

MINUTES OF THE CASHMERE CITY COUNCIL MEETING  
MONDAY AUGUST 10, 2020 AT CASHMERE CITY HALL – TELEPHONE CONFERENCE

OPENING

Mayor Jim Fletcher opened the regular City Council meeting via telephone conference at 6:00 p.m. at City Hall. Administrative Assistant, Tammy Miller took minutes.

Mayor Fletcher announced that this meeting of the City Council is being conducted via a telephone conference call pursuant to Governor Inslee’s Proclamation No. 20-28. To provide some organization to this meeting because it is being conducted over the phone, I will be recognizing the councilmembers on each issue before the City Council, starting from my right to my left around the Council table. When it is a councilmember’s turn to speak, the councilmember may respond with “no comment” or “I agree with the previous comments” or with additional comments or questions.

As items appear on the agenda, motions will be sought first from Councilmember Erickson, and so on from right to left. Motions will be followed by a request from me for a second to the motion in the same order. I will ask the councilmembers for comments in the same order until all comments and questions on the agenda items have been made.

Now for the roll call of the councilmembers to document attendance. Please respond with an acknowledgment of your presence when your name is called.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Jim Fletcher	
Council:	Daniel Scott - phone Chris Carlson - phone Dave Erickson - phone Jayne Stephenson - phone Derrick Pratt - phone	
Staff:	Tammy Miller, Administrative Assistant	Kay Jones, Clerk-Treasurer Steve Croci, Director of Operations Chuck Zimmerman, City Attorney
Public:	Kirk Beckendorf, Cashmere Valley Record – phone	

ANNOUNCEMENTS AND INFORMATION

APPROVAL OF AGENDA

MOVED by Councilor Stephenson and seconded by Councilor Scott to approve the agenda as submitted. Motion carried 5-0.

CONSENT AGENDA

Minutes of July 27, 2020 Regular Council Meeting by Telephone Conference  
Payroll and Claims Packet Dated August 10, 2020

Claims Direct Pay and Check #40588 and #40591 and #40592 through #40614 totaling \$154,671.53  
Payroll Direct Deposit and Check #40589 through #40590 totaling \$101,457.72  
Manual Check #40586 & 40587 not needing prior approval

MOVED by Councilor Scott and seconded by Councilor Erickson to approve the items on the Consent Agenda. Motion carried 5-0.

DISCUSSION ON THE SIX-YEAR TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

The Mayor went over the Six-Year TIP handout and explained how the streets were ranked and then placed on the schedule. The TIP is essential and is used to acquire grant funding. Councilor Scott questioned about possible alley improvements.

SCADA SERVICES – TASK AUTHORIZATION NO. 1 FOR A SCADA MASTER PLAN

The authorization is for RH2 to evaluate existing SCADA network and to identify gaps in the technology that could be implemented, allowing staff time to be re-prioritized. A reduction of 4-6 hours weekday and 4 hours of weekend staff time is anticipated. Contract cost is \$9,855.

MOVED by Councilor Carlson and seconded by Councilor Pratt to approve the SCADA Services Task Authorization No. 1 with RH2 Engineering and authorize the Mayor to sign. Motion carried 5-0.

SCADA SERVICES – TASK AUTHORIZATION NO.2 FOR ON-CALL SCADA SUPPORT

The authorization is for continued services with RH2 for On-Call SCADA support through 2021 with fees not to exceed \$10,000 without prior authorization.

MOVED by Councilor Pratt and seconded by Councilor Stephenson to approve the SCADA Services Task No. 2 with RH2 Engineering and authorize the Mayor to sign. Motion carried 5-0.

AQUATIC INFORMATICS (TOKAY) – SOFTWARE LICENSE AGREEMENT RENEWAL

Tokay is the software that manages and supports the City's Cross Connection Control (Backflow) program. Agreement includes update to Tokay SQL, software implementation online reporting for Backflow testers and training services for staff.

MOVED by Councilor Carlson and seconded by Councilor Pratt to approve the Aquatic Informatics - Software License agreement and authorize the Mayor to sign. Motion carried 5-0.

PROGRESS REPORTS

Mayor Fletcher reported that he had a conversation with Sheriff Burnett about setting up speed patrols around town to show a presence of awareness. Radar was set up on Railroad Avenue on Monday.

Update on streetlights – New conduit was installed for the LED lights on Riverfront Drive and Perry Street is being done this week.

Future Utility Growth on Sunset Hwy – At this time there is limited interest in residential water services, but some of the commercial businesses have expressed interest in sewer hookups. Due to inadequate water pressure, any future growth west of Goodwin would be limited. A possible solution would be for the City to locate property on Flowery Divide for a new water reservoir.

Sales Tax Revenue – A quick calculation showed that there was a 19% decrease through July.

Biosolids – A dump trailer has been delivered, which allows the biosolids to be directly loaded and hauled

City Council Minutes  
August 10, 2020

off weekly. There are still solids drying on the pad which will be hauled off later this year. Going forward there should be few complaints about the smell.

Time Clocks – Time clocks have been ordered and will be in place shortly.

The County Jail fee schedule has not yet been received.

ADJOURNMENT

Mayor Fletcher adjourned the meeting at 6:53 p.m.

  
\_\_\_\_\_  
James Fletcher, Mayor

Attest:  
  
\_\_\_\_\_  
Tammy Miller, Administrative Assistant