

CITY OF CASHMERE JOB DESCRIPTION

Title: **Lifeguard**

Department: City Pool

Reports to: Manager and Head Guards

Supervises: None

POSITION SUMMARY

The Lifeguard provides water safety at the Cashmere City Pool. This person is also responsible for cleaning, maintenance, paperwork, and protecting the safety of patrons at all times.

EXAMPLES OF DUTIES AND RESPONSIBILITIES

- ❖ Monitor designated "Area of Responsibility" at all times while on duty
- ❖ Teach swim lessons according to accepted principles
- ❖ Enforce pool rules in a consistent and just manner
- ❖ Handle conflicts between swimmers in a consistent and just manner
- ❖ Maintain records of all incidents and injuries
- ❖ Carry out Emergency Action Plan in the case of an Emergency
- ❖ Respond appropriately to public inquiries regarding pool rules
- ❖ Keep accurate and up-to-date time sheets
- ❖ Clean and stock changing rooms, office and pool deck
- ❖ Other duties as assigned by Pool Manager

KNOWLEDGE, ABILITIES AND SKILLS

- ❖ Able to operate during stressful situations
- ❖ Knowledgeable and able to apply proper procedures and rules
- ❖ Ability to interact with others
- ❖ Correctly lift and carry equipment weighing from 10-40 lbs
- ❖ May operate office machines such as cash register, 10-key calculator and laminator
- ❖ Coordinate with staff and management in order to make sure all tasks are completed

QUALIFICATIONS

- ❖ Certified Lifeguard
- ❖ Current First Aid and CPR Training for the Professional Rescuer
- ❖ Able to complete a 500-yard swim in less than 10 minutes, tread water holding a 10 lb. object using only legs for 1 minute swim to the side with it.

STEP ADVANCEMENTS

- ❖ Wage increases will be based on years of service at the pool
- ❖ Additional hourly allowance paid to certified guards who instruct a minimum of 1 swim class in at least three sessions for Cashmere

WORKING CONDITIONS

- ❖ Public relations, ability to communicate and deal effectively with patrons
 - ❖ Work is preformed in an outside and generally hot climate
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The statements contained herein reflect general details, as necessary to describe the principal functions of this job, the level of knowledge and skills typically required, and the scope of responsibility, but should not be considered an all-inclusive listing of work requirements. Individuals may perform other duties as needed, including work in other functional areas to cover absences or relief, to equalize peak work periods, or to otherwise balance the workload.