



City of Cashmere

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CASHMERE CITY COUNCIL MEETING
MONDAY, OCTOBER 25, 2021, 6:00 P.M., CITY HALL

**DUE TO THE COVID-19 PANDEMIC AND THE GOVERNOR'S PROCLAMATION;
THE PUBLIC CAN ATTEND IN PERSON, CALL-IN OR LOG-IN TO ZOOM TO
PARTICIPATE IN THE CITY COUNCIL MEETING. PLEASE CALL-IN OR LOGIN 5
MINUTES PRIOR TO MEETING.**

To Join the Meeting Go To <https://zoom.us>
Meeting ID: 882 719 9871 Passcode: 788276
Audio Only: PH# 1-(253)-215-8782

AGENDA

CALL TO ORDER

FLAG SALUTE

ROLL CALL

ANNOUNCEMENTS

PUBLIC COMMENT PERIOD (For Items Not on the Agenda)

APPROVAL OF AGENDA

CONSENT AGENDA

1. Minutes of October 11, 2021, Regular Council Meeting
2. Payroll and Claims Packet Dated October 25, 2021

BUSINESS ITEMS

1. Public Hearing on revenue sources and possible increase in property taxes
2. Ordinance No. 1304 adding a new Chapter 10.08 to the CMC establishing speed limits in the City
3. Reinstating late fees and service disconnections starting January 1, 2022
4. Vendor Agreement with Chelan Douglas Community Action Center
5. Riverside Center Building Use Agreement – Amending rates on Exhibit B Rates for Center Use
6. Water System Operator in Charge

PROGRESS REPORTS

ADJOURNMENT

TO ADDRESS THE COUNCIL, PLEASE BE RECOGNIZED BY THE MAYOR AND STATE YOUR NAME WHEN YOU BEGIN YOUR COMMENTS
Americans with Disabilities Act (ADA) accommodations provided upon request (48-hour notice required)

MINUTES OF THE CASHMERE CITY COUNCIL MEETING
MONDAY OCTOBER 11, 2021 AT CASHMERE CITY HALL – In Person and Digital

OPENING

Mayor Jim Fletcher opened the regular City Council meeting via in person and digital conference at 6:00 p.m. at City Hall. City Clerk-Treasurer Kay Jones took minutes.

Due to the COVID-19 pandemic and the Governor's proclamation; public can attend the council meeting in person, by phone or by digital conference.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Jim Fletcher	
Council:	Vacant Chris Carlson - Digital Dave Erickson - Digital Jayne Stephenson - Digital Derrick Pratt	
Staff:	Kay Jones, Clerk-Treasurer Steve Croci, Director of Operations Chuck Zimmerman, City's Attorney Kaitlin Schilling, City's Attorney	

ANNOUNCEMENTS

Mayor Fletcher read a Proclamation declaring the second Monday of October shall be designated as Indigenous Peoples Day.

APPROVAL OF AGENDA

MOVED by Councilor Carlson and seconded by Councilor Pratt to approve the agenda as presented. Motion carried 4-0.

CONSENT AGENDA

Minutes of September 27, 2021, Regular Council Meeting

Payroll and Claims Packet Dated October 11, 2021

Claims Direct Pay and Check #41452 through #41474 totaling \$582985.87

Payroll direct Deposit and Check #41448 through #41450 totaling \$86,721.45

Pioneer Avenue Safe Routes to School project – Change Order No. 1 in the amount of -\$10,000

Confirm the Mayor's reappointment of Bill Dronen for an additional 3-year term for Position #4 of the Housing Authority Board

MOVED by Councilor Erickson and seconded by Councilor Carlson to approve the items on the Consent Agenda. Motion carried 4-0.

PUBLIC HEARING ON REGULATING ACCESSORY DWELLING UNITS

Mayor Fletcher opened the public hearing at 6:04 p.m. to receive public comment regulating Accessory Dwelling Units.

John Perry residing at Riverfront Drive agreed with Ordinance No. 1298 if the intent was to encourage more housing. He questioned the requirement for the property owner to occupy one of the dwellings.

The public hearing was closed at 6:06 p.m.

ORDINANCE NO. 1298 REVISING AND ADDING PROVISIONS TO TITLE 17 REGULATING ACCESSORY DWELLING UNITS

The Planning Commission recommended Ordinance No. 1298 which as drafted allows ADU's in all single-family zones. The City Council tabled the ordinance for further discussion. During the September 13, 2021 Council meeting it was decided to hold a public hearing before making any final decision on the Ordinance.

The Options presented to the Council for action:

Option 1 - Ordinance No. 1298 recommended by the Planning Commission, permitting ADU's in all single-family zones.

Option 2 - Ordinance No. 1298 allowing ADU's in the Multi-Family zone, prohibiting ADU's in all Single-Family zones.

Option 3 - Deny Ordinance No. 1298, no revisions to Title 17 will be made.

MOVED by Councilor Erickson and seconded by Councilor Carlson to approve Option #2 of Ordinance No. 1298 regulating accessory dwellings, allowing ADU's in the Multi-Family Zone and prohibiting them in all single-family residential zones. Motion carried with 3 in favor and Councilor Pratt voting no.

DEPARTMENT OF COMMERCE – GRANT FUNDS FOR ADA DOORS AT THE CITY LIBRARY

The City received a \$14,000 grant from the Department of Commerce for ADA doors at the City Library. Due to the restrictions City Staff is recommending the grant money be denied at this time and look into alternate funding through NCW Library District.

The NCW Library District has announced plans to invest the library's \$10.3 million Strategic Initiatives Funds on direct facility improvements in every library the District operations.

MOVED by Councilor Stephenson and seconded by Councilor Carlson to deny the grant funds and look into alternate funding for the City Library ADA doors. Motion carried 4-0.

CAPITAL PROJECTS DESIGNATED FOR THE USE OF ARPA FUNDS

MOVED by Councilor Pratt and seconded by Councilor Erickson to approve the use of the ARPA funds for Sullivan Street and water leaks at the City Pool. Motion carried 4-0.

PROGRESS REPORTS

Director Croci reported the majority of the Safe Routes to School project is complete.

ADJOURNMENT

Mayor Fletcher adjourned the meeting at 6:37 p.m.

City Council Minutes
October 11, 2021

UNION NEGOTIATION DISCUSSION - EXEMPT SESSION PER RCW 42.30.140(4)
Session was from 6:38 p.m. to 7:05 p.m.

James Fletcher, Mayor

Attest:

Kay Jones, City Clerk-Treasurer

Staff Summary

Date: 10/209/2021
To: City Council
From: Jim Fletcher, Mayor
RE: Property Tax Levy for 2022

Initiative 747, passed in 2001, limits city property tax revenue increases to 1% per year without a vote of the people. Calculating the 1% increase is based on the dollar value of property tax collected in the 2021 property tax levy.

	2022 Property Tax Options	
	1% Increase	No Increase
2021 Tax Revenue	\$706,914.56	\$706,914.56
1% increase	\$7,069.15	\$0
Plus, new Construction	\$2,346.53	\$2,346.53
Preliminary 2022 Revenue	\$716,330.24	\$709,261.09
Adjustment	\$353.06	\$353.06
Total Preliminary 2022 Maximum Regular Property Tax Levy:	\$716,683.30	\$709,614.15
Estimated Levy Rate per \$1,000 [2021 levy rate 1.88309]	1.781...	1.764...
Estimated Tax per \$100,000 assessed Value {2021 tax \$188.00}	\$178.10	\$176.40

Staff Recommendation

Following the public hearing a decision is necessary to either increase the revenue collected from property tax levy by 1% or to make no increase in property tax revenues for fiscal year 2022. Property Tax Revenues are budgeted into the City's general funds including public works and general government activities. The 1% increase in revenue will be less than the expected inflation and contracted service costs in general fund accounts.

Staff recommends a motion to approve of the 1% increase in property tax revenue.

City of Cashmere - Regular Levy
Preliminary values for 2022 Tax Year

October 19 2021

Your preliminary assessed value for 2022 taxes is : \$ 402,245,291 Values may change slightly, we do not have state assessed utilities at this time and there may be supplements to the tax roll up to the time of final certification of values for tax collection. Timber value, if any, is not included.

Basic calculation for district with population under 10,000

The IPD (Implicit Price Deflater) for 2022 tax year is : 0.386 percent

If the IPD falls below 1%, a second resolution is needed for districts over 10,000 population

Basic calculation for Regular Levy

Amount of last year's levy	\$706,072.00	
Dollar amount increase over last year's levy	\$7,060.72	if increased by 1%
Highest lawful levy since 1985:	\$706,914.56	\$706,914.56
x 1% (Initiative 747 limits the rate increase to 1%)	\$7,069.15	\$7,069.15
Possible budget amount less new construction and annexations:		\$713,983.71

New construction assessed value:	\$ 1,246,102	
multiplied by last year's levy rate	1.8830970115 /\$1,000	
Add preliminary new construction revenue:		\$2,346.53

Annexation AV	0	
Add preliminary annexation revenue	\$0.00	\$0.00

Amount that can be refunded		353.06
Preliminary maximum allowed for regular property tax:		\$716,683.30

The Total Preliminary 2022 Maximum Regular Property Tax Levy: \$716,683.30

*notes:

*If the district takes less than the allowable amount, the balance will be automatically banked for the next years budget needs, should you choose to take it.

ORDINANCE NO. 1304

AN ORDINANCE OF THE CITY OF CASHMERE, WASHINGTON, ADDING A NEW CHAPTER 10.08 TO THE CASHMERE MUNICIPAL CODE, ESTABLISHING SPEED LIMITS IN THE CITY, INCLUDING A PENALTY PROVISION, AND SETTING AN EFFECTIVE DATE.

WHEREAS, the Mayor and City staff have studied speed limits within the City and recommend adoption of this Ordinance; and

WHEREAS, state law provides the maximum speed limit is 25 mph on City streets, unless the speed limit is changed by City Ordinance in accordance with required statutory procedures; and

WHEREAS, engineers for the City performed a traffic study on Pioneer Avenue between Vale Elementary School and Cashmere Middle School to assess whether the speed limit should be reduced between the school zones to maintain a consistent 20 mph speed limit; and

WHEREAS, engineers for the City concluded that a reduction in the speed limit for the 695 feet of Pioneer Avenue between the school zones for Vale Elementary School and Cashmere Middle School is appropriate; and

WHEREAS, the City Council has reviewed the provisions of this Ordinance and finds that passage of this Ordinance is in the best interest of the health, safety and welfare of the citizens of the City; NOW, THEREFORE,

THE CITY COUNCIL OF THE CITY OF CASHMERE, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. A new Chapter 10.08 of the Cashmere Municipal Code is hereby added to

read as follows:

Chapter 10.08

Speed Limits

Sections:

- 10.08.010** Speed limit established.
- 10.08.020** Specific Exceptions.
- 10.08.030** Limitations on Speed.
- 10.08.040** Violations—Penalty.

10.08.010 Speed limit established.

The maximum speed limit on city streets, roads and alleys shall be 25 mph unless otherwise provided in this chapter. CMC 10.04.010 adopts the Washington Model Traffic Ordinance (“MTO”). The MTO as adopted by the City is amended, in part, by this chapter.

10.08.020 Specific exceptions.

The maximum speed limit on certain streets and roads within the city shall be the speed limit established in CMC 10.08.010, except as follows:

- A. The 20 mph school zone speed limit on Pioneer Avenue shall apply to the 695 feet between the school zones for Vale Elementary School and Cashmere Middle School.

10.08.030 Limitations on speed limit.

A. The speed limits set out in this chapter are subject to the provisions of Title 46 RCW as the same exist now or may hereafter be amended, related to speed limits at crosswalks, in school zones, and near playgrounds.

B. The speed limits established in this chapter are subject to the provisions in Title 46 RCW as the same exists now or may hereafter be amended, that limit speeds to speeds reasonable and prudent under the conditions, having regard for the actual potential hazards then existing and in accordance with temporary speed limits posted in construction zones.

10.08.040 Violation— Penalty.

A. A violation of Subsection A of Section 10.08.020 shall be an infraction subject to the monetary penalty for school zone speed limit violations set forth in the MTO.

B. Any speed limit violation other than those identified in Subsection A of this Section shall be an infraction subject to the monetary penalty set forth in the MTO.

Section 2. If any section, sentence, clause or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or the constitutionality of any other section, sentence, clause or phrase of this Ordinance.

Section 3. This Ordinance shall take effect and be in full force five (5) days after this Ordinance or a summary thereof consisting of the title is published.

APPROVED:

MAYOR JAMES FLETCHER

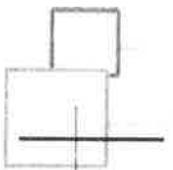
ATTEST:

CITY CLERK KAY JONES

APPROVED AS TO FORM:
OFFICE OF THE CITY ATTORNEY

CHARLES D. ZIMMERMAN

PASSED BY THE CITY COUNCIL: 10/25/2021
PUBLISHED: 11/3/2021
EFFECTIVE DATE: 11/8/2021
ORDINANCE NO. 1304



Estimated Revenue

Starting Account Number: 001-000-000-308-91-00-00 Beginning Balance - Unassigned
 Ending Account Number: 999-000-000-384-00-00-00 Proceeds from Sales of Investments
 Period: 2021

Account Number	Description	Enpts	Actual	Budget	Actual	Budget
		2020	2020	2021	2021	2022
GENERAL GOVERNMENT FUND						
TAXES						
001-000-000-311-10-00-00	Real and Personal Property Taxes	\$0.00	\$0.00	\$30,000.00	\$0.00	\$30,000.00
001-000-000-311-10-01-00	Fee In Lieu of Property Tax	\$3,312.00	\$3,312.24	\$3,378.00	\$3,378.48	\$3,446.00
001-000-000-313-27-00-00	Affordable Housing (SHB 1406)	\$0.00	\$0.00	\$5,025.00	\$3,525.78	\$5,025.00
001-000-000-313-71-00-00	Criminal Justice	\$80,000.00	\$82,275.10	\$80,000.00	\$67,157.98	\$80,000.00
001-000-000-316-41-34-00	City Water Utility Taxes	\$96,060.00	\$92,618.28	\$92,895.00	\$72,622.44	\$92,895.00
001-000-000-316-41-35-00	City Sewer Utility Taxes	\$271,776.00	\$253,734.62	\$215,500.00	\$162,113.34	\$215,500.00
001-000-000-316-42-32-00	Private Telephone Taxes	\$60,000.00	\$44,653.76	\$50,000.00	\$26,402.44	\$50,000.00
001-000-000-316-42-33-00	Private Electric Taxes	\$155,000.00	\$175,652.23	\$155,000.00	\$151,811.02	\$155,000.00
001-000-000-316-42-36-00	Private Cable Taxes	\$36,000.00	\$40,426.49	\$36,000.00	\$25,153.58	\$36,000.00
001-000-000-316-42-37-00	Private Garbage Taxes	\$75,000.00	\$83,335.00	\$85,000.00	\$68,476.97	\$85,000.00
001-000-000-317-20-00-00	Leasehold Excise Tax	\$1,300.00	\$6,881.63	\$1,300.00	\$12,091.60	\$1,300.00
	Total TAXES	\$778,448.00	\$782,889.35	\$754,098.00	\$592,733.63	\$754,166.00
LICENSES AND PERMITS						
001-000-000-321-91-00-00	Franchise Fees	\$35,000.00	\$33,779.41	\$35,000.00	\$29,302.84	\$35,000.00
001-000-000-321-99-01-00	Other Business Licenses and Permits	\$8,000.00	\$10,262.50	\$8,000.00	\$10,527.50	\$10,000.00
001-000-000-321-99-02-00	Life & Safety Occupancy Permit	\$2,800.00	\$2,680.00	\$2,800.00	\$2,460.00	\$2,800.00
001-000-000-321-99-03-00	Sign Permits	\$200.00	\$200.00	\$200.00	\$475.00	\$200.00
001-000-000-322-10-00-00	Buildings & Structures Permits	\$25,000.00	\$23,620.70	\$25,000.00	\$77,510.32	\$25,000.00
001-000-000-322-91-01-00	Special Use & Other Permits	\$300.00	\$20.00	\$300.00	\$250.00	\$300.00
	Total LICENSES AND PERMITS	\$71,300.00	\$70,562.61	\$71,300.00	\$120,525.66	\$73,300.00
INTERGOVERNMENTAL REVENUES						
001-000-000-332-92-10-00	COVID-19 Non-Grant Assistance	\$0.00	\$0.00	\$0.00	\$432.00	\$0.00
001-000-000-334-03-12-00	DOE State Grant-SMP Update	\$11,200.00	\$770.00	\$11,200.00	\$7,015.00	\$0.00
001-000-000-335-00-91-00	PUD Privilege Tax	\$22,000.00	\$21,335.52	\$22,000.00	\$22,060.31	\$22,000.00
001-000-000-336-00-98-00	City County Assistance	\$5,907.00	\$13,416.73	\$5,907.00	\$15,156.45	\$15,000.00
001-000-000-336-06-21-00	Criminal Justice-Crimes/Population	\$1,000.00	\$1,001.19	\$1,000.00	\$772.24	\$1,118.00
001-000-000-336-06-25-00	Criminal Justice-Contracted Services	\$5,000.00	\$5,966.12	\$5,000.00	\$17,356.03	\$12,000.00
001-000-000-336-06-26-00	Criminal Justice-Special Programs	\$3,472.00	\$3,475.68	\$3,700.00	\$2,751.62	\$3,962.00
001-000-000-336-06-42-00	Marijuana Excise Tax	\$4,000.00	\$3,547.51	\$4,000.00	\$2,972.15	\$4,000.00

	Budget 2020	Actual 2020	Budget 2021	Actual 2021	Budget 2022
001-000-000-336-06-51-00		\$500.00	\$450.57	\$500.00	\$500.00
001-000-000-336-06-94-00		\$17,019.00	\$19,539.53	\$17,915.00	\$20,608.00
001-000-000-337-01-00-00		\$20,000.00	\$0.00	\$20,000.00	\$32,582.00
Grant					
Total		\$90,098.00	\$69,502.85	\$91,222.00	\$87,465.53
INTERGOVERNMENTAL REVENUES					\$111,770.00
CHARGES FOR GOODS AND SERVICES					
General Government					
001-000-000-341-26-00-00		\$5,000.00	\$7,405.70	\$5,000.00	\$6,417.36
001-000-000-341-43-00-00		\$0.00	\$25.00	\$0.00	\$0.00
001-000-000-341-81-00-00		\$25.00	\$0.92	\$25.00	\$0.00
001-000-000-341-91-00-00		\$0.00	\$0.00	\$0.00	\$12.00
Total General		\$5,025.00	\$7,431.62	\$5,025.00	\$6,429.36
Government					
Public Safety					
001-000-000-342-21-00-00		\$43,746.00	\$43,745.50	\$44,183.00	\$21,872.75
001-000-000-342-21-01-00		\$0.00	\$4,544.00	\$0.00	\$3,227.00
Total Public Safety		\$43,746.00	\$48,289.50	\$44,183.00	\$25,099.75
Economic Environment					
001-000-000-345-81-00-00		\$1,000.00	\$900.00	\$1,000.00	\$2,500.00
001-000-000-345-83-00-00		\$15,000.00	\$13,122.81	\$15,000.00	\$54,667.48
001-000-000-345-89-00-00		\$1,500.00	\$1,728.00	\$1,500.00	\$3,075.00
Total Economic Environment		\$17,500.00	\$15,750.81	\$17,500.00	\$60,242.48
Goods and Services					
001-000-000-342-21-00-00		\$66,271.00	\$71,471.93	\$66,708.00	\$91,771.59
Total CHARGES FOR GOODS AND SERVICES		\$66,271.00	\$71,471.93	\$66,708.00	\$91,771.59
Fines and Penalties					
001-000-000-359-10-00-00		\$25,000.00	\$6,487.98	\$0.00	\$225.00
Total Fines and Penalties		\$25,000.00	\$6,487.98	\$0.00	\$225.00
MISCELLANEOUS REVENUES					
Interest and Other					
001-000-000-361-11-00-00		\$5,000.00	\$2,862.89	\$5,000.00	\$694.41
001-000-000-361-11-01-00		\$110,890.00	\$127,726.51	\$15,200.00	\$13,262.00
001-000-000-361-40-03-00		\$500.00	\$718.33	\$500.00	\$311.87
Total Interest and Other		\$116,390.00	\$131,307.73	\$20,700.00	\$14,268.28
Earnings					
001-000-000-361-11-00-00		\$5,000.00	\$2,862.89	\$5,000.00	\$694.41
001-000-000-361-11-01-00		\$110,890.00	\$127,726.51	\$15,200.00	\$13,262.00
001-000-000-361-40-03-00		\$500.00	\$718.33	\$500.00	\$311.87
Total Earnings		\$116,390.00	\$131,307.73	\$20,700.00	\$14,268.28
Rents, Leases and Concessions					

		Budget	Actual	Budget	Actual	Budget	Actual
		2020	2020	2020	2020	2020	2020
001-000-000-362-50-00-00	Space & Facilities Leases (Long-Term)	\$0.00	\$4,496.00	\$5,092.00	\$5,426.56	\$6,496.00	
001-000-000-362-50-01-00	Riverside Center Lease	\$31,200.00	\$7,800.00	\$15,600.00	\$0.00	\$0.00	
001-000-000-362-50-02-00	Riverside Center Management-50%	\$0.00	\$0.00	\$0.00	\$292.50	\$24,000.00	
001-000-000-362-50-03-00	Sheriff's Lease for Space of City Hall	\$37,302.00	\$37,302.00	\$38,682.00	\$22,565.06	\$40,716.00	
001-000-000-362-51-03-00	Building Rent Street Dept	\$1,648.00	\$1,648.00	\$1,648.00	\$1,235.97	\$1,648.00	
001-000-000-362-51-04-00	Building Rent Cemetery Dept	\$1,648.00	\$1,648.00	\$1,648.00	\$1,235.97	\$1,648.00	
001-000-000-362-51-05-00	Building Rent Water Dept	\$5,248.00	\$5,248.00	\$5,248.00	\$3,935.97	\$5,248.00	
001-000-000-362-51-06-00	Building Rent WW Dept	\$1,648.00	\$1,648.00	\$1,648.00	\$1,235.97	\$1,648.00	
001-000-000-362-90-01-00	Library Use Maintenance Charge	\$12,236.00	\$12,236.00	\$13,110.00	\$6,555.00	\$13,110.00	
	Total Rents, Leases and Concessions	\$90,930.00	\$72,026.00	\$82,676.00	\$42,483.00	\$94,514.00	
	Other Miscellaneous Revenues						
001-000-000-369-41-00-00	Judgments and Settlements	\$0.00	\$0.00	\$0.00	\$41.01	\$0.00	
001-000-000-369-81-00-00	Cashier's Overages Or Shortages	\$0.00	(\$13.90)	\$0.00	\$0.00	\$0.00	
001-000-000-369-91-00-00	Misc Other-Immaterial Items	\$500.00	\$375.00	\$500.00	\$60.00	\$500.00	
	Total Other Miscellaneous Revenues	\$500.00	\$361.10	\$500.00	\$101.01	\$500.00	
	Total MISCELLANEOUS REVENUES	\$207,820.00	\$203,694.83	\$103,876.00	\$56,852.29	\$115,714.00	
001-000-000-398-10-00-00	Insurance Recoveries	\$0.00	\$2,353.33	\$0.00	\$0.00	\$0.00	
	Total GENERAL GOVERNMENT FUND	\$1,238,937.00	\$1,206,962.88	\$1,087,204.00	\$949,573.70	\$1,102,475.00	

PUBLIC WORKS FUND

TAXES

003-000-000-311-10-00-00	Real and Personal Property Taxes	\$659,698.00	\$667,229.34	\$671,038.00	\$408,931.76	\$716,683.00
003-000-000-313-11-00-00	Local Retail Sales and Use Tax	\$450,000.00	\$523,044.58	\$450,000.00	\$447,111.58	\$500,000.00
Total TAXES		\$1,109,698.00	\$1,190,273.92	\$1,121,038.00	\$856,043.34	\$1,216,683.00

INTERGOVERNMENTAL

REVENUES

003-000-000-336-00-71-00	Multimodal Transportation City	\$4,216.00	\$4,225.86	\$4,240.00	\$3,185.45	\$4,217.00
003-000-000-336-00-87-00	Motor Vehicle Fuel Tax-City Street	\$65,875.00	\$57,103.89	\$67,225.00	\$43,944.46	\$61,695.00
003-000-000-336-06-95-00	Liquor Control Board Profits	\$24,862.00	\$24,883.59	\$25,000.00	\$18,757.25	\$24,889.00
Total		\$94,953.00	\$86,213.34	\$96,465.00	\$65,887.16	\$90,801.00

INTERGOVERNMENTAL REVENUES

CHARGES FOR GOODS AND SERVICES

Sales of Merchandise		\$750.00	\$0.00	\$750.00	\$0.00	\$750.00
003-000-000-341-71-01-00	Sales of Merchandise - Pool	\$400.00	\$0.00	\$400.00	\$0.00	\$400.00
003-000-000-341-71-02-00	Vending Proceeds - Pool	\$1,150.00	\$0.00	\$1,150.00	\$0.00	\$1,150.00
Total Sales of Merchandise		\$1,150.00	\$0.00	\$1,150.00	\$0.00	\$1,150.00

Cemetery Services

003-000-000-343-60-01-00	Burial Plots	\$12,000.00	\$16,500.00	\$12,000.00	\$28,000.00	\$12,000.00
003-000-000-343-60-02-00	Opening & Closing Services	\$12,000.00	\$13,275.00	\$12,000.00	\$17,575.00	\$12,000.00
003-000-000-343-60-03-00	Marker Settings	\$6,000.00	\$4,400.00	\$6,000.00	\$4,200.00	\$6,000.00
003-000-000-343-60-04-00	Vases	\$300.00	\$255.00	\$300.00	\$300.78	\$300.00
003-000-000-343-60-05-00	Liners	\$5,000.00	\$10,150.00	\$5,000.00	\$15,975.00	\$5,000.00
003-000-000-343-60-07-00	Vase Setting Fees	\$200.00	\$95.00	\$200.00	\$170.00	\$200.00
003-000-000-343-60-09-00	Markers	\$5,000.00	\$1,082.00	\$5,000.00	\$1,692.00	\$5,000.00
003-000-000-343-60-10-00	Niche Engraving	\$1,000.00	\$985.00	\$1,000.00	\$710.00	\$1,000.00
Total Cemetery Services		\$41,500.00	\$46,742.00	\$41,500.00	\$68,622.78	\$41,500.00

Transportation

003-000-000-344-10-00-00	Street Maint/Repair Charges	\$0.00	\$5,059.64	\$0.00	\$3,032.36	\$0.00
Total Transportation		\$0.00	\$5,059.64	\$0.00	\$3,032.36	\$0.00

Natural & Economic

Environment		\$3,500.00	\$5,707.09	\$6,000.00	\$2,967.89	\$6,000.00
003-000-000-345-29-00-00	Brush Pick Up Fees	\$3,500.00	\$5,707.09	\$6,000.00	\$2,967.89	\$6,000.00
Total Natural & Economic Environment		\$3,500.00	\$5,707.09	\$6,000.00	\$2,967.89	\$6,000.00

Culture and Recreation

003-000-000-347-30-01-00	PL General Admission	\$23,500.00	\$0.00	\$23,500.00	\$0.00	\$23,500.00
003-000-000-347-30-02-00	PL Family Season Tickets	\$9,000.00	\$0.00	\$9,000.00	\$0.00	\$9,000.00
003-000-000-347-30-03-00	PL Individual Season Tickets	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00
003-000-000-347-30-04-00	PL Punch Card Pass	\$7,000.00	\$0.00	\$7,000.00	\$0.00	\$7,000.00

Account Number	Description	Budget		Actual		Budget		Actual		Budget	
		2020	2021	2020	2021	2021	2022	2021	2022	2022	2022
003-000-000-347-60-01-00	PL Swim Lesson Fees			\$12,000.00	\$0.00	\$12,000.00		\$0.00		\$12,000.00	
003-000-000-347-60-02-00	PL Group Rental & Guard Fees	\$4,000.00		\$0.00		\$4,000.00		\$0.00		\$4,000.00	
003-000-000-347-90-01-00	PK Rafter Landing Fees	\$30,000.00		\$5,752.00		\$20,000.00		\$25,637.25		\$20,000.00	
003-000-000-347-90-02-00	PK Vendor Fees	\$350.00		\$0.00		\$350.00		\$1,610.00		\$350.00	
	Total Culture and Recreation	\$87,350.00		\$5,752.00		\$77,350.00		\$27,247.25		\$77,350.00	
	Total CHARGES FOR GOODS AND SERVICES			\$133,500.00	\$63,260.73	\$126,000.00		\$101,870.28		\$126,000.00	
	MISCELLANEOUS REVENUES										
	Interest and Other										
	Earnings										
003-000-000-361-11-00-00	Investment Interest	\$12,000.00		\$2,957.38		\$3,500.00		\$657.03		\$3,500.00	
003-000-000-361-40-02-00	Interest on Misc Billing	\$0.00		\$15.00		\$0.00		\$0.00		\$0.00	
	Total Interest and Other	\$12,000.00		\$2,972.38		\$3,500.00		\$657.03		\$3,500.00	
	Earnings										
	Other Miscellaneous Revenues										
	Revenues										
003-000-000-369-41-00-00	Judgments and Settlements	\$0.00		\$273.63		\$0.00		\$687.49		\$0.00	
003-000-000-369-91-00-00	Misc Other-Immaterial Items	\$0.00		\$1,038.50		\$0.00		\$45.33		\$0.00	
	Total Other Miscellaneous Revenues	\$0.00		\$1,312.13		\$0.00		\$732.82		\$0.00	
	Total MISCELLANEOUS REVENUES	\$12,000.00		\$4,284.51		\$3,500.00		\$1,389.85		\$3,500.00	
003-000-000-382-10-00-02	PK Rafter Deposits Collected	\$0.00		\$4,500.00		\$0.00		\$4,500.00		\$0.00	
	OTHER FINANCING SOURCES										
003-000-000-398-10-00-00	Insurance Recoveries	\$0.00		\$2,506.60		\$0.00		\$9,697.00		\$0.00	
	Total OTHER FINANCING SOURCES	\$0.00		\$2,506.60		\$0.00		\$9,697.00		\$0.00	
	Total PUBLIC WORKS FUND	\$1,350,151.00		\$1,351,039.10		\$1,347,003.00		\$1,039,387.63		\$1,436,984.00	

Account Number	Description	Budget 1920	Actual 2020	Budget 2021	Actual 2021	Budget 2022
LODGING TAX FUND						
TAXES						
108-000-000-313-31-00-00	Hotel/Motel Tax	\$5,000.00	\$4,203.48	\$5,000.00	\$2,915.91	\$5,000.00
Total TAXES		\$5,000.00	\$4,203.48	\$5,000.00	\$2,915.91	\$5,000.00
Total LODGING TAX FUND		\$5,000.00	\$4,203.48	\$5,000.00	\$2,915.91	\$5,000.00

	Budget 2020	Actual 2020	Budget 2021	Actual 2021	Budget 2022
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CAPITAL IMPROVEMENT FUND

TAXES					
302-000-000-318-34-00-00					
Total TAXES	\$40,000.00	\$44,054.87	\$40,000.00	\$69,533.48	\$50,000.00

INTERGOVERNMENTAL REVENUES

302-000-000-332-92-10-00					
COVID-19 Non-Grant Assist-ARPA Funds	\$0.00	\$0.00	\$0.00	\$442,729.00	\$442,729.00
302-000-000-333-10-19-00					
US Forest Service - DNR Volunteer Fire Assist Prg	\$0.00	\$11,986.00	\$0.00	\$0.00	\$0.00
302-000-000-333-11-00-00					
Indirect CARES Act Funds-Dept of Commerce	\$139,500.00	\$139,500.00	\$0.00	\$0.00	\$0.00
302-000-000-334-03-60-00					
State Safe Routes to School Grant	\$0.00	\$0.00	\$180,268.00	\$20,141.46	\$0.00
302-000-000-334-04-20-00					
State Dept of Commerce Grant - Library	\$0.00	\$0.00	\$14,000.00	\$0.00	\$0.00
302-000-000-337-01-02-00					
RiverCom 911 Communication Tax Funds	\$9,907.00	\$9,907.19	\$0.00	\$0.00	\$0.00
Total	\$149,407.00	\$161,393.19	\$194,268.00	\$462,870.46	\$442,729.00

INTERGOVERNMENTAL REVENUES

MISCELLANEOUS REVENUES

Interest and Other Earnings					
302-000-000-361-11-00-00					
Investment Interest	\$30,000.00	\$12,599.67	\$15,000.00	\$1,946.60	\$2,500.00
Total Interest and Other Earnings	\$30,000.00	\$12,599.67	\$15,000.00	\$1,946.60	\$2,500.00

Total MISCELLANEOUS REVENUES

OTHER FINANCING SOURCES

Transfers-In					
302-000-000-397-01-00-00					
Transfer from General Gov - Center	\$13,495.00	\$1,501.56	\$13,495.00	\$0.00	\$13,495.00
302-000-000-397-01-01-00					
Transfer from General Gov	\$200,000.00	\$200,000.00	\$200,000.00	\$0.00	\$200,000.00
302-000-000-397-02-00-00					
Transfer from Public Works Fund	\$200,000.00	\$200,000.00	\$200,000.00	\$0.00	\$200,000.00
Total Transfers-In	\$413,495.00	\$401,501.56	\$413,495.00	\$0.00	\$413,495.00

Total OTHER FINANCING SOURCES

Total CAPITAL IMPROVEMENT FUND	\$632,902.00	\$619,549.29	\$662,763.00	\$534,350.54	\$908,724.00
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**WATER/WASTEWATER FUND
CHARGES FOR GOODS
AND SERVICES**

Water Sales								
401-000-000-343-40-01-00	Water Sales	\$957,791.00	\$922,359.12	\$918,944.00	\$764,089.22	\$955,700.00		
401-000-000-343-40-02-00	Water Station & Hydrant Meters	\$5,000.00	\$3,574.00	\$5,000.00	\$2,348.18	\$5,000.00		
401-000-000-343-40-09-00	Connect/Call Out/New Service Fees	\$5,000.00	\$2,070.00	\$5,000.00	\$865.00	\$5,000.00		
Total Water Sales		\$967,791.00	\$928,003.12	\$928,944.00	\$767,302.40	\$965,700.00		

Wastewater Services						
401-000-000-343-50-01-00	Wastewater Services	\$2,738,780.00	\$2,543,238.87	\$2,155,000.00	\$1,689,510.23	\$2,198,100.00
401-000-000-343-50-02-00	Wastewater Solids - Fertilizer Value	\$0.00	\$1,260.16	\$0.00	\$1,447.67	\$0.00
Total Wastewater Services		\$2,738,780.00	\$2,544,499.03	\$2,155,000.00	\$1,690,957.90	\$2,198,100.00

Total CHARGES FOR GOODS AND SERVICES		\$3,706,571.00	\$3,472,502.15	\$3,083,944.00	\$2,458,260.30	\$3,163,800.00
MISCELLANEOUS REVENUES						
Interest and Other Earnings						
401-000-000-361-11-00-00	WA Investment Interest	\$11,000.00	\$3,002.25	\$4,000.00	\$309.81	\$500.00
401-000-000-361-11-01-00	WW Investment Interest	\$8,500.00	\$3,023.12	\$3,500.00	\$383.18	\$500.00
Total Interest and Other Earnings		\$19,500.00	\$6,025.37	\$7,500.00	\$692.99	\$1,000.00

Other Miscellaneous Revenues						
401-000-000-369-11-00-00	Sale of Scrap and Junk	\$0.00	\$6.00	\$0.00	\$0.00	\$0.00
401-000-000-369-91-00-00	WA Misc Other-Immaterial Items	\$0.00	\$338.50	\$0.00	\$120.33	\$0.00
401-000-000-369-91-01-00	WW Misc Other-Immaterial Items	\$0.00	\$38.50	\$0.00	\$45.34	\$0.00
Total Other Miscellaneous Revenues		\$0.00	\$383.00	\$0.00	\$165.67	\$0.00

Total MISCELLANEOUS REVENUES		\$19,500.00	\$6,408.37	\$7,500.00	\$858.66	\$1,000.00
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OTHER FINANCING SOURCES						
401-000-000-398-10-00-00	WA Insurance Recoveries	\$0.00	\$1,337.42	\$0.00	\$379.77	\$0.00
401-000-000-398-10-01-00	WW Insurance Recoveries	\$0.00	\$1,337.42	\$0.00	\$0.00	\$0.00
Total OTHER FINANCING SOURCES		\$0.00	\$2,674.84	\$0.00	\$379.77	\$0.00

Total WATER/WASTEWATER FUND		\$3,726,071.00	\$3,481,585.36	\$3,091,444.00	\$2,459,498.73	\$3,164,800.00
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WATER CAPITAL FUND
INTERGOVERNMENTAL

REVENUES								
411-000-000-334-03-10-00		Dept of Ecology Grant	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Total			\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00

INTERGOVERNMENTAL REVENUES

MISCELLANEOUS REVENUES

REVENUES								
Interest And Other								
Earnings		Investment Interest	\$9,000.00	\$5,053.69	\$6,225.00	\$873.55	\$1,200.00	\$1,200.00
411-000-000-361-11-00-00			\$9,000.00	\$5,053.69	\$6,225.00	\$873.55	\$1,200.00	\$1,200.00
Total Interest And Other			\$9,000.00	\$5,053.69	\$6,225.00	\$873.55	\$1,200.00	\$1,200.00

Contributions

411-000-000-367-34-00-00		WA System Development Fees	\$33,660.00	\$9,453.78	\$33,660.00	\$27,522.05	\$33,660.00	\$33,660.00
Total Contributions			\$33,660.00	\$9,453.78	\$33,660.00	\$27,522.05	\$33,660.00	\$33,660.00
Total MISCELLANEOUS REVENUES			\$42,660.00	\$14,507.47	\$39,885.00	\$28,395.60	\$34,860.00	\$34,860.00

OTHER FINANCING SOURCES

411-000-000-395-20-00-00		Compensation for Loss of Capital Assets	\$381,077.00	\$161,957.93	\$219,120.00	\$219,119.55	\$0.00	\$0.00
Transfers-In								
411-000-000-397-21-00-00		Transfer from Water Fund	\$400,000.00	\$400,000.00	\$400,000.00	\$0.00	\$400,000.00	\$400,000.00
Total Transfers-In			\$400,000.00	\$400,000.00	\$400,000.00	\$0.00	\$400,000.00	\$400,000.00

Total OTHER FINANCING SOURCES

			\$781,077.00	\$561,957.93	\$619,120.00	\$219,119.55	\$400,000.00	\$400,000.00
Total WATER CAPITAL FUND			\$873,737.00	\$626,465.40	\$659,005.00	\$247,515.15	\$434,860.00	\$434,860.00

Account Number	Class/Project	Budget	Actual	Budget	Actual	Budget
		2020	2020	2021	2021	2022
WASTEWATER CAPITAL FUND						
MISCELLANEOUS REVENUES						
Interest And Other						
Earnings		\$16,000.00	\$7,862.13	\$9,600.00	\$1,262.93	\$1,600.00
412-000-000-361-11-00-00	Investment Interest					
Total Interest And Other		\$16,000.00	\$7,862.13	\$9,600.00	\$1,262.93	\$1,600.00
Earnings						
Contributions						
412-000-000-367-35-00-00	WW System Development Fees	\$81,985.00	\$17,704.00	\$81,985.00	\$97,781.00	\$81,985.00
Total Contributions		\$81,985.00	\$17,704.00	\$81,985.00	\$97,781.00	\$81,985.00
Total MISCELLANEOUS REVENUES		\$97,985.00	\$25,566.13	\$91,585.00	\$99,043.93	\$83,585.00
OTHER FINANCING SOURCES						
Transfers-In						
412-000-000-397-01-00-00	Transfer In from 426 Fund	\$483,109.00	\$150,000.00	\$0.00	\$0.00	\$0.00
412-000-000-397-22-00-00	Transfer from Wastewater Fund	\$400,000.00	\$400,000.00	\$400,000.00	\$0.00	\$400,000.00
412-000-000-397-22-10-00	Transfer from Wastewater - Sm Assets	\$12,924.00	\$12,924.00	\$12,924.00	\$0.00	\$12,924.00
Total Transfers-In		\$896,033.00	\$562,924.00	\$412,924.00	\$0.00	\$412,924.00
Total OTHER FINANCING SOURCES		\$896,033.00	\$562,924.00	\$412,924.00	\$0.00	\$412,924.00
Total WASTEWATER CAPITAL FUND		\$994,018.00	\$588,490.13	\$504,509.00	\$99,043.93	\$496,509.00

JR LIEN PRETRT REFD BND
2011

	Budget 2011	Actual 2011	Budget 2012	Actual 2011	Budget 2012	Actual 2011	Budget 2012
MISCELLANEOUS							
REVENUES							
Interest And Other							
Earnings	\$4,059.00	\$4,059.57	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
426-000-000-361-11-00-00							
Total Interest And Other	\$4,059.00	\$4,059.57	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Earnings							
Total MISCELLANEOUS	\$4,059.00	\$4,059.57	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
REVENUES							
OTHER FINANCING							
SOURCES							
Transfers-In							
426-000-000-397-01-00-00	\$398,438.00	\$398,437.47	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers from Wastewater Fund							
Total Transfers-In	\$398,438.00	\$398,437.47	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total OTHER FINANCING	\$398,438.00	\$398,437.47	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SOURCES							
Total JR LIEN PRETRT REFD	\$402,497.00	\$402,497.04	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
BND 2011							

REVENUE BOND 2013 #R1
OTHER FINANCING
SOURCES

	Budget 5/1/20	Actual 2/1/20	Budget 2/1/21	Actual 2/1/21	Budget 2/1/22	Actual 2/1/22
Transfers-In						
427-000-000-397-01-00-00	\$394,700.00	\$361,808.15	\$401,278.19	\$7,763,325.00	\$7,763,325.14	\$0.00
427-000-000-397-02-00-00	\$39,470.00	\$39,470.04	\$0.00	\$0.00	\$0.00	\$0.00
427-000-000-397-03-00-00	\$0.00	\$0.00	\$0.00	\$7,763,325.00	\$7,763,325.14	\$0.00
- Fund 430						
Total Transfers-In	\$434,170.00	\$401,278.19	\$401,278.19	\$7,763,325.00	\$7,763,325.14	\$0.00
Total OTHER FINANCING	\$434,170.00	\$401,278.19	\$401,278.19	\$7,763,325.00	\$7,763,325.14	\$0.00
SOURCES						
Total REVENUE BOND 2013 #R1	\$434,170.00	\$401,278.19	\$401,278.19	\$7,763,325.00	\$7,763,325.14	\$0.00

REVENUE BOND 2013 #R2
OTHER FINANCING
SOURCES

Account Number	Special Fund	Budget 2021	Actual 2020	Budget 2021	Actual 2020	Budget 2021
Transfers-In						
428-000-000-397-01-00-00	Accruals from Wastewater Fund	\$227,100.00	\$208,175.02	\$0.00	\$0.00	\$0.00
428-000-000-397-02-00-00	Reserves from Wastewater Fund	\$22,710.00	\$22,710.00	\$0.00	\$0.00	\$0.00
428-000-000-397-03-00-00	Payoff from Refund Bonds 2021 - Fund 430	\$0.00	\$0.00	\$4,466,816.00	\$4,466,816.35	\$0.00
Total Transfers-In		\$249,810.00	\$230,885.02	\$4,466,816.00	\$4,466,816.35	\$0.00
Total OTHER FINANCING SOURCES						
Total REVENUE BOND 2013 #R2		\$249,810.00	\$230,885.02	\$4,466,816.00	\$4,466,816.35	\$0.00

Account Name	Description	Budget 2021	Actual 2021	Budget 2021	Actual 2021	Budget 2022
W/S REFUNDING BONDS						
2021 A & B						
Bond Proceeds						
430-000-000-392-35-21-00	Premiums on Bonds Issued	\$0.00	\$0.00	\$1,113,222.00	\$1,113,221.70	\$0.00
430-000-000-393-35-21-00	Refunding Long-Term Debt Issued	\$0.00	\$0.00	\$11,341,693.00	\$11,341,693.07	\$0.00
430-000-000-397-35-21-00	Transfer Accruals From 401 Fund	\$0.00	\$0.00	\$552,362.00	\$376,878.77	\$532,957.00
	Total Bond Proceeds	\$0.00	\$0.00	\$13,007,277.00	\$12,831,793.54	\$532,957.00
	Total W/S REFUNDING BONDS 2021 A & B	\$0.00	\$0.00	\$13,007,277.00	\$12,831,793.54	\$532,957.00

EQUIPMENT RENTAL FUND		Budget 2020		Actual 2020		Budget 2021		Actual 2021		Budget 2022	
MISCELLANEOUS											
REVENUES											
Interest and Other											
Earnings	501-000-000-361-11-00-00	Investment Interest	\$9,000.00	\$3,384.24	\$9,000.00	\$522.44	\$700.00				
Total Interest and Other			\$9,000.00	\$3,384.24	\$9,000.00	\$522.44	\$700.00				
Earnings											
Rents, Leases and Concessions											
Interrund Equipment											
Rental Fees	501-000-000-362-20-01-00	Plan/Build & Fire Equip Rent	\$2,996.00	\$2,996.00	\$540.00	\$405.00	\$646.00				
	501-000-000-362-20-02-00	Park Equip Rent	\$16,204.00	\$16,204.00	\$26,404.00	\$19,802.97	\$24,524.00				
	501-000-000-362-20-03-00	Street Equip Rent	\$95,888.00	\$95,888.00	\$92,726.00	\$69,544.53	\$108,514.00				
	501-000-000-362-20-04-00	Cemetery Equip Rent	\$20,142.00	\$20,142.00	\$22,014.00	\$16,510.50	\$18,480.00				
	501-000-000-362-20-05-00	Water Dept Equip Rent	\$31,940.00	\$31,940.00	\$29,256.00	\$21,942.00	\$42,276.00				
	501-000-000-362-20-06-00	Wastewater Equip Rent	\$52,830.00	\$52,830.00	\$49,060.00	\$36,794.97	\$25,560.00				
Total Interrund			\$220,000.00	\$220,000.00	\$220,000.00	\$164,999.97	\$220,000.00				
Equipment Rental Fees											
Building Rental Fees											
	501-000-000-362-50-02-00	PK Building Rental	\$2,391.00	\$2,391.00	\$2,391.00	\$1,793.25	\$2,391.00				
	501-000-000-362-50-03-00	Streets Building Rental	\$28,616.00	\$28,616.00	\$28,616.00	\$21,462.03	\$28,616.00				
	501-000-000-362-50-04-00	Cemetery Building Rental	\$2,391.00	\$2,391.00	\$2,391.00	\$1,793.25	\$2,391.00				
	501-000-000-362-50-05-00	Water Building Rental	\$5,994.00	\$5,994.00	\$5,994.00	\$4,495.50	\$5,994.00				
	501-000-000-362-50-06-00	Wastewater Building Rental	\$2,391.00	\$2,391.00	\$2,391.00	\$1,793.25	\$2,391.00				
Total Building Rental Fees			\$41,783.00	\$41,783.00	\$41,783.00	\$31,337.28	\$41,783.00				
Total Rents, Leases and Concessions											
			\$261,783.00	\$261,783.00	\$261,783.00	\$196,337.25	\$261,783.00				
Judgements and Settlements											
	501-000-000-369-10-00-00	Sale of Scrap and Junk	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00				
Total MISCELLANEOUS REVENUES			\$270,783.00	\$265,167.24	\$270,783.00	\$196,909.69	\$262,483.00				
OTHER FINANCING											
SOURCES											
Disposition of Capital Assets											
	501-000-000-395-11-00-00	Sale of Equipment	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00				
	501-000-000-395-20-00-00	Comp for Loss of Capital Assets	\$0.00	\$60,146.61	\$0.00	\$0.00	\$0.00				
Total Disposition of Capital Assets			\$0.00	\$63,146.61	\$0.00	\$0.00	\$0.00				

	Budget 2020	Actual 2019	Budget 2021	Actual 2021	Budget 2022
Insurance Recoveries	\$60,147.00	\$0.00	\$0.00	\$0.00	\$0.00
501-000-000-398-10-00-00	\$60,147.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Insurance Recoveries	\$60,147.00	\$63,146.61	\$0.00	\$0.00	\$0.00
SOURCES					
Total OTHER FINANCING	\$60,147.00	\$63,146.61	\$0.00	\$0.00	\$0.00
FUND					
Total EQUIPMENT RENTAL	\$330,930.00	\$328,313.85	\$270,783.00	\$196,909.69	\$262,483.00

	Budget 2020	Actual 2020	Budget 2021	Actual 2021	Budget 2022
TREASURER'S CLEARING FUND					
635-000-000-389-30-00-01	\$0.00	\$0.08	\$0.00	\$0.00	\$0.00
635-000-000-389-30-00-02	\$0.00	\$1,035.30	\$0.00	\$1,550.47	\$0.00
635-000-000-389-30-00-03	\$0.00	\$473.69	\$0.00	\$246.33	\$0.00
635-000-000-389-30-00-05	\$0.00	\$25.42	\$0.00	\$6.23	\$0.00
635-000-000-389-30-00-11	\$0.00	\$1,001.52	\$0.00	\$0.00	\$0.00
635-000-000-389-30-00-21	\$0.00	\$185.50	\$0.00	\$410.50	\$0.00
Total TREASURER'S CLEARING FUND	\$0.00	\$2,721.51	\$0.00	\$2,213.53	\$0.00

	Budget 2021	Actual 2021	Budget 2021	Actual 2021	Budget 2022
CEMETERY ENDOWMENT FUND					
MISCELLANEOUS REVENUES					
Interest and Other					
Earnings	\$2,000.00	\$882.73	\$1,000.00	\$129.09	\$200.00
702-000-000-361-11-00-00					
Total Interest and Other	\$2,000.00	\$882.73	\$1,000.00	\$129.09	\$200.00
Earnings					
Contributions and					
Donations	\$8,000.00	\$6,605.00	\$6,000.00	\$10,600.00	\$6,000.00
702-000-000-367-36-00-00					
Total Contributions and	\$8,000.00	\$6,605.00	\$6,000.00	\$10,600.00	\$6,000.00
Donations					
Total MISCELLANEOUS	\$10,000.00	\$7,487.73	\$7,000.00	\$10,729.09	\$6,200.00
REVENUES					
Total CEMETERY	\$10,000.00	\$7,487.73	\$7,000.00	\$10,729.09	\$6,200.00
ENDOWMENT FUND					

Account Number	Description	Budget 2020	Actual 2020	Budget 2021	Actual 2021	Budget 2022	Actual 2022
TREASURY INVESTMENT FUND							
999-000-000-361-11-00-00	Investment Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total TREASURY INVESTMENT FUND		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Totals		\$10,248,223.00	\$9,251,478.98	\$32,872,129.00	\$30,604,072.93	\$8,350,992.00	

Totals By Fund	Budget		Actual		Budget		Actual	
	2021	2021	2021	2021	2021	2021	2021	
001-000-000-000-00-00-00	GENERAL GOVERNMENT FUND	\$1,238,937.00	\$1,206,962.88	\$1,087,204.00	\$949,573.70	\$1,102,475.00		
003-000-000-000-00-00-00	PUBLIC WORKS FUND	\$1,350,151.00	\$1,351,039.10	\$1,347,003.00	\$1,039,387.63	\$1,436,984.00		
108-000-000-000-00-00-00	LODGING TAX FUND	\$5,000.00	\$4,203.48	\$5,000.00	\$2,915.91	\$5,000.00		
302-000-000-000-00-00-00	CAPITAL IMPROVEMENT FUND	\$632,902.00	\$619,549.29	\$662,763.00	\$534,350.54	\$908,724.00		
401-000-000-000-00-00-00	WATER/WASTEWATER FUND	\$3,726,071.00	\$3,481,585.36	\$3,091,444.00	\$2,459,498.73	\$3,164,800.00		
411-000-000-000-00-00-00	WATER CAPITAL FUND	\$873,737.00	\$626,465.40	\$659,005.00	\$247,515.15	\$434,860.00		
412-000-000-000-00-00-00	WASTEWATER CAPITAL FUND	\$994,018.00	\$588,490.13	\$504,509.00	\$99,043.93	\$496,509.00		
426-000-000-000-00-00-00	JR LIEN PRETRT REFD BND 2011	\$402,497.00	\$402,497.04	\$0.00	\$0.00	\$0.00		
427-000-000-000-00-00-00	REVENUE BOND 2013 #R1	\$434,170.00	\$401,278.19	\$7,763,325.00	\$7,763,325.14	\$0.00		
428-000-000-000-00-00-00	REVENUE BOND 2013 #R2	\$249,810.00	\$230,885.02	\$4,466,816.00	\$4,466,816.35	\$0.00		
430-000-000-000-00-00-00	W/S REFUNDING BONDS 2021 A & B	\$0.00	\$0.00	\$13,007,277.00	\$12,831,793.54	\$532,957.00		
501-000-000-000-00-00-00	EQUIPMENT RENTAL FUND	\$330,930.00	\$328,313.85	\$270,783.00	\$196,909.69	\$262,483.00		
635-000-000-000-00-00-00	TREASURER'S CLEARING FUND	\$0.00	\$2,721.51	\$0.00	\$2,213.53	\$0.00		
702-000-000-000-00-00-00	CEMETERY ENDOWMENT FUND	\$10,000.00	\$7,487.73	\$7,000.00	\$10,729.09	\$6,200.00		
999-000-000-000-00-00-00	TREASURY INVESTMENT FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
	Grand Totals	\$10,248,223.00	\$9,251,478.98	\$32,872,129.00	\$30,604,072.93	\$8,350,992.00		

Staff Summary

Date: 10-21-2021
To: City Council
From: Clerk-Treasurer Kay Jones
RE: Reinstating late fees and service disconnection

On March 23, 2020 the City Council suspended the late fees and service disconnections due to the COVID Pandemic.

The Governor's State of Emergency Proclamation 20-23-16 prohibiting providers from disconnecting essential services and charging late fees ended on September 30, 2021.

Staff is requesting the City Council reinstate the late fees and service disconnection starting January 1, 2022.

If reinstated the attached letter will be sent out to notify all utility customers.

Staff Recommendation:

MOVE to reinstate late fees and service disconnection starting January 1, 2022.



City of Cashmere

101 Woodring Street
Cashmere, WA 98815
Ph (509) 782-3513 Fax (509) 782-2840
Website www.cityofcashmere.org

Wednesday, October 20, 2021

NOTICE TO: All Cashmere Utility Customers

RE: Late Fees and Service Disconnections

Governor Inslee's State of Emergency Proclamation 20-23.16 prohibiting providers from disconnecting essential services and charging late fees ended at 11:59 PM on September 30, 2021.

To date Governor Inslee has not amended or extended this emergency proclamation.

As notice, the city will reinstate late fees and service disconnections starting January 1, 2022. Accounts not paid in full by 5:00 PM on the last business day of the month will incur a \$25.00 fee. Furthermore, accounts that go unpaid after notice of termination may face disconnection from City services.

Please call City Hall if you would like to discuss a payment plan.

Furthermore, help may be available for customers struggling to pay. Please contact the Chelan-Douglas Community Action Council to see if you qualify.

Chelan-Douglas Community Action Council
620 Lewis St, Wenatchee, WA 98801
509-662-6156

For more information on Governor Inslee's proclamations, you may go to:

<https://www.governor.wa.gov/office-governor/official-actions/proclamations>

Kay Jones
Clerk Treasurer
509-782-3513

Staff Summary

Date: 10-21-2021

To: City Council

From: Clerk-Treasurer Kay Jones

RE: Vendor Agreement with Chelan Douglas Community Action Council

The City has been notifying utility customers with past due balances to contact the Community Action Council for financial assistance.

The attached Vendor Agreement needs to be in place for Community Action Council to assist Cashmere's customers with their past due utility bills.

Staff Recommendation:

MOVE to approve the Vendor Agreement with Chelan Douglas Community Action Council.

VENDOR AGREEMENT

This agreement, dated as of October 19, 2021, is entered into by and between Chelan Douglas Community Action Council, (*Agency*), and City of Cashmere, a supplier of home water and/or wastewater, (*Vendor*).

PURPOSE

Public Law No: 116-260 signed on December 27, 2020, included funding with instructions for the Administration for Children and Families (ACF) within the U.S. Department of Health and Human Services (HHS) to carry out grants to assist low-income households, particularly those with the lowest incomes, that pay a high proportion of household income for drinking water and wastewater services, by providing funds to owners or operators of public water systems or treatment works to reduce arrearages of and rates charged to such households for such services. This act requires that certain assurances be satisfied before assistance payments are made, on behalf of eligible individuals, to suppliers of drinking water and wastewater. This agreement defines the conditions that the Vendor must agree to so that the Agency can make assistance payments to the Vendor on behalf of eligible households.

AGENCY RESPONSIBILITIES

The Agency shall:

1. Accept and review client applications and determine eligibility of households for payments.
2. Follow procedures that minimize the time elapsing between the receipt of funds and their disbursement to vendor.
3. Make payments in a timely manner to the vendor on behalf of eligible households for the term of this agreement.
4. Follow sound fiscal management policies, including, but not limited to segregation of funds from other operating funds of the agency.
5. Notify customer and/or vendor of the customer's eligibility and total benefit amount.
6. Incorporate policies that assure the confidentiality of eligible household's usage, balance, and payments.
7. Upon request from vendor, provide a statement verifying income of an eligible household for the sole purpose of determining moratorium eligibility, within the statutory guidelines of confidentiality.

WATER VENDOR RESPONSIBILITIES

The Vendor shall:

1. Immediately apply the benefit payment to customer's current/past due bill, deposit/reconnect requirements, or arrearages to eliminate the amount owed by the customer and agree to maintain service to customer for a period of 30 days.
2. Notify the customer of the amount of benefit payment applied to the customer's billing.
3. Keep customer records confidential.
4. Maintain records for four (4) years from the date of this agreement, or long if the vendor is notified that a fiscal audit for a specific program year is unresolved.

5. Not treat adversely, or discriminate against any household that receives assistance payments, either in the cost of the goods supplied or the services provided.
6. Upon request of the agency, provide eligible customer's consumption history and account balance for the sole purpose of determining customer benefit.
7. Comply with the provisions of the state law regarding disconnects and pertinent provisions of the Washington Administrative Code related to moratorium, if governed by that ruling.
8. Make records available for review by authorized staff of the agency and Washington State Department of Commerce and the U.S. Department of Health and Human Services.

REQUIRED RECORDS FOR AUDIT PURPOSES

The vendor will keep records showing the following:

1. Name and address of households who received assistance payments.
2. Amount of assistance to each household.
3. Source of payment.

OTHER PROVISIONS

Term of Agreement

This agreement is effective from the date of execution.

Termination

This agreement may be terminated by either party with a thirty (30) day written notice to the other party. Termination shall not extinguish authorized obligations incurred during the term of the agreement. If funding is withdrawn, reduced, or eliminated by Commerce, the agency has the right to terminate this agreement immediately.

Assignment of Agreement

Neither party may assign the agreement or any of the rights, benefits and remedies conferred upon it by this agreement to a third party without the prior written consent of the other party, which consent shall not be unreasonably withheld.

The vendor and the agency do hereby agree to the conditions set forth in this agreement.

Agency	Vendor
_____ Signature	_____ Signature
_____ Printed Name	_____ Printed Name
_____ Title	_____ Title
_____ Name of Company	_____ Name of Company
_____ Date	_____ Date

**AMENDMENT NO. 1 TO THE
CASHMERE RIVERSIDE CENTER BUILDING USE AGREEMENT**

This Amendment No. 1 to the Cashmere Riverside Center Building Use Agreement ("Amendment No. 1") is made by and between the City of Cashmere ("City"), a Washington municipal corporation, and Gather Leavenworth, LLC ("Contractor"), a Washington limited liability company. The City and Contractor are sometimes referred to herein individually as a "Party" and collectively as the "Parties."

RECITALS

A. The City and Contractor entered into the Cashmere Riverside Center Building Use Agreement (the "Agreement") which sets forth the Rates for Center Use, effective September 1, 2021.

B. The City and Contractor now desire to amend Exhibit "B" to the Agreement to enable the Contractor to offer discounts and other options to applicants seeking to rent the Riverside Center Building.

NOW THEREFORE, the Parties agree as follows:

AGREEMENT

1. **Recitals.** The above Recitals are hereby incorporated into this Amendment No. 1 as if set forth in full.
2. **Exhibit B.** Exhibit "B" to the Agreement is amended in full to read as set forth in Attachment "1" to this Amendment No. 1.
3. **Ratification.** Except as specifically amended as set forth in this Amendment No. 1, the terms of the Agreement are hereby ratified by the Parties.
4. **Effective Date.** This Amendment No. 1 shall be effective October 25, 2021.

Approved by Gather Leavenworth, LLC the
_____ day of _____, 2021.

By: _____
Ashley Coffin, Managing Member

Approved by the City Council of the City of
Cashmere, Washington at an Open Public
Meeting the 25th day of October, 2021.

By: _____
James Fletcher, Mayor

Attachment "1"

**Riverside Center Building Use Agreement
EXHIBIT B
Rates for Center Use
Effective the 25th day of October 2021**

	PEAK MONTHS DAY RATE May-October	OFF SEASON DAY RATE November-April
DAY RATES		
Sunday-Thursday	\$2,000.00	\$1,500.00
Friday & Saturday	\$3,150.00	\$2,650.00
HOURLY RATES		
Monday-Thursday	\$325/hour <i>2 hour minimum</i>	\$275/hour <i>2 hour minimum</i>
SMALL WEDDING PACKAGES		
Elopedments Sunday-Friday <i>10 people or less</i>	\$600.00	
MicroWedding Sunday-Friday <i>30 people or less</i>	\$1,000.00	
DISCOUNTS		
Non-Profit and Governmental Agency Events	50% off daily rates	
Short Notice Events <i>Events booked within 2 months</i>	40% off daily rates	

**Contractor may offer "off-season" rates to "peak months" events as an additional booking incentive in the months of May and October or if the applicant is within one (1) month of their event date when booking. These discounts may be offered at Contractor's discretion.*

**At Contractor's discretion, events may last past 10:00 P.M. In these instances, Contractor shall charge \$275 per hour (one hour minimum).*

** If the Center has not been rented the day prior to an event, Contractor may offer use of the Center for event setup: (1) at a rate of \$500 for the full day; or (2) at an hourly rate of \$275 (one hour minimum).*

Staff Summary

Date: 10/21/2021
To: City Council
From: Steve Croci, Director of Operations
RE: Operator in Charge - Water System

The City is required to have an operator in charge of the water system with a Level 2 Water Treatment Plant Operator and Level 2 Water Distribution Manager certifications. See attached letter from Department of Health. Current employees do not have that level of certification. Valley Water Services is capable and credential to be the operator in charge.

Staff Recommendation:

MOVE to approve contract with Valley Water Service and allow Mayor to sign document.



STATE OF WASHINGTON
DEPARTMENT OF HEALTH
OFFICE OF DRINKING WATER

PO Box 47822 • Olympia, Washington 98504-7822

For TDD / TTY call 711

October 13, 2021

Steve Croco
Cashmere Water Department
101 Woodring St
Cashmere, WA 98815

Subject: Violation of Waterworks Operator Certification Rule 246-292 WAC

Cashmere Water Department , ID# 11700, Chelan County

Dear Steve Croco:

Under chapter 246-292 WAC your water system must have a properly certified waterworks operator in responsible charge of the daily operational activities of the water system. Cashmere Water Department must retain the services of an operator certified as a **Water Treatment Plant Operator 2** and **Water Distribution Manager 2**. It is mandatory this position be filled.

By **11/12/2021**, you must notify our office **in writing** to dwopcert@doh.wa.gov of the certified operator's name and certification number who is in responsible charge of Cashmere Water Department.

Further enforcement action may include one or more of the following (WAC 246-292-110):

- Issuance of a Notice to Correct Violation requiring appropriate corrective measures.
- Issuance of an Order to Correct Violation.
- Issuance of Red Operating Permit that could result in building permits, on-site sewage disposal permits, food service permits, liquor licenses and other permits or licenses being denied for properties connected to or to be connected to the water system. In addition, lending institutions may choose not to finance loans associated with these properties.
- Issuance of civil penalties for up to five thousand (\$5,000) dollars per day, per violation.
- Other legal action by the State Attorney General or local prosecutor.
- You can find a public listing for a certified operator at [Waterworks Operator Certification :: Washington State Department of Health](#) or approved Satellite Management Agencies-SMA at [Satellite Management Agencies :: Washington State Department of Health](#)

If you have any questions, please contact me at 360-236-3145.

Sincerely,

A handwritten signature in cursive script that reads "Monica Miner".

Monica Miner
Waterworks Operator Certification Program Compliance Manager

cc: Katrina McLaughlin, Eastern Regional Compliance Manager

CONTRACTUAL AGREEMENT

For Management & Operations And Cross-Connection Control

Between

BENNETT K. OSBORNE, VALLEY Water Services

SMA Certification Number: 155

And

CASHMERE WATER DEPARTMENT

System Identification Number: 117000

1.) **Parties: Bennett K. Osborne - Valley Water Services & City of Cashmere** (the "water system or WS") VALLEY Water Services, whose address is 4001 Summitview Ave. #5-191, Yakima, WA 98908, will henceforth be referred to as the Satellite Management Agency (SMA). The SMA is authorized to provide services to the Water System in accordance with Chapter 246-295 WAC. The Primary Contact and Responsible Party is Bennett K. Osborne, WDM2, WTPO2(temp), CCS, BAT (Operator # 10989) whose cell phone number is (509) 833-5003.

Primary Contact

Water System Billing Info

Name: Valley Water Services
Primary Contact: Bennett Osborne
Address: 4001 Summitview Ave Suite #5-191
City, State, Zip: Yakima, WA 98908
Phone: 509-833-5003

This above described water system (WS) will henceforth be referred to as the WS. The WS is, collectively, the owners and persons provided water by the water source and distribution system which is independent of and unconnected to another water system, except for emergency use.

- 2.) **Effective Date:** The effective date of this contract shall be November 1, 2021
- 3.) **Legal Description:**
The property presently served by the WS is located within Chelan County and the WTP is located at: the city of Cashmere
- 4.) The WS agrees to empower WWS ^{SMA} with all decision-making authority required for proper implementation of the following services. The SMA shall provide the following services to the water system:

A. Oversee and ensure that all daily operation and maintenance activities of the water system are completed in accordance with acceptable public health practices and water industry standards.

B. Oversee and perform water quality monitoring, maintain adequate records and take follow-up action, if necessary, to comply with state and federal drinking water regulations.

C. Oversee and implement preventative maintenance programs, inspect treatment and system components for malfunctions, keep accurate records and suggest needed repairs.

D. Oversee and analyze/review recording instrument readings and laboratory tests; determine sites and causes of any malfunctions; adjust various treatment processes or other components accordingly; and maintain a record of these.

E. Oversee and implement a cross-connection control program. This will include periodic monitoring of all facilities.

F. Oversee and determine remedial actions in emergencies.

G. 24-hour availability for emergencies and concerns: Bennett K. Osborne, (509) 833-5003

The Water System is responsible for:

- A.) New service connections and disconnections.
- B.) Designing capital improvement projects or expansion of system.
- C.) The cost of all repairs to system recommended by SMA, APPROVED BY CITY
- D.) Response to press or informational requests from customers.
- E.) The cost of materials and parts for operation, maintenance, and any emergency services are the responsibilities of the water system.

5.) SMA Charges The WS agrees to pay the following to the SMA:
Service Charges: The SMA will charge for the above services on a time, materials and administrative overhead basis as set forth herein:

Initial Administrative Setup: \$ 100
Basic Monthly Operations Fee: \$ 350.00 / month

Repair or Assessment of parts of system: \$ 55.00/hour plus materials
Mileage: ~~any~~ @ latest government rate, round-trip from nearest office.*
*Mileage only applicable for 2nd or other trip to site in the same calendar month.

6.) **Terms and Conditions** - This Contract includes all of the terms and conditions in the SMA's Business Plan and as amended in the future.

Without limiting the foregoing, it is agreed as follows:

- (a) The SMA does not own the Water System. The SMA's responsibilities, including legal and financial responsibilities, are limited to the services set forth above.
- (b) The SMA has no responsibility in the event that the WS water source is interrupted, the volume is reduced or the water is contaminated.
- (c) The Water System hereby grants an unlimited license to enter onto the well sites and properties in performance of the SMA's responsibilities under this Contract, and to inspect any and all parts of the water system at any time.

SC -
we have not
seen the
SMA
business
plan.

7.) Integration.
Amendments to this Contract shall be in writing and shall be signed by the responsible person from each party. This Contract may be cancelled by either party with a one-month notice and written notice to the Department of Health.

8.) Indemnification.
The Water System shall assume the risk of, be liable for, and pay all damages, loss, cost and expense of any party arising out of the performance of this Contract unless such damage, loss, cost or expense is caused solely by the negligence or willful misconduct of the ~~company and~~ its employees. The ~~original owner~~ shall indemnify and hold harmless from all claims, losses, suits, actions, costs, counsel fees, litigation, litigation costs, expenses, damages, judgments, or decrees by reason of damage to any property or business and/or death, injury or disability to any person or party arising out of or suffered directly or indirectly by reason of ~~or~~ in connection with the performance of this Contract or any action, error or omission of the Water System, Water System's employees, agents or subcontractors, whether by negligence or otherwise. ~~Both parties will agree on liability via arbitration or mediation.~~

SMA and/or

Water System

the conduct of the Water System

SO - (This will not be enforceable)

Bennett K. Osborne agrees to be in "responsible charge", making decisions regarding the daily operational activities of said public water system and/or distribution system that will directly impact water quality and/or quantity of drinking water including, but not limited to, decisions concerning process control and system integrity according to Washington State Department of Health Public Water Systems most current rules and regulations for Chapter 246-290.

Additional services fee structure is set up on an hourly basis at \$55.00 per hour, 1 hour minimum ~~responsibility~~, plus government regulated mileage, plus the cost of any and all laboratory expenses for water quality testing which the WS agrees will be conducted by LabTest in Yakima, WA.

This Contract is effective beginning November 1, 2021



Bennett K. Osborne, Contract Operator

October 18, 2021

Signature
WS Representative

Date

