



City of Cashmere

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CASHMERE CITY COUNCIL MEETING
MONDAY, MAY 9, 2022, 6:00 P.M., CITY HALL

THE PUBLIC CAN ATTEND IN PERSON, CALL-IN OR LOG-IN TO ZOOM TO PARTICIPATE IN THE CITY COUNCIL MEETING. PLEASE CALL-IN OR LOGIN 5 MINUTES PRIOR TO MEETING.

**To Join the Meeting Go To <https://zoom.us>
Meeting ID: 882 719 9871 Passcode: 788276
Audio Only: PH# 1-(253)-215-8782**

AGENDA

CALL TO ORDER - ROLL CALL – FLAG SALUTE

ANNOUNCEMENTS

PUBLIC COMMENT PERIOD (For Items Not on the Agenda)

APPROVAL OF AGENDA

CONSENT AGENDA

1. Minutes of April 25, 2022, Regular Council Meeting
2. Payroll and Claims Packet Dated May 9, 2022

BUSINESS ITEMS

1. Resolution No. 03-2022 Setting a Public Hearing
2. Budget amendment for equipment replacement and repair

PROGRESS REPORTS

ADJOURNMENT

MINUTES OF THE CASHMERE CITY COUNCIL MEETING
MONDAY APRIL 25, 2022, AT CASHMERE CITY HALL – In Person and Digital

OPENING

Mayor Jim Fletcher opened the regular City Council meeting at 6:00 p.m. at City Hall. Clerk-Treasurer Kay Jones took minutes.

Public can attend the council meeting in person, by phone or by digital conference.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Jim Fletcher	
Council:	John Perry Chris Carlson Shela Pistorosi - Digital Jayne Stephenson Derrick Pratt	
Staff:	Kay Jones, Clerk-Treasurer Steve Croci, Director of Operations - Digital Chuck Zimmerman, City Attorney	

ANNOUNCEMENTS

APPROVAL OF AGENDA

MOVED by Councilor Carlson and seconded by Councilor Perry to approve the agenda as submitted. Motion carried unanimously.

CONSENT AGENDA

Minutes of April 11, 2022, Regular Council Meeting
Payroll and Claims Packet Dated April 25, 2022

Claims Direct Pay and Check #41849 through #41865 and #41867 through #41872 totaling \$84,848.55
Voided Check #41866

MOVED by Councilor Carlson and seconded by Councilor Pratt to approve the items on the Consent Agenda. Motion carried unanimously.

AGREEMENT FOR KAMSTRUP ALD WATER METER PURCHASE AND INSTALLATION

On March 14, 2022, Council passed resolution 02-2022 authorizing the Mayor to negotiate an agreement to purchase Kamstrup AMI - ALD water meters. The total cost for the proposed agreement for the purchase of software, meters and installation is \$695,251.17.

The City has estimated a budget of \$70,000 for labor and material, for any repairs needed during meter installation. Work may be performed by city staff or other contractors as necessary to provide a timely and cost-effective response.

Considering supply constraints, installation of the new water meters system will be completed in two parts. Part A starting in June 2022 will be replacing approximately 900 meters and Part B when the remaining 300 meters become available in August 2022. Progress payments for meters and installation will be prorated accordingly.

The old water meters will not be useable to the City, and with approval of the contract will be declared surplus and sold as scrap metal. Estimated salvage value is less than \$10,000.

MOVED by Councilor Carlson and seconded by Councilor Pratt to approve the Agreement with Correct Equipment for the purchase and installation of Kamstrup ALD water meters. Motion carried unanimously.

RECOGNITION OF CASHMERE FIRE CHIEF CY SOUSLEY'S YEARS OF SERVICE

Mayor Fletcher thanked Cy Sousley for his 17 years of service with the Cashmere Volunteer Fire Department. The last 3.5 of those years he served as Cashmere's Fire Chief.

INTRODUCTION OF THE NEW CASHMERE FIRE CHIEF BLAKE LARSON

Chief Sousley introduced Blake Larson who will officially take over as the Fire Chief May 1, 2022. Blake has been with the Cashmere Fire Department since January 2013 and is currently a Captain. Blake has worked closely with Cy for several years.

DISCUSSION AND UPDATE ON CASHMERE FIRE DEPARTMENT

Blake stated that in the past couple of years about a third of the department volunteers retired or moved. The department used to have 34 volunteers and they are down about 10. They do have 3 new volunteers, however, recruiting volunteers has been difficult across the county, including Cashmere.

Blake informed the Council that currently the Cashmere Fire Department has the highest rating a volunteer department can have. He is uncertain if District 6 moving out of the Cashmere Fire Station will have an impact on next year's insurance rating. The City and Fire Department is in the process of renegotiating the contracts with District 6, they will also be reviewing and updating the department bylaws this year.

DISCUSSION WITH NCW LIBRARY DISTRICT REGARDING RIVERSIDE CENTER

Cashmere's Librarian Lisa Lawless spoke to the council on the benefits of moving the library to the Riverside Center building. They have outgrown the current location, with a larger building and additional parking, she has great plans for expanding programs for kids and adults. All the programs at the library are free. Lisa is excited about the outside patio area and has ideas for outside programs. Lisa's vision includes growing into a center which could host free community events utilizing the patio area and the park.

Michael Githens, Finance Director, with North Central Washington Library (NCWL) stated that he can envision the Cashmere Library being a "destination library". It's a beautiful building with the outside area and a great location, next to the park. He shared with the Council that the NCWL received \$70 million in grant funds for infrastructure upgrades for all 30 branches. The funds can only be used on interior improvements, so any outside infrastructure improvements will be the City's responsibility.

MOVED by Councilor Carlson and seconded by Councilor Stephenson to authorize the Mayor to proceed working with the Regional Library on what it would take to move the library to Riverside Center. Motion carried unanimously.

PROGRESS REPORTS

Clerk-Treasurer Kay Jones reported the opening day of the pool is planned for June 11th. The Pool Manager Christie Bagley was hired, and she will start interviewing the applicants we have. She is already working with the high school and will be setting up a table during lunch next week, to recruit new applicants.

Woodard & Curran is here transitioning, negotiating with the union, interviewing, and making job offers.

ADJOURNMENT

Mayor Fletcher adjourned the meeting at 7:00 p.m.

James Fletcher, Mayor

Attest:

Kay Jones, Clerk-Treasurer

Attention: City of Cashmere

5.5.2022

Dear Honorable members of the City Council

We are petitioning a request for vacation of the undeveloped portion of Kennedy Road that abuts to 301 and, 303 Kennedy Road as shown on Exhibit A.

Petitioners request vacation of 10' of land across the entire South property line of 301 Kennedy Road and in the entire 30' width which encompasses the South property line of 303 Kennedy Road and North property line of orchard with no address, owned by Blaine & Jackie Smith, excluding the West first 20' by 30' section of 303 Kennedy, which would be kept by the City of Cashmere as legal access to 303 Kennedy Road.

This end of Kennedy Road has never been developed. As you will see from the photos and plat maps from the Chelan County's Assessors office these lots are not being serviced by the City of Cashmere.

Details for potential costs of vacation of Kennedy Road

Land value is divided by square footage of the 3 parcels of land affected, then that number is divided in half per CMC 12.30.

CMC 12.30.080 D - compensation for street vacations would be valued at \$.99 sq/ft.

Parcel# 23.19.04.595.009 - 301 Kennedy Rd

Would add approximate 1863 square feet of land 186.31 X 10' \$ 1,844.37

Parcel 23.19.04.595.017 - Orchard of Blaine & Jackie Smith

Would add approximate 4310.25 square feet of land 307.35 - 20' X 15' \$ 4,267.14

Parcel #23.19.04.595.301 - 303 Kennedy Rd.

Would add approximate 4310.25 square feet of land 307.35 - 20' X 15' \$ 4,267.14

Survey documents to be verified for exact frontage vacations.

X 

Zackary Bourgault

X 

Anna Bourgault

X 

Chris Rankin

X 

Stacy Rankin

Thank you for your consideration of this matter.

Sincerely,

Rhonda Reyes, Property Manager of 303 Kennedy Rd
Zack & Anna Bourgault, Owners of 303 Kennedy Rd
Chris & Stacy Rankin Owners of 301 Kennedy Rd.

509-421-7999
509-387-9754 / 509-699-1033
509-293-0193 / 509-699.1772

Staff Summary

Date: May 5, 2022

To: City Council

From: Jim Fletcher, Mayor

RE: Resolution 03-2022 setting a public hearing

A petition to vacate a portion of Kennedy Road was received at the April 11th City Council meeting. Applicant has met with Staff and amended their petition, attached as Exhibit 1 to Resolution 03-2022.

Resolution 03-2022 establishes a public hearing at the June 13, 2022, council meeting. Following the public hearing the Council may make a decision regarding the request to vacate a portion of Kennedy Road. Cashmere Code 12.30 establishes procedures to consider a request to vacate a city street and any appropriate compensation for the vacated portion of the street.

Staff Recommendation:

Approve Resolution 03-2022 setting a public hearing on the petition to vacate a portion of Kennedy Road.

RESOLUTION NO. 03-2022

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CASHMERE, WASHINGTON, SETTING A DATE AND TIME FOR A PUBLIC HEARING TO CONSIDER THE VACATION OF A PORTION OF KENNEDY ROAD.

WHEREAS, the City has received a Petition for the vacation of a portion of Kennedy Road from Zackary & Anna Bourgault and Chris & Stacy Rankin, the owners of 100% of the property abutting the portion of Kennedy Road proposed to be vacated; and

WHEREAS, City Director of Planning and Building has reviewed the Petition, found it to be complete, and determined that an appraisal is not necessary, due to the size and proposed terms and conditions of the road vacation petition which the City Director of Planning and Building has determined are in the best interests of the City; and

WHEREAS, the City Director of Planning and Building recommends passage of this Resolution to schedule a public hearing to consider the petition for vacation of a portion of Kennedy Road and the terms associated with the petition as set forth in the Petition for Road Vacation, a copy of which is attached hereto and marked as Exhibit "1" and contains within it a depiction of the Kennedy Road right of way proposed to be vacated; and

WHEREAS, the City Council agrees that a public hearing should be scheduled to consider this proposed Road vacation; now, therefore,

THE CITY COUNCIL OF THE CITY OF CASHMERE, WASHINGTON, HEREBY RESOLVE AS FOLLOWS:

Section 1. The date and time of a public hearing for consideration of the petition for vacation of a portion of Kennedy Road as set forth in Exhibit "1" to this Resolution should be

scheduled not less than twenty (20) days from the date of passage of this Resolution, but not more than sixty (60) days after the date of passage of this Resolution pursuant to CMC 12.30.050, therefore the date and time for a public hearing to consider vacation of the aforementioned portion of Kennedy Road is hereby scheduled for 6:00 p.m. on Monday, the 13th day of June, 2022, at Cashmere City Hall, 101 Woodring Road, Cashmere, Washington.

Section 2. The City Clerk is directed to provide at least twenty days notice of this Petition for Road Vacation by posting a copy of this Resolution and Exhibit "1" to this Resolution in three of the most public places in the City and in a conspicuous place on Kennedy Road. In addition, the City Clerk is directed to provide a copy of this Resolution by mail to each owner of property abutting any part of Kennedy Road at least 15 days prior to the public hearing scheduled in Section 1 of this Resolution.

Section 3. This Resolution shall be effective immediately upon passage by the City Council.

APPROVED BY THE CITY COUNCIL
the 9th day of May, 2022

CITY OF CASHMERE

By: _____
James Fletcher, Mayor

ATTEST:

Kay Jones, City Clerk/Treasurer

Beginning of unpaved ROW of Kennedy Rd




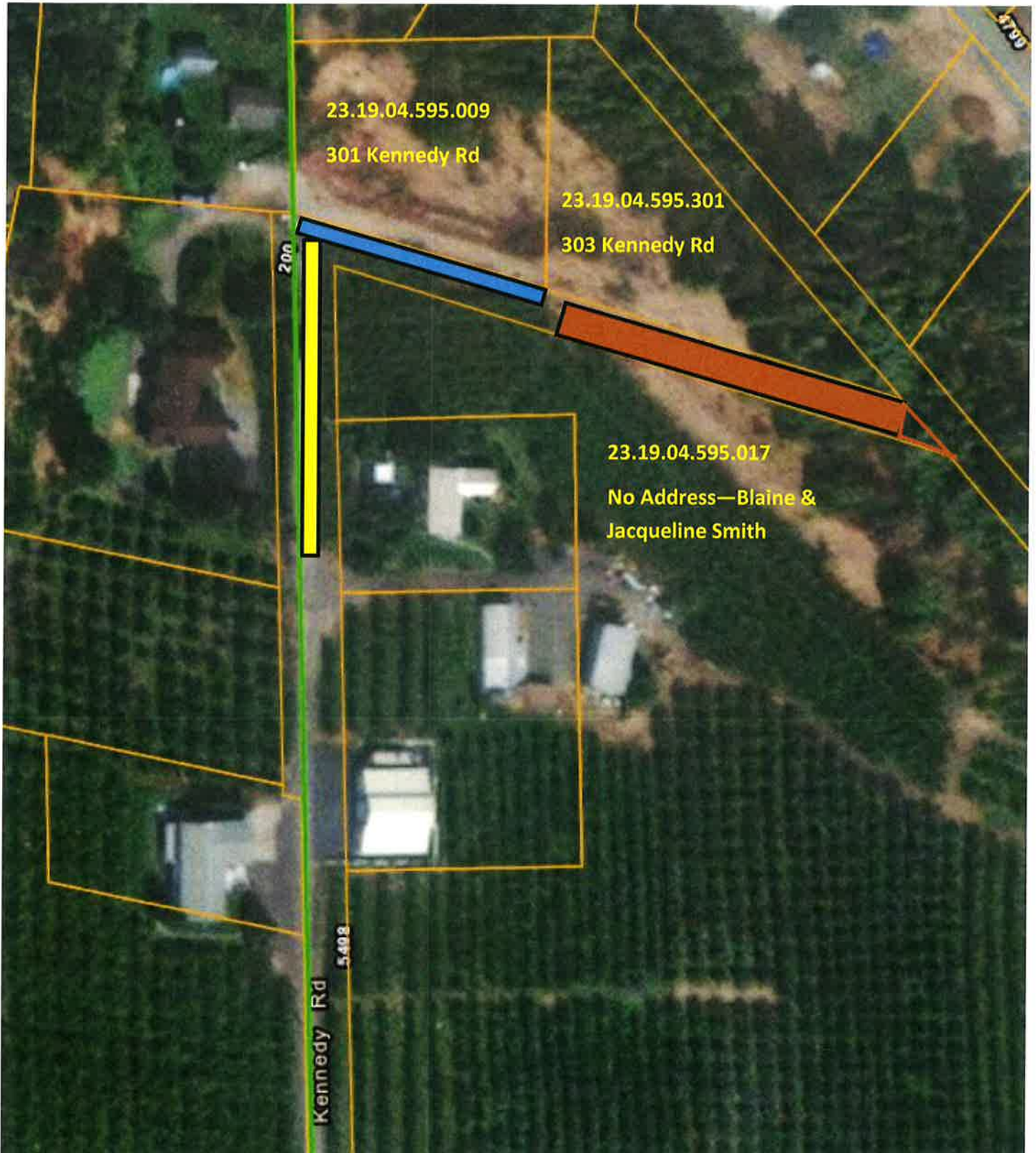
Travel lane is approximately 11' compact dirt

Water Line

Approximately 480' undeveloped
ROW of Kennedy Rd requesting

10' width of vacation 

30' width of vacation 



Staff Summary

Date: May 5, 2022

To: City Council

From: Jim Fletcher, Mayor

RE: Budget Amendment – Equipment Repairs and Replacement

- 1) Amending 501 Capital Equipment Rental Fund, adding \$48,000 to replace a John Deere tractor and snow blower damaged in an accident in January. Revenue will be increased \$24,688 for the insurance settlement received WCIA for the tractor. Existing mower deck accessory is compatible with the replacement tractor. Replacement snowblower needs to be ordered now to secure quoted price and obtain delivery by winter 22-23.
- 2) Amending General Government Fund, adding \$15,000 for maintenance and repairs to the City's ladder fire truck to maintain service ready.

Staff Recommendation

Move to approve requested budget amendment for John Deere equipment and fire truck repairs.
