

MINUTES OF THE CASHMERE CITY COUNCIL MEETING
MONDAY NOVEMBER 22, 2021, AT CASHMERE CITY HALL – In Person and Digital

OPENING

Mayor Jim Fletcher opened the regular City Council meeting via in person and digital conference at 6:00 p.m. at City Hall. City Clerk-Treasurer Kay Jones took minutes.

Due to the COVID-19 pandemic and the Governor's proclamation; public can attend the council meeting in person, by phone or by digital conference.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Jim Fletcher	
Council:	Vacant Chris Carlson - Digital Dave Erickson - Digital Jayne Stephenson - Digital Derrick Pratt	
Staff:	Kay Jones, Clerk-Treasurer Steve Croci, Director of Operations	

ANNOUNCEMENTS

Mayor Fletcher announced the new elected officials will be certified tomorrow. John Perry was elected to Council Position #1 which is currently vacant so John will be sworn in and will take his seat at the council table on December 13, 2021. Shela Pistoresi will take the Council Position #3 seat in January, which Dave Erickson currently holds.

APPROVAL OF AGENDA

MOVED by Councilor Pratt and seconded by Councilor Erickson to approve the agenda as presented. Motion carried 4-0.

CONSENT AGENDA

Minutes of November 8, 2021, Regular Council Meeting
Payroll and Claims Packet Dated November 22, 2021
Claims Direct Pay and Check #41539 through #41563 totaling \$76,682.46
Manual Check #41538 not needing prior approval

MOVED by Councilor Erickson and seconded by Councilor Carlson to approve the items on the Consent Agenda. Motion carried 4-0.

ALAN WALKER WITH CHELAN-DOUGLAS COMMUNITY ACTION COUNCIL

Alan Walker of Chelan-Douglas Community Action Council explained how they receive federal, state, and local funds to operate a variety of programs to assist people in both counties. The programs Community Action offer includes rental support to landlords through the Housing Authority, utility assistance, temporary and permanent housing assistance, weatherization programs for energy conservation, adult financial and literacy programs, and food distribution.

The current Food Distribution Center serves 22 food pantries, meal sites and senior living facilities. Community Action Council delivers 3 million pounds of food at no cost to their partners or the people they serve.

The Community Action Council has identified a compelling need to expand and update their Food Distribution Center to provide for the ongoing nutritional needs of the people throughout Chelan and Douglas County for the next 30-years. Walker requested a letter of support to a funding request to Washington State for a new facility.

PUBLIC HEARING ON FINAL BUDGET FOR 2022

Mayor Fletcher opened the Public Hearing at 6:26 p.m. to receive public comment on the Final Budget for 2022. With no comments from the public the mayor closed the hearing at 6:17 p.m.

The mayor announced that with no questions or comments from the Council the budget ordinance will be presented at the next meeting for adoption.

AMENDMENT NO. 2 OF PERTEET PLANNING TASK ASSIGNMENT NO. 2 EAST CASHMERE REDEVELOPMENT PLAN

Task Assignment No. 2 for the East Cashmere Redevelopment Plan. Amendment No. 2 of Task Assignment No. 2 amends the date only, extending the completion date to December 31, 2022. The amount of \$20,00 remains the same.

MOVED by Councilor Erickson and seconded by Councilor Stephenson to approve Amendment No. 2 of Perteeet Planning Task Assignment No. 2 for the East Cashmere Redevelopment Plan. Motion carried 4-0.

PERTEET PLANNING TASK ASSIGNMENT NO. 4 GENERAL PLANNING SERVICES FOR 2022

Perteeet Planning Task Assignment No. 4 is for general planning services in 2022 in the amount of \$10,000.

MOVED by Councilor Carlson and seconded by Councilor Erickson to approve Perteeet Planning Task Assignment No. 4 for general planning services. Motion carried 4-0.

WENATCHEE VALLEY ANIMAL CARE & CONTROL CONTRACT FOR SERVICES 2022-2024

The proposed contract for animal control services increases from \$16,287 to \$18,765 starting January 2022 and will be \$19,908 in 2024.

MOVED by Councilor Erickson and seconded by Councilor Stephenson to approve the Wenatchee Valley Animal Care & Control Contract for services in 2022 – 2024. Motion carried 4-0.

SCOPE OF WORK AND FEE PROPOSAL FOR MUNICIPAL POOL DECK REPAIRS

Previously the City requested bids for the pool repair project using the MRSC Small Works Roster. The city did not get a good response and rejected the one bid received. The city is going to advertise publicly for competitive bids on the pool repair project and give a larger window for the repairs to be completed, in hopes of getting a greater response from contractors.

The Scope of Work in the amount of \$3,000 is for PACE Engineering to amend the bid documents and rebid the project.

MOVED by Councilor Pratt and seconded by Councilor Stephenson to approve the Scope of Work and Fee Proposal for municipal pool deck repairs on the amount of \$3,000. Motion carried 4-0.

SCOPE OF WORK AND FEE PROPOSAL FOR 205 RAILROAD AVENUE IMPROVEMENTS –
ENGINEERING/SURVEY SERVICES

The Scope of Work in the amount of \$13,070 is for the design, bidding and construction phase for the development on the property located at 205 Railroad Avenue.

MOVED by Councilor Carlson and seconded by Councilor Stephenson to approve the Scope of Work and Fee Proposal for engineering and survey services for utility improvements at 205 Railroad Avenue. Motion carried 4-0.

PROGRESS REPORTS

Mayor Fletcher reported that he is working with Chelan County PUD on getting cable wires removed from old poles so the poles can be removed. The mayor is working on a priority list.

The mayor spoke to the City Council federal funds for transportation projects. The city needs to have a couple of projects shelf ready so the City can apply for the federal funding when available.

Mayor Fletcher informed the Council that Fire District #6 will have their vehicles removed from Cashmere Fire Station by the end of December, due to the district terminating the Interagency Agreement for Fire Protection Services. Fire Protection Services will be under the Mutual Aid Agreement only. The EMS services agreement is still unresolved.

Director Croci reported that the emergency waterline repair on West Pleasant was completed; the 2" line was replaced with a 6" line and a fire hydrant was added to the end of the line.

Director Croci reported that Woodard and Curran came out for a site visit and walked through the Wastewater Treatment Plant and the Water Treatment Plant. A digital meeting will be scheduled for Woodard and Curran to introduce themselves to the City Council.

ADJOURNMENT

Mayor Fletcher adjourned the meeting at 7:02 p.m.


James Fletcher, Mayor

Attest:


Kay Jones, City Clerk-Treasurer