Actual Costs

Shoreline Permits

(Below costs plus "Direct Costs")

Substantial Development Permit	\$400.00 1650.00
Shoreline Conditional Use Permit	\$400.00 1950.00
Shoreline Variance	\$400.00 1650.00
Revisions of approved permits within this category	Actual Costs
Shoreline Exemption	200.00

Miscellaneous Land Use Actions/Permits

(Below costs plus "Direct Costs")

Conditional Use Permit (CUP)	\$250.00 1650.00
CUP - Home Occupation, Group B	\$100.00 500.00
Variance (Residential)	\$600.00 1650.00
Variance (Commercial)	\$750.00 1950.00

Subdivision Permits

(Below costs plus "Direct Costs")

Short Subdivision Preliminary Review (1 to 4 Lots)	\$200.00, 1000.00 plus \$50.00 per lot
Short Subdivision Final Review	\$250.00 1000.00
Major Subdivision Preliminary Review (5 or more Lots)	\$1,000.00, 2000.00 plus \$50.00 per lot
Major Subdivision Final Review	\$250.00 2000.00
Binding Site Plan Preliminary Review	\$1,000.00 plus \$50.00 per lot/unit
Binding Site Plan Final Review	\$250.00 1000.00
Planned Unit Development Preliminary Review lot/unit	\$1,000.00 2000.00 plus \$50.00 per
Planned Unit Development Final	\$250.00 1000.00
Boundary Line Adjustment	\$200.00 250.00
Revisions of approved permits within this category	Actual Costs

Legislative Action

(Below costs plus "Direct Costs")

Vacation of Right-of-Way (Chapter 12.30 CMC)	\$250.00 500.00
Annexation	\$1,000.00
Utility Reimbursement Agreements	\$1,000.00
Comprehensive Plan Amendment/Rezone	\$500.00 1100.00
Comprehensive Plan/Development Code Text Amendments	\$500.00 1100.00
Revisions of approved permits within this category	Actual Costs

Appeals to the Hearing Examiner

Appeal/Motion for Reconsideration	\$600.00, plus Actual Costs
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"Direct Costs" are the Direct Costs billed to City and shall include Hearing Examiner fees, Consultant fees, City attorneys fees, City engineering fees, surveying fees, recording fees, planning consultant fees, building inspection consultant and/or contract employee fees, specialized study services fees and costs, any publication or mailing costs associated with providing notices, and costs of transcription of any hearing.

"Actual Costs" include all Direct Costs plus the costs of all other City employee time calculated at a rate of \$60 per hour.

City Staff shall estimate what the required Direct Costs and/or Actual Costs for a request/proposal/application may be and shall require advanced payment of the estimated Direct Costs and/or Actual Costs at the time of receipt of the request/proposal/application. Requester/ proposer/applicant shall be refunded any unused prepayment as the time of completion of the project. City staff may require the requester/proposer/applicant to deposit additional funds with the City in the event City staff determines the City estimated Direct Costs and/or Actual Costs may be insufficient. Regardless of the outcome of any request/proposal/application, the requester/proposer/applicant shall pay the City all Direct Costs and Actual Costs within thirty (30) days of the date of the City billings. All unpaid Direct Costs and Actual Costs not timely paid shall be considered delinquent and interest shall be added to the unpaid bill at the rate of twelve percent (12%) per annum until paid. In the event they City is required commence litigation to obtain payment of unpaid Direct Costs and/or Actual Costs, the substantially prevailing party in the litigation shall be entitled to recover its reasonable attorneys fees and costs.

D. MISCELLANEOUS FEES

Fees and Penalties

Delinquency Fee (Utility and Misc.)	\$25.00
Final Notice fee	60.00
Shut Off Notice fee	60.00
Service Fee for Service Interruption/Reconnect (The Service Interruption/Reconnect Fee will not be charged when a service line is interrupted in order to accommodate a necessary repair.)	\$60.00 before 3:00 p.m. and \$140.00 after 3:00 p.m., holidays or weekends
Returned item fee	\$25.00
New account service charge	\$10.00
After hours call-out fee	\$140.00
Photocopies (per page)	\$0.15
11 x 17 color maps	\$2.00
Brush Pick up	
Semi-annual Brush Pick up	\$20.00 40.00 per front-end loader scoop (\$20.00 40.00 Minimum)
Special Brush Pick up	\$35.00 75.00 per front-end loader scoop (\$35.00 75.00 Minimum) \$20.00 40.00 each additional scoop