

MINUTES OF THE CASHMERE CITY COUNCIL MEETING
MONDAY APRIL 27, 2020 AT CASHMERE CITY HALL – TELEPHONE CONFERENCE

OPENING

Mayor Jim Fletcher opened the regular City Council meeting via telephone conference at 6:00 p.m. at City Hall. City Clerk-Treasurer Kay Jones took minutes.

Mayor Fletcher announced that this meeting of the City Council is being conducted via a telephone conference call pursuant to Governor Inslee's Proclamation No. 20-28. Before the roll call for attendance I would like to go over some ground rules for conducting this meeting so that each of the council members can hear and be heard.

If we were seated in the City Council chambers the council would be seated from my right to my left around the Council table as follows: Councilmember Erickson, Councilmember Stephenson, Councilmember Pratt, Councilmember Carlson, and Councilmember Scott.

In an effort to provide some organization to this meeting because it is being conducted over the phone, I will be recognizing the councilmembers on each issue before the City Council in the order as listed. When it is a councilmember's turn to speak, the councilmember may respond with "no comment" or "I agree with the previous comments" or with additional comments or questions.

As items appear on the agenda, motions will be sought first from Councilmember Erickson, and so on from right to left. Motions will be followed by a request by me for a second to the motion in the same order. For example, if Councilmember Erickson makes a motion, Councilmember Stephenson will be requested to respond to whether she seconds the motion, and if not, I will seek a second from Councilmember Pratt and so on.

On each item, I will ask the councilmembers for comments in that order and we will continue to utilize that order until all comments and questions on the agenda items have been made.

Now for the roll call of the councilmembers to document attendance. Please respond with an acknowledgment of your presence when your name is called.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Jim Fletcher	
Council:	Daniel Scott Chris Carlson - phone Dave Erickson - phone Jayne Stephenson - phone Derrick Pratt - phone	
Staff:	Kay Jones, City Clerk-Treasurer Steve Croci, Director of Operations	Chuck Zimmerman, City Attorney
Public:	Kirk Beckendorf, Cashmere Valley Record - phone	

ANNOUNCEMENTS AND INFORMATION

March Financial Report is on the website.

Clerk-Treasurer Kay Jones requested two volunteers to review the 2019 Annual Financial Report. Councilors Stephenson and Pratt volunteered.

APPROVAL OF AGENDA

MOVED by Councilor Carlson and seconded by Councilor Scott to approve the agenda as submitted. Motion carried 5-0.

CONSENT AGENDA

Minutes of April 13, 2020 Regular Council Meeting by Telephone Conference
Payroll and Claims Packet Dated April 27, 2020
Claims Direct Pay and Check #40410 through #40432 totaling \$117,302.79

MOVED by Councilor Scott and seconded by Councilor Erickson to approve the items on the consent agenda. Motion carried 5-0.

PROFESSIONAL ENGINEERING SERVICES AGREEMENT WITH RH2 ENGINEERING

The City sent out a Request for Qualifications for Engineering Services focused on the operation of the City's wastewater treatment plant and water system. RH2 Engineering was identified as the best suited to meet the current technical needs and to assure compliance with regulatory permits to operate the systems. The proposed agreement is through 2021.

Finding that the selection of a technical engineering consultant is a necessary and routine business matter the following motion was made.

MOVED by Councilor Erickson and seconded by Councilor Stephenson to approve the Professional Engineering Services Agreement with RH2 Engineering and authorize the Mayor to sign. Motion carried 5-0.

AGREEMENT WITH CHELAN COUNTY NOXIOUS WEED CONTROL BOARD

Knotweed is a noxious weed that threatens wildlife and left unmanaged it can provide a source for renewed infestation on private lands. Effective eradication requires a concerted effort on all public and private lands to protect wildlife habitat.

Chelan County Noxious Weed Control Board is once again requesting an agreement to treat and monitor knotweed on City property. The Agreement includes permission to enter City property and waiver of certain claims of liability. The location is along Mission Creek at the Corner of Sunset Highway and River Street. The agreement will start June 1, 2020 and continue through October 31, 2024.

Finding that entering into an agreement to continue to treat and monitor knotweed on City property is a necessary and routine business matter the following motion was made.

MOVED by Councilor Pratt and seconded by Councilor Carlson to approve the Agreement with Chelan County Noxious Weed Control Board and authorize the Mayor to sign. Motion carried 5-0.

PROGRESS REPORTS

Director Croci provided a written progress report in the council packet. The Streetlight update refers to South Douglas, when in fact the project is on South Division Street.

Mayor Fletcher informed the council that he is keeping an eye on the budget and he's discussed with staff the possibility of delaying or cancelling capital projects and equipment until we see how City revenues are affected by COVID-19.

The County is in the design phase of improving Sunset Highway from Goodwin Road down to the city limits. The Mayor discussed partnering with the County to complete the City's portion of Sunset Highway, from the city limits down to where the sidewalk ends on Sunset Highway, which is about 1200 feet. The Mayor suggested that before Sunset Highway is paved the City look at the feasibility of extending the City utilities to increase connections. The consensus of the City Council was to have Pace Engineering study the feasibility of extending the utilities and possible funding opportunities.

ADJOURNMENT

Mayor Fletcher adjourned the meeting at 6:30 p.m.



James Fletcher, Mayor

Attest:



Kay Jones, City Clerk-Treasurer