



City of Cashmere

101 Woodring Street
Cashmere, WA 98815
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CASHMERE CITY COUNCIL MEETING
MONDAY, APRIL 26, 2021 6:00 P.M., CITY HALL

DUE TO THE COVID-19 PANDEMIC AND THE GOVERNOR'S PHASE III RESTRICITONS OF 50% CAPACITY; THE PUBLIC CAN ATTEND IN PERSON, CALL-IN OR LOG-IN TO ZOOM TO PARTICIPATE IN THE CITY COUNCIL MEETING. PLEASE CALL-IN OR LOGIN 5 MINUTES PRIOR TO MEETING.

To Join the Meeting Go To <https://zoom.us>
Meeting ID: 882 719 9871 Passcode: 788276
Audio Only: PH# 1-(253)-215-8782

AGENDA

CALL TO ORDER

ROLL CALL

PROCLAMATIONS

Proclaiming April 30, 2021 as Arbor Day

ANNOUNCEMENTS

PUBLIC COMMENT PERIOD (For Items Not on the Agenda)

APPROVAL OF AGENDA

CONSENT AGENDA

1. Minutes of April 12, 2021 Regular Council Meeting
2. Payroll and Claims Packet Dated April 26, 2021

BUSINESS ITEMS

1. Executive Director Jeff Wilkens - First Amendment to Chelan-Douglas Transportation Council Interlocal Governance Agreement
2. Selection of contractor for the 2020 Pavement Seal Coat project
3. Selection of contractor for the Sullivan Street Water and Sewer Replacement project
4. Express Employment Professionals Staffing Agreement

PROGRESS REPORTS

ADJOURNMENT

TO ADDRESS THE COUNCIL, PLEASE BE RECOGNIZED BY THE MAYOR AND STATE YOUR NAME WHEN YOU BEGIN YOUR COMMENTS
Americans with Disabilities Act (ADA) accommodations provided upon request (48-hour notice required)

PROCLAMATION

WHEREAS, in 1872, J. Sterling Morton Proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska,

WHEREAS, Arbor Day is now observed throughout the nation and the world, and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife, and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

WHEREAS, trees are a source of joy and spiritual renewal, and

WHEREAS, Cashmere has been recognized as a Tree City USA by the National Arbor Day Foundation and desires to continue its tree-planting ways,

NOW, THEREFORE, I, James Fletcher, Mayor of the City of Cashmere, do hereby proclaim April 30, 2021 as,

ARBOR DAY

in the City of Cashmere, and I urge all citizens to support efforts to protect our trees and woodlands and to support our city's urban forestry program, and

FURTHER, I urge all citizens to plant trees to gladden the hearts and promote the well-being of present and future generations.

DATED this 26th day of April, 2021

Mayor James Fletcher



MINUTES OF THE CASHMERE CITY COUNCIL MEETING
MONDAY APRIL 12, 2021 AT CASHMERE CITY HALL – In Person and Digital

OPENING

Mayor Jim Fletcher opened the regular City Council meeting via digital conference at 6:00 p.m. at City Hall. City Clerk-Treasurer Kay Jones took minutes.

Due to the Governor’s Phase III restrictions, council meetings can be held in person at 50% capacity, wearing masks and meeting the distancing requirements. Attendees will have the option to meet in person, by phone or digital conference.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Jim Fletcher	
Council:	Daniel Scott Chris Carlson - digital Dave Erickson Jayne Stephenson	Derrick Pratt
Staff:	Kay Jones, Clerk-Treasurer	Steve Croci, Director of Operations Chuck Zimmerman, City Attorney
Public:	Bill Forhan, Cashmere Valley Record – digital	

EXCUSE ABSENCES

MOVED by Councilor Scott and seconded by Councilor Erickson to excuse the absence of Councilor Pratt. Motion carried 4-0.

ANNOUNCEMENTS

No announcements.

APPROVAL OF AGENDA

MOVED by Councilor Erickson and seconded by Councilor Stephenson to approve the agenda as submitted. Motion carried 4-0.

CONSENT AGENDA

Minutes of March 22, 2021 Regular Council Meeting
Payroll and Claims Packet Dated April 12, 2021

Claims Direct Pay and Check #41092 and #41096 through #41122 totaling \$248,670.14
Payroll Direct Deposit and Check #41093 through #41095 totaling \$107,956.81

MOVED by Councilor Scott and seconded by Councilor Stephenson to approve the items on the Consent Agenda. Motion carried 4-0.

FIRST AMENDMENT TO CHELAN-DOUGLAS TRANSPORTATION COUNCIL INTERLOCAL GOVERNANCE AGREEMENT

Councilor Scott had questions regarding gas tax, transportation funding and whether the Tribes would be eligible to submit a project for funding or would they have voting rights only.

MOVED by Councilor Stephenson and seconded by Councilor Carlson to table the item for more information. Motion carried 4-0.

DEPARTMENT OF CORRECTIONS – WORK RELEASE AND COMMUNITY SUPERVISION MASTER AGREEMENT

The City has been utilizing the Work Release program for years. The State has updated the Master Agreement and Exhibits A & D are approved annually. The program has been very beneficial for the City and Staff would like to continue to utilize the program.

MOVED by Councilor Erickson and seconded by Councilor Stephenson to approve the Master Agreement and the annual exhibits A & D and authorize the Mayor to sign. Motion carried 4-0.

RH2 ENGINEERING TASK AUTHORIZATION NO. 1 – PIONEER AVENUE ADA RAMP DESIGN

The Local Agency A&E Professional Services Agreement for the design of the Safe Routes to School project on Pioneer Avenue was \$20,203.27. The purpose of the Task Authorization No. 1 for \$7,500 is to prepare the design of the additional three ADA ramps along pioneer Avenue. The additional design cost is outside of the grant funds for design. The additional design work will be completed by April 30th.

MOVED by Councilor Scott and seconded by Councilor Stephenson to approve Task Authorization No. 1 for the Pioneer Avenue ADA ramp design in the amount of \$7,500. Motion carried 4-0.

REJECT ALL BIDS FOR POOL GUTTER REPAIR PROJECT

The City used the MRSC Small Works roster to solicit bids to repair the City Pool gutters. The project was budgeted for \$300,000. The engineers estimated the project at \$334,000. The City received one bid from Combine Construction in the amount of \$463,161.20. City Staff is recommending that the bid be rejected and explore other temporary fixes or advertise the project as a formal competitive bid at a future time.

MOVED by Councilor Stephenson and seconded by Councilor Carlson to reject the bid from Combine Construction for the Pool Gutter Repair project. Motion carried 4-0.

SELECTION OF CONTRACTOR FOR THE PUBLIC WORKS OVERHEAD GARAGE DOOR REPLACEMENT PROJECT

The City used the MRSC Small Works Roster to solicit bids to replace the overhead garage doors at the Public Works Building. The project was budgeted for \$20,000. The City received two bids, of which, Door Tech was the apparent low bidder at \$22,684.30.

MOVED by Councilor Carlson and seconded by Councilor Erickson to select Door Tech as the contractor to replace the overhead doors at the Public Works Building for \$22,684.30. Motion carried 4-0.

PROGRESS REPORTS

The Mayor reported that the Planning Commission is taking another look at ADU's and as soon as the Commission has a quorum, they will be voting on a recommendation to present to the City Council. Also, the City is waiting and watching to see what will happen at the Legislative level regarding ADU's.

City Council Minutes
April 12, 2021

Mayor Fletcher reported that he has granted the Farmers Market a three-month permit to use Simpson Park every Sunday from 7:30 a.m. to 3:00 p.m. for a market.

Other items in progress; the City and the Sheriff's Office will be starting negotiations in May or June for the Law Enforcement Contract. A Request for Proposals (RFP) will be advertised soon to see if there is any interest in Riverside Center, and the Mayor will be applying for funds, for extending utilities to the Railroad Avenue property, through the County's new grant program titled Cascade Public Infrastructure Fund (CPIF), for public facilities serving economic development.

ADJOURNMENT

Mayor Fletcher adjourned the meeting at 6:41 p.m.

James Fletcher, Mayor

Attest:

Kay Jones, City Clerk-Treasurer

**FIRST AMENDMENT TO
CHELAN-DOUGLAS TRANSPORTATION COUNCIL
GOVERNANCE AGREEMENT**

THIS FIRST AMENDMENT TO CHELAN-DOUGLAS TRANSPORTATION COUNCIL GOVERNANCE AGREEMENT (the "Amendment") is entered into by and between Chelan County, Douglas County, City of Bridgeport, City of Cashmere, City of Chelan, City of East Wenatchee, City of Entiat, City of Leavenworth, City of Rock Island, City of Wenatchee, Town of Mansfield, Town of Waterville, Chelan-Douglas Regional Port Authority (f/k/a/ Port of Douglas County and Port of Chelan County), Chelan-Douglas Public Transit Benefit Area, d/b/a Link Transit (Link Transit), and the Washington State Department of Transportation (WSDOT) (collectively referred to herein as the "Original Members") and the Confederated Tribes of the Colville Reservation ("Tribes"). The Original Members and Tribes may be collectively referred to herein as the "Parties".

RECITALS

- A. The Original Members previously entered into that certain Interlocal Agreement Establishing the Chelan-Douglas Transportation Council, effective June 2014 (the "Agreement"), which formed and established the Chelan Douglas Transportation Council ("Council" or "CDTC") as a metropolitan and regional planning organization for Chelan and Douglas County. Pursuant to the Agreement, the Council was established to provide coordinated transportation planning and resource allocation throughout the two-county area consisting of the metropolitan planning area and regional transportation planning area (i.e. Council boundaries or MPA and RTPPO)
- B. In August 2019, the Washington state legislature adopted EHB 1584 (codified at RCW 47.80.050), which requires a Regional Transportation Planning Organizations (i.e., the Council) to offer federally recognized tribes that have reservation or trust lands within the planning area of the RTPPO an opportunity for voting membership in the RTPPO
- C. Pursuant to RCW 47.80.050, the Tribes have been offered to become a voting member of the Council. The Tribes have likewise expressed an interest in becoming a voting member of the Council. As a voting member, the Tribes acknowledge they would have a voice in transportation issues in Chelan and Douglas counties, however, their membership would not result in a change in the Council's territory or boundaries (i.e. RTPPO as defined in the Agreement), meaning that the Council would not be required to address transportation issues on the Tribes' reservations located in Okanogan and/or Ferry county.
- D. The Parties now desire to amend the Agreement to include the Tribes as a voting member of the Council and other terms related to such membership, including planning authority and payment of dues, as further set forth herein.

NOW, THEREFORE, in light of the foregoing Recitals, which are incorporated herein as part of the agreement of the Parties, the Parties agree as follows:

AGREEMENT

1. The Recitals set forth above are adopted herein as binding commitments of the Parties as if set forth in full.

2. Section 1 of the Agreement is hereby amended to read as follows:

1.01 A regional body comprising representatives of Chelan County, Douglas County, all cities and towns within those counties, the Washington State Department of Transportation (WSDOT), Link Transit, the Chelan Douglas Regional Port authority (f/k/a the port districts of Chelan and Douglas Counties), and the Tribes is hereby created and shall be known as the Chelan-Douglas Transportation Council."

3. Unless otherwise specifically set forth in this Amendment, the defined term "Member," as used in the Agreement, is hereby amended to include the Tribe; provided however, the Tribe shall not be included in the reference to "Members" set forth in the second "Recital" on Page 1 of the Agreement to the extent that the Tribe is a sovereign entity and not covered by RCW 39.34.

4. Section 6 of the Agreement is hereby amended to read as follows:

6.01 Membership on the Council is established by execution of this Interlocal Cooperation Agreement and shall be open to Chelan County, Douglas County, City of East Wenatchee, City of Wenatchee, Chelan-Douglas Regional Port Authority (f/k/a Port of Chelan County and Port of Douglas County), Link Transit, the Washington State Department of Transportation, the Tribes, City of Bridgeport, City of Cashmere, City of Chelan, City of Entiat, City of Leavenworth, City of Rock Island, Town of Mansfield, and Town of Waterville. For purposes of voting membership, the phrase "Small Cities and Towns" includes the City of Bridgeport, City of Cashmere, City of Chelan, City of Entiat, City of Leavenworth, City of Rock Island, Town of Mansfield, and Town of Waterville. Membership may also include agencies, sovereign entities, or political subdivisions as authorized or required by law and approved by the Governing Board. Each such membership shall either be a Voting Membership or an Ex-Officio Membership as set forth below.

(a) Voting representation on the Governing Board of the Council shall be open to Chelan County, Douglas County, City of Wenatchee, City of East Wenatchee, Chelan-Douglas Regional Port Authority (f/k/a Port of Chelan County and Port of Douglas County), Link Transit, the Tribes, the North Central Region division of the Washington State Department of Transportation (WSDOT), one (1) rotating representative of the Small Cities and Towns of Chelan County, one (1) rotating representative for the Small Cities and Towns of Douglas County, and any other agency, sovereign entity, or political subdivision as authorized or required by law and approved by the Governing Board. Voting membership for each entity requires maintaining good standing through payment of annual dues; however, voting membership of the Small Cities, Towns and/or Tribes (or other sovereign entities) may not require payment of dues. All Voting Members shall designate and notify CDTC of their representative to the Governing Board. Periodically the Small Cities and Towns within each county will self-determine their representative to serve as the voting

Member, and shall notify CDTC as such for proper record keeping, but if the Small Cities and Towns fail to self-determine their representative or fail to notify CDTC of the same, then such voting position shall remain vacant until such self-determination and notification have taken place. Such notification shall be in writing and shall set forth the signatures of at least a simple majority of the mayors of the Small Cities and Towns within that county. In the years where any representative of a Small City or Town does not serve as a voting Member they will be able to participate on the Council as an Ex-Officio member.

(b) Ex-Officio Membership is automatically granted to a representative of the Washington State Transportation Commission, as well as any members of the House of Representatives or the State Senate whose districts are wholly or partly within the boundaries of the RTPO. All Small Cities and Towns, when not designated by their peers to serve as voting members, shall participate on the Governing Board with Ex-Officio membership status. At the Governing Board's discretion Ex-Officio membership shall also be open to other governmental and non-governmental entities when elected to membership by a majority of the Governing Board, and shall be effective upon their delivery of their written assurance that they will comply with this Agreement and the CDTC bylaws. Ex-Officio members of the Council are non-voting.

5. Section 7.01 of the Agreement is hereby amended to read as follows:

7.01 The Council shall be governed by a Governing Board composed of ten (10) voting Members., Each voting Member shall be represented on the Governing Board by an elected or appointed official designated by the governing body of the member. Each voting Member shall have one vote on the Governing Board. Ex-Officio members may participate in Governing Board meetings, but do not vote.

6. Section 14.01 is hereby amended to read as follows:

14.01 Compliance with All Laws. Each Member shall comply with applicable federal, state, tribal, and local laws, rules, regulations and ordinances applicable to the performance of this Agreement.

7. Section 15.05 is hereby amended to read as follows:

Governing Law and Venue. This Agreement shall be governed exclusively by the laws of the State of Washington. The Chelan County Superior Court shall be the sole proper venue for any and all suits brought to enforce or interpret the provisions of this Agreement. Nothing in this Agreement is intended to limit the inherent sovereign immunity of the Tribes.

8. Except as set forth in this Amendment, the Parties hereby reaffirm and ratify the terms and conditions of the Agreement. In the event of any conflict between the terms of this Amendment and the Agreement, the terms of this Amendment shall be controlling.

9. Pursuant to RCW 39.34.040, this Amendment shall be filed with the Chelan and Douglas County Auditors, or alternatively, listed by subject on the Council website or other electronically retrievable public source. To the extent any state officer or agency has control over the operations which may be the subject of this Amendment, then this Amendment shall be submitted to such state officer or agency for approval pursuant to RCW 39.34.050 prior to its entry into force.

10. This Amendment may be signed in counterparts, each of which shall be an original, but all of which shall constitute one and the same document.

APPROVED BY THE BOARD OF
DIRECTORS OF THE CHELAN-DOUGLAS
TRANSPORTATION COUNCIL AT AN
OPEN PUBLIC MEETING THE 11th DAY
OF MARCH, 2021.

By



Jeff Wilkens
Executive Director

Attest:



Chad Daggett, Board Clerk

[The remainder of this page left blank; Member signatures on next pages]

THE FIRST AMENDMENT TO CHELAN-DOUGLAS TRANSPORTATION COUNCIL GOVERNANCE AGREEMENT IS HEREBY APPROVED BY THE CITY COUNCIL OF THE **CITY OF CASHMERE** AT AN OPEN PUBLIC MEETING ON THE _____ DAY OF _____, 2021.

APPROVED:

Jim Fletcher, Mayor

ATTEST:

Kay Jones, City Clerk

Staff Summary

Date: 4/21/2021
To: City Council
From: Steve Croci, Director of Operations
RE: Pavement Seal Coat

The City requested MRSC Small Works Roster bids to clean, crack fill, seal coat and stripe parking lots and access roads at the Cemetery, Wastewater Treatment Plant, Library, Public Works Building, and City Hall. The City received three bids. Moe Asphalt Repair and Seal Coating Inc. was the low bidder that met the requirements at \$23,495.69.

COMPANY	TOTAL QUOTE
Moe	\$23,495.69
Black Rock	\$29,782.50
Central Paving	\$31,407.00

Staff Recommendation:

MOVE to select Moe Asphalt Repair and Seal Coating Inc. to clean, crack fill, seal coat and stripe parking lots and access roads and authorize Mayor to sign documents.



April 21, 2021

City of Cashmere
Attn: Steve Croci
101 Woodring Street
Cashmere, WA 98815

Subject: City of Cashmere Sullivan Street Water and Sewer Replacement
Recommendation of Bid Award
PACE Project No. 20451

Dear Steve:

This letter is to advise you that on April 19, 2021 at 2:05 p.m. local time, City of Cashmere opened bids at their City Hall for the above-referenced project. A total of four (4) bids were received, opened, and read aloud ranging from \$548,264.42 to \$722,840.23. The engineer's estimate for this project was \$582,640.40.

The apparent low bidder, Selland Construction, submitted a complete bid proposal and no errors were found. The contractor's references are satisfactory and given their ability to bond this project, we hereby recommend that the project be awarded to Selland Construction in the amount of \$548,264.42, which includes state sales tax. Enclosed herewith is a copy of the certified bid tabulation for your reference and files.

If you have any questions regarding this matter, please feel free to contact Robin Nelson, robinn@paceengrs.com, or 509.662.1762.

Sincerely,

PACE Engineers, Inc.

A handwritten signature in blue ink, appearing to read "Robin Nelson", is written over the typed name.

Robin Nelson
Senior Principal

Attachments: Certified Bid Tabulation

BID TABULATION

Owner: City of Cashmere
Project: Sullivan Street Water and Sewer Replacement
Engineers: PACE Engineers, Inc.

Bid Date: 04/19/2021
 Bid Time: 2:05 p.m.
 Job No. 20451

ITEM NO.	ITEM OR TASK DESCRIPTION	QTY	UNIT	ENGINEER'S ESTIMATE		Selland Construction		Pipkin Construction		Hurst Construction, LLC		Smith Excavation, Inc.	
				UNIT PRICE	COST	UNIT PRICE	COST	UNIT PRICE	COST	UNIT PRICE	COST	UNIT PRICE	COST
1	Minor Changes	1	FA	\$15,000.00	\$ 15,000.00	\$15,000.00	\$ 15,000.00	\$15,000.00	\$ 15,000.00	\$15,000.00	\$ 15,000.00	\$15,000.00	\$ 15,000.00
2	Construction Surveying	1	LS	\$5,000.00	\$ 5,000.00	\$5,000.00	\$ 5,000.00	\$15,000.00	\$ 15,000.00	\$9,980.00	\$ 9,980.00	\$13,350.00	\$ 13,350.00
3	General Restoration & Cleanup	1	LS	\$2,500.00	\$ 2,500.00	\$500.00	\$ 500.00	\$500.00	\$ 500.00	\$300.00	\$ 300.00	\$650.00	\$ 650.00
4	Spill Prevention, Control, and Countermeasures (SPCC) Plan	1	LS	\$2,500.00	\$ 2,500.00	\$2,500.00	\$ 2,500.00	\$21,500.00	\$ 21,500.00	\$4,600.00	\$ 4,600.00	\$39,500.00	\$ 39,500.00
5	Utility Potholing	1	LS	\$10,000.00	\$ 10,000.00	\$5,000.00	\$ 5,000.00	\$13,500.00	\$ 13,500.00	\$18,400.00	\$ 18,400.00	\$14,000.00	\$ 14,000.00
6	Mobilization	1	LS	\$31,350.44	\$ 31,350.44	\$20,500.00	\$ 20,500.00	\$55,000.00	\$ 55,000.00	\$23,750.00	\$ 23,750.00	\$50,000.00	\$ 50,000.00
7	Project Temporary Traffic Control	1	LS	\$3,000.00	\$ 3,000.00	\$80,000.00	\$ 80,000.00	\$20,000.00	\$ 20,000.00	\$39,000.00	\$ 39,000.00	\$40,000.00	\$ 40,000.00
8	Removal of Structures and Obstructions, Incl. Haul	1	LS	\$10,000.00	\$ 10,000.00	\$3,500.00	\$ 3,500.00	\$20,000.00	\$ 20,000.00	\$22,300.00	\$ 22,300.00	\$15,000.00	\$ 15,000.00
9	Shoring or Extra Excavation Class B	11,930	SF	\$2.50	\$ 29,825.00	\$0.20	\$ 2,386.00	\$0.50	\$ 5,965.00	\$0.30	\$ 3,579.00	\$0.25	\$ 2,982.50
10	Crushed Surfacing Top Course	610	TN	\$25.00	\$ 15,250.00	\$45.00	\$ 27,450.00	\$36.00	\$ 21,960.00	\$60.50	\$ 36,905.00	\$44.00	\$ 26,840.00
11	HMA CL 3/8" PG 64-28	580	TN	\$130.00	\$ 75,400.00	\$130.00	\$ 75,400.00	\$98.00	\$ 56,840.00	\$106.00	\$ 61,480.00	\$131.00	\$ 75,980.00
12	Full-Depth Reclamation	3,560	SY	\$25.00	\$ 89,000.00	\$4.50	\$ 16,020.00	\$5.00	\$ 17,800.00	\$4.35	\$ 15,486.00	\$4.50	\$ 16,020.00
13	Manhole Type 1 48-In. Diam.	3	EA	\$4,000.00	\$ 12,000.00	\$5,000.00	\$ 15,000.00	\$4,000.00	\$ 12,000.00	\$6,000.00	\$ 18,000.00	\$6,000.00	\$ 18,000.00
14	Saddle Manhole 54-In. Diam.	2	EA	\$7,000.00	\$ 14,000.00	\$7,000.00	\$ 14,000.00	\$7,500.00	\$ 15,000.00	\$9,440.00	\$ 18,880.00	\$14,200.00	\$ 28,400.00
15	Abandon Existing Manhole	2	EA	\$2,000.00	\$ 4,000.00	\$800.00	\$ 1,600.00	\$8,500.00	\$ 17,000.00	\$1,425.00	\$ 2,850.00	\$2,350.00	\$ 4,700.00
16	Cl 50 Ductile Iron Pipe for Water Main 4-In. Diam.	60	LF	\$40.00	\$ 2,400.00	\$70.00	\$ 4,200.00	\$29.00	\$ 1,740.00	\$73.25	\$ 4,395.00	\$107.00	\$ 6,420.00
17	Cl 50 Ductile Iron Pipe for Water Main 8-In. Diam.	720	LF	\$50.00	\$ 36,000.00	\$75.00	\$ 54,000.00	\$84.00	\$ 60,480.00	\$84.50	\$ 60,840.00	\$81.00	\$ 65,520.00
18	Ductile Iron Fittings	800	LB	\$8.00	\$ 6,400.00	\$2.00	\$ 1,600.00	\$3.00	\$ 2,400.00	\$4.00	\$ 3,200.00	\$7.00	\$ 5,600.00
19	Abandon Existing Water Mains and Services	1	LS	\$2,500.00	\$ 2,500.00	\$3,000.00	\$ 3,000.00	\$9,000.00	\$ 9,000.00	\$4,320.00	\$ 4,320.00	\$9,300.00	\$ 9,300.00
20	Connection to Existing City Water System	3	EA	\$6,000.00	\$ 18,000.00	\$4,000.00	\$ 12,000.00	\$5,000.00	\$ 15,000.00	\$5,410.00	\$ 16,230.00	\$4,500.00	\$ 13,500.00
21	Rebuild Existing Water Service	12	EA	\$1,500.00	\$ 18,000.00	\$2,000.00	\$ 24,000.00	\$3,000.00	\$ 36,000.00	\$5,600.00	\$ 67,200.00	\$4,150.00	\$ 49,800.00
22	Rebuild Existing 2-In. Water Service	1	EA	\$3,500.00	\$ 3,500.00	\$3,500.00	\$ 3,500.00	\$4,000.00	\$ 4,000.00	\$7,475.00	\$ 7,475.00	\$5,600.00	\$ 5,600.00
23	Blowoff Assembly	1	EA	\$4,000.00	\$ 4,000.00	\$4,800.00	\$ 4,800.00	\$3,500.00	\$ 3,500.00	\$3,996.00	\$ 3,996.00	\$4,150.00	\$ 4,150.00
24	Abandon Existing Sanitary Sewer Pipe	1	LS	\$5,000.00	\$ 5,000.00	\$5,000.00	\$ 5,000.00	\$7,000.00	\$ 7,000.00	\$4,320.00	\$ 4,320.00	\$5,600.00	\$ 5,600.00
25	Gate Valve 6-In.	2	EA	\$1,500.00	\$ 3,000.00	\$2,200.00	\$ 4,400.00	\$1,800.00	\$ 3,600.00	\$2,145.00	\$ 4,290.00	\$1,900.00	\$ 3,800.00
26	Gate Valve 8-In.	5	EA	\$2,500.00	\$ 12,500.00	\$2,800.00	\$ 14,000.00	\$2,000.00	\$ 10,000.00	\$2,575.00	\$ 12,875.00	\$2,400.00	\$ 12,000.00
27	Hydrant Assembly	1	EA	\$5,000.00	\$ 5,000.00	\$5,500.00	\$ 5,500.00	\$7,000.00	\$ 7,000.00	\$5,050.00	\$ 5,050.00	\$8,000.00	\$ 8,000.00
28	PVC Sanitary Sewer Pipe, 6-In. Diam.	200	LF	\$80.00	\$ 16,000.00	\$80.00	\$ 16,000.00	\$80.00	\$ 16,000.00	\$449.00	\$ 89,800.00	\$180.00	\$ 36,000.00
29	PVC Sanitary Sewer Pipe, 8-In. Diam.	760	LF	\$100.00	\$ 76,000.00	\$85.00	\$ 64,600.00	\$77.00	\$ 58,520.00	\$89.50	\$ 68,020.00	\$97.00	\$ 73,720.00
30	Existing Sewer System CCTV Inspection	760	LF	\$10.00	\$ 7,600.00	\$1.50	\$ 1,140.00	\$3.50	\$ 2,660.00	\$6.50	\$ 4,940.00	\$4.00	\$ 3,040.00
31	Water Pollution and Erosion Control	1	LS	\$1,000.00	\$ 1,000.00	\$1,500.00	\$ 1,500.00	\$5,000.00	\$ 5,000.00	\$1,300.00	\$ 1,300.00	\$2,000.00	\$ 2,000.00
32	Painted Stop Line	22	LF	\$15.00	\$ 330.00	\$11.00	\$ 242.00	\$9.00	\$ 198.00	\$26.00	\$ 572.00	\$10.00	\$ 220.00
33	Painted Crosswalk Line	84	SF	\$5.50	\$ 462.00	\$11.00	\$ 924.00	\$9.00	\$ 756.00	\$7.80	\$ 655.20	\$10.00	\$ 840.00
34	Painted Line	740	LF	\$1.50	\$ 1,110.00	\$1.60	\$ 1,184.00	\$1.30	\$ 962.00	\$2.90	\$ 2,146.00	\$1.50	\$ 1,110.00

BID TABULATION

Owner: City of Cashmere
Project: Sullivan Street Water and Sewer Replacement
Engineers: PACE Engineers, Inc.

Bid Date: 04/19/2021
Bid Time: 2:05 p.m.
Job No.: 20451

Item No.	Description	Quantity	Unit	ENGINEER'S ESTIMATE		Selland Construction		Pipkin Construction		Hurst Construction, LLC		Smith Excavation, Inc.			
				Amount	Rate	Amount	Rate	Amount	Rate	Amount	Rate	Amount	Rate		
35	Painted Bicycle Lane Symbol	4	EA	\$50.00	\$	200.00	\$	400.00	\$	340.00	\$	624.00	\$	400.00	
36	Painted Traffic Arrow	4	EA	\$40.00	\$	160.00	\$	400.00	\$	340.00	\$	624.00	\$	400.00	
	SUBTOTAL				\$	537,987.44		\$	506,246.00		\$	551,561.00		\$	667,442.50
	8.3% SALES TAX				\$	44,652.96		\$	42,018.42		\$	45,779.56		\$	55,397.73
	TOTAL BID				\$	582,640.40		\$	548,264.42		\$	597,340.56		\$	722,840.23

Error in Bid

I hereby certify that this tabulation represents all bids received and that the total bid prices have been checked or corrected based on the unit prices provided in the bids. Corrections did not change the order of the bids, unless noted otherwise.



Date: 2021.04.21
 06:49:20-07:00



RATE INFORMATION

Rate Information for: **City of Cashmere**

<u>JOB TITLE</u>	<u>HOURLY BILL RATE</u>
Public Works Laborer	\$25.14

This Bill Rate is based on an hourly wage and is "position specific" A job order for a different position may require a new bill rate. This bill rate is based on a worker's compensation code of 7113.

The client bill rate includes Express Employment Professionals absorption of the following expenses:

- Advertising
- Employment Verification
- Bonding of Employees
- Recruiting and Screening
- ISO Certified Interview Process
- Skills Testing
- Worker's Compensation Insurance**
- Payroll Burden Costs**
- General Liability Insurance
- Weekly pay for Associates
- Weekly invoicing to client

** In the event Express is required to increase wages and/or payroll burden costs as a direct result of any determination order, or action by any applicable Federal, State or Local Government authority, or collective bargaining unit, client shall reimburse Express Employment Professionals at cost for such increases.

The Client agrees to the terms and conditions located on the back of the Express Employment Professionals timecards and/or group timesheets. Client also agrees to submit all timecards and/or group timesheets of Express employees to Express by 10:00AM each Monday. In the event the original signed timecards and/or group timesheets are not provided to Express by client, it is agreed that Express will pay Express employees from signed faxed timecards, group timesheets and/or emailed printouts from client. Client further authorizes Express to treat faxed or emailed copies of signed timecards, group timesheets or emailed printouts as the original.

The nature of our business requires that we pay our employees each week. Express Employment Professionals bills services rendered on a pay-per-hour basis. Our invoices are due net 10 days.

Please acknowledge your understanding of these terms by signing below and returning it with your completed staffing agreement. We appreciate your business and look forward to working with you.

Express Employment Professionals
411 N. Chelan Ave Ste B
Wenatchee, WA 98801

City of Cashmere
101 Woodring Street
Cashmere, WA 98815

Alex A. Aldana

Signature
Employment Specialist

Signature

Title
April 22nd, 2021

Title

Date

Date



Staffing Agreement

Office Number and Location:
#2814
Wenatchee, WA

At Express Services, Inc. (Express) dba Express Employment Professionals (referred to as "Express," "Us," "We," or "Our"), we make it easy for you to do business with Us. The first step to establishing a successful staffing relationship is to ensure a clear understanding of each party's responsibilities. We appreciate your business and look forward to the opportunity to support you with outstanding professional employment services in consideration of your agreement to the following terms and conditions:

1. We hire associates as Express employees, and provide all wages, taxes, withholding, workers' compensation, and unemployment insurance. We recruit and assign associates to you to perform only the job duties you specify. You agree not to change the specified duties or the assigned workplace of the associate.
2. Express complies with all federal, state, and local employment laws and regulations, as applicable. You agree to provide Our associates with a safe, suitable workplace and equipment, provide all legally-mandated meal and rest breaks, and to comply with all applicable federal, state, and local employment laws including appropriate workplace-specific safety and health training that adequately addresses potential hazards at your worksite.
3. You agree to safeguard and protect any private information regarding Express employees to which you gain access, including biometric information, and agree to abide by any applicable laws addressing the collection, use, storage, or protection of private and/or biometric information. You also agree to defend, indemnify, and hold Express harmless from any loss, cost, claim, or damage, including costs and attorney fees, (collectively "Loss" or "Losses") resulting from your failure to abide by the laws addressing the collection, use, storage, or protection of private and/or biometric information and/or unauthorized uses of said information and hold Express harmless from any Loss resulting from your non-compliance with all current and future applicable federal, state, and local laws and regulations including, but without limitation, sick leave, vacation, wage and hour, and meal and rest breaks. Express pays associates promptly, based on information approved by you. You agree to pay the charges and any applicable sales tax based on the timecard or other mutually acceptable recording method by the invoice due date.
4. The bill rates charged by Express are specific to office location and may vary from Express office to Express office and are subject to change based upon federal, state or local laws that provide benefits to our associates or upon prior notice. A service charge of 1.5% per month (18% per annum) may be assessed on charges remaining unpaid 30 days after the invoice date. We are entitled to reasonable collection fees, attorney fees, and other expenses incurred to collect all charges on your account(s).
5. We provide insurance policies to cover Express for Workers' Compensation, and Employers Liability Parts A & B claims by Express associates against Express in an amount not less than \$1,000,000 per occurrence and provide Commercial General Liability, Fidelity Bond, Errors and Omissions, and Hired/Non-Owned Automobile coverage in an amount not less than \$1,000,000 per occurrence.
6. You agree that you will not request or allow Our associates to offer professional opinions concerning any financial audits, certifications or financial statements, SEC filings, or provide management consulting or financial advice, nor will Our associates be permitted sign-off authority for architectural or engineering projects or construction or other cost estimates.
7. If Our associates have access to unattended premises or the care, custody, or control of cash, checks, credit card numbers, ATM bank cards, negotiables, confidential information, trade secrets, or other valuable property, then you agree to defend, indemnify, and hold Us harmless from any resulting Loss.
8. Express will only provide associates for positions operating a motor vehicle, forklift, or other motorized mobile equipment if notified in writing prior to an assignment. We must know in advance, so We can assign associates who are qualified to meet your specifications. During an assignment, if Our associate operates a motor vehicle, forklift, or any other motorized mobile equipment, you agree to maintain liability insurance for any such motorized equipment and to defend, indemnify, and hold Us harmless for bodily injury, property damage, fire, theft, collision, public liability claims, or other Loss, regardless of fault.
9. You will supervise, direct, and control the work performed by Express associates, and assume responsibility for all work product and operational results, including personal injury to a third party or your agents or employees, losses or damage to property or data in the care, custody, or control of an Express associate. You agree to defend, indemnify, and hold Us harmless from any Loss, including costs and attorney fees, (collectively "Loss" or "Losses") that may be caused by breach of this Agreement and/or by your negligence or misconduct, and agree on behalf of your insurer(s) to waive all rights of recovery (subrogation) against Us.
10. In addition to Our duties and responsibilities set forth herein, Express, as the common-law employer, has the right to physically inspect the worksite and work processes; to review and address, unilaterally or in coordination with you, the associates' work performance issues; and to enforce Our employment policies relating to associates' conduct at the worksite.
11. We offer an evaluation hire program designed to provide you with associates on a trial basis prior to converting them to your payroll. To take advantage of Our evaluation hire program, you agree to negotiate a pre-determined trial period or fee prior to an associate's assignment to you.
12. Express will, at your written request, conduct criminal history checks based on your targeted screening criteria, motor vehicle record checks, and drug screens as permitted by federal, state, and local laws and regulations. The costs vary depending upon the specific test or report ordered and the charges will be agreed upon prior to ordering the tests and/or reports.
13. ~~If you have an Express associate on an assignment and determine you would like to hire the associate onto your payroll, you may do so by paying a transfer fee of up to 30% of the associate's expected annual salary, provided all invoices are current.~~
14. You agree, for a period of 180 days from the date of introduction or last date on assignment, whichever is later, not to hire directly or use Express associates through another staffing firm without paying a liquidation fee of 30% of the Express associate's expected annual compensation, unless otherwise agreed to by Us in writing.

Thank you for your business. We look forward to a mutually beneficial relationship.

Company: _____ Date: _____

Agent's Name (please print): _____ Title: _____

Agent's Signature: _____