

MINUTES OF THE CASHMERE CITY COUNCIL MEETING
TUESDAY MAY 26, 2020 AT CASHMERE CITY HALL – TELEPHONE CONFERENCE

OPENING

Mayor Jim Fletcher opened the regular City Council meeting via telephone conference at 6:00 p.m. at City Hall. City Clerk-Treasurer Kay Jones took minutes.

Mayor Fletcher announced that this meeting of the City Council is being conducted via a telephone conference call pursuant to Governor Inslee’s Proclamation No. 20-28. All business matters on the agenda are necessary and routine.

To provide some organization to this meeting because it is being conducted over the phone, I will be recognizing the councilmembers on each issue before the City Council, starting from my right to my left around the Council table. When it is a councilmember’s turn to speak, the councilmember may respond with “no comment” or “I agree with the previous comments” or with additional comments or questions.

As items appear on the agenda, motions will be sought first from Councilmember Erickson, and so on from right to left. Motions will be followed by a request from me for a second to the motion in the same order. I will ask the councilmembers for comments in the same order until all comments and questions on the agenda items have been made.

Now for the roll call of the councilmembers to document attendance. Please respond with an acknowledgment of your presence when your name is called.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Jim Fletcher	
Council:	Daniel Scott Chris Carlson - phone Dave Erickson - phone Jayne Stephenson Derrick Pratt	
Staff:	Kay Jones, City Clerk-Treasurer Steve Croci, Director of Operations	Chuck Zimmerman, City Attorney
Public:	Kirk Beckendorf, Cashmere Valley Record – phone	

PROCLAMATIONS

Mayor Fletcher proclaimed the month of May 2020 as Community Action Month in recognition of the hard work and dedication of the Chelan Douglas Community Action Council.

ANNOUNCEMENTS AND INFORMATION

April Financial Report is on the website.

APPROVAL OF AGENDA

MOVED by Councilor Carlson and seconded by Councilor Pratt that all business matters on the agenda are necessary and routine and approve the agenda as submitted. Motion carried 5-0.

CONSENT AGENDA

Minutes of May 11, 2020 Regular Council Meeting by Telephone Conference

Payroll and Claims Packet Dated May 26, 2020

Claims Direct Pay and Check #40458 through #40484 totaling \$226,594.40

Manual Check #40457 not needing prior approval

MOVED by Councilor Erickson and seconded by Councilor Stephenson that all matters of business in the Minutes of May 11, 2020 were necessary and routine and approve the items on the consent agenda. Motion carried 5-0.

COMPLETION AND ACCEPTANCE OF THE SHERMAN RESERVOIR ROOF REPLACEMENT PROJECT

Bethlehem Construction completed the Reservoir Roof Replacement project April 25, 2020. Staff recommends acceptance of the project as complete. The City can then move forward with the Notice of Completion to the agencies in order to pay the retainage.

Painting the reservoir and other cleanup at the site is not part of the Roof Replacement project and will be performed as maintenance.

MOVED by Councilor Scott and seconded by Councilor Pratt to accept the Sherman Reservoir Roof Replacement project as complete. Motion carried 5-0.

PROFESSIONAL SERVICES AGREEMENT WITH RH2 ENGINEERING – PIONEER AVENUE SAFE ROUTES TO SCHOOL

The City was awarded a Safe Routes to School grant from Washington State Department of Transportation to improve four crosswalks on Pioneer Avenue. The City advertised for Request for Qualifications and RH2 Engineering was selected to design the project. The Professional Services Agreement with Scope of Work, which includes design, services during bidding, project management services and services during construction is \$20,203.27.

MOVED by Councilor Carlson and seconded by Councilor Erickson to approve the Professional Services Agreement and Scope of Work in the amount of \$20,203.27 with RH2 Engineering for the Pioneer Avenue Safe Routes to School project. Motion carried 5-0.

GRANT AGREEMENT WITH THE STATE OF WASHINGTON DEPARTMENT OF ECOLOGY FOR PERIODIC REVIEW OF THE SHORELINE MASTER PROGRAM

The City was awarded an \$11,200 grant from DOE to review and update the Shoreline Master Program, which is due in June 2021. The grant funding will be used to hire professional services to perform the review and update.

MOVED by Councilor Pratt and seconded by Councilor Scott to accept and approve the grant agreement with the DOE for the Shoreline Master Program and authorize the Mayor to sign. Motion carried 5-0.

PERTEET INC. SCOPE OF WORK FOR REVIEW OF THE SHORELINE MASTER PROGRAM

The City has assigned the review and update of the Shoreline Master Program to Perteet Inc., the City's on-call planner. The Task Assignment in the amount of \$10,700 for Perteet Inc. to complete the review will be paid with the grant funds from DOE.

MOVED by Councilor Erickson and seconded by Councilor Carlson to approve the Task Assignment with Perteet Inc. to review and update the Shoreline Master Program. Motion carried 5-0.

CASHMERE RIVERSIDE CENTER LEASE AGREEMENT TERMINATION

Teri Weedman leases the Cashmere Riverside Center from the City. Due to the Governor's proclamations concerning COVID-19 the Center has been closed. At the March 23, 2020 council meeting the City Council unanimously voted to suspend the lease payments on a month to month basis, due to the extenuating circumstances.

Teri has come back to the City requesting the City Council to consider terminating the Cashmere Riverside Center lease agreement, which ends December 31, 2022. Even though the City has suspended the lease payment, Teri is still paying about \$1500 per month for insurance and utilities. These monthly payments are ongoing with no revenue coming in and no end in sight. No one knows when or even if the Center will open and if it will be able to operate at its normal capacity as before COVID-19.

MOVED by Councilor Erickson and seconded by Councilor Stephenson to authorize the Mayor to negotiate a Termination Agreement with Teri Weedman regarding the Cashmere Riverside Center Lease. Motion carried with 3 voting in favor and Councilors Scott and Pratt voting no.

PROGRESS REPORTS

Mayor Fletcher informed the Council that the park restrooms will be opening this week. There will be two hours of overtime on the weekends for cleaning the restrooms.

Pace Engineering submitted their report and recommendations on the leak at the City Pool.

The Washington Department of Commerce notified the City that they were awarded \$93,000 of the federal Coronavirus Relief funds for local governments. Funds can only be used to cover costs that are necessary expenditures incurred due to the public health emergency with respect to COVID-19. Chelan and Douglas County are meeting with all the Mayors to discuss a coordinated spending plan that benefits both counties.

Director Croci gave a progress report.

ADJOURNMENT

Mayor Fletcher adjourned the meeting at 6:50 p.m.


James Fletcher, Mayor

Attest:


Kay Jones, City Clerk-Treasurer