

MINUTES OF THE CASHMERE CITY COUNCIL MEETING
MONDAY FEBRUARY 8, 2021 AT CASHMERE CITY HALL – DIGITAL CONFERENCE

OPENING

Mayor Jim Fletcher opened the regular City Council meeting via digital conference at 6:00 p.m. at City Hall. City Clerk-Treasurer Kay Jones took minutes.

Now for the roll call of the council members to document attendance. Please respond with an acknowledgment of your presence when your name is called.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Jim Fletcher	
Council:	Daniel Scott - digital Chris Carlson - digital Dave Erickson - digital Jayne Stephenson - digital Derrick Pratt - digital	
Staff:	Kay Jones, Clerk-Treasurer - digital Steve Croci, Director of Operations Chuck Zimmerman, City Attorney - digital	
Public:	Kirk Beckendorf, Cashmere Valley Record – digital Clayton Anderson, RH2 Engineering - digital John Plotz, resident - digital	

EXECUTIVE SESSION – RCW 42.30.110(1)(i) to Discuss Potential Litigation

At 6:01 p.m. Mayor Fletcher entered into an executive session to discuss potential litigation for approximately twenty minutes. The Mayor locked the zoom meeting.

Mayor Fletcher closed the executive session at 6:18 p.m. and unlocked the zoom meeting for the public.

Mayor Fletcher reconvened the regular session at 6:20 p.m.

ANNOUNCEMENTS

Mayor Fletcher announced that the bond pricing was scheduled to take place Wednesday morning.

APPROVAL OF AGENDA

MOVED by Councilor Scott and seconded by Councilor Stephenson to approve the agenda as submitted. Motion carried 5-0.

CONSENT AGENDA

Minutes of January 25, 2021 Regular Council Meeting by Digital Conference
Payroll and Claims Packet Dated February 8, 2021

Claims Direct Pay and Check #40993 through #41017 totaling \$43,967.93

Payroll Direct Pay and Check #40991 through #40992 totaling \$100,751.92

Manual Checks #40990 not needing prior approval

MOVED by Councilor Erickson and seconded by Councilor Pratt to approve the items on the Consent Agenda. Motion carried 5-0.

INTERLOCAL AGREEMENT WITH HOUSING AUTHORITY OF CHELAN COUNTY – AFFORDABLE HOUSING SALES AND USE TAX FUND - SHB 1406 FUNDING

Previously the City Council took action to receive a portion of State Sales Taxes to be used for affordable housing (SHB 1406). The City will receive \$5,025.43 annually for twenty years. The Interlocal Agreement authorizes the Housing Authority of Chelan County to use such funds only within the City limits and only for legal purposes as authorized by SHB 1406 and City ordinance. This agreement is in addition to the existing agreement with the Housing Authority for Low Income Housing Funds.

MOVED by Councilor Pratt and seconded by Councilor Carlson to approve the Interlocal Agreement with the Housing Authority regarding the SHB 1406 funding. Motion carried 5-0.

IMPLEMENTATION OF SCADA IMPROVEMENTS

The City received the final report from RH2 Engineering regarding SCADA improvements for the water and wastewater systems. The total capital cost for both systems is \$416,770, of which \$100,000 was budgeted for 2021. The SCADA improvement project will be funded through the Capital Water and Capital Wastewater funds.

Staff's recommendation is to authorize implementation of all the SCADA improvements to be done, which will authorize a budget amendment of \$316,770.

MOVED by Councilor Carlson and seconded by Councilor Scott to approve implementation of all the improvement projects listed in the Master SCADA Plan, amending the budget as needed. Motion carried 5-0.

PACE ENGINEERING – SULLIVAN ST WATER & SEWER ADDITIONAL SERVICES AGREEMENT #1

The City has an agreement with PACE Engineering to design the Sullivan Street utility improvements. The Additional Services Agreement #1 is for the design of an additional 360 feet of sewer line from Yakima Street north to Pioneer Avenue. The cost for the additional services is \$11,218.

MOVED by Councilor Scott and seconded by Councilor Stephenson to approve Additional Services Agreement #1 for the Sullivan Street project in the amount of \$11,218. Motion carried 5-0.

PROGRESS REPORTS

Director Steve Croci provided copies of Planning Commission Staff reports regarding Short Term Rentals and Accessory Dwelling Units. These two topics will be discussed at the Joint Planning Commission and City Council Meeting on February 22, 2021.

The goals in addressing these two issues is to protect affordable housing, maintain the existing "neighborhood feel" throughout Cashmere, allow for reasonable income-generating opportunities for property owners, and provide opportunity for visitors to experience Cashmere.

Mayor Fletcher reported that the Leavenworth Community Farmers Market has requested the use of downtown Cottage Avenue for a Farmers Market, May through October on Sunday mornings from 9:00 am – 1:00 pm. The City Council was not in favor of closing Cottage Avenue every Sunday. The recommendation was to find an alternative location that didn't require a street closure and maybe start with once a month instead of weekly.

Mayor Fletcher reported that he has met with the Food Bank to discuss the rental agreement. The rent amount discussed was \$100 to pay for a portion of the electrical utility. They discussed traffic and how they would stage to avoid impacting the businesses on River Street.

The Mayor is anticipating being in Phase II soon and the Council will be able to meet in person. Occupancy will be limited in the council chambers so Zoom will still be used to allow public access to the meetings.

Director Croci reported that the City Pool Repair project will be going out to bid soon. The Council agreed that the project start date should be September 1, 2021, even though the opening of the pool is unknown at this time.

ADJOURNMENT

Mayor Fletcher adjourned the meeting at 7:11 p.m.


James Fletcher, Mayor

Attest:


Kay Jones, City Clerk-Treasurer