

MINUTES OF THE CASHMERE CITY COUNCIL MEETING
MONDAY MAY 11, 2020 AT CASHMERE CITY HALL – TELEPHONE CONFERENCE

OPENING

Mayor Jim Fletcher opened the regular City Council meeting via telephone conference at 6:00 p.m. at City Hall. City Clerk-Treasurer Kay Jones took minutes.

Mayor Fletcher announced that this meeting of the City Council is being conducted via a telephone conference call pursuant to Governor Inslee's Proclamation No. 20-28. Before the roll call for attendance I would like to go over some ground rules for conducting this meeting so that each of the council members can hear and be heard.

If we were seated in the City Council chambers the council would be seated from my right to my left around the Council table as follows: Councilmember Erickson, Councilmember Stephenson, Councilmember Pratt, Councilmember Carlson, and Councilmember Scott.

To provide some organization to this meeting because it is being conducted over the phone, I will be recognizing the councilmembers on each issue before the City Council in the order as listed. When it is a councilmember's turn to speak, the councilmember may respond with "no comment" or "I agree with the previous comments" or with additional comments or questions.

As items appear on the agenda, motions will be sought first from Councilmember Erickson, and so on from right to left. Motions will be followed by a request by me for a second to the motion in the same order. For example, if Councilmember Erickson makes a motion, Councilmember Stephenson will be requested to respond to whether she seconds the motion, and if not, I will seek a second from Councilmember Pratt and so on.

On each item, I will ask the councilmembers for comments in that order and we will continue to utilize that order until all comments and questions on the agenda items have been made.

Now for the roll call of the councilmembers to document attendance. Please respond with an acknowledgment of your presence when your name is called.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Jim Fletcher	
Council:	Daniel Scott Chris Carlson - phone Dave Erickson - phone Jayne Stephenson Derrick Pratt - phone	
Staff:	Kay Jones, City Clerk-Treasurer Steve Croci, Director of Operations	Chuck Zimmerman, City Attorney
Public:	Kirk Beckendorf, Cashmere Valley Record – phone Bridget Mire, Wenatchee World - phone	

ANNOUNCEMENTS AND INFORMATION

Clerk-Treasurer Kay Jones reported there has not been an increase in delinquent utility accounts since the Stay at Home Order started.

APPROVAL OF AGENDA

MOVED by Councilor Scott and seconded by Councilor Stephenson that all business matters on the agenda are necessary and routine and approve the agenda as submitted. Motion carried 5-0.

CONSENT AGENDA

Minutes of April 27, 2020 Regular Council Meeting by Telephone Conference
Payroll and Claims Packet Dated May 11, 2020

Claims Direct Pay and Check #40436 and #40437 through #40456 totaling \$100,094.92
Payroll Direct Pay and Check #40433, through #40435 totaling \$101,554.19

MOVED by Councilor Carlson and seconded by Councilor Pratt that all matters of business in the Minutes of April 27, 2020 were necessary and routine and approve the items on the consent agenda. Motion carried 5-0.

RESOLUTION NO. 04-2020 AUTHORIZING COVID SUPPLEMENTAL LEAVE IN HALF HOUR INCREMENTS

Resolution 03-2020 allows COVID Supplemental Leave in 8-hour increments. The proposed Resolution 04-2020 amends Resolution 03-2020 and allows the Supplemental Leave to be taken in half hour increments.

MOVED by Councilor Erickson and seconded by Councilor Carlson to adopt Resolution No. 04-2020 authorizing COVID Supplemental Leave in half hour increments. Motion carried 5-0.

STREET STRIPING AGREEMENT WITH CHELAN COUNTY PUBLIC WORKS

In previous years the City has contracted annually with the Washington State Department of Transportation to re-stripe the City streets. The proposed Street Striping Agreement is a 5-year contract with Chelan County Public Works. The cost for re-striping the street for 2020 is \$3,625.

MOVED by Councilor Pratt and seconded by Councilor Stephenson to approve the Street Striping Agreement with Chelan County Public works in the amount of \$3,625. Motion carried 5-0.

INTERLOCAL AGREEMENT CHELAN DOUGLAS REGIONAL PORT AUTHORITY – ECONOMIC DEVELOPMENT PLAN FOR EAST CASHMERE PROPERTY

MOVED by Councilor Carlson and seconded by Councilor Erickson to approve the Interlocal Agreement with Chelan Douglas Regional Port Authority for a grant for an economic development plan for the East Cashmere Property in the amount of \$20,000. Motion carried 5-0.

INTERLOCAL AGREEMENT CHELAN DOUGLAS REGIONAL PORT AUTHORITY – RAILROAD AVENUE UTILITIES

MOVED by Councilor Scott and seconded by Councilor Stephenson to approve the Interlocal Agreement with Chelan Douglas Regional Port Authority for a grant for design and engineer extension of utilities to City property on Railroad Avenue in the amount of \$15,000. Motion carried 5-0.

PROGRESS REPORTS

The Mayor informed the City Council that he has made the difficult decision to close the pool for the 2020 season. He is recommending that the City take this time to repair the leak at the pool. Pace Engineering has been out to assess the pool and provide the City with a proposal and scope of work to repair the leak.

Since Chelan County is starting the design phase for their portion of Sunset Highway, from Goodwin Road to the city limits, the Mayor discussed options for completing the City's portion of Sunset Highway. The City needs to decide whether they want to partner with the County now to be included in the design phase or wait and apply for grant funds.

The estimate to have the County design and engineer the City's portion to complete Sunset Highway to the end of city limits is estimated at \$150,000, which would be City funds. The City would then be able to apply for grant funding for the construction phase of the project. The other option is the City can wait and apply for a TIB grant for design and engineering in August, which would mean that the City would miss the timeline for partnering with the County.

The consensus of the City Council was that it would be a good idea to partner with Chelan County for design and engineering the City's portion of Sunset Highway. The Mayor will look at available City funds and what road projects may need to be reprioritized to add the Sunset Highway project to the 2020 Budget.

It was also the consensus of the City Council to have Pace Engineering look at the feasibility of including the extension of city utilities to the Sunset Highway project, which would increase the cost of design.

The Mayor reported that during the last City audit the Auditors focused on the increasing costs of overtime and recommended the City have an overtime policy to control costs. The City's financial and accountability audit will be sometime this year. As recommended, the City's new policy is that all overtime must be pre-approved in writing by the Mayor or Mayor's Designee.

The Mayor talked about how the COVID-19 will affect small businesses and City revenues. He wants to do everything possible to keep from raising rates. He is looking at all aspects of the budget and the economy going forward.

The Commissioners asked for a letter of support from the City in requesting the Governor to consider early approval of Chelan County moving to Phase Two of the four-phase plan for reopening the state after COVID-19. The consensus of the council was to send a letter of support for approval to move to Phase Two early, if it is done safely.


ADJOURNMENT

Mayor Fletcher adjourned the meeting at 6:40 p.m.



James Fletcher, Mayor

Attest:



Kay Jones, City Clerk-Treasurer