

MINUTES OF THE CASHMERE CITY COUNCIL MEETING  
MONDAY APRIL 13, 2020 AT CASHMERE CITY HALL – TELEPHONE CONFERENCE

OPENING

Mayor Jim Fletcher opened the regular City Council meeting via telephone conference at 6:00 p.m. at City Hall. City Clerk-Treasurer Kay Jones took minutes.

Mayor Fletcher announced that this meeting of the City Council is being conducted via a telephone conference call pursuant to Governor Inslee’s Proclamation No. 20-28. Before the roll call for attendance I would like to go over some ground rules for conducting this meeting so that each of the council members can hear and be heard.

If we were seated in the City Council chambers the council would be seated from my right to my left around the Council table as follows: Councilmember Erickson, Councilmember Stephenson, Councilmember Pratt, Councilmember Carlson, and Councilmember Scott.

In an effort to provide some organization to this meeting because it is being conducted over the phone, I will be recognizing the councilmembers on each issue before the City Council in the order as listed. When it is a councilmember’s turn to speak, the councilmember may respond with “no comment” or “I agree with the previous comments” or with additional comments or questions.

As items appear on the agenda, motions will be sought first from Councilmember Erickson, and so on from right to left. Motions will be followed by a request by me for a second to the motion in the same order. For example, if Councilmember Erickson makes a motion, Councilmember Stephenson will be requested to respond to whether she seconds the motion, and if not, I will seek a second from Councilmember Pratt and so on.

On each item, I will ask the councilmembers for comments in that order and we will continue to utilize that order until all comments and questions on the agenda items have been made.

Now for the roll call of the councilmembers to document attendance. Please respond with an acknowledgment of your presence when your name is called.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Jim Fletcher	
Council:	Daniel Scott - phone Chris Carlson Dave Erickson - phone Jayne Stephenson - phone Derrick Pratt - phone	
Staff:	Kay Jones, City Clerk-Treasurer Steve Croci, Director of Operations - phone	Chuck Zimmerman, City Attorney
Public:	Kirk Beckendorf, Cashmere Valley Record - phone	

APPROVAL OF AGENDA

MOVED by Councilor Erickson and seconded by Councilor Stephenson to approve the agenda as submitted. Motion carried 5-0.

CONSENT AGENDA

Minutes of March 23, 2020 Regular Council Meeting  
Payroll and Claims Packet Dated April 13, 2020

Claims Direct Pay and Check #40374, #40378 through #40409 totaling \$146,825.30  
Payroll Direct Deposit and Check #40375 through #40377 totaling \$108,895.95

MOVED by Councilor Stephenson and seconded by Councilor Pratt to approve the items on the consent agenda. Motion carried 5-0.

CONTRACT WITH PACE ENGINEERING FOR GENERAL ENGINEERING SERVICES

A Request for Qualifications (RFQ) for general engineering services resulted in a dozen Statement of Qualifications from engineering firms. The review process identified Pace Engineering as the firm best suited to meet the current general engineering needs of the City through 2021.

MOVED by Councilor Pratt and seconded by Councilor Carlson to find the selection of a City Engineer as a necessary and routine business matter, approve the Engineering Service Agreement with Pace Engineering and authorize the Mayor to sign the Agreement. Motion carried 5-0.

PROGRESS REPORTS

The Sherman Reservoir Roof project is complete, and the reservoir is back in operation. The cost to date for the Sherman Reservoir project is \$1,059,000. When all the final invoices have been received the City will submit the total project cost to WCIA.

Director Croci stated that there are other tasks at the reservoir site that need to be addressed, which include; painting the reservoir, sale of the surplus temporary pumps and demolition of an old pump building.

All the bio-solids from Cell #3 were removed last year and this year all the bio-solids were removed and hauled off from Cell #1. The cleanup of the old wastewater lagoons has been completed. The Department of Ecology has inspected and approved the cleanup and the property is now able to be used for other purposes.

ADJOURNMENT

Mayor Fletcher adjourned the meeting at 6:17 p.m.

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James Fletcher, Mayor

Attest:

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Kay Jones, City Clerk-Treasurer