

MINUTES OF THE CASHMERE CITY COUNCIL MEETING  
MONDAY MARCH 22, 2021 AT CASHMERE CITY HALL – In Person and Digital

OPENING

Mayor Jim Fletcher opened the regular City Council meeting at 6:00 p.m. at City Hall. City Clerk-Treasurer Kay Jones took minutes.

Due to the Governor’s Phase III restrictions, council meetings can be held in person at 50% capacity, wearing masks and meeting the distancing requirements. Attendees will have the option to meet in person, by phone or digital conference.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Jim Fletcher	
Council:	Daniel Scott Chris Carlson - digital Dave Erickson Jayne Stephenson Derrick Pratt	
Staff:	Kay Jones, Clerk-Treasurer Steve Croci, Director of Operations	Chuck Zimmerman, City Attorney
Public:	Bill Forhan, Cashmere Valley Record – digital Christina Wollman, Perteet - digital Kirk Esmond, Planning Commission - digital Clayton Anderson, RH2 Engineering - digital	

ANNOUNCEMENTS

No announcements.

APPROVAL OF AGENDA

MOVED by Councilor Scott and seconded by Councilor Stephenson to approve the agenda as submitted. Motion carried 5-0.

CONSENT AGENDA

Minutes of March 8, 2021 Regular Council Meeting  
Payroll and Claims Packet Dated March 22, 2021

Claims Direct Pay and Check #41070 through #41091 totaling \$79,584.92

MOVED by Councilor Erickson and seconded by Councilor Pratt to approve the items on the Consent Agenda. Motion carried 5-0.

RH2 ENGINEERING SCOPE OF WORK FOR SCADA IMPROVEMENTS

The Scope of Work in Task Authorization No. 3 City SCADA Improvements with RH2 Engineering, includes design, services during bidding and construction, and programming. The project total is \$131,108. The proposed improvements will consist of nine water improvements and nine wastewater improvements. As part of the proposed improvements, a communication system will be designed for

citywide telemetry communication.

MOVED by Councilor Pratt and seconded by Councilor Scott to approve Task Authorization No. 3 City SCADA Improvements with RH2 Engineering in the amount of \$131,108. Motion carried 5-0.

ORDINANCE NO. 1298 REVISING AND ADDING PROVISIONS TO TITLE 17 REGULATING ACCESSORY DWELLING UNITS

City Planner Christina Wollman with Perteet explained that the Planning Commission has been discussing Accessory Dwelling Units for the past year. The Planning Commission held a public hearing in December, the 60-day State agency review has been completed, and an environmental review and threshold of determination has been completed. The proposed recommended changes are consistent with the Comprehensive Plan.

The Planning Commission is recommending the adoption of Ordinance 1298 revising and adding provisions to Title 17 regulating Accessory Dwelling Units (ADU's). The proposed ordinance amends Section 17.08.010 the definition of Accessory Dwelling Unit, Section 17.18.020 the District Use Chart and adds a new Section 17.58.160 Accessory Dwelling Units, setting minimum criteria.

The Mayor and City Council had concerns with the language in Sections 17.58.160 C and 17.58.160 H, there was also concern that penalties for noncompliance were not addressed.

MOVED by Councilor Carlson and seconded by Councilor Pratt to table the item for further discussion. Motion carried 5-0.

PROGRESS REPORTS

Mayor Fletcher reported that the City will be receiving an estimated \$690,000 in American Rescue Plan (ARP) funding. There is a list of approved categories the ARP funds can be used for and as the City receives more information on the requirements the Council will need to decide which category and how they want the ARP funds to be spent.

The Chelan County Commissioners approved a new grant program for public facilities serving economic development. The program is establishing a new fund titled Cascade Public Infrastructure Fund (CPIF). The CPIF Advisory Committee will review, score, and rank project applications. The Mayor appointed Councilor Carlson to sit on the CPIF Advisory Committee.

The Mayor and Mark Miller from the Town Toyota Center did a walk through at Riverside Center. It is a nice building, however, not having a kitchen that a caterer can actually cook in limits the functionality as an event center. The Center would have to hold fifty events a year to pay for the maintenance and operation costs. The City will likely have to support the Center with tax dollars or renovate to make the Center more functional for events. Another option is to use the building for something other than events.

Mayor Fletcher had a meeting with the County Commissioners at which they discussed the City's Law Enforcement Contract that expires at the end of this year, other legislative issues were discussed, and the Commissioners are talking about a four county Regional Jail Facility. Growth Management was discussed and the need for the City to extend the urban growth boundary for additional sewer connections.

The Mayor reported that he is meeting with Fire District #6 to discuss the EMS contract. The District has been paying \$5,000 annually and most of the calls are county calls. The annual amount needs to be increased.

City Council Minutes  
March 22, 2021

Director Croci stated that the Pool Repair project and the Sullivan Street project have gone out to bid.

ADJOURNMENT

Mayor Fletcher adjourned the meeting at 7:34 p.m.

  
\_\_\_\_\_  
James Fletcher, Mayor

Attest:

  
\_\_\_\_\_  
Kay Jones, City Clerk-Treasurer