

MINUTES OF THE CASHMERE CITY COUNCIL MEETING  
MONDAY NOVEMBER 8, 2021 AT CASHMERE CITY HALL – In Person and Digital

OPENING

Mayor Jim Fletcher opened the regular City Council meeting via in person and digital conference at 6:00 p.m. at City Hall. City Clerk-Treasurer Kay Jones took minutes.

Due to the COVID-19 pandemic and the Governor’s proclamation; public can attend the council meeting in person, by phone or by digital conference.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Jim Fletcher	
Council:	Vacant Chris Carlson - Digital Dave Erickson - Digital Jayne Stephenson - Digital Derrick Pratt	
Staff:	Kay Jones, Clerk-Treasurer Steve Croci, Director of Operations	

ANNOUNCEMENTS

Mayor Fletcher congratulated John Perry on winning the City Council election.

APPROVAL OF AGENDA

MOVED by Councilor Pratt and seconded by Councilor Stephenson to approve the agenda as presented. Motion carried 4-0.

CONSENT AGENDA

Minutes of October 25, 2021, Regular Council Meeting  
Payroll and Claims Packet Dated November 8, 2021

Claims Direct Pay and Check #41500 and #41502 through #41537 totaling \$81,910.28

Payroll Direct Pay and Check #41496 through #41499 totaling \$73,821.28

Manual Check #41495 replacing lost check #41297 and #41501 not needing prior approval

Acceptance of the Yakima and Peshastin Streets asphalt overlay project as completed

MOVED by Councilor Erickson and seconded by Councilor Pratt to approve the items on the Consent Agenda. Motion carried 4-0.

PUBLIC HEARING NOVEMBER 8, 2021 ON PRELIMINARY BUDGET FOR 2022

Mayor Fletcher gave a brief summary of the preliminary budget, using pie charts to show the percentage of categories in both revenues and expenditures.

The Mayor opened the Public Hearing at 6:16 p.m. to receive public comment on the Preliminary Budget for 2022. With no comments from the public the Hearing was closed at 6:16 p.m.

ORDINANCE NO. 1305 PROPERTY TAX LEVY

Last year's property tax levy amount was \$706,072. The City is allowed to levy an increase of 1% over last year's levy, which equates to \$7,060 plus any new construction. The proposed ordinance authorizes a general property tax levy estimated at \$716,683 to be collected in 2022.

MOVED by Councilor Carlson and seconded by Councilor Erickson to adopt Ordinance No 1305 property tax levy. Motion carried 4-0.

ORDINANCE NO. 1306 AUTHORIZING CONSTRUCTION AND MAINTENANCE OF AN OVERSIZED TEMPORARY DIRECTIONAL SIGN TO ASSIST WITH THE ROUTING OF TRUCK TRAFFIC

Since the closer of the Goodwin Bridge, Crunch Pak's directional issues with truck traffic for the loading zone on Sunset Highway has substantially increased. Even with current directional signs trucks are turning the wrong way which impedes traffic on Sunset Highway and South Division at the railroad crossing.

Crunch Pak applied for a sign permit they feel will help with directing the truck traffic on Sunset Hwy. However, due to the size and location of the sign it does not meet current sign code.

The proposed ordinance authorizes construction and maintenance of an oversized temporary directional sign to assist with the routing of truck traffic through the City on sunset Highway during the Goodwin bridge construction project. The sign permit is granted for a temporary period of eighteen (18) months.

Councilor Erickson voiced concern with the eighteen (18) months and suggested the time period be tied to the completion of the Goodwin Bridge.

MOVED by Councilor Pratt and seconded by Councilor Carlson to adopt Ordinance No 1306 authorizing construction and maintenance of an oversized temporary directional sign. Motion carried with 3 voting in favor and Councilor Erickson voting no.

LETTER REQUESTING ANNEXATION OF 5701 EVERGREEN DRIVE

Tucker Furniss & Sara Germain, owners of 5701 Evergreen Drive, submitted a letter of request for annexation of two parcels of land: Chelan County parcel number 23-19-05-120-300 and 23-19-05-120-250.

The North and East boundary lines of the properties are contiguous with current city limit boundaries and would be infilling a gap between county and city boundaries on Evergreen Drive. Both properties have city water and sewer service, and annexation would rezone them from Chelan County Multifamily to Cashmere Multifamily.

MOVED by Councilor Erickson and seconded by Councilor Stephenson to approve the request for annexation and authorize staff to move forward with the direct petition method. Motion carried 4-0.

SELECTION OF MANAGEMENT COMPANY FOR CITY WATER AND WASTEWATER UTILITIES

All three company's that were interviewed were highly qualified. The Mayor and Director Croci made site visits to cities contracting with the three finalist firms to speak with city managers and the utility operators employed by the respective firms.

Mayor Fletcher recommended the selection of Woodard and Curran as the management company for the City's water and wastewater utilities. The rational for selecting Woodard and Curran is they view contracting with smaller communities as a partnership. They seek to maintain small-town pride, with over 60 O&M clients that are carefully selected to ensure a good fit and similar values.

Mayor Fletcher discussed the next steps in the process after City Council approves the selection of Woodard and Curran.

MOVED by Councilor Carlson and seconded by Councilor Stephenson to approve the selection of Woodard & Curran as the management company for the City's water and wastewater utilities and to move forward with negotiating a contract. Motion carried 4-0.

PROGRESS REPORTS

Director Croci informed the Council of an emergency waterline project on West Pleasant. During the construction of a fourplex on West Pleasant it was discovered that the existing 2" water line is too old and corroded to tap into. The line needs to be replaced to accommodate the new service connection. The City will upgrade the 2" line with a 6" line and at the same time the City will upgrade the 4" fire hydrant to the current 6" standard. Due to several complaints of no pressure on West Pleasant it is likely the entire 2" line will need to be replaced where it ties into the 6" line. West Pleasant is zoned Multi-Family and the new 6" line will be adequate to accommodate future growth.

The garage doors for the Public Works building were delivered and are being installed.

The City crew repaired a water leak on White Birch Place.

Pace Engineering is drafting scope of works for bidding the pool repair project, the pressure reducing valve (PRV) on Olive Street and bringing utilities to the property on Railroad Avenue and Maple Street.

ADJOURNMENT

Mayor Fletcher adjourned the meeting at 7:12 p.m.

  
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James Fletcher, Mayor

Attest:

  
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Kay Jones, City Clerk-Treasurer