



## City of Cashmere

101 Woodring Street  
Cashmere, WA 98815  
Ph (509) 782-3513 Fax (509) 782-2840  
Website [www.cityofcashmere.org](http://www.cityofcashmere.org)

CASHMERE CITY COUNCIL MEETING  
MONDAY, JANUARY 10, 2022, 6:00 P.M., CITY HALL

**DUE TO THE COVID-19 PANDEMIC AND THE GOVERNOR'S PROCLAMATION;  
THE PUBLIC CAN ATTEND IN PERSON, CALL-IN OR LOG-IN TO ZOOM TO  
PARTICIPATE IN THE CITY COUNCIL MEETING. PLEASE CALL-IN OR LOGIN 5  
MINUTES PRIOR TO MEETING.**

To Join the Meeting Go To <https://zoom.us>  
Meeting ID: 882 719 9871 Passcode: 788276  
Audio Only: PH# 1-(253)-215-8782

### AGENDA

#### CALL TO ORDER - ROLL CALL – FLAG SALUTE

#### ANNOUNCEMENTS

- Mayor Pro-Tem appointment
- Finance Audit Member appointment

#### PUBLIC COMMENT PERIOD (For Items Not on the Agenda)

#### APPROVAL OF AGENDA

#### CONSENT AGENDA

1. Minutes of December 13, 2021, Regular Council Meeting
2. Minutes of December 16, 2021, Special Council Meeting
3. Minutes of December 20, 2021, Special Council Meeting
4. Payroll and Claims Packet Dated December 31, 2021
5. Sullivan Street Water and Sewer Replacement project accepted as complete
6. Reaffirm Committee appointments

#### BUSINESS ITEMS

1. Council Workshop
  - City Assets: land, buildings, equipment
  - Fees and Rates
  - City Goals

#### PROGRESS REPORTS

#### ADJOURNMENT

TO ADDRESS THE COUNCIL, PLEASE BE RECOGNIZED BY THE MAYOR AND STATE YOUR NAME WHEN YOU BEGIN YOUR COMMENTS  
**Americans with Disabilities Act (ADA) accommodations provided upon request (48-hour notice required)**

MINUTES OF THE CASHMERE CITY COUNCIL MEETING  
MONDAY DECEMBER 13, 2021, AT CASHMERE CITY HALL – In Person and Digital

OPENING

Mayor Jim Fletcher opened the regular City Council meeting via in person and digital conference at 6:00 p.m. at City Hall. City Clerk-Treasurer Kay Jones took minutes.

Due to the COVID-19 pandemic and the Governor’s proclamation; public can attend the council meeting in person, by phone or by digital conference.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Jim Fletcher	
Council:	John Perry Chris Carlson - Digital Dave Erickson - Digital Jayne Stephenson - Digital Derrick Pratt	
Staff:	Kay Jones, Clerk-Treasurer Steve Croci, Director of Operations Chuck Zimmerman, City Attorney - Digital	

ANNOUNCEMENTS

John Perry took the Oath of Office for Council Position #1 and took his seat at the council table.

Mayor Fletcher commented that there are a lot of comments and questions on Facebook about Rank Road and the development on Olive Street and Kennedy Road. The subdivision is going through the proper processes with the city. There will be a final hearing before the Hearing Examiner. The mayor stated this is not a legislative review and cautioned the council on commenting or answering questions on the development.

APPROVAL OF AGENDA

MOVED by Councilor Carlson and seconded by Councilor Pratt to approve the agenda as presented. Motion carried 5-0.

CONSENT AGENDA

Minutes of November 22, 2021, Regular Council Meeting  
Payroll and Claims Packet Dated December 13, 2021

Claims Direct Pay and Check #41569 through #41600 totaling \$668,167.87

Payroll Direct Pay and Check #41564 through #41566 totaling \$76,392.22

Manual Check #41568 not needing prior approval

MOVED by Councilor Erickson and seconded by Councilor Perry to approve the items on the Consent Agenda. Motion carried 5-0.

ORDINANCE NO. 1307 ADOPTING THE BUDGET FOR 2022

Mayor Fletcher informed the council that the budget is not ready for council action at this meeting. The mayor will call a special meeting to present the 2022 Budget for approval. ✕

The City and the Union have been negotiating a Collective Bargaining Agreement for the next three years and earlier that day came to a verbal agreement. The union members have to vote on the agreement and if the members ratify the agreement the budget wage schedule bill be amended according to the CBA. ✓

ORDINANCE NO. 1308 CONFIRMING THE CITY IS THE EXCLUSIVE PROVIDER OF WATER WITHIN THE CITY

The proposed ordinance confirms the City is the exclusive provider of water within the city limits of Cashmere. Prohibiting the drilling of new wells.

Dean Hills resides at 300 Sullivan Street and owns 302 Sullivan Street and 712 Pioneer Avenue. He received approval from the Department of Ecology to drill an exempt well to irrigate all three of his joining properties. He was in the process of drilling the well when he was informed that it was not allowed in the city. The driller was already 20 feet down. Mr. Hill stated that he should be exempt from the ordinance and be grandfathered in since the city code didn't specifically state that no new wells could be drilled in the city, he was already drilling the well and he had the approval from DOE.

Attorney Chuck Zimmerman cautioned the council to only look at the public health emergency and protecting the City's water supply, not at how they could help Mr. Hills. This is a public health and safety issue, and the City's water supply needs to be protected.

The well Mr. Hills wants to drill is just 600 feet from the City's well, which is in the same aquifer. The locate the City received prior to the digging stated it was for a flag pole. If the locate would have stated the purpose was for drilling a well the drilling would have not started. .

Councilor Pratt voiced his concern that Mr. Hills is stuck between the City and DOE and doesn't believe Mr. Hills did anything wrong since he got approval from DOE. Pratt questioned all the other wells that already exist and are putting our water at risk.

Mayor Fletcher stated this ordinance protects the City's water supply from new wells, preventing added risks. Existing wells are not addressed in this ordinance. .

MOVED by Councilor Erickson and seconded by Councilor Perry to approve Ordinance 1308 confirming the City is the exclusive provider of water within the City. Motion carried with 4 in favor and Councilor Pratt voting no.

RESOLUTION NO. 03-2021 REVISING THE CITY PROCUREMENT POLICY

Revising the City procurement policy is a preventative measure for future audits regarding federal funding. The revised policy meets the auditor's desired standards for federal audit purposes.

MOVED by Councilor Pratt and seconded by Councilor Carlson to approve Resolution No. 03-2021 revising the City Procurement Policy. Motion carried 5-0.

RH2 ENGINEERING PROFESSIONAL SERVICES AGREEMENT FOR 2022

The City currently has two agreement with RH2 Engineering; SCADA Services and General Professional Services. The proposed Professional Services Agreement for 2022 combines the two current agreements into one agreement with RH2 engineering.

MOVED by Councilor Pratt and seconded by Councilor Erickson to approve the Professional Services Agreement with RH2 Engineering for 2022. Motion carried 5-0.

BRIDGE INSPECTION AGREEMENT WITH WASHINGTON STATE DEPARTMENT OF TRANSPORTATION (WSDOT)

Washington State Department of Transportation performs the underwater inspection of Cottage Avenue Bridge. The current agreement with WSDOT expires this year. The proposed agreement extends the arrangement for another ten years. The underwater inspection is performed every five years.

MOVED by Councilor Stephenson and seconded by Councilor Carlson to the Bridge Inspection Agreement with WSDOT. Motion carried 5-0.

CHANGE ORDER NO. 1 ON THE SULLIVAN STREET PROJECT

Change Order No. 1 addresses twelve unknown or unanticipated conditions that were approved in the field to keep the project moving forward. The amount for all twelve amounts to \$53,097.74.

MOVED by Councilor Erickson and seconded by Councilor Carlson to approve Change Order No. 1 for the Sullivan Street project in the amount of \$53,097.74. Motion carried 5-0.

ADDENDUM NO. 1 TO INTERLOCAL AGREEMENT WITH PORT AUTHORITY ON AWARD OF \$15,000

The addendum extends the term to December 31, 2022, with the remaining amount of \$12,582.25.

MOVED by Councilor Pratt and seconded by Councilor Perry to approve Addendum No. 1 to Interlocal Agreement with the Port authority on the award of \$15,000. Motion carried 5-0.

ADDENDUM NO. 1 TO INTERLOCAL AGREEMENT WITH PORT AUTHORITY ON AWARD OF \$20,000

The addendum extends the term to December 31, 2022, with the original amount of \$20,000.

MOVED by Councilor Pratt and seconded by Councilor Perry to approve Addendum No. 1 to Interlocal Agreement with the Port authority on the award of \$20,000. Motion carried 5-0.

TERMINATION OF AGREEMENT WITH HOUSING AUTHORITY REGARDING LOW-INCOME HOUSING FUNDS

The Chelan County Board of Commissioners sent in November, terminating the Interlocal Agreement, which administered the affordable housing funds from the recording surcharge authorized under the provisions of SHB 2060.

The City and Housing Authority had an agreement authorizing the City to pay all low-income housing funds received from Chelan County to the Housing Authority to be used in Cashmere. With the termination of the Interlocal Agreement forces the City to terminate the Low-Income Housing Agreement with the Housing Authority.

MOVED by Councilor Carlson and seconded by Councilor Perry to terminate the agreement with the Housing Authority regarding Low-Income housing funds. Motion carried 5-0.

FUEL TAX GRANT DISTRIBUTION AGREEMENT WITH TIB FOR SUNSET HIGHWAY (City Limits to Mill Site)

Sunset Highway Improvements will be from the Port property to the city limits. The city has been awarded a grant in the amount of \$919,834 from the Chelan Douglas Transportation Council for construction. The city applied and was granted an additional \$125,000 from the Transportation Improvement Board through the Fuel Tax Grant program. Construction is estimated at \$1,100,000.

MOVED by Councilor Erickson and seconded by Councilor Stephenson to approve the Fuel Tax Grant Distribution Agreement with TIB and authorize the mayor to sign. Motion carried 5-0.

INTERAGENCY AGREEMENT FOR EMERGENCY MEDICAL AID SERVICES WITH FIRE DISTRICT #6

Mayor Fletcher reported that he's still working with District #6 on the Emergency Medical Aid Services Agreement. The new agreement will be retroactive to January 2021.

PROGRESS REPORTS

Woodard & Curran have made a couple of site visits to the City's water and wastewater treatment plants to discuss operations, SCADA and safety programs with City staff.

The Cashmere Planning Commission will be working on the development of the old lagoon area and updating the Parks Plan. They will be doing some public outreach.

Library District representatives will be touring Riverside Center to see if the building would be adequate for a future library location.

ADJOURNMENT

Mayor Fletcher adjourned the meeting at 7:39 p.m.

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James Fletcher, Mayor

Attest:

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Kay Jones, City Clerk-Treasurer

MINUTES OF THE CASHMERE SPECIAL CITY COUNCIL MEETING  
THURSDAY DECEMBER 16, 2021, AT CASHMERE CITY HALL – In Person and Digital

OPENING

Mayor Jim Fletcher opened the regular City Council meeting via in person and digital conference at 4:00 p.m. at City Hall. City Clerk-Treasurer Kay Jones took minutes.

Due to the COVID-19 pandemic and the Governor’s proclamation; public can attend the council meeting in person, by phone or by digital conference.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Jim Fletcher	
Council:	John Perry Chris Carlson - Digital  Derrick Pratt	Dave Erickson Jayne Stephenson
Staff:	Kay Jones, Clerk-Treasurer - Digital Steve Croci, Director of Operations	Chuck Zimmerman, City Attorney
Other:	Dave Kitzmiller, W&C – Digital Anthony Naccorato, W&C - Digital Shela Pistoresi – Digital Jason Williams – Digital	

INTRODUCTION TO WOODARD & CURRAN

The City selected Woodard & Curran to negotiate a contract to manage the City’s water and wastewater utilities.

The purpose of the meeting was to give Council a chance to meet with Dave and Anthony of Woodard & Curran and an opportunity to ask questions.

Anthony gave a brief presentation; he discussed the competitive selection process and where we are in that process, and he discussed the company’s history with management contracts, the company’s policies, priorities and goals.

RFQ

Interviews

Site Visits

Operator Selection

Post Selection Process

Site Visits/ Assessments

Scope/Fee Development

Contract negotiations

Assumption of Operations

Woodard & Curran have been operating water and wastewater utilities for thirty (30) years. They currently operate eighty (80) facilities.

Woodard & Curran views contract operations as a partnership not ownership. Cashmere's goals and area will be a priority to W&C. They will modernize Cashmere utilities and protect Cashmere's assets like they own them. Safety is a priority and the company's safety rating exceeds industry standards.

The City and W&C are now at the Scope/Fee Development stage in the process. Woodard & Curran will submit an 80% Scope and Fee, after which the city and W&C will get together to discuss and negotiate a Final Scope and Fee.

Anthony and Dave answered questions regarding operations, employees, and SCADA.

ADJOURNMENT

Mayor Fletcher adjourned the meeting at 5:04 p.m.

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James Fletcher, Mayor

Attest:

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Kay Jones, City Clerk-Treasurer

MINUTES OF THE CASHMERE SPECIAL CITY COUNCIL MEETING  
MONDAY DECEMBER 20, 2021, AT CASHMERE CITY HALL – In Person and Digital

OPENING

Mayor Jim Fletcher opened the regular City Council meeting via in person and digital conference at 4:00 p.m. at City Hall. City Clerk-Treasurer Kay Jones took minutes.

Due to the COVID-19 pandemic and the Governor’s proclamation; public can attend the council meeting in person, by phone or by digital conference.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Jim Fletcher	
Council:	John Perry Chris Carlson - Digital Dave Erickson Jayne Stephenson - Digital Derrick Pratt	
Staff:	Kay Jones, Clerk-Treasurer Steve Croci, Director of Operations	Chuck Zimmerman, City Attorney

COLLECTIVE BARGAINING AGREEMENT WITH TEAMSTERS LOCAL 760 FOR 2022 -2024

The city presented their Last Best and Final Proposal to the Union on December 13<sup>th</sup>. With a majority vote the members of the Collective Bargaining Unit ratified the agreement on December 16<sup>th</sup>.

Mayor Fletcher discussed each article of the agreement that was revised and answered questions. He explained that the wages proposed to the union was derived from averaging other comparable cities and cities in the area to determine where Cashmere wages should be.

MOVED by Councilor Erickson and seconded by Councilor Stephenson to approve the Collective Bargaining Agreement for 2022 – 2024 as presented. Motion carried. 5-0

ORDINANCE NO. 1307 ADOPTING THE BUDGET FOR 2022

The budget and wage exhibit consist of the wages approved by the union members.

MOVED by Councilor Pratt and seconded by Councilor Perry to adopt Ordinance No. 1307 adopting the budget for 2022. Motion carried. 5-0

PROSECUTION SERVICE AGREEMENT FOR 2022

The annual amount is calculated on the 29 cases which were prosecuted during the 12-month period of September 1, 2020, through August 31, 2021 for gross misdemeanor and misdemeanor crimes occurring within the city limits of Cashmere. The 29 cases at \$275.00 per case is an annual amount of \$7,975.00.



MOVED by Councilor Carlson and seconded by Councilor Erickson to approve the Prosecution Service Agreement for 2022. Motion carried. 5-0

ADJOURNMENT

Mayor Fletcher adjourned the meeting at 6:30 p.m.

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James Fletcher, Mayor

Attest:

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Kay Jones, City Clerk-Treasurer



December 21, 2021

Steve Croci  
Director of Operations  
City of Cashmere  
101 Woodring Street  
Cashmere, Washington 98815

**Subject:**        *Capital Improvement Project W2  
Sullivan Street Water and Sewer Replacement  
PACE Project No. 20451*

Dear Mr. Croci:

We have completed the final inspection for the subject project and determined that Selland Construction, Inc. has satisfactorily completed the work in accordance with the contract documents and approved change orders. The final contract amount is \$559,343.74 and includes sales tax.

We hereby recommend that the City accept the project as complete. Upon City acceptance, PACE Engineers will file the required notice of completion for public works contract form with the Department of Labor, Department of Revenue and Department of Employment Security. Upon receipt of certificates of compliance from said state agencies, the retainage bond can be released 60 days after the City's acceptance.

If you have any questions, please feel free to contact me at 509.662.1762 or [RobInn@paceengrs.com](mailto:RobInn@paceengrs.com).

Sincerely,

PACE Engineers, Inc.

Robin Nelson, P.E.  
Principal Senior Engineer



Cascade Analytical, Inc EFT EMAIL tanyaholbrook@eurofinsus.com

0

2021 - December - Month End

318213

12/15/21

401-002-210-535-80-49-00  
12/15/21

WW Solids Testing

\$222.00

Total 318213

318214

12/15/21

401-002-210-535-80-49-00  
12/15/21

WW Solids Testing

\$222.00

Total 318214

318215

12/15/21

401-002-210-535-80-49-00  
12/15/21

WW Solids Testing

\$222.00

Total 318215

318216

12/15/21

401-002-210-535-80-49-00  
12/15/21

WW Solids Testing

\$222.00

Total 318216

Total 0

Total Cascade Analytical, Inc EFT EMAIL tanyaholbrook@eurofinsus.com

Cashmere School Dist #222

0

2021 - December - Month End

School Resource Officer Funding - Dec 2021

Interlocal Agreement

001-000-000-521-30-49-00

GG Criminal Justice Special Programs

\$3,721.30

Total School Resource Officer Funding - Dec 2021

Total 0

Total Cashmere School Dist #222

0

Ced

0

2021 - December - Month End

9360-1022510

Street Lights

003-000-000-542-63-31-01

ST Street Lighting Supplies

\$51.25

Total 9360-1022510

9360-1023274

Sullivan St Lights

302-200-000-595-30-63-00

Sullivan Street Const Contractor

\$3,657.92

White&Red Tape, Green Wire

Total 9360-1023274  
9360-1023278

3 Heaters  
003-000-000-536-50-35-00  
2 Heaters  
501-000-000-548-35-31-00

\$686.16  
\$343.07  
**\$1,029.23**

CM Fac Small Tools & Equipment  
EQ PW Fac Maint Supplies

Total 9360-1023278  
9360-1023390

Lamp Holder, 20 AMP Plug  
501-000-000-548-35-31-00  
Pw Building Supplies

\$134.56  
**\$134.56**  
**\$4,872.96**  
**\$4,872.96**

EQ PW Fac Maint Supplies

Total 9360-1023390

Total 0

Total Ced

Chelan Co Historical Society

0

2021 - December - Month End

Chelan Co Historical Society Qrtly  
Dec 2021 4th Qrt

001-000-000-575-30-49-00  
4th Qrt Payment

\$3,000.00

GG Ch Co Museum Contributions

Total Chelan Co Historical Society Qrtly

Total 0

Total Chelan Co Historical Society

Chelan Co Treasurer

0

2021 - December - Month End

Prosecution Dec 21

001-000-000-515-91-41-50

\$2,965.25

GG Intergov Prosecution Services

Total 010140-00570

2% Liquor Profits - December 2021

003-000-000-566-10-44-50

\$2,965.25

ST Contrib to Alcoholism Prog

2% Liquor Profits

Total 2% Liquor Profits - December 2021

Total 0

Total Chelan Co Treasurer

\$124.98  
**\$124.98**  
**\$3,090.23**  
**\$3,090.23**

City of Cashmere-Building Rent  
0

2021 - December - Month End

December 2021 Building Rent

December 2021

003-000-000-536-50-45-01	CM Fac Interfund Building Rental	\$137.37
003-000-000-536-50-45-01	CM Fac Interfund Building Rental	\$199.25
003-000-000-543-50-45-01	ST Interfund Building Rental	\$2,384.63
003-000-000-543-50-45-01	ST Interfund Building Rental	\$137.37
003-000-000-576-80-45-01	PK Interfund Building Rental	\$199.25
401-001-200-534-80-45-01	WA Dist Interfund Building Rental	\$499.50
401-001-200-534-80-45-01	WA Dist Interfund Building Rental	\$437.37
401-002-100-535-80-45-01	WW Coll Interfund Building Rental	\$199.25
401-002-100-535-80-45-01	WW Coll Interfund Building Rental	\$137.37
<b>Total December 2021 Building Rent</b>		<b>\$4,331.36</b>

Total 0

Total City of Cashmere-Building Rent

City of Cashmere-Equip Rental Fund  
0

2021 - December - Month End

December 2021 Equipment Rental

Dec 21

001-000-000-558-50-45-02	GG Building Interfund Equip Rental	\$24.00
001-000-000-558-60-45-02	GG Planning Interfund Equip Rental	\$21.00
003-000-000-536-50-45-02	CM Fac Interfund Equip Rental	\$1,834.50
003-000-000-543-50-45-02	ST Interfund Equip Rental	\$7,727.13
003-000-000-576-80-45-02	PK Interfund Equip Rental	\$2,200.37
401-001-200-534-80-45-02	WA Dist Interfund Equip Rental	\$2,438.00
401-002-100-535-80-45-02	WW Coll Interfund Equip Rental	\$4,088.37
<b>Total December 2021 Equipment Rental</b>		<b>\$18,333.37</b>

Total 0

Total City of Cashmere-Equip Rental Fund

Copiers Northwest  
0

2021 - December - Month End

INV2398255

Contract Invoice

001-000-000-514-20-45-00	GG Admin Rentals & Leases	\$31.86
003-000-000-514-20-45-00	PW Admin Rentals & Leases	\$31.86
401-001-000-534-10-45-00	WA Admin Rentals & Leases	\$62.70
401-002-000-535-10-45-00	WW Admin Rentals & Leases	\$62.70
501-000-000-548-31-45-00	EQ Admin Rentals & Leases	\$31.86
<b>Total INV2398255</b>		<b>\$220.98</b>

Total 0

Total Copiers Northwest

Correct Equipment EFT crystalh@correctequipment.com

0  
 45552  
**2021 - December - Month End**  
**Water Meters**  
 401-001-200-534-80-35-01 WA Dist Meters \$13,741.10  
 Water Meters  
**Total 45552 \$13,741.10**  
 45685

**Total 0**  
**Total Correct Equipment EFT crystalh@correctequipment.com**  
**Total 45685**  
 3373887  
**2021 - December - Month End**  
**City Lift Station**  
 401-002-100-535-80-48-00 WW Coll Repairs/Maint Services \$216.00  
 Lift Station Service Call  
**Total 3373887 \$216.00**  
**Total 45685 \$13,957.10**  
**\$13,957.10**

**Total 0**  
**Daily Journal of Commerce**  
 0  
 3373887  
**2021 - December - Month End**  
**City Pool Gutter**  
 003-000-000-514-20-41-04 PW Admin Advertising/Publishing \$958.90  
 City Pool Gutter  
**Total 3373887 \$958.90**  
**Total 0 \$958.90**  
**Total Daily Journal of Commerce \$958.90**

**Total 0**  
**Doug's Diesel Repair**  
 0  
 50102  
**2021 - December - Month End**  
**#435 Engine Repair**  
 501-000-000-548-68-48-00 EQ Veh Repairs/Maint Services \$7,974.79  
 #435 Engine Repair  
**Total 50102 \$7,974.79**  
**Total 0 \$7,974.79**  
**Total Doug's Diesel Repair \$7,974.79**

**Total 0**  
**Express Services, Inc.**  
 0  
 26476251  
**2021 - December - Month End**  
**Olson, Olson**  
 401-001-200-534-80-49-00 WA Dist Misc Services \$1,558.68  
 Water  
 401-002-200-535-80-49-00 WW Tmt Misc Services \$452.52  
 Admin  
**Total 26476251 \$2,011.20**

26512009

<b>Olson, Olson</b>			
401-001-200-534-80-49-00	WA Dist Misc Services		\$364.53
	Water		
401-002-200-535-80-49-00	WW Tmt Misc Services		\$1,646.67
	WWTP		
<b>Total 26512009</b>			<b>\$2,011.20</b>
<b>Total Express Services, Inc.</b>			<b>\$4,022.40</b>
			<b>\$4,022.40</b>

Field Instruments & Controls, Inc.

2021 - December - Month End

179175			
	<b>Lift Station</b>		
401-002-100-535-80-31-00	WW Coll Operating Supplies		\$1,519.29
	Microplot FMR 20		
<b>Total 179175</b>			<b>\$1,519.29</b>
<b>Total Field Instruments &amp; Controls, Inc.</b>			<b>\$1,519.29</b>
			<b>\$1,519.29</b>

GCR Tires & Service

2021 - December - Month End

802-45033			
	<b>Wht Flatbed Trailer</b>		
501-000-000-548-68-31-04	EQ Veh Supplies- wheels & brakes		\$375.11
	Wht Flatbed Trailer		
<b>Total 802-45033</b>			<b>\$375.11</b>
<b>802-45280</b>			
	<b>#590, #580, #570</b>		
501-000-000-548-68-31-04	EQ Veh Supplies- wheels & brakes		\$72.02
	Flat Repair, Tire Mount, Stem Valve, consumables		
<b>Total 802-45280</b>			<b>\$72.02</b>
<b>802-45351</b>			
	<b>#310</b>		
501-000-000-548-68-31-04	EQ Veh Supplies- wheels & brakes		\$802.42
	#310 Tires		
<b>Total 802-45351</b>			<b>\$802.42</b>
<b>Total GCR Tires &amp; Service</b>			<b>\$1,249.55</b>
			<b>\$1,249.55</b>

Gray's Electric & Pump Systems

2021 - December - Month End

20722			
	<b>City Lift</b>		
401-002-100-535-80-48-00	WW Coll Repairs/Maint Services		\$1,072.17



Total 20722      Sewege Pump Install      \$1,072.17

Total Gray's Electric & Pump Systems      \$1,072.17

H.D. Fowler EFT      0      \$1,072.17

Total 15980194      2021 - December - Month End

West Pleasant      411-000-000-594-34-31-00      WA Supplies for Capital Projects  
 Joint Coupling, Brass Nipple, Ball Valve      \$1,685.32

Total 15983909      City Lift Cable      401-002-100-535-80-31-00      WW Coll Operating Supplies  
 Flat Jacket Pump Cable      \$779.76

Total H.D. Fowler EFT      0      \$779.76

Housing Auth of Chelan County      0      \$2,465.08

Housing Authority SHB 1406      Dec 2021      001-000-000-559-30-49-00      GG Low Income Housing Contract      \$449.94

Total Housing Authority SHB 1406      Dec 2021      001-000-000-559-30-49-00      GG Low Income Housing Contract      \$449.94

Total Housing Auth of Chelan County      0      \$449.94

KCDA      0      300600399      2021 - December - Month End

2022 Calendars      001-000-000-514-20-31-00      GG Admin Office Supplies      \$40.16

003-000-000-514-20-31-00      2022 Calendars      PW Admin Office Supplies      \$40.16

401-001-000-534-10-31-00      2022 Calendars      WA Admin Office Supplies      \$40.16

401-002-000-535-10-31-00      2022 Calendars      WW Admin Office Supplies      \$40.17

\$160.65  
\$160.65  
\$160.65

Total 300600399

Total 0

Total KCDA

Keyhole Security EFT EMAIL malinda@keyholesecurity.com

0

2021 - December - Month End

338099

Recycle Building Deadbolt

003-000-000-543-50-31-00

Dead Bolt

ST River St Storage Supplies

\$59.51

Total 338099

\$59.51

Total 0

Total Keyhole Security EFT EMAIL malinda@keyholesecurity.com

Lacal Equipment

0

2021 - December - Month End

0357347-IN

#419

501-000-000-548-68-31-05

Gutter Broom, J Curtain

EQ Veh Supplies-brooms/bits/blades

\$1,624.13

Total 0357347-IN

\$1,624.13

Total 0

Total Lacal Equipment

0

2021 - December - Month End

37000771816

#570, #580

501-000-000-548-68-31-04

#570 - 2 Tires, #580 2-Tires

EQ Veh Supplies- wheels & brakes

\$453.54

Total 37000771816

\$453.54

Total 0

Total Les Schwab-Wenatchee

0

2021 - December - Month End

37000771816

#570, #580

501-000-000-548-68-31-04

#570 - 2 Tires, #580 2-Tires

EQ Veh Supplies- wheels & brakes

\$453.54

Total 37000771816

\$453.54

LocalTel

0

2021 - December - Month End

29155 -December 2021

December 2021

001-000-000-514-20-42-00	Phone	GG Admin Phones & Postage	\$86.61
001-000-000-522-10-42-00	Phone	Fire Dept Phones & Postage	\$51.44
001-000-000-575-50-47-00	Phone	GG Riverside Center Utilities	\$26.61
003-000-000-514-20-42-00	Phone	PW Admin Phones & Postage	\$157.63
003-000-000-576-20-42-00	Phone	PL Phones & Postage	\$17.29
401-001-000-534-10-42-00	Phone	WA Admin Phones & Postage	\$155.18
401-002-000-535-10-42-00	Phone	WW Admin Phones & Postage	\$155.18

Total 29155 -December 2021

Total 0

Total LocalTel

M & E Memorial Markers

0

2021 - December - Month End

5 VA Bases

003-000-000-536-20-31-00	5 VA Bases	CM Srv Supplies-liners, vases, markers, cement	\$375.00
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Total 5 VA Bases

Cheryl & Raymond Ward Engrave

Ward name Engrave

003-000-000-536-20-49-00	Ward	CM Srv Misc Services	\$180.00
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Total Cheryl & Raymond Ward Engrave

David Willett Engrave

Willett Name Engrave

003-000-000-536-20-49-00	Willett Name Engrave	CM Srv Misc Services	\$135.00
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Total David Willett Engrave

John J Krause Engrave

Krause Name Engrave

003-000-000-536-20-49-00	Krause Engrave	CM Srv Misc Services	\$135.00
--------------------------	----------------	----------------------	----------

Total John J Krause Engrave

\$135.00

**Richard Johnson Engrave**  
 Johnson Name Engrave  
 003-000-000-536-20-49-00 CM Srv Misc Services  
 Johnson Engrave

\$135.00  
**\$135.00**

**Total Richard Johnson Engrave**  
**Sergio & Linda Mercado Engrave**  
 Mercado Name Engrave  
 003-000-000-536-20-49-00 CM Srv Misc Services  
 Mercado Engrave

\$180.00  
**\$180.00**  
**\$1,140.00**  
**\$1,140.00**

**Total Sergio & Linda Mercado Engrave**  
 Total 0  
**Total M & E Memorial Markers**  
 MES EFT EMAIL at@mesfire.com INVOICE #  
 0 IN1652273 2021 - December - Month End

\$220.05  
**\$220.05**  
**\$220.05**  
**\$220.05**

**Helmets**  
 001-000-000-522-20-31-01 Fire Dept Supplies-Clothing & Gear  
 Helmets, Leather Fronts

**Mission Communications, LLC EFT EMAIL jessicaw@123mc.com**  
 0 1058244 2021 - December - Month End

\$2,727.00  
**\$2,727.00**  
**\$2,727.00**

**Total Mission Communications, LLC EFT EMAIL jessicaw@123mc.com**  
 NuClear Building Maintenance EFT EMAIL accounting@nuclearmw.com  
 0 36391, 36392 2021 - December - Month End

\$348.52  
 \$318.46  
**\$666.98**

001-000-000-514-22-41-00 GG City Hall Janitorial Service  
 001-000-000-572-50-41-00 GG Library Janitorial Service  
 001-000-000-575-50-41-01 GG Riverside Center Janitorial  
 12/18 Cleaning

\$174.90  
**\$174.90**  
**\$841.88**  
**\$841.88**

**Total NuClear Building Maintenance EFT EMAIL accounting@nuclearmw.com**  
 Total 0

Office of The State Treasurer  
0

2021 - December - Month End  
State Treasurer Cash Management Division - Dec  
2021

**St. Bldg Code Fees**  
635-000-000-589-30-00-21      State Building Code Fees      \$423.50  
St. Bldg Code Fees  
**Total State Treasurer Cash Management Division -**  
**Dec 2021**  
**\$423.50**  
**\$423.50**  
**\$423.50**

Total 0  
Total Office of The State Treasurer

Ogden Murphy Wallace, PLLC    EFT    0

2021 - December - Month End

**Attorney Services**  
001-000-000-515-41-41-00      GG City Attorney Services      \$4,182.00  
Charter, Teamsters Agreement, Time Clock  
401-001-000-534-10-41-00      WA Admin Pro Services-Legal      \$288.00  
Overtime Grievance  
401-002-000-535-10-41-00      WW Admin Pro Legal Services      \$66.30  
Woodard and Curran Contract  
**Total 857236**

Total 0  
Total Ogden Murphy Wallace, PLLC    EFT

Oxarc, Inc.    EFT    EMAIL receivables@oxarc.com  
0

2021 - December - Month End

**#570, #580**  
501-000-000-548-68-31-00      EQ Veh Misc Supplies      \$176.95  
Tube, Flat Bar  
**Total 31423890**

Total 0  
Total Oxarc, Inc.    EFT    EMAIL receivables@oxarc.com

PACE Engineers, Inc    EFT    EMAIL ericks@paceengrs.com & job@paceengrs.com  
0

2021 - December - Month End

**81523**  
**Project 20451**  
302-000-140-594-76-41-00      City Pool-Professional Services      \$88.50  
General Services  
401-001-000-534-20-41-00      WA Admin Engineering Services      \$177.00  
General Services  
401-002-000-535-20-41-00      WW Admin Engineering Services      \$88.50

General Services

**\$354.00**

Total 81523  
81524

**Pool Structural Repair**

302-000-140-594-76-41-00 City Pool-Professional Services  
Structural Repair

\$2,862.50

Total 81524

**\$2,862.50**

Total 0

Total PACE Engineers, Inc EFT EMAIL ericks@paceengrs.com &  
jop@paceengrs.com

**\$3,216.50**

**\$3,216.50**

**Pacific Power Batteries**

0

18079619

2021 - December - Month End

**WWTP Electrical Backup**

401-002-200-535-80-31-00 Batteries  
WW Tmt Operating Supplies

\$148.48

Total 18079619  
18079684

**\$148.48**

**# 370, WWTP, PW**

003-000-000-543-50-31-01 ST Supplies-General  
U1-9L Battery  
401-001-100-534-80-31-00 WA Prod Operating Supplies  
4 SLA 1250 Batteries  
501-000-000-548-68-31-02 EQ Veh Supplies-ignition & electrical  
#370 - 2 Batteries

\$60.04

\$54.09

\$259.62

Total 18079684

**\$373.75**

**\$522.23**

**\$522.23**

Total 0

**Total Pacific Power Batteries**

Paul Clarin

0

2021 - December - Month End

**Costco Reimbursement**

**Dish Soap, LED Lights**

001-000-000-514-22-31-00 GG City Hall Maintenance Supplies  
Dawn Dish Soap  
501-000-000-548-35-31-00 EQ PW Fac Maint Supplies  
LED Lights

\$10.83

\$97.53

**Total Costco Reimbursement**

**Costco Reimbursement 12/27**

**PW Lights, PWB Batteries**

003-000-000-514-20-31-00 PW Admin Office Supplies  
AAA, AA Batteries  
501-000-000-548-35-31-00 EQ PW Fac Maint Supplies

\$60.66

\$162.55

**\$108.36**

**Total 0**  
**Total Paul Clarin**      **\$223.21**  
**\$331.57**  
**\$331.57**

**Total 0**  
**Poltz Fire Protection, Inc**

		2021 - December - Month End	
<b>125233</b>			
	001-000-000-522-60-48-00	Fire Dept	Fire Dept Vehicle Repair/Maint
<b>Total 125233</b>			\$148.08
<b>125234</b>			
	001-000-000-514-22-48-00	City Hall	GG City Hall Repair/Maint Services
	001-000-000-572-50-48-00	Library	GG Library Repair/Maint Services
	003-000-000-536-50-48-00	Cemetery	CM Fac Repair/Maint Services
	003-000-000-576-20-48-01	Pool	PL Repair/Maint Services
	401-001-100-534-80-48-00	Water	WA Prod Repair/Maint Services
	401-002-200-535-80-48-00	WWTP	WW Tmt Repairs/Maint Services
	501-000-000-548-35-48-00	PW Bldg	EQ PW Bldg, Repairs/Maint
	501-000-000-548-68-48-00	Vehicles	EQ Veh Repairs/Maint Services
<b>Total 125234</b>			\$60.52
			\$10.08
			\$20.14
			\$30.21
			\$70.59
			\$332.64
			\$120.95
			\$332.64

**Total 0**  
**Total Poltz Fire Protection, Inc**      **\$977.77**  
**Premium Rock Inc.**      **\$1,125.85**  
**0**      **\$1,125.85**

**Total 0**  
**Premium Rock Inc.**

		2021 - December - Month End	
<b>77396</b>			
	57.53 Tn Top Course		
	401-001-200-534-80-31-01	WA Dist Street Repair Supplies	\$676.01
	57.53 TN Top Course		
<b>Total 77396</b>			\$676.01
			\$676.01
			\$676.01

Pump Tech, LLC  
0

2021 - December - Month End

0176759-IN

**WW Pumps**

401-002-210-535-80-49-01      WW Solids Misc Services  
Motor Bearings

\$422.37

Total 0176759-IN

**\$422.37**  
**\$422.37**  
**\$422.37**

Total 0  
Total Pump Tech, LLC

**RH2 Engineering Inc EFT EMAIL madams@rh2.com INVOICE**

0

2021 - December - Month End

84299

401-002-000-535-20-41-03      WW Admin Engineering WWTP Services  
WWTP SCADA Support

\$1,414.76

Total 84299  
84300

**\$1,414.76**

**SCADA Improvements**

411-000-000-594-34-41-00      WA Eginering

\$183.61

SCADA Improvements

412-000-000-594-35-41-00      WW Eginering

\$183.60

SCADA Improvements

Total 84300  
84419

**\$367.21**

**WWTP Sewer**

401-002-000-535-20-41-03      WW Admin Engineering WWTP Services  
Sewer

\$878.10

Total 84419

**\$878.10**

Total 0  
Total RH2 Engineering Inc EFT EMAIL madams@rh2.com INVOICE

**\$2,660.07**  
**\$2,660.07**

Ron Rees

0

2021 - December - Month End

**CDL Renewal December 2021**

003-000-000-514-20-49-00      PW Admin Misc-dues/record/print  
CDL Renewal

\$102.00

**Total CDL Renewal December 2021**

**ORiley Auto Parts Reimbursement**

16oz Cleaner  
501-000-000-548-68-31-00      EQ Veh Misc Supplies  
Sweeper Cleaner

\$23.84

**Total ORiley Auto Parts Reimbursement**

Total 0

**\$23.84**

Total Ron Rees

**\$125.84**  
**\$125.84**



Selland Construction Inc  
41602

**2021 - December - Month End**  
**Selland Payment Request 3 - Sullivan St**

<b>Sullivan ST</b>			
302-200-000-595-30-63-00	Request 3 - Sullivan	Sullivan Street Const Contractor	\$168,190.84
411-000-000-594-34-63-00	Request 3 - Sullivan	WA Other Improvements	\$30,562.83
412-000-000-594-35-63-00	Request 3 - Sullivan	WW Other Improvements	\$6,718.03
	Request 3 - Sullivan		

**Total Selland Payment Request 3 - Sullivan St**

**\$205,471.70**  
**\$205,471.70**  
**\$205,471.70**

Total 41602  
Total Selland Construction Inc

Steve Croci  
0

**2021 - December - Month End**  
**Costco Reimbursement Dec 2021**

<b># 350 Vehicle Supplies</b>			
501-000-000-548-68-31-00	#350 Totes	EQ Veh Misc Supplies	\$27.08

**Total Costco Reimbursement Dec 2021**

**\$27.08**  
**\$27.08**  
**\$27.08**

Total 0  
Total Steve Croci

Tokay Software  
0

**2021 - December - Month End**  
**Webtest Report**

401-001-000-534-10-49-00	WA Admin Misc-dues/record/print		\$1.00
	Backflow Software Support		

**Total 9024**

**\$1.00**  
**\$1.00**  
**\$1.00**

Total 0  
Total Tokay Software

U.S. Bank Safekeeping  
0

**2021 - December - Month End**  
**US Bank 148 Nov 21 Safekeeping**

001-000-000-514-20-49-00	GG Admin Misc-dues/record/print		\$64.00
	Monthly Maint-US Bank		

**Total US Bank 148 Nov 21 Safekeeping**

**\$64.00**  
**\$64.00**  
**\$64.00**

Total 0  
Total U.S. Bank Safekeeping

**Valley Water Services**  
0

**2021 - December - Month End**

17865	401-001-100-534-80-49-01	WA Prod Misc Services-Testing	\$1,265.00
	Water Testing		
<b>Total 17865</b>			<b>\$1,265.00</b>
17972	401-001-100-534-80-49-01	WA Prod Misc Services-Testing	\$492.50
	Water Testing		
<b>Total 17972</b>			<b>\$492.50</b>
			<b>\$1,757.50</b>
			<b>\$1,757.50</b>

**Total 0**  
**Total Valley Water Services**

**Verizon Wireless**  
0

**2021 - December - Month End**

9894439610	001-000-000-522-10-42-00	Fire Dept Phones & Postage	\$65.53
	I-Pads Line Access Charges-Fire Dept. Overage Charge		
	401-001-000-534-10-42-00	WA Admin Phones & Postage	\$20.95
	City Cell Phone		
	401-002-000-535-10-42-00	WW Admin Phones & Postage	\$31.13
	I-Pad Weekend Duty Monitoring-WWTP		
	401-002-000-535-10-42-00	WW Admin Phones & Postage	\$20.95
	City Cell Phone		
<b>Total 9894439610</b>			<b>\$138.56</b>
			<b>\$138.56</b>
			<b>\$138.56</b>

**Total 0**  
**Total Verizon Wireless**

**VISA**  
0

**2021 - December - Month End**

0439 - 000013	<b>WA DOL #550 Registration</b>		
	501-000-000-548-68-31-07	EQ Veh Supplies-Communication	\$64.00
	#550 Registration		
<b>Total 0439 - 000013</b>			<b>\$64.00</b>
0439 - 201397	<b>Amazon - Supplies</b>		
	001-000-000-514-20-31-00	GG Admin Office Supplies	\$66.55
	Erase Markers, Calendar, Tape, Post Its Highlighters		
	003-000-000-514-20-31-00	PW Admin Office Supplies	\$17.25
	Calendar, Erase Markers, Post Its		
	401-001-000-534-10-31-00	WA Admin Office Supplies	\$9.46
	Calendar, Tape		
	401-002-000-535-10-31-00	WW Admin Office Supplies	\$9.46
	Calendar, Tape		
<b>Total 0439 - 201397</b>			<b>\$102.72</b>

<b>0439 - 221676</b>	<b>Amazon- Oziium Spray</b>			
	001-000-000-514-22-31-00	GG City Hall Maintenance Supplies		\$13.88
		Oziium Spray		<b>\$13.88</b>
<b>Total 0439 - 221676</b>				\$216.40
<b>0439 - 382716</b>	<b>Cashmere Auto Detail #350</b>			
	501-000-000-548-68-48-00	EQ Veh Repairs/Maint Services		\$216.40
		#350 Auto Detail		<b>\$216.40</b>
<b>Total 0439 - 382716</b>				\$12.73
<b>0439 - 403044</b>	<b>Amazon - Lysol</b>			
	001-000-000-522-51-31-00	Fire Hall Maintenance Supplies		\$12.73
		Lysol Bowl cleaner		<b>\$12.73</b>
<b>Total 0439 - 403044</b>				\$2,837.85
<b>0439 - 646951</b>	<b>Paypal Christmas Lights</b>			
	302-060-000-595-63-31-00	ST Street Lights - Supplies		\$2,837.85
		Christmas Lights		<b>\$2,837.85</b>
<b>Total 0439 - 646951</b>				\$5.68
<b>0439 - 826725</b>	<b>Amazon - Key Caps</b>			
	401-001-000-534-10-31-00	WA Admin Office Supplies		\$5.68
		Key Caps		<b>\$5.68</b>
	401-002-000-535-10-31-00	WW Admin Office Supplies		\$11.36
		Key Caps		<b>\$11.36</b>
<b>Total 0439 - 826725</b>				\$13.80
<b>0439 - 874110</b>	<b>Amazon - Supplies</b>			
	001-000-000-514-20-31-00	GG Admin Office Supplies		\$13.80
		W2's, 1099's		<b>\$13.80</b>
	003-000-000-514-20-31-00	PW Admin Office Supplies		\$13.80
		W2's, 1099's		<b>\$13.80</b>
	401-001-000-534-10-31-00	WA Admin Office Supplies		\$13.80
		W2's, 1099's		<b>\$13.80</b>
	401-002-000-535-10-31-00	WW Admin Office Supplies		\$55.19
		W2's, 1099's		<b>\$55.19</b>
<b>Total 0439 - 874110</b>				\$12.68
<b>0439- 333280</b>	<b>Amazon- Gray File Folders</b>			
	401-001-000-534-10-31-00	WA Admin Office Supplies		\$12.68
		Gray File Folders		<b>\$12.68</b>
	401-002-000-535-10-31-00	WW Admin Office Supplies		\$25.36
		Gray File Folders		<b>\$25.36</b>
<b>Total 0439- 333280</b>				

<b>6117 - 362192</b>	<b>Omar's RV Parts</b>			
	411-000-000-594-34-31-00	WA Supplies for Capital Projects		\$176.17
		Water Hose, Y Split		<b>\$176.17</b>
<b>Total 6117 - 362192</b>				
<b>6117 - 500046</b>	<b>All Season RV</b>			
	411-000-000-594-34-31-00	WA Supplies for Capital Projects		\$232.56
		Water Hose		<b>\$232.56</b>
<b>Total 6117 - 500046</b>				<b>\$3,748.22</b>
				<b>\$3,748.22</b>
<b>Total 0</b>				
<b>Total VISA</b>				
<b>Vision Municipal Solutions</b>				
<b>0</b>				
		<b>2021 - December - Month End</b>		
<b>09-9970</b>	<b>Perry Email</b>			
	001-000-000-514-20-41-01	GG Admin Pro Services-Computer		\$25.72
		Perry Email		<b>\$25.72</b>
<b>Total 09-9970</b>				
<b>09-9973</b>	<b>New Council Email- Shela</b>			
	001-000-000-514-20-41-01	GG Admin Pro Services-Computer		\$25.72
		New Council Email		<b>\$25.72</b>
<b>Total 09-9973</b>				
<b>Total 0</b>				
<b>Total Vision Municipal Solutions</b>				
<b>WA St-Dept of Labor &amp; Industries</b>				
<b>0</b>				
		<b>2021 - December - Month End</b>		
<b>344783</b>	<b>Boiler/Pressure Vessel</b>			
	001-000-000-514-22-49-00	GG City Hall Misc Services		\$122.80
		Boiler Testing		
	001-000-000-522-50-49-00	Fire Station Misc Services		\$56.80
		Boiler Testing		
	001-000-000-572-50-49-00	GG Library Misc Services		\$28.40
		Boiler Testing		
	001-000-000-575-50-49-00	GG Riverside Center Misc Services		\$28.40
		Boiler Testing		
	003-000-000-543-50-49-00	ST Misc Services		\$56.80
		Boiler Testing		
	401-002-200-535-80-49-00	WW Tmt Misc Services		\$28.40
		Boiler Testing		
	501-000-000-548-35-49-00	EQ Fac Misc Services		\$56.80

Total 344783  
 344805  
 Boiler Testing  
 \$378.40

Boiler/Pressure Vessel  
 401-002-200-535-80-49-00  
 WW Tmt Misc Services  
 \$113.60

Total 344805  
 \$113.60  
 \$492.00  
 \$492.00

Total WA St-Dept of Labor & Industries

WA St-Dept of Revenue EFT  
 EFT 11/2021

2021 - December - Month End

Nov 2021 11:12:58 AM  
 003-000-000-514-20-44-00 PW Admin External Taxes-State Excise \$54.95  
 003-000-000-514-20-44-00 PW Admin External Taxes-State Excise \$97.70  
 401-001-000-534-10-44-00 WA Admin Taxes-State Excise \$3,442.94  
 401-001-200-534-80-31-00 WA Dist Operating Supplies \$39.83  
 401-002-000-535-10-44-00 WW Admin External Taxes-State Excise \$3,025.04  
 401-002-200-535-80-31-00 WW Tmt Operating Supplies \$7.77  
 635-000-000-589-30-00-02 CM State Sales Tax Paid \$71.80  
 635-000-000-589-30-00-03 ST State Sales Tax Paid \$4.23  
 Total Nov 2021 11:12:58 AM \$6,744.26  
 \$6,744.26  
 \$6,744.26

Total EFT 11/2021

Total WA St-Dept of Revenue EFT

Wenatchee Valley Humane Society  
 0

19323333  
 2021 - December - Month End

Total 19323333

Total Wenatchee Valley Humane Society

Grand Total

Vendor Count 51

\$321,576.90

\$1,357.28  
 \$1,357.28  
 \$1,357.28





December 21, 2021

Steve Croci  
Director of Operations  
City of Cashmere  
101 Woodring Street  
Cashmere, Washington 98815

**Subject:**        *Capital Improvement Project W2  
Sullivan Street Water and Sewer Replacement  
PACE Project No. 20451*

Dear Mr. Croci:

We have completed the final inspection for the subject project and determined that Selland Construction, Inc. has satisfactorily completed the work in accordance with the contract documents and approved change orders. The final contract amount is \$559,343.74 and includes sales tax.

We hereby recommend that the City accept the project as complete. Upon City acceptance, PACE Engineers will file the required notice of completion for public works contract form with the Department of Labor, Department of Revenue and Department of Employment Security. Upon receipt of certificates of compliance from said state agencies, the retainage bond can be released 60 days after the City's acceptance.

If you have any questions, please feel free to contact me at 509.662.1762 or [Robinn@paceengrs.com](mailto:Robinn@paceengrs.com).

Sincerely,

PACE Engineers, Inc.

Robin Nelson, P.E.  
Principal Senior Engineer