

MINUTES OF THE CASHMERE CITY COUNCIL MEETING
MONDAY SEPTEMBER 27, 2021 AT CASHMERE CITY HALL – In Person and Digital

OPENING

Mayor Jim Fletcher opened the regular City Council meeting via in person and digital conference at 6:00 p.m. at City Hall. City Clerk-Treasurer Kay Jones took minutes.

Due to the COVID-19 pandemic and the Governor’s proclamation; public can attend the council meeting in person, by phone or by digital conference.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Jim Fletcher	
Council:	Vacant Chris Carlson - Digital Dave Erickson - Digital Jayne Stephenson - Digital Derrick Pratt	
Staff:	Kay Jones, Clerk-Treasurer Steve Croci, Director of Operations	Chuck Zimmerman, City’s Attorney

ANNOUNCEMENTS

Mayor Fletcher announced the AWB Manufacturing Tour is October 6, 2021.

APPROVAL OF AGENDA

MOVED by Councilor Pratt and seconded by Councilor Carlson to approve the agenda with moving Item #3 Agreement for Services for Contract Management of the Water and Wastewater Treatment Plants as discussion Item #1 since Larry Jacobs and Shawn Moffit from Jacobs are logged in digitally to answer any questions. Motion carried 4-0.

CONSENT AGENDA

Minutes of September 13, 2021, Regular Council Meeting
Payroll and Claims Packet Dated September 27, 2021

Claims Direct Pay and Check #41422 through #41447 totaling \$286,037.38

Manual Check #41421 not needing prior approval

Schedule a public hearing October 11, 2021 at 6:00 p.m. on regulating accessory dwelling units

Schedule a public hearing October 25, 2021 at 6:00 p.m. on possible increase in property taxes

Schedule a public hearing November 8, 2021 at 6:00 p.m. on preliminary budget for 2022

Schedule a public hearing November 22, 2021 at 6:00 p.m. on final budget for 2022

MOVED by Councilor Erickson and seconded by Councilor Stephenson to approve the items on the Consent Agenda. Motion carried 4-0.

AGREEMENT FOR SERVICES FOR CONTRACT MANAGEMENT OF THE WATER AND WASTEWATER TREATMENT PLANTS

The proposed agreement is with Jacobs Project Management Co. to provide services for Contract Management of the City's treatment plants. This will provide immediate and temporary services until a long-term solution can be established. The proposed start date is October 4th and will end December 31st. The services will be provided on a time and materials basis with an estimated budget of \$51,101.50.

MOVED by Councilor Erickson and seconded by Councilor Stephenson to approve the Agreement for Jacobs to provide Contract Management services, authorizing the Mayor to sign upon approval of legal counsel. Motion carried 4-0.

REVISED LAW ENFORCEMENT SERVICE AGREEMENT FOR 2022-2025

City Clerk-Treasurer Kay Jones explained that City Council approved the Law Enforcement Service Agreement in August, after which the County notified the City that the annual amounts in the Agreement were incorrect and they sent over a revised agreement with the accurate annual amounts. The annual amount for 2022 increased 5.25% and the next three years increase at 4.09%.

MOVED by Councilor Pratt and seconded by Councilor Carlson to approve the revised Law Enforcement Service Agreement for 2022-2025. Motion carried 4-0.

REVISED SHERIFF'S LEASE AGREEMENT FOR 2022-2025

City Clerk-Treasurer Jones explained that the Lease Agreement with the Sheriff's Office was approved by the City Council in August, however, the Lease Agreement is tied to the Law Enforcement Agreement and increases at the same rate, the amounts in the Lease Agreement were revised to match the annual percentage increases.

MOVED by Councilor Erickson and seconded by Councilor Stephenson to approve the revised Lease Agreement with the Sheriff's Office for 2022 - 2025. Motion carried 4-0.

DISCUSSION ITEMS: DISCUSSION TO PREPARE FOR 2022 BUDGET

- Use of ARPA funds: The Mayor spoke to the Council about the use of the ARPA funds, stating that the City needs to decide on how the funds are going to be used. Two suggestions the Mayor mentioned are the road portion of the Sullivan Street Utilities Improvement project and repairing the leak at the City Pool.

The Mayor asked the City Council to list the projects they want the City to focus on:

- Trails
 - Interlocal Agreements with other agencies to share costs
 - Pool repair and operations
 - Lagoons – planning future use of the area
 - Parks Plan update
 - Sidewalks and ADA ramps
 - Restrooms at Simpson Park
 - Restrooms downtown
 - Asset consolidation
- Offer of employment for wastewater operator in charge: The Mayor informed the Council that he had made a job offer to fill the Level 3 Operator position, however, she declined to accept an offer she couldn't refuse.

PROGRESS REPORTS

Director Croci reported the majority of the Safe Routes to School project is complete. The contractor is waiting on supplies to finish the electrical work.

The utilities will be finished on the Sullivan Street project this week and paving will start next week. The City crew will be putting in conduit for electrical before the paving is completed.

Other projects public works crew is working on includes streetlight repairs, cemetery bathroom and sidewalk repairs.

ADJOURNMENT

Mayor Fletcher adjourned the meeting at 6:47 p.m.



James Fletcher, Mayor

Attest:



Kay Jones, City Clerk-Treasurer