



City of Cashmere

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CASHMERE CITY PLANNING COMMISSION
MONDAY, NOVEMBER 1, 2021
5:00 P.M.

AGENDA

THE PUBLIC CAN ATTEND IN PERSON, CALL-IN OR LOG-IN TO ZOOM TO PARTICIPATE IN THE PLANNING COMMISSION MEETING. PLEASE CALL-IN OR LOGIN 5 MINUTES PRIOR TO MEETING.

To Join the Meeting Go To: <https://zoom.us>

Meeting ID: 882 719 9871 Passcode: 788276

Audio Only: PH# 1-(253)-215-8782

CALL TO ORDER:

ATTENDANCE:

APPROVAL OF MINUTES:

Approval of May 3 and June 7, 2021 meetings minutes.

CORRESPONDENCE:

ANNOUNCEMENTS & INFORMATION:

BUSINESS ITEMS:

1. Parks Plan
2. Topics for next meeting

ADJOURNMENT:

TO ADDRESS THE COUNCIL, PLEASE BE RECOGNIZED BY THE MAYOR AND STATE YOUR NAME WHEN YOU BEGIN YOUR COMMENTS
Americans with Disabilities Act (ADA) accommodations provided upon request (48-hour notice required)

MINUTES OF THE CASHMERE PLANNING COMMISSION MEETING
MONDAY MAY 3, 2021 5:00 PM

OPENING

The meeting began at 5:02 PM and Croci recorded the meeting minutes.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Board:	Kirk Esmond Paul Kinser Charlie Cruickshank Maureen Lewison Matthew Walgren Paul Nelson	
Staff:	Director of Operations, Steve Croci Perteet Inc, Christina Wollman	

APPROVAL OF MINUTES

Approval of the minutes from the February 1, and March 1, 2021 meetings were approved 6-0. Esmond noted change "SRT" to "STR" for the March minutes.

CORRESPONDENCE Nothing new to report.

ANNOUNCEMENT & INFORMATION

T8 investments, the property owner, on the south side of Rank Road submitted a Comprehensive Plan Amendment to Chelan County requesting the property be annexed into the City's Urban Growth Area. The City is working with the developer and Chelan County. No action is necessary by the PC at this time. The PC expressed interest and concern regarding potential development in this area and questioned what their role should be.

A three story 48-unit apartment off Pioneer Ave will break ground soon.

Crunch Pak is constructing a new building that will have break, locker, and meeting rooms.

Working with Chelan County on designs for Sunset Highway road improvements.

One position on the PC is vacant, let others know of the opportunity.

Sullivan St. will get new water and sewer lines and be resurfaced this summer.

The orchard property on the far east end of Cashmere has been subdivided into four lots and sold. An animal shelter, mini-storage, and a RV Park are proposed. Chelan PUD purchased the other parcel.

Concern was expressed about the new electronic sign at the Baptist Church near the round-a-bout and if it was permitted and met code. Croci will investigate it.

AGENDA ITEMS

- 1) Short Term Rental (STR) –
An ordinance defining short term rental, and updates to the use chart and parking requirements for STR was motioned by Walgren, seconded by Lewison and approved 6-0. Prior to approval much discussion revolved around “boarding house” and how that may provide a potential loophole in the STR ordinance. Suggestions were made to eliminate the definition or add owner occupancy as a requirement. However, no changes are proposed for boarding houses at this time.
- 2) Accessory Dwelling Unit (ADU) – PC considered comments from City Council and the Mayor regarding ADU. The PC feels the ordinance presented to City Council is in the best interest of Cashmere as currently drafted, with exception of item H regarding utility connections. Walgren motioned and Nelson seconded the motioned to only make changes to item H indicating utility connections are subject to Chapter 13 of the CMC. Motion was approved 5-0 (Kinser was not present).
- 3) Parks Plan – The latest version of the parks plan will be shared with the PC before the next meeting. Park development could be considered in the former lagoons and the mulching center.
- 4) Topics for next meeting –Parks Plan, Sign Ordinance, School Traffic, Development off Rank Road

Meeting adjourned by 6:35 PM.

MINUTES OF THE CASHMERE PLANNING COMMISSION MEETING
MONDAY JUNE 7, 2021 5:00 PM

OPENING

The meeting began at 5:12 PM and Croci recorded the meeting minutes.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Board:	Maureen Lewison Matthew Walgren	Kirk Esmond Paul Kinser Charlie Cruickshank Paul Nelson
Staff:	Director of Operations, Steve Croci Perteet Inc, Christina Wollman Mayor, Jim Fletcher	

APPROVAL OF MINUTES No minutes were approved.

CORRESPONDENCE Nothing new to report.

ANNOUNCEMENT & INFORMATION

Pursuit of Happiness, the development off Olive Street, submitted preliminary plans. Twenty-seven single family residential lots are proposed. Twenty accessed from Olive Street and seven accessed from Kennedy Road.

Crunch Pak is constructing a new building that will have break, locker, and meeting rooms.

One position on the PC is vacant, let others know of the opportunity.

The Mayor discussed the new electronic sign at the Baptist Church near the round-a-bout. He indicated the current sign code permitted it however there were also portions of the sign code that suggest that it would not be allowed. It was a reminder to make sure codes do not have conflicting information.

The Mayor said the ADU ordinance did not pass and City Council is seeking more public input.

The Short-term Rental Ordinance recommended by the PC was passed by City Council.

Wollman indicated the Shoreline Master Plan is on schedule for City Council approval and Department of Ecology acceptance by the end of June.

AGENDA ITEMS

1) Parks Plan –

Croci requested PC review the Parks Plan. Croci will update general information. PC is asked to focus review on Program Goals and Policies. A public participation plan is needed and should include public meetings and online surveys. Perteet can help with the online surveys. Croci suggested to consider identifying pathways through town to connect to schools and parks, some open space or park near Kennedy Reservoir particularly if housing continues to develop in that portion of town.

Meeting adjourned by 5:35 PM.