

MINUTES OF THE CASHMERE CITY COUNCIL MEETING
MONDAY SEPTEMBER 28, 2020 AT CASHMERE CITY HALL – TELEPHONE CONFERENCE

OPENING

Mayor Jim Fletcher opened the regular City Council meeting via telephone conference at 6:00 p.m. at City Hall. City Clerk-Treasurer Kay Jones took minutes.

The meeting of the City Council is being conducted via a telephone conference call pursuant to Governor Inslee’s Proclamation No. 20-28. To provide some organization to this meeting because it is being conducted over the phone, the Mayor will recognize the councilmembers on each issue, starting from his right to his left around the Council table. When it is a councilmember’s turn to speak, the councilmember may respond with “no comment” or “I agree with the previous comments” or with additional comments or questions.

Motions will be sought from Councilmembers from right to left. Motions will be followed by a request for a second to the motion in the same order. I will ask the councilmembers for comments in the same order until all comments and questions have been made.

Now for the roll call of the councilmembers to document attendance. Please respond with an acknowledgment of your presence when your name is called.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Jim Fletcher	
Council:	Daniel Scott - phone Chris Carlson - phone Dave Erickson - phone Jayne Stephenson - phone Derrick Pratt - phone	
Staff:	Kay Jones, Clerk-Treasurer Steve Croci, Director of Operations	Chuck Zimmerman, City Attorney
Public:	Kirk Beckendorf, Cashmere Valley Record – phone Chief Jason Reinfeld, Chelan County Sheriff’s Office – phone Kirk Esmond, Cashmere Planning Commission - phone	

ANNOUNCEMENTS AND INFORMATION

The City has received complaints regarding speeding in the area of Olive and Chase Street. Chief Jason Rienfeld from the Chelan County Sheriff’s Office was on the line to discuss the matter. Chief Rienfeld explained that a Radar Trailer was parked in the area from June 9th through June 16th. The average speed was 24 mph. The deputies have given warnings and a few citations in the area.

When calls for service are down the deputies can spend more time patrolling. A traffic emphasis will be done in the area of Chase and Olive Street.

APPROVAL OF AGENDA

MOVED by Councilor Stephenson and seconded by Councilor Pratt to approve the agenda as submitted. Motion carried 5-0.

CONSENT AGENDA

Minutes of September 14, 2020 Regular Council Meeting by Telephone Conference
Payroll and Claims Packet Dated September 28, 2020
Claims Direct Pay and Check #40678 through #40698 totaling \$94,925.40
Manual Check #40677 to replace lost check #40612

MOVED by Councilor Pratt and seconded by Councilor Erickson to approve the items on the Consent Agenda. Motion carried 5-0.

CARES ACT FUNDING ROUND TWO

Previously the City received \$93,000 of CARES Act Funding, which the City used for Economic Support (Small Business Grant Program), to assist small businesses with reimbursement costs of business interruption caused by the required closures, due to COVID-19. The City has been awarded a second round of CARES Act money in the amount of \$46,500. The Department of Commerce sent an amended Interagency Agreement with a total amount of \$139,500 of federal funds through the Coronavirus Relief Fund for Local Governments.

There are six categories in which the funds can be used. The Council discussed how the \$46,500 should be expended. The consensus of the council was to use it for Economic Support again, through a Small Business Grant Program. Councilor Scott would like some of the funds to be used to help out the Food Bank and the Schools, if they qualify for the funding.

The agreement with the Port District to distribute the funds will also have to be amended for the second round of funding.

MOVED by Councilor Carlson and seconded by Councilor Scott to approve the amended Interagency Agreement with the Department of Commerce to include the second round of CARES Act Funding. Motion carried 5-0.

MOVED by Councilor Carlson and seconded by Councilor Stephenson to authorize the Mayor to sign an amended agreement with the Port District for distribution of the additional \$46,500 CARES Act Funding. Motion carried 5-0.

PLANNING COMMISSION PROGRESS REPORT AND DISCUSSION

Kirk Esmond from the Cashmere Planning Commission was online to give an update on the Planning Commission's progress. The Planning Commission has been working on three issues which include; Accessory Dwelling Units (ADU), short-term Rentals and chickens/poultry.

The Commission has been discussing ADU's in the single-family zone. Some of the items discussed include;

- How do we address off street parking since parking is already limited?
- If ADU's are allowed, should there be a permitting process?
- How do we enforce the regulations, and should there be penalties for non-compliance?
- Should attached and detached ADU's be defined separately?
- Should the owner have to occupy one of the dwellings?

- How do we allow ADU's in the Single-Family zone and keep the "Small Town Cashmere" feel?

Short-Term Rentals is another item the Commission is discussing. They have been reviewing the county's codes and codes from other cities. Specifics the code needs to address;

- Definition of a Short-Term Rental
- Timeline would be less than 30 days
- Which zoning districts would they be permitted
- Proposal was to allow them in the same districts as hotels
- Prohibit in all residential zones
- Owner must be on premises or nearby

Chickens/Poultry is a matter that the Commission is divided on. The commission members are gathering information from neighbors and citizens and will continue discussion on the matter at the next Planning Commission meeting.

LIFT STATION PUMPS – REPLACEMENT AND UPGRADES

Director Croci reported that a wastewater pump at the City Lift Station failed. The pump was inspected and due to the repair cost and the age of the pump it was determined that the best option was to replace the pump with a similar make and model for an estimated \$41,760.

Also, one of the two wastewater pumps at the Museum Lift Station failed. After inspection it was determined that replacement was the best option, which is estimated at \$7,175. However, the Director is recommending upgrading both pumps to reduce maintenance costs and safety concerns. To upgrade both pumps the estimated cost is \$30,000. The pumps work together, so the recommendation is to upgrade both pumps at the same time, so they are the same make and model.

MOVED by Councilor Pratt and seconded by Councilor Erickson to approve a budget amendment for the purchase of the new pumps. Motion carried 5-0.

REFINANCE THE 2013 USDA RURAL DEVELOPMENT WASTEWATER REVENUE BONDS

The Mayor reported that staff has received an answer regarding refinancing the wastewater revenue bonds, and they think they can save the city 1.4 million in interest. The Mayor questioned if the council would like staff to pursue the matter. The consensus of the City Council was that refinancing the bonds was a good idea and asked the Mayor for a couple of options they could look at, showing reduced payments and/or a shorter term.

PROGRESS REPORTS

The Mayor reported that the County has closed Binder Road due to a sink hole.

The Regional Justice Center has sent the Interlocal Agreement for 2021 through 2023. They also sent information answering the City's questions regarding the calculation of the base fee and the number of felony and misdemeanor bookings. The Mayor is working on getting some clarification before the Interlocal Agreement is presented to the Council.

The Mayor reported that the General Government Fund is on par when comparing August 2020 to August 2019. In the Public Works Fund the sales tax revenue is down, but expenditures are down due to the pool closure. Wastewater revenue is down, which is assumed to be from the limited business at the restaurants and Crunch Pak. Overall the City budget is in good shape.

A list of 2020 projects was included in the council packet. Some of the projects will not be completed and will need to be budgeted for 2021.

Director Croci reported that after walking the Safe Routes to School project, which includes four crosswalks, staff is considering abandoning the School Lane crosswalk and adding improvements to the Mission Creek crossing. The City Council agreed with the change in the project. A letter will be sent to the State requesting the change.

ADJOURNMENT

Mayor Fletcher adjourned the meeting at 7:30 p.m.



James Fletcher, Mayor

Attest:



Kay Jones, City Clerk-Treasurer