

MINUTES OF THE CASHMERE CITY COUNCIL MEETING
MONDAY JULY 27, 2020 AT CASHMERE CITY HALL – TELEPHONE CONFERENCE

OPENING

Mayor Jim Fletcher opened the regular City Council meeting via telephone conference at 6:00 p.m. at City Hall. City Clerk-Treasurer Kay Jones took minutes.

Mayor Fletcher announced that this meeting of the City Council is being conducted via a telephone conference call pursuant to Governor Inslee’s Proclamation No. 20-28. To provide some organization to this meeting because it is being conducted over the phone, I will be recognizing the councilmembers on each issue before the City Council, starting from my right to my left around the Council table. When it is a councilmember’s turn to speak, the councilmember may respond with “no comment” or “I agree with the previous comments” or with additional comments or questions.

As items appear on the agenda, motions will be sought first from Councilmember Erickson, and so on from right to left. Motions will be followed by a request from me for a second to the motion in the same order. I will ask the councilmembers for comments in the same order until all comments and questions on the agenda items have been made.

Now for the roll call of the councilmembers to document attendance. Please respond with an acknowledgment of your presence when your name is called.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Jim Fletcher	
Council:	Daniel Scott - phone Chris Carlson - phone Dave Erickson - phone Jayne Stephenson - phone Derrick Pratt - phone	
Staff:	Kay Jones, City Clerk-Treasurer Steve Croci, Director of Operations	Chuck Zimmerman, City Attorney
Public:	Kirk Beckendorf, Cashmere Valley Record – phone Dan Stuart, Cashmere Airport Board - phone	

ANNOUNCEMENTS AND INFORMATION

APPROVAL OF AGENDA

MOVED by Councilor Pratt and seconded by Councilor Erickson to approve the agenda as submitted. Motion carried 5-0.

CONSENT AGENDA

Minutes of July 13, 2020 Regular Council Meeting by Telephone Conference
Payroll and Claims Packet Dated July 27, 2020

Claims Direct Pay and Check #40561 and #40562 through #40585 totaling \$81,212.86
Manual Check #40559 & 40560 not needing prior approval

MOVED by Councilor Stephenson and seconded by Councilor Scott to approve the items on the consent agenda. Motion carried 5-0.

INTERLOCAL AGREEMENT WITH CHELAN COUNTY – SUNSET HIGHWAY IMPROVEMENTS

The County and the City are interested in cooperating to facilitate the design, construction and funding of the improvements to Sunset Highway. The proposed Interlocal Agreement defines the procedures and standard terms and conditions for Chelan County to design and construct the City's portion of Sunset Highway. If the City does not secure funding for construction prior to 90% completion of the preliminary design phase, then the payment for the construction portion is null and void. The City will own the designs and will be able to complete the construction of the City's portion of the improvements at a different timeline when funding is secured.

MOVED by Councilor Carlson and seconded by Councilor Pratt to approve the Interlocal Agreement with Chelan County for the design and construction of Sunset Highway and authorize the Mayor to sign. Motion carried 5-0.

SCADA SERVICES AGREEMENT WITH RH2 ENGINEERING

The City sent out a Request for Qualifications for Supervisory Control and Data Acquisition (SCADA) services. The RFQ was answered by eight firms. The committee selected three firms to interview by phone. The interview process identified RH2 Engineering as the firm best suited to meet the City's needs for SCADA services through 2021. The proposed Agreement retains RH2 Engineering to perform the SCADA services. Task Authorizations will be submitted to the City detailing the work to be accomplished, including the cost. Each Task Authorization must be approved by the City Council.

MOVED by Councilor Scott and seconded by Councilor Erickson to approve the SCADA Services Agreement with RH2 Engineering and authorize the Mayor to sign. Motion carried 5-0.

ORDINANCE NO. 1292 ADOPTING THE CITY OF CASHMERE COMPREHENSIVE TRANSPORTATION PLAN AND DEVELOPMENT STANDARDS

The City Council held a public hearing on the draft Comprehensive Transportation Plan and Development Standards on October 10, 2016. However, documentary proof of final adoption of the Plan cannot be located. Adopting the Comprehensive Plan enables the City to qualify for transportation grants, which will be necessary for the improvements to Sunset Highway.

MOVED by Councilor Pratt and seconded by Councilor Erickson to approve the items on the consent agenda. Motion carried 5-0.

PROGRESS REPORTS

Mayor Fletcher reported that representatives of the Jail came out to discuss the new rate structure and pricing for the 2021 contract for housing inmates at the Chelan County Regional Justice Center. The new contract will have a Base Rate, which will be calculated on bookings over a 12-month period (April 2019 - March 2020). The base fee will be based on the City's percentage of total bookings. With the new base fee, the daily bed rate will decrease. There will no longer be a rolling three-year average in the annual cost. The City will receive the new contract and rates in August.

Director Croci reported that the best option to eliminate the odor at the Wastewater Treatment Plant is to stop stockpiling and drying the bio-solids. Instead, have the bio-solids go directly from the chute into a dump truck and haul it off weekly. The annual estimated cost is \$40,000 to \$50,000. The council agreed that hauling it off weekly was the best solution and that it was a cost of doing business.

City Council Minutes
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The Director reported that the repair of the streetlights on Riverfront Dr. was almost complete and the crew will then start repairing the streetlights on Perry Street.

ADJOURNMENT

Mayor Fletcher adjourned the meeting at 6:51 p.m.



James Fletcher, Mayor

Attest:


Kay Jones, City Clerk-Treasurer