



CITY OF CASHMERE

Application Fee \$20.00 (8)

Special Event Permit Application

This form is to be completed by any person, business, sports league or non-profit group that wishes to use City of Cashmere right-of-way for an organized activity in conjunction with City of Cashmere, Cashmere Chamber or Cashmere School District events, festivals, parades, performances, City-observed holidays, etc. All uses must be approved by the Mayor or his designee.

Name of Organization, Individual, or Business _____

Contact name _____ Contact Phone _____

Mailing Address _____

Email _____

Date(s) of Event _____ Event Hours _____ to _____ No. Attending _____

Event Location _____ Event Type _____

Street Closure Requested? (Council approval required) Yes No Time: From _____ to _____

Will electricity be required? Yes No (\$20 additional fee) (57)

Will liquor be served? (Liquor Control Board pre-approval required) Yes No (State liquor permit & \$1 Million liquor liability required) **Non-Profits only per liquor laws**

Will you need **extra** refuse dumpsters or containers? Yes No Contact Waste Management-662-4591

Will portable restroom facilities be required? Yes No Please contact local provider for rental

Will goods or services be offered for sale on City property? Yes No (Vendor permit required)

Will activity cause unusual or loud noise? Yes No (Noise permit required)

Please provide the location, dimensions and plans for any temporary structure to be erected or constructed in connection with the event.

INSURANCE – the applicant shall secure and maintain in full force and effect throughout the duration of the use, comprehensive general liability insurance for bodily injury and property damage in such amounts as the Mayor deems necessary, which amounts shall not be less than \$1,000,000 (One Million Dollars), and shall have the City of Cashmere named as an additional named insured on the policy of insurance which shall include a provision prohibiting cancellation of said policy except upon thirty (30) days' prior written notice to the City. **Attach certificate of insurance.**

HOLD-HARMLESS AGREEMENT – The applicant organization or entity obtaining this permit agrees to defend, indemnify and hold harmless the City of Cashmere, its agents, employees and officials from any and all claims for bodily injury or property damage that may arise out of or in connection with the applicant's permitted park use.

Signature of Representative _____

Date _____

CITY USE ONLY

State Liquor Permit: Received Not Required

Insurance Certificate: Received Not Required

City inspection of activity location: Not Required Complete

Copies to:

Link (pheffernan@linktransit.com)

Sheriff's Department

Public Works

Approval Signature _____

Title _____