

MINUTES OF THE CASHMERE CITY COUNCIL MEETING
MONDAY JUNE 13, 2011 AT CASHMERE CITY HALL

OPENING

Mayor Gordon Irle opened the regular city council meeting at 7:00 p.m. at City Hall. Clerk-Treasurer Kay Jones took minutes.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Gordon Irle	
Council:	Skip Moore Jim Fletcher Donna Wynne Debbie Knutsen Jeff Gomes	
Staff:	Bob Schmidt, Dir. of Operations Kay Jones, City Clerk-Treasurer Mark Botello, Dir. of Planning/Building Chuck Zimmerman, City Attorney	

FLAG SALUTE

ANNOUNCEMENTS & INFORMATION

Clerk-Treasurer Kay Jones announced that the financial report for May will be submitted at the next meeting.

Councilor Debbie Knutsen reported that she and Jeff Gomes served as the annual financial report review committee. Debbie and Jeff met with Clerk-Treasurer Kay Jones to review the report and to complete the internal review checklist. The State Auditors require an internal review to show that the council understands the fiscal condition of the City.

Councilor Jim Fletcher reported that he and Jeff Gomes met with the PUD regarding the build-out of fiber in Cashmere. The PUD created a map showing fiber availability in Cashmere, which is two-thirds to three-quarters of the city. There's one large section in the Chase Avenue area in which fiber is not available. Only about 30% of the available connections for fiber are being utilized. The PUD is updating their fiber business plan and will have more information and answers for Cashmere citizens and will hold a public meeting in late fall.

PUBLIC COMMENT

DonnaLee Moore residing at 311 Fisher Street voiced her concern regarding the Sycamore trees that are dropping leaves and look like they are dying. The leaves have a white mold on them and she's concerned that the surrounding vegetation may become infected. She requested that the City have them removed.

Deputy Bruce Long was present to address any concerns or questions regarding the monthly report that was submitted. There were no questions or concerns.

Dave Tait residing at 318 Peshastin Street voiced his concern with the approval of the variance for 711 Yakima Street. The variance was granted due to a lot size hardship. The lot is 50 X 100 and has two front yard setbacks to contend with. The variance reduces the setback on the Yakima Street frontage in order to reasonably use the property to construct a single-family residence after the removal of a single wide mobile home. The owner does not reside at the subject property. The single-family dwelling will be used as a rental.

Mr. Tait is concerned with how many people will be living at the residence at one time and the frequency in which renters come and go. Mr. Tait paid \$230 to Superior Court to appeal the action only to find out that he did not follow proper notification procedures or timelines.

City Attorney Chuck Zimmerman informed the council and Mr. Tait that the variance process was followed according to the city's code. Mr. Tait was informed that it would be unlawful for the city to govern who or how many people landlords can rent to. City Attorney Zimmerman worked with Mr. Tait to dismiss the claim with no additional costs to Mr. Tait.

APPROVAL OF AGENDA

MOVED by Councilor Fletcher and seconded by Councilor Moore to approve the agenda as submitted. Motion carried.

CONSENT AGENDA

Minutes of May 23, 2011 Regular City Council Meeting

Payroll and Claims Packet Dated June 13, 2011

Set public hearing on Monday, June 27, 2011 at 7:00 p.m. for the Six-Year TIP

Claims Check Nos. 30911, 30924 and 30926 through 30981 totaling \$160,665.10

Payroll Check Nos. 30912 through 30923 totaling \$95,689.48

MOVED by Councilor Knutsen and seconded by Councilor Wynne to approve the items on the consent agenda. Motion carried.

PRESENTATION FOR BEST TASTING WATER IN THE PACIFIC NORTHWEST

Jessica Shaw Environmental Manager of the City of Wenatchee and Secretary for the Pacific Northwest Section of the American Water Works Association presented an award to the Mayor and City Council for the 2011 Best Tasting Water Competition. The City of Cashmere won "Best in the Northwest". The City won first place for best tasting water in Washington State. The City then competed in the regional's, which included Washington, Oregon and Idaho and won first place at the regional's also. The city is now going on to compete at the national level, which is in Washington DC.

PUBLIC HEARING ON AMENDMENTS TO TITLE 17 REGARDING WINERIES

Mayor Irle opened the public hearing at 7:35 p.m. Director of Planning Mark Botello explained the proposed changes to Title 17 regarding wineries. New definitions were added for "winery" and "value added operation". Language was added in the general regulations for value added operation of winery/vineyard "A" and "B". Also, the district use chart was amended to include wineries. The Planning Commission has forwarded a recommendation of approval of the proposed amendments.

Doug Snyder residing at 6359 Kimber Road stated that he appreciates the City's quick response and process to accommodate his request to amend the code in order to address wineries in the city.

With no other comments from the public the hearing was closed at 7:42. p.m.

WATER USE EFFICIENCY PUBLIC FORUM

Director of Operations Bob Schmidt informed the council that the Water Conservation Plan was approved in March of 2004. The Water Conservation Plan will be updated as part of the City's Comprehensive Water System Plan update that RH2 Engineering is currently working on. The Water Conservation Plan will now be called the Water Use Efficiency Plan. As part of the Washington State Department of Health requirements the City has to hold a public forum to include the public in the goal setting process.

The Washington State Department of Health mandates that the City have a Water Use Efficiency Program. A WUE program is a plan your water system follows to increase water supply and water demand efficiency. The intent is to minimize water withdrawals and water use by implementing water saving activities and adopting policies, resolutions, ordinances or bylaws.

SELECTION OF CONTRACTOR AND APPROVAL OF DOCUMENTS FOR THE SUNSET HIGHWAY RECONSTRUCTION PROJECT

The City received five proposals for the Sunset Highway Roadway Improvements project. The engineers estimate for the Sunset Highway project was \$2,940,344.05. The apparent low bidder was Selland Construction at \$2,472,216.50 which is approximately 16% below the engineers estimate.

MOVED by Councilor Fletcher and seconded by Councilor Gomes to authorize the Mayor to execute an agreement with Selland Construction, the apparent lowest responsible bidder. Motion carried.

SELECTION OF CONTRACTOR AND APPROVAL OF DOCUMENTS FOR THE MISSION AVENUE & WOODRING STREET IMPROVEMENT PROJECT

The City received four proposals for the Mission Avenue and Woodring Street Improvement project. The engineers estimate for the Mission Avenue and Woodring project was \$402,110. The apparent low bidder was Hurst Construction at \$416,086, which is approximately 3.5% above the engineers estimate.

MOVED by Councilor Fletcher and seconded by Councilor Wynne to authorize the Mayor to execute an agreement with Hurst Construction, the apparent lowest responsible bidder. Motion carried.

ORDINANCE NO. 1189 REFUNDING ALL OUTSTANDING JUNIOR LIEN WASTEWATER PRETREATMENT REVENUE BONDS, 2000

The Junior Lien Wastewater Pretreatment Revenue Refunding Bonds, 2011 (Private Placement) is in the amount of \$3,795,000. Jim Nelson, Municipal Underwriter for Martin Nelson & Company, explained that the purpose of the refinancing is interest cost savings associated with the 2000 Junior Lien Wastewater Pretreatment Revenue Bonds (secured solely by Tree Top Inc.) The 2000 Bond interest rate is 8.20% and the new Refunding Bonds, 2011 have an interest rate of 6.25%. The refinancing bonds will achieve a total net savings of \$246,867 with an average annual savings of \$24,687 for the remaining 10 years.

MOVED by Councilor Gomes and seconded by Councilor Moore to adopt Ordinance No. 1189 refunding all outstanding Junior Lien Wastewater Pretreatment Revenue Bonds, 2000. Motion Carried.

DNR AQUATIC LANDS EASEMENT FOR COTTAGE AVENUE BRIDGE

The proposed easement grants the City the use of the property for operating, maintaining, and updating the existing Cottage Avenue Bridge, 12-inch diameter city waterline and 8-inch diameter wastewater line both attached to the underside of the bridge.

MOVED by Councilor Knutsen and seconded by Councilor Gomes to authorize the Mayor to sign the DNR Aquatic Lands Easement for the Cottage Avenue Bridge. Motion carried.

PUD UTILITY EASEMENT AT SIMPSON PARK

The PUD will be replacing the poles and overhead with a junction box and underground. This will eliminate the poles in the middle of the parking lot at Simpson Park.

MOVED by Councilor Moore and seconded by Councilor Wynne to authorize the Mayor to sign the PUD Utility Easement at Simpson Park. Motion Carried.

INTERAGENCY AGREEMENT EMERGENCY MEDICAL AID SERVICES

The Emergency Medical Aid Services Agreement is between the City and Chelan County Fire Protection District Six. The district will pay the City \$5,000 per year for emergency medical services in the Cashmere medical aid area. The agreement is a ten year term starting January 1, 2011. This agreement replaces the current Emergency Medical Aid Services Agreement, which was also \$5,000 per year.

MOVED by Councilor Gomes and seconded by Councilor Wynne to authorize the Mayor to sign the Interagency Agreement for Emergency Medical Aid Services. Motion carried.

DECLARING GLASS CRUSHER SURPLUS AND GRANTING IT TO THE CITY OF CHELAN

Brenda Harn, Solid Waste Coordinator for Chelan County sent a letter requesting that the City consider giving the City of Chelan the glass crusher.

MOVED by Councilor Fletcher and seconded by Councilor Gomes to table surplus of the glass crusher to a future date for more information. Motion carried.

PROGRESS REPORTS

Reports were provided in the council packets.

ADJOURNMENT

MOVED by Councilor Moore and seconded by Councilor Knutsen to adjourn. Motion carried.

The meeting was adjourned at 8:38 p.m.

Gordon Irle, Mayor

Attest:

Kay Jones, Clerk-Treasurer