

MINUTES OF THE CASHMERE CITY COUNCIL MEETING
MONDAY JANUARY 25, 2021 AT CASHMERE CITY HALL – DIGITAL CONFERENCE

OPENING

Mayor Jim Fletcher opened the regular City Council meeting via digital conference at 6:00 p.m. at City Hall. City Clerk-Treasurer Kay Jones took minutes.

Now for the roll call of the council members to document attendance. Please respond with an acknowledgment of your presence when your name is called.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Jim Fletcher	
Council:	Daniel Scott - digital Chris Carlson - digital Dave Erickson - digital Jayne Stephenson - digital Derrick Pratt - digital	
Staff:	Kay Jones, Clerk-Treasurer Steve Croci, Director of Operations	Chuck Zimmerman, City Attorney
Public:	Kirk Beckendorf, Cashmere Valley Record – digital	

ANNOUNCEMENTS

The Mayor informed the Council that the City and DA Davidson (bond underwriter) had a meeting with S&P Global Ratings. DA Davidson drafted the S&P Rating Presentation for the Water and Sewer Revenue and Refunding Bonds 2021. The meeting went well, and the City is hoping to receive an A rating or better. The only negative is that the City has never been rated before. A copy of the presentation was provided in the meeting packet for council's review.

APPROVAL OF AGENDA

MOVED by Councilor Stephenson and seconded by Councilor Erickson to approve the agenda as submitted. Motion carried 5-0.

CONSENT AGENDA

Minutes of January 11, 2021 Regular Council Meeting by Digital Conference
Payroll and Claims Packet Dated December 31, 2020 Year End
 Claims Direct Pay and Check #40933 and #40937 through #40959 totaling \$83,021.93
 Manual Checks #40934 replacing check #40784 plus #40935 and #40936
Payroll and Claims Packet Dated January 25, 2021
 Claims Direct Pay and Check #40960 through #40989 totaling \$295,667.45
Affirm the Mayor's appointment of Paul Kinser to the Cashmere Planning Commission

MOVED by Councilor Erickson and seconded by Councilor Scott to approve the items on the Consent Agenda. Motion carried 5-0.

FEMA GRANT APPLICATION FOR EMERGENCY GENERATOR

The City's Water Comprehensive Plan and the Chelan County Multi-Jurisdictional Natural Hazard Mitigation Plan indicates the City of Cashmere should have an emergency generator to protect critical water infrastructure.

RH2 assessed the need and recommended acquiring one trailer-mounted 150 kw generator and installing generator docking stations with manual transfer switches at the Water Treatment Plant, Museum Lift Station, and Sherman Booster Pump Station.

Chelan County Natural Resources Department will seek grant funding through Federal Emergency Management Agency's FY2020: Post Fire Recovery, Hazard Mitigation Grant Program for the City of Cashmere to purchase the generator, docking stations and transfer switches. A funds commitment letter is required.

The total estimated cost is \$225,000 and the City would be responsible for 12.5% or approximately \$28,125. There is also a cost associated with completing the application of about \$1,500 for a contractor to do a cost analysis.

MOVED by Councilor Scott and seconded by Councilor Carlson to approve a grant application to FEMA for an emergency generator plus connections, committing to an agency match of 12.5%. Motion carried 5-0.

DISCUSSION ON CASHMERE FOOD BANK

Cashmere Food Bank Board is requesting use of space within a city building for storage and distribution of food. One of the options considered is in the yellow garage known as the River Street Storage Building, which is a space that would result in minimal change to City storage needs. There are five bays and two of the five garage doors, #3 and #4 open into the center of the building. This central space is insulated and heated. By relocating stored supplies and one truck to the Railroad Avenue Building the center area could be cleaned and available for the Food Bank. Minimal City expenses include adding an access door in garage door #5.

The Food Bank agrees that the two bays of the River Street Storage building will be adequate to meet their needs. The Food Banks is paying \$350 per month at their current location.

MOVED by Councilor Carlson and seconded by Councilor Stephenson to authorize staff to move forward with negotiating a lease to provide a space for the Food Bank. Motion carried 5-0.

DISCUSSION AND UPDATES ON THE FOLLOWING PROJECTS

- Safe Routes to School
- City Pool Structural Repair
- Sullivan Street WA/WW Utility Replacement
- Division Street WA Extension and PRV

Director Croci updated the Council on the four projects that will soon be going out to bid. The Director showed the Council a drawing of the proposed change in the Safe Routes to School project design with sidewalk bulb outs. The bulb outs are on the corner of Pioneer Avenue and Chapel Street and Pioneer Avenue and Mission Creek Road. Bulb outs slow traffic down and create a safer crossing for the children. The Council agreed with the concept of the bulb outs for safety, however, staff was directed to verify that the bulb outs would not adversely affect the large trucks and drainage.

The cost of the proposed change to the Safe Routes to School project would increase the City's cost \$20,000 to \$25,000.

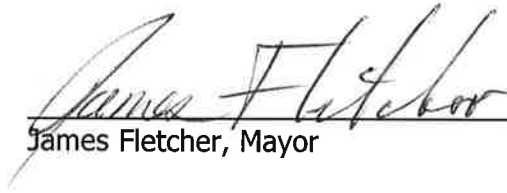
PROGRESS REPORTS

Director Croci reported that the Sunset Road project with the County and the upgrades to the SCADA are moving forward.

The Director announced that on February 1, 2021 the Planning Commission will be discussing accessory dwelling units (ADU) and short-term rentals.

ADJOURNMENT

Mayor Fletcher adjourned the meeting at 6:50 p.m.



James Fletcher, Mayor

Attest:



Kay Jones, City Clerk-Treasurer