



City of Cashmere

101 Woodring Street
Cashmere, WA 98815
Ph (509) 782-3513 Fax (509) 782-2840
Website www.cityofcashmere.org

CASHMERE CITY COUNCIL MEETING
MONDAY, JANUARY 24, 2022, 6:00 P.M., CITY HALL

**DUE TO THE COVID-19 PANDEMIC AND THE GOVERNOR'S PROCLAMATION;
THE PUBLIC CAN ATTEND IN PERSON, CALL-IN OR LOG-IN TO ZOOM TO
PARTICIPATE IN THE CITY COUNCIL MEETING. PLEASE CALL-IN OR LOGIN 5
MINUTES PRIOR TO MEETING.**

**To Join the Meeting Go To <https://zoom.us>
Meeting ID: 882 719 9871 Passcode: 788276
Audio Only: PH# 1-(253)-215-8782**

AGENDA

CALL TO ORDER - ROLL CALL – FLAG SALUTE

ANNOUNCEMENTS

PUBLIC COMMENT PERIOD (For Items Not on the Agenda)

APPROVAL OF AGENDA

CONSENT AGENDA

1. Minutes of January 10, 2022, Regular Council Meeting
2. Payroll and Claims Packet Dated December 31, 2022 - Year End
3. Payroll and Claims Packet Dated January 24, 2022
4. Reaffirm Mayor appointments to Planning Commission and Outside Committees

BUSINESS ITEMS

1. Interagency Agreement for Emergency Medical Services (EMS)
2. Pool Repair Bids
3. Resolution No. 01-2022 Declaring a State of Emergency with respect to the condition of the sewer lift station pumps
4. Amendment to Riverside Center Building Use Agreement Exhibit B, Rates for Center Use

PROGRESS REPORTS

ADJOURNMENT

TO ADDRESS THE COUNCIL, PLEASE BE RECOGNIZED BY THE MAYOR AND STATE YOUR NAME WHEN YOU BEGIN YOUR COMMENTS
Americans with Disabilities Act (ADA) accommodations provided upon request (48-hour notice required)

MINUTES OF THE CASHMERE CITY COUNCIL MEETING
MONDAY JANUARY 10, 2022, AT CASHMERE CITY HALL – In Person and Digital

OPENING

Mayor Jim Fletcher opened the regular City Council meeting via in person and digital conference at 6:00 p.m. at City Hall. City Clerk-Treasurer Kay Jones took minutes.

Due to the COVID-19 pandemic and the Governor’s proclamation; public can attend the council meeting in person, by phone or by digital conference.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Jim Fletcher	
Council:	John Perry Chris Carlson - Digital Shela Pistorosi Jayne Stephenson - Digital Derrick Pratt	
Staff:	Kay Jones, Clerk-Treasurer - Digital Steve Croci, Director of Operations	

ANNOUNCEMENTS

Mayor Fletcher asked for nominees or volunteers for a Mayor Pro-Tem. The council appoints a Mayor Pro-Tem. The Mayor Pro-Tem fills in during the absence of the Mayor. Councilor Carlson volunteered to be the Mayor Pro-Tem.

MOVED by Councilor Stephenson and seconded by Councilor Pratt to appoint Chris Carlson as the Mayor Pro-Tem. Motion carried 5-0.

Mayor Fletcher asked for nominees or volunteers for the Finance Audit Member. All the council members receive a voucher report listing vendors and invoice amounts. Before each council meeting the Finance Audit Member reviews the actual invoices including supporting documentation. It’s a great position for a new council member to learn about the City’s finances. Councilor Perry volunteered to be the Finance Audit Member.

MOVED by Councilor Pratt and seconded by Councilor Carlson to appoint John Perry Carlson as the Finance Audit Member. Motion carried 5-0.

Mayor Fletcher made the following statement: We thank the residents of Cashmere for their patience during this unusually deep snowstorm. Your tolerance of City crews who were out very early, every day, working long days to clear streets. As now accumulated, there was less space to push snow, avoiding parked cars made it more difficult for snowplows to clean streets. We apologize to those who were not plowed out until late in the day or even until Friday. Cashmere has not experienced a snowstorm like this in over 20 years.

We also wish to thank our citizens who were able to get out and help their neighbors, plow out driveways and sidewalks. As I walk around town it was good to see so many people out helping neighbors, this is an example of what makes Cashmere a great community.

Our priorities this week is to clear snow piles, open storm drains for the snow melt, re-plowing to widen streets, and clear sidewalks to provide safe walking routes to schools.

This storm should be a reminder winter is just starting. Cars parked on the streets need to be removed so plowing is faster and more efficient, restoring street width, resulting in fewer repeated plowing that block driveways. The City requests that you clear your sidewalks and any fire hydrants, even a small path is helpful.

APPROVAL OF AGENDA

MOVED by Councilor Pratt and seconded by Councilor Carlson to approve the agenda as presented. Motion carried 5-0.

CONSENT AGENDA

Minutes of December 13, 2021, Regular Council Meeting

Minutes of December 16, 2021, Special Council Meeting

Minutes of December 20, 2021, Special Council Meeting

Payroll and Claims Packet Dated December 31, 2021

Claims Direct Pay and Check #41602 and #41635 through #41672 totaling \$321,576.90

Claims Direct Pay and Check #41603 through #41634 totaling \$115,476.88

Manual Check #41601 not needing prior approval

Sullivan Street Water and Sewer Replacement project accepted as complete

MOVED by Councilor Pratt and seconded by Councilor Stephenson to remove Item No. 6 Reaffirm Committee Appointments from the Consent Agenda down to Business Items for discussion. Motion carried 5-0.

MOVED by Councilor Pratt and seconded by Councilor Perry to approve the remaining items on the Consent Agenda. Motion carried 5-0.

COUNCIL WORKSHOP - CITY ASSETS, FEES AND RATES, AND CITY GOALS

The Mayor asked for the council to list their wishes, goals and priorities for Cashmere, which included:

Opening the City Pool

Water rates for summer

City clean-up

Update Park Plan including lagoon area

Contract manager for large projects

Continue repairing and replacing City streetlights

Explore opening Angier Bridge

Consolidate operations

Extending and connecting trails

Water conservation

Long Range Planning for growth and extending utilities

Explore social media to keep citizens informed

Mayor Fletcher discussed the need to review and possibly increase Rates and Fees, especially the cemetery fees, pool rates and brush pickup.

REAFFIRM COMMITTEE APPOINTMENTS

Planning Commission Members Charlie Cruickshank and Mathew Walgren terms ended December 31, 2021. The Mayor will reappoint both members if they are interested in serving another 4-year term. The Mayor is looking for a candidate to fill the vacant position on the Planning Commission.

The Mayor appointed all seven Tree Committee Member for another 1-year term.

MOVED by Councilor Pratt and seconded by Councilor Carlson to reaffirm the appointment of the Tree Committee Members for another 1-year term. Motion carried 5-0.

Mayor Fletcher is Cashmere's representative on the Link Board and has served for several years. He asked if anyone would like to volunteer to take his place. No one was interested so Mayor Fletcher will remain on the Board.

Councilor Pratt has been serving on the Airport Board and would like to continue. Mayor Fletcher reappointed Derrick Pratt to represent the City on the Airport Board. There is no term.

MOVED by Councilor Carlson and seconded by Councilor Perry to reaffirm the appointment of Derrick Pratt to the Airport Board. Motion carried 5-0.

PROGRESS REPORTS

Director Croci reported on the snow removal process and the priorities. Pool bids will be in shortly and the SCADA upgrade bid documents will soon be ready to bid. Wastewater crewmen have been working on repairing and replacing pumps at the City Lift Station and Woodard & Curran are getting close to submitting the Scope of Work for managing the utilities.

ADJOURNMENT

Mayor Fletcher adjourned the meeting at 7:42 p.m.

James Fletcher, Mayor

Attest:

Kay Jones, City Clerk-Treasurer

CITY OF CASHMERE
PLANNING COMMITTEE
1/10/2022

<u>Position</u>	<u>Planning Member</u>	<u>Appointed</u>	<u>4 Yr. Term Expires</u>
#1	Vacant		12/31/25
#2	Matthew Walgren 5661 Pioneer Ave 509-470-0554 (C) matthewwalgren@live.com	1/1/22	12/31/25
#3	Vacant		12/31/25
#4	Paul Kinser 5186 Vista Heights Cashmere, WA. 98815 336-207-4820 (C) pauldkinser@gmail.com	1/25/21	12/31/23
#5	Kirk Esmond - Chairperson 113 Mission View Pl. PO Box 138 509-699-0254 (C) kirk@kirkesmond.com	1/1/2020	12/31/23
#6	Paul Nelson 106 Mission View Pl. Cashmere, WA 98815 509-630-4371 Paul.nelson44@yahoo.com	1/27/2020	12/31/23
#7	Maureen Lewison - V. Chairperson 116 W. Pleasant Ave 206-271-4481 maureenlewison@gmail.com	1/1/20	12/31/23

**CITY OF CASHMERE
OUTSIDE COMMITTEE REPRESENTATIVES
1-10-2022**

AIRPORT BOARD (no term)

Derrick Pratt

CASHMERE CHAMBER OF COMMERCE (no term)

Steve Croci

CHELAN COUNTY DISABILITY BOARD (no term)

James Fletcher

CHELAN-DOUGLAS HEALTH DISTRICT BOARD OF HEALTH (As agreed on by Mayors)
(Cashmere, Chelan, Entiat and Leavenworth)

HOUSING AUTHORITY BOARD - CCWHA (3-Year Term 5/1/2021-4/30/2024)

Bill Dronen

LINK BOARD (no term)

James Fletcher

**CHELAN-DOUGLAS TRANSPORTATION COUNCIL – TECHNICAL ADVISORY
COMMITTEE (CDTC-TAC)** (no term)

Steve Croci

CHELAN-DOUGLAS TRANSPORTATION COUNCIL (CDTC) (Mayors alternate annually)

James Fletcher

SOLID WASTE- TECHNICAL ADVISORY COMMITTEE (no term)

Steve Croci

SOLID WASTE COUNCIL (no term)

James Fletcher

PUBLIC FACILITY DISTRICT BOARD (4-Year Term 1/1/2021-12/31/2024)

J.C. Baldwin

Staff Summary

Date: 1/20/2022
To: City Council
From: Jim Fletcher, Mayor
RE: City Swimming Pool Repair

Three bids to repair the city swimming pool were opened on January 13, 2022.

Bayshore Construction	\$909,070
Talaki Construction	\$891,335
Halme Builders	\$620,125

All bids exceeded the engineers estimate of \$400,000. Amount budgeted in capital fund for pool repairs is \$600,000. Source of funding proposed use of American Rescue Plan Act (ARPA) funds. Bid prices do not include a contingency for change orders.

Apparent low bid by Halme contained substantial errors in the dollar values bid. This error can be considered as a minor irregularity and waived by the City. Refer to attached correspondence dated January 19, 2022 from Pace Engineering and City Attorney Chuck Zimmerman.

Recommendation

Discussion topic; total cost of project now vs. future cost. Options if all bids are rejected.

Possible action: award bid to Halme, waiving minor irregularities, reject all bids, or table decision for more information.

Mayor

Subject: FW: Pool Bids

From: Chuck Zimmerman <czimmerman@omwlaw.com>
Sent: Wednesday, January 19, 2022 8:46 AM
To: Director of Operations <steve@cityofcashmere.org>
Cc: Kaitlin M. Schilling <kschilling@omwlaw.com>; Deniese C. Aultman <daultman@omwlaw.com>
Subject: RE: Pool Bids

[External Email]

Steve,

The error in the Halme bid unit prices for those two items is obvious from the mathematical extensions and is easily correctible without bringing in any outside evidence or documents. The Unit Prices were clearly intended to be written as \$50 (not \$50,000) and \$10 (not \$10,000). This is supported by the Total Price entries for these two items.

The City Bid Proposal form contains the following provision: "...the Owner reserves the right ... to waive any minor irregularities and informalities in any Proposal." These two errors in where Halme placed its comma and decimal point on the two Unit Prices are arguably "minor irregularities." This is even more the case if the 500 feet is a measured length that will not change. Often clients ask for Unit Prices as the quantities of that work may be subject to change depending on conditions. I have not reviewed the Bid Specifications, but because this is a renovation project, the lineal feet of work associated with these two items is likely static at 500 feet as stated and therefore the Unit Prices on these two items will not be relevant for determining project costs following commencement of the work.

The more significant issue I noticed is Halme failed to provide a bid for the Alternate Bid Item. Based upon my review of the documents you provided, I am unable to determine whether the Halme bid may be considered a responsive bid. I would need to review The Bid Specifications, Instructions to Bidders, and any other documentation provided to the bidders on how the City will determine the lowest responsive bidder in order to provide an opinion on this issue.

Please let me know if you want me to review additional documents or have questions concerning this analysis of the bids based on my limited review.

Thanks,

Chuck

[Charles D. Zimmerman](#) | Attorney

Ogden Murphy Wallace P.L.L.C.
One Fifth Street, Suite 200 Wenatchee, WA 98801
phone: 509.662.1954 | fax: 509.663.1553
czimmerman@omwlaw.com

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January 19, 2022

Steve Croci, Director of Operations
City of Cashmere
101 Woodring Street
Cashmere, WA 98815

**Subject: City of Cashmere – City Pool Gutter Repair Project
Recommendation of Bid Award**

Dear Steve:

This letter is to advise you that on January 13, 2022, at 2:05 PM local time, the City of Cashmere opened bids at City Hall for the above-referenced project. A total of three (3) bids were received, opened, and read aloud ranging from \$620,125.80 to \$909,070.20 (including State Sales Tax). The engineer's estimate for this project was \$400,000, which was based upon the only bid received in previous attempts to bid this work.

The apparent low bidder, Halme Builders, Inc. submitted a bid proposal, including 5% bid bond. Unfortunately, errors were found in the bid schedule for bid items 4 and 7, specifically the amount of the unit price provided, see attached bid schedule. PACE contacted the apparent low bidder to inform them of the errors and was informed that their bid runner transcribed the unit prices for these respective bid items incorrectly. Their original bid work sheets were provided and confirmed the transcription error. Further, the total price for bid items 4 and 7 submitted at the bid opening supports the original worksheet unit prices. The contractor's total bid amount remains unchanged at \$620,125.80.

The City Bid Proposal form contains the following provision: "...the Owner reserves the right to waive any minor irregularities and informalities in any Proposal." These two errors where Halme placed its comma and decimal point on the two Unit Prices are arguably "minor irregularities" per the City's attorney opinion.

Therefore, City Council may waive these irregularities and award this project to Halme Builders, Inc., in the amount of \$620,125.80 which includes state sales tax, if sufficient funding is available. Enclosed herewith is a copy of the certified bid tabulation for your reference and files.

If you have any questions regarding this matter please feel free to contact Robin Nelson, P.E., PACE Engineers, at 509.662.1762.

Sincerely,

PACE Engineers, Inc.



Robin Nelson, PE
Vice President

Attachments: Certified Bid Tabulation

BID TABULATION

Owner: City of Cashmere **Bid Date:** 01/13/2022
Project: City Pool Gutter Repair **Bid Time:** 2:05 p.m.
Engineers: PACE Engineers, Inc. **Job No.:** 20451

ITEM NO.	TASK DESCRIPTION	QTY	UNIT	Bayshore Construction		Talakai Construction		Halme Construction	
				UNIT PRICE	COST	UNIT PRICE	COST	UNIT PRICE	COST
1	Construction Surveying	1	LS	\$1,500.00	\$ 1,500.00	\$3,000.00	\$ 3,000.00	\$1,000.00	\$ 1,000.00
2	SPCC Plan	1	LS	\$3,500.00	\$ 3,500.00	\$2,500.00	\$ 2,500.00	\$1,000.00	\$ 1,000.00
3	Mobilization	1	LS	\$70,000.00	\$ 70,000.00	\$60,000.00	\$ 60,000.00	\$25,000.00	\$ 25,000.00
4	Sawcut, remove, and dispose of 4" x 2-ft. wide deck section	500	LF	\$60.00	\$ 30,000.00	\$56.00	\$ 28,000.00	\$50,000.00	\$ 25,000,000.00
5	Sawcut, remove, and dispose of 18" + thick wall and gutter section, w/ scaffolding	460	LF	\$200.00	\$ 92,000.00	\$135.00	\$ 62,100.00	\$120.00	\$ 55,200.00
6	Hand excavation, structural backfill, and compaction	1	LS	\$130,000.00	\$ 130,000.00	\$38,000.00	\$ 38,000.00	\$20,000.00	\$ 20,000.00
7	PFJ expansion joint and sealant application	500	LF	\$20.00	\$ 10,000.00	\$35.00	\$ 17,500.00	\$10,000.00	\$ 5,000,000.00
8	Formwork	460	LF	\$200.00	\$ 92,000.00	\$78.00	\$ 35,880.00	\$150.00	\$ 69,000.00
9	GROUT and concrete placement and finishing	33	CY	\$1,200.00	\$ 39,600.00	\$1,712.00	\$ 56,496.00	\$1,000.00	\$ 33,000.00
10	Waterline tile replacement	460	LF	\$50.00	\$ 23,000.00	\$110.00	\$ 50,600.00	\$20.00	\$ 9,200.00
11	Lane marker anchors and other anchors	14	EA	\$600.00	\$ 8,400.00	\$1,600.00	\$ 22,400.00	\$300.00	\$ 4,200.00
12	Preparation for SS gutter installation: roughen const. joint; apply bonding agent; bentonite WS and reinf. steel placement	460	LF	\$140.00	\$ 64,400.00	\$235.00	\$ 108,100.00	\$150.00	\$ 69,000.00
13	SS gutter fabrication and installation - mitered - at east end of kiddy pool and lap pool south end corners	1	LS	\$230,000.00	\$ 230,000.00	\$250,000.00	\$ 250,000.00	\$200,000.00	\$ 200,000.00
14	Gutter drain connections (3x)	1	LS	\$3,000.00	\$ 3,000.00	\$11,400.00	\$ 11,400.00	\$1,000.00	\$ 1,000.00
15	1/2" Plaster finish coat repair at perimeter walls	1000	SF	\$30.00	\$ 30,000.00	\$40.00	\$ 40,000.00	\$30.00	\$ 30,000.00
16	Clean-up and demobilization	1	LS	\$12,000.00	\$ 12,000.00	\$17,000.00	\$ 17,000.00	\$25,000.00	\$ 25,000.00
ALT-13	SS gutter fabrication and installation - true curve - at east end of kiddy pool and lap pool south end corners	1	LS	\$238,500.00	\$ 238,500.00	\$38,000.00	\$ 38,000.00	No Bid	#VALUE!
				SUBTOTAL	\$ 839,400.00	\$ 822,976.00	\$ 822,976.00	\$ 30,542,600.00	
				SALES TAX	\$ 69,670.20	\$ 68,307.01	\$ 68,307.01	\$ 2,535,035.80	
				TOTAL BID	\$ 909,070.20	\$ 891,283.01	\$ 891,283.01	\$ 33,077,635.80	

Error in Bid Multiplication and/or Addition
 I hereby verify that this tabulation represents all bids received and that the total bid prices have been checked or corrected based on the unit prices provided in the bids.

Denotes Error in Unit Price
 Transcription error in unit prices from contractor's original worksheets. Unit price for bid item No. 4 was to be \$50.00/LF and Unit price for Bid Item No. 7 was to be \$10.00/LF. Total amount bid of \$620,125.80 including State Sales Tax supports the transcription error. The City Bid Proposal form contains the following provision, "Owner reserves the right to waive any minor irregularities and informalities in any Proposal."



CASHMERE CITY POOL GUTTER REPAIR PROJECT

BID SCHEDULE

UNIT BID PRICE

(Note: Bid prices for all items, all extensions and total amount of bid must be shown. The Total Price column shall reflect the item bid quantity times the item unit price.

ITEM #	SPEC. REF.	ITEM	UNIT	QTY	UNIT PRICE	TOTAL PRICE
1	1-05.4 SP	Construction Surveying	LS	1	1000.00	1000.00
2	1-07.15 SP	SPCC Plan	LS	1	1000.00	1000.00
3	1-09.7 SP	Mobilization	LS	1	25,000.00	25,000.00
④	2-02.5 SP	Sawcut, remove and dispose of 4" x 2-ft wide deck section	LF	500	50,000.00	25,000.00
5	2-02.5 SP	Sawcut, remove and dispose of 18"+ thick wall and gutter section, w/ scaffolding	LF	460	120.00	55,200.00
6	2-02.5 SP	Hand excavation, structural backfill, & compaction	LS	1	20,000.00	20,000.00
⑦	5-03.5 SP	PJF expansion joint & sealant application	LF	500	10,000.00	5,000.00
8	6-02.5 SP	Formwork	LF	460	150.00	69,000.00
9	6-02.5 SP	Grout & concrete placement and finishing	CY	33	1000.00	33,000.00
10	6-02.5 SP	Waterline tile placement	LF	460	20.00	9200.00
11	6-02.5 SP	Lane marker anchors and other anchors	EA	14	300.00	4200.00
12	8-04.5 SP	Preparation for SS gutter installation: roughen const. joint; apply bonding agent; bentonite WS & reinf. steel placement	LF	460	150.00	69,000.00
13	8-04.5 SP	SS gutter fabrication & installation -- mitered -- at east end of kiddy pool & lap pool south end corners	LS	1	200,000.00	200,000.00
14	8-04.5 SP	Gutter drain connections (3X)	LS	1	1000.00	1000.00
15	8-04.5 SP	1/2" Plaster Finish Coat Repair at perimeter walls	SF	1000	30.00	30,000.00
16	8-04.5 SP	Clean-up and Demobilization	LS	1	25,000.00	25,000.00
Subtotal					\$	572,600.00
8.3% Sales Tax					\$	47,525.80

CASHMERE CITY POOL GUTTER REPAIR PROJECT

BID SCHEDULE

UNIT BID PRICE

(Note: Bid prices for all items, all extensions and total amount of bid must be shown. The Total Price column shall reflect the item bid quantity times the item unit price.

ITEM #	SPEC. REF.	ITEM	UNIT	QTY	UNIT PRICE	TOTAL PRICE
1	1-05.4 SP	Construction Surveying	LS	1	1000	1000
2	1-07.15 SP	SPCC Plan	LS	1	1000	1000
3	1-09.7 SP	Mobilization	LS	1	25000	25000
4	2-02.5 SP	Sawcut, remove and dispose of 4" x 2-ft wide deck section	LF	500	50	25000
5	2-02.5 SP	Sawcut, remove and dispose of 18"+ thick wall and gutter section, w/ scaffolding	LF	460	120	55200
6	2-02.5 SP	Hand excavation, structural backfill, & compaction	LS	1	20,000	20,000
7	5-03.5 SP	PJF expansion joint & sealant application	LF	500	10	5000
8	6-02.5 SP	Formwork	LF	460	150	69000
9	6-02.5 SP	Grout & concrete placement and finishing	CY	33	1000	33,000
10	6-02.5 SP	Waterline tile placement	LF	460	20	9200
11	6-02.5 SP	Lane marker anchors and other anchors	EA	14	300	4200 4200
12	8-04.5 SP	Preparation for SS gutter installation: roughen const. joint; apply bonding agent; bentonite WS & reinf. steel placement	LF	460	150	69000
13	8-04.5 SP	SS gutter fabrication & installation – mitered – at east end of kiddy pool & lap pool south end corners	LS	1	200000	200000
14	8-04.5 SP	Gutter drain connections (3X)	LS	1	1000	1000
15	8-04.5 SP	1/2" Plaster Finish Coat Repair at perimeter walls	SF	1000	30	30000
16	8-04.5 SP	Clean-up and Demobilization	LS	1	25000	25000
Subtotal					\$	582,600
8.3% Sales Tax					\$	47,525.80

RESOLUTION NO. 01-2022

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CASHMERE, WASHINGTON, DECLARING A STATE OF EMERGENCY WITH RESPECT TO THE CONDITION OF THE SEWER LIFT STATION PUMPS, WAIVING COMPETITIVE BIDDING REQUIREMENTS, AND AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT TO PURCHASE REPLACEMENT PUMPS.

WHEREAS, the City of Cashmere sewer lift station is served by three pumps; and

WHEREAS, only one of the pumps is newer and reliable and the other two pumps are failing to the point that replacement is immediately necessary in order to avoid a raw sewage backup or spill event; and

WHEREAS, because of the condition of the two pumps, an emergency exists and funds need to be expended by the City to purchase replacement pumps that will fit the associated infrastructure of the lift station immediately and without completing the normal competitive bidding process; and

WHEREAS, because of the product materials availability and supply chain issues caused by the COVID-19 pandemic, the lead time for ordering the two new pumps is 25 weeks and the City Director of Operations is concerned that any further delay may result in the inability of the City to replace the two pumps prior to complete pump failure; and

WHEREAS, the City Council finds that a public health emergency exists and that passage of this Resolution is in the best interest of the public health, safety, and welfare of the citizens of the City; NOW THEREFORE,

THE CITY COUNCIL OF THE CITY OF CASHMERE, WASHINGTON, HEREBY RESOLVE AS FOLLOWS:

Section 1. Pursuant to RCW 39.04.280 and based upon the foregoing documentation of the public health emergency, the City Council finds a state of emergency exists with respect to the condition of two of the three pumps at the City sewer lift station and the Mayor is authorized to complete the purchase of two new pumps as set forth in Section 2 of this

Resolution.

Section 2. The two new pumps that will fit in the existing lift station infrastructure and work in unison with the one newer pump are available through APSCO, LLC and are manufactured by Hidrostal, "Type EE4S5 – Immersible," for a total cost of \$91,258.12, inclusive of Washington State Sales Tax. The price quote from APSCO, LLC and the Hidrostal Data Sheet are on file with the City Clerk-Treasurer.

Section 3. This Resolution shall be effective immediately upon passage by the City Council.

APPROVED BY the City Council at an
Open Public Meeting the 24th day of
January, 2022.

MAYOR JAMES FLETCHER

ATTEST/AUTHENTICATED:

KAY JONES, CITY CLERK/TREASURER

Riverside Center Building Use Agreement
EXHIBIT B
Rates for Center Use
Effective the 24th day of January 2022

	PEAK MONTHS DAY RATE May-October	OFF SEASON DAY RATE November-April
DAY RATES		
Sunday-Thursday	\$2,000.00	\$1,500.00
Friday & Saturday	\$3,150.00	\$2,650.00
HOURLY RATES		
Monday-Thursday	\$325/hour <i>2 hour minimum</i>	\$275/hour <i>2 hour minimum</i>
SMALL WEDDING PACKAGES		
Elopedments Sunday-Friday <i>10 people or less</i>	\$600.00	
MicroWedding Sunday-Friday <i>30 people or less</i>	\$1,000.00	
DISCOUNTS		
Non-Profit and Governmental Agency Events	50% off daily rates	
Short Notice Events <i>Events booked within 1 month</i>	Up to 40% off daily rates at Contractor's discretion	

**Contractor may offer "off-season" rates to "peak months" events as an additional booking incentive in the months of May and October or if the applicant is within two (2) months of their event date when booking. These discounts may be offered at Contractor's discretion.*

**At Contractor's discretion, events may last past 10:00 P.M. In these instances, Contractor shall charge \$275 per hour (one hour minimum).*

** If the Center has not been rented the day prior to an event, Contractor may offer use of the Center for event setup: (1) at a rate of \$500 for the full day; or (2) at an hourly rate of \$275 (one hour minimum).*