

MINUTES OF THE CASHMERE CITY COUNCIL MEETING
MONDAY FEBRUARY 22, 2021 AT CASHMERE CITY HALL – DIGITAL CONFERENCE

OPENING

Mayor Jim Fletcher opened the regular City Council meeting via digital conference at 6:00 p.m. at City Hall. City Clerk-Treasurer Kay Jones took minutes.

Due to the Governor’s Phase II restrictions, council meetings can be held in person at 25% capacity, wearing masks and meeting the distancing requirements. The Mayor, City Council and staff will meet in person and public has the option to join the meeting by phone or digital conference.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Jim Fletcher	
Council:	Daniel Scott - phone Chris Carlson - digital Dave Erickson Jayne Stephenson Derrick Pratt	
Staff:	Kay Jones, Clerk-Treasurer Steve Croci, Director of Operations	Chuck Zimmerman, City Attorney
Planning Commission:	Christina Wollman, City Planner with Perteet Kirk Esmond, Chairman Charlie Cruickshank Paul Kinser	
Public:	Kirk Beckendorf, Cashmere Valley Record - digital Peter Singleton, Cashmere Community Concerts Heidi Monroe – resident Jake Monroe – resident Bill Donald - resident	

ANNOUNCEMENTS

No announcements.

APPROVAL OF AGENDA

MOVED by Councilor Pratt and seconded by Councilor Erickson to approve the agenda as submitted. Motion carried 5-0.

CONSENT AGENDA

Minutes of February 8, 2021 Regular Council Meeting by Digital Conference
Payroll and Claims Packet Dated February 22, 2021

Claims Direct Pay and Check #41018 through #41040 totaling \$104,537.78

MOVED by Councilor Erickson and seconded by Councilor Pratt to approve the items on the Consent Agenda. Motion carried 5-0.

JOINT CITY COUNCIL AND PLANNING COMMISSION MEETING

Director Croci explained to the Council that the Planning Commission was assigned an extensive list of topics to work on, however the Commission spent the majority of their time on Accessory Dwelling Units (ADU's) and Short-Term Rentals (STR's). Both items have been through the Public Hearing process and the 60-day State agency review.

Planning Commission Chairperson, Kirk Esmond explained some of the issues the Commission Members discussed regarding ADU's. The Commission amended the definition for an ADU and amended the Use Chart to a permitted use, eliminating the Conditional Use Permit (CUP) requirement. The Commission is in favor of allowing ADU's in all residential zones with an Administrative Review process and setting minimum criteria. Some of the minimum criteria discussed includes; ADU's shall not exceed 900 square feet and contain no more than two bedrooms, owners must reside in the primary residence, with separate utility connections when feasible, two additional off-street parking spaces required and ADU's cannot be rented for less than 30 days.

Planning Commission Chairperson, Kirk Esmond explained that STR's are not defined in the CMC, so the Commission defined STR's as a residential dwelling unit or portion thereof, that is rented to overnight guests for fewer than 30 consecutive days. They added STR's to the Use Chart and permitted them in the Downtown Business, Commercial and Industrial zones. The Commission is discussing whether to allow STR's in residential zones. Some members are of the opinion that STR's are a business and should not be allowed in residential zones. Others are of the opinion that that are already in the residential zones illegally so they should be addressed and regulated.

Updating the Shoreline Master Plan was also on the work list and Director Croci reported that the Shoreline Master Plan update was moving forward. The update will address the new State laws and statutory changes.

Another topic on the Planning Commission's work list was updating the Park Plan, which the Planning Commission will start working on next.

TERMINATION OF CASHMERE RIVERSIDE CENTER LEASE AGREEMENT

Due to COVID-19 restrictions regarding large crowd gatherings, the Riverside Center has been closed for one year. The current Riverside Lease Agreement is with Teri Weedman and the term is January 1, 2018 through December 31, 2022. Teri requested that the City Council terminate her lease due to the inability to operate the Center for the past year and the ongoing COVID-19 restrictions. With the continuing restrictions it makes it difficult to operate the Center and make future reservations when future restrictions are unknown.

The proposed Termination Agreement has an effective date of February 28, 2021 and requires Teri to cancel all reservations and refund all deposits.

MOVED by Councilor Erickson and seconded by Councilor Pratt to approve the Termination of Cashmere Riverside Center Lease Agreement. Motion carried 5-0.

INTERLOCAL AGREEMENT FOR SUNSET HIGHWAY IMPROVEMENTS - SEPA LEAD AGENCY AGREEMENT

The County and City jointly signed the Interlocal Agreement for Sunset Highway Improvements and appointed the County to complete and obtain all required environmental documents and permitting for this project. The purpose of this SEPA Agreement is to assign the County lead agency responsibilities under the State Environmental Policy Act

MOVED by Councilor Pratt and seconded by Councilor Stephenson to approve the Interlocal Agreement for Sunset Highway Improvements SEPA Lead Agency Agreement. Motion carried 5-0.

PROGRESS REPORTS

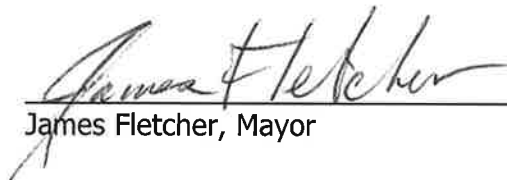
Mayor Fletcher reported that the River Street Storage Building Rental Agreement with the Cashmere Food Bank will be presented to the Food Bank's Board for approval. If the Board approves the agreement it will be on the next council agenda for City approval.

Director Steve Croci reported on the following projects:

- City Pool Repair project – gone out to bid
- SCADA upgrades – RH2 is developing a scope of services
- Sullivan project – making changes to specifications
- Safe Routes to School project – working on drainage concerns
- Levee Maintenance – finishing State permits
- Shoreline Master Plan – out for comment, joint meeting with DOE in March
- Generator Grant application – submitted
- Boat Launch – started talks about how to re-establish river channel
- Trails Plan – meeting next week, bridge at WWTP lagoons

ADJOURNMENT

Mayor Fletcher adjourned the meeting at 7:06 p.m.



James Fletcher, Mayor

Attest:



Kay Jones, City Clerk-Treasurer