

MINUTES OF THE CASHMERE PLANNING COMMISSION MEETING
MONDAY JANUARY 6, 2020 5:00 PM AT CASHMERE CITY HALL

OPENING

Director of Operations Croci opened the meeting at 5:04 PM at City Hall and recorded the meeting minutes.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Board:	Maureen Lewison Rick Shorett Kirk Esmond Charlie Cruickshank	Matthew Walgren

Staff: Director of Operations, Steve Croci

APPROVAL OF MINUTES

Minutes from the December 2, 2019 meeting were approved (4-0). Motioned by Esmond, seconded by Shorett.

CORRESPONDENCE

Nothing to report.

ANNOUNCEMENT & INFORMATION

No new commissioners have been appointed. Mayor has received interest from a few people.

AGENDA ITEMS

- 1) Position Appointments - Chairperson – Esmond volunteered to be the Chairperson, Shorett motioned, Lewison seconded and all supported the appointment (4-0). Lewison volunteered to be Vice Chairperson, Shorett motioned and Esmond seconded all supported the appointment (4-0). Shorett was thanked for his service as Chairperson.
- 2) Bylaw review – Bylaws were reviewed, and no changes were suggested.
- 3) Residential Use in the Downtown Business District - SEPA for code changes and comp plan amendments was completed and distributed for review. The only response was from Chelan Douglas Health District and they had no concerns. The information was sent to Washington Department of Commerce for a 60-day review.
- 4) Joint Planning Commission and City Council Meeting – The planning commission recommends meeting during the February 24th City Council meeting. Potential topics to discuss are residential in-fill opportunities, water and sewer line extensions, industrial development opportunities, lagoon development and options for the Prospect and West Pleasant area.

- 5) Miscellaneous Code review – Discussion on codes that citizens or staff indicated may need some attention:
- a. 17.58.70 – Swimming pools are prohibited within the required yard setback areas of any zoning district, and the yard or area around them must be enclosed by a fence not less than five feet in height.
 - i. Suggestion was to reduce fence height to four feet.
 - ii. PC want to keep height at five feet, it is safer.
 - b. 17.54.040 B.1 – No parking shall be allowed within side yard setbacks.
 - i. Suggestion was to add front yard too.
 - ii. PC asked for more information and examples.
 - c. 17.20(22, 24, & 26).30 - Side yard: five feet from the side property line. For all lots, if the building is oriented in such a way as the front and/or rear door(s) is facing a side yard, that side yard area shall be a minimum of 20 feet from the side property line.
 - i. Suggestion was to remove second sentence.
 - ii. PC asked for more information and examples.
 - d. Recreational vehicles as a place of habitation.
 - i. Concerns with people inhabiting RVs as a permanent residence.
 - ii. PC suggested developing code to prohibit RVs as a permanent place of habitation, like City of Entiat's Municipal Code Chapter 18.44.
 - e. 17.58.020 – Accessory structure – Residential Zones.
 - i. Concerns with size and location of new garages in the front yard.
 - ii. PC suggested modifying code to manage placement and size of an accessory structure in the front yard of a residential unit.
 - iii. Definition of a "Yard, Front" may need modification too.

Croci will work with City staff to provide requested information.

- 6) Next agenda – Identify topics to discuss with City Council, review information from the miscellaneous code review as mentioned above, address Planned Unit Developments and Accessory Dwelling Units.

Meeting adjourned at 6:45 PM. Motioned by Shorett, seconded by Cruickshank and passed 4-0.