



City of Cashmere

101 Woodring Street
Cashmere, WA 98815
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CASHMERE CITY COUNCIL MEETING
MONDAY, OCTOBER 28, 2019 6:00 P.M., CITY HALL

AGENDA

CALL TO ORDER

FLAG SALUTE

EXCUSED ABSENCE

ANNOUNCEMENTS & INFORMATION

- September Financial Reports are on the website

PUBLIC COMMENT PERIOD - For Items Not on the Agenda

APPROVAL OF AGENDA

CONSENT AGENDA

1. Minutes of October 14, 2019 Regular Council Meeting
2. Payroll and Claims Packet Dated October 28, 2019

BUSINESS ITEMS

1. Public Hearing on Revenue Sources and Possible Increase in Property Tax
2. Goal Setting for 2020
3. Regional Justice Center 2020 Daily Bed Rate
4. Ordinance No. 1279 General Property Tax Levy
5. Discussion on extending the Downtown 15 mph speed limit to include Aplets Way
6. Discussion on eliminating the Snowbird Policy regarding utilities

PROGRESS REPORTS

- New Website
- Sherman Reservoir Update
- Video on Lagoons

ADJOURNMENT

MINUTES OF THE CASHMERE CITY COUNCIL MEETING
MONDAY OCTOBER 14, 2019 AT CASHMERE CITY HALL

OPENING

Mayor Jim Fletcher opened the regular City Council meeting at 6:00 p.m. at City Hall. City Clerk-Treasurer Kay Jones took minutes.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Jim Fletcher	
Council:	Daniel Scott Chris Carlson Dave Erickson Derrick Pratt	Kameon Smith
Staff:	Kay Jones, Clerk-Treasurer Steve Croci, Director of Operations Chuck Zimmerman, City Attorney	

FLAG SALUTE

EXCUSED ABSENCE

MOVED by Councilor Pratt and seconded by Councilor Scott to excuse the absence of Councilor Smith. Motion carried 4-0.

ANNOUNCEMENTS & INFORMATION

Mayor Fletcher encouraged the City Council to attend the AWC Cities on Tap at Pybus Public Market, October 21st and the AWC Elected Officials Essentials in Chelan, December 7th. Also, there is a free short course on Planning at the IACC Conference in Wenatchee. The Mayor and Director Croci will be attending the conference.

PUBLIC COMMENT PERIOD - For Items Not on the Agenda

Craig Hess, owner of 414 Riverside Meadow, was present to discuss an ongoing issue regarding his disagreement with the City's interpretation of the grading and drainage requirements for his subdivision, Riverside Meadow.

Attorney Chuck Zimmerman was present to inform the City Council that as the legislative body they have established the code and standards and the Mayor and City Staff are enforcing them. The Hearing Examiner is the proper place at which the contractor Mr. Hess needs to request an appeal or clarification, not at the City Council level.

APPROVAL OF AGENDA

MOVED by Counselor Scott and seconded by Councilor Pratt to approve the agenda as submitted. Motion carried 4-0.

CONSENT AGENDA

Minutes of September 23, 2019 Regular Council Meeting
Payroll and Claims Packet dated October 14, 2019

Claims Direct Pay and Check #40016 through #40049 totaling \$817,608.88
Payroll direct Deposit and Check #40014 through #40015 totaling \$105,639.12

MOVED by Councilor Scott and seconded by Councilor Erickson to approve the items on the consent agenda. Motion carried 4-0.

2020 AGREEMENT FOR EMERGENCY SERVICES

The 2019 Emergency Services Agreement rate charged to cities was \$2.74 per capita. In the 2020 Agreement the emergency management rate has been increased to \$2.93 per capita.

MOVED by Councilor Pratt and seconded by Councilor Erickson to approve the 2020 Agreement for Emergency Services and authorize the Mayor to sign. Motion carried 4-0.

2020 PROSECUTION SERVICES AGREEMENT

The fee for prosecution services is computed at the rate of \$250 per case based upon the total cases handled by the Prosecuting Attorney's Office for the City for a 12-month period. With a total of 55 cases the annual fee for 2020 Prosecution Services Agreement is \$13,750.

MOVED by Councilor Scott and seconded by Councilor Carlson to approve the 2020 Prosecution Services and authorize the Mayor to sign. Motion carried 4-0.

RIVER STREET PROPERTY MONTHLY RENTAL AGREEMENT

The Monthly Rental Agreement for the River Street property is \$400 per month with an annual increase of 4%. The School Superintendent has signed the agreement.

MOVED by Councilor Pratt and seconded by Councilor Erickson to approve the River Street Property Monthly Rental Agreement and authorize the Mayor to sign. Motion carried 4-0.

REJECT ALL BIDS ON THE STREETLIGHT REWIRING PROJECT

The City requested bids to repair the streetlight wiring, using the Small Works Roster. The City received one bid, which came in four times higher than the estimate that the City Council approved for the project.

MOVED by Councilor Erickson and seconded by Councilor Pratt to reject all bids for the Streetlight Rewiring Project. Motion carried 4-0.

UPDATED COST ESTIMATE FOR TIB GRANT FUNDS FOR THE LED STREETLIGHT CONVERSION PROJECT

The Transportation Improvement Board (TIB) granted the City \$328,053 to convert the City's streetlights to LED. After the project was estimated the grant was awarded, 120 additional city owned lights were added to the project. The City requested an increase in the grant amount and TIB has approved an additional \$57,676 towards the additional streetlights converted and \$30,000 towards repairing the faulty wiring. The Updated Cost Estimate increased the grant award to \$415,729.

MOVED by Councilor Erickson and seconded by Councilor Pratt to accept the Updated Cost Estimate for the TIB grant for the LED Streetlight Conversion Project and authorize the Mayor to sign. Motion carried 4-0.

BUDGET WORKSHOP

Mayor Fletcher presented the City Council with information regarding the General Government and Public Works revenues and expenses for 2020 budget. Along with graphs showing the percent and where the majority of the revenue comes from and the percent of expenses per department.

Also provided was an updated Capital Project and Equipment list, and a list showing all the contracts and annual amounts paid to Chelan County for providing public safety services.

PROGRESS REPORTS

Director Croci reported that final prep is being done to shut down Sherman Reservoir and demolition is scheduled for October 21st.

Mayor Fletcher informed the City Council that the City declined the loan for the additional phosphate removal at the Wastewater Treatment Plant. There is no need to incur more debt by adding additional equipment when the City is meeting phosphate requirements.

The Mayor announced that after the public meeting is adjourned, the Council is invited to tour the Fire Station with Fire Chief Cy Sousley. The tour is informational only, no action or decisions will be made.

ADJOURNMENT

Mayor Fletcher adjourned the meeting at 6:50 p.m.

Tour Fire Station with Chief Cy Sousley

James Fletcher, Mayor

Attest:

Kay Jones, City Clerk-Treasurer



CHELAN COUNTY
REGIONAL JUSTICE CENTER

Bill Larson, Director

401 Washington St. Level 2 • Wenatchee, WA 98801 • Phone: (509) 667-6462 • www.co.chelan.wa.us

July 12, 2019

Mayor Jim Fletcher
City of Cashmere
101 Woodring Street
Cashmere, WA 98815

COPY

RE: **CORRECTED 2020 Daily Bed Rate -- \$120.50**

Dear Mayor Fletcher:

The Chelan County Regional Jail is dependent upon the revenue generated from daily bed rates as our primary source of funding. We have completed a comprehensive analysis to determine our operating costs of maintaining a safe and secure jail facility.

Beginning on January 1, 2020, the daily bed rate will be **\$120.50**. Please note that this rate applies to all contracted users of our jail. Monthly billing will be based upon a three-year rolling average. We have calculated your monthly bill for Calendar Year 2020 to be \$2,847.66. In February of 2021, we will reconcile any existing overpayments or underpayments for services rendered.

We hope this advance notification of the new rate will assist you in preparing your 2020 budget. We will soon be forwarding you a new contract for review and signature.

The Chelan County Regional Jail values our professional relationship with the City of Cashmere, and we are committed to ensuring that our shared interests in public safety remain as our highest priority. At the same time, we continue to focus upon cost-saving measures as we aggressively pursue opportunities, efficiencies and technologies.

If you have any questions regarding how the 2020 rate was calculated, or regarding our billing process, please call Ms. Nicole Thompson at (509) 667-6319.

William F. Larson
Director

ORDINANCE NO. 1279

AN ORDINANCE OF THE CITY OF CASHMERE, WASHINGTON, AUTHORIZING THE GENERAL PROPERTY TAX LEVY ALLOWED BY RCW 84.55.010; LEVYING THE GENERAL TAXES FOR THE CITY OF CASHMERE, ESTIMATED TO BE \$659,697.97, FOR THE FISCAL YEAR COMMENCING JANUARY 1, 2020 ON ALL PROPERTY, INCLUDING REAL, PERSONAL, AND UTILITY PROPERTY IN SAID CITY WHICH IS SUBJECT TO TAXATION FOR THE PURPOSE OF CARRYING ON THE GENERAL GOVERNMENT OF SAID CITY FOR THE ENSUING YEAR AS REQUIRED BY LAW; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Cashmere, Washington, having considered the City's anticipated financial requirements for 2020, and the amounts necessary and available to be raised by ad valorem taxes on real, personal and utility property; and

WHEREAS, after proper notice pursuant to RCW 84.55.120, the City Council held a public hearing on the 28th of October, 2019, wherein it considered revenue sources for the City's General Fund budget for 2020; and

WHEREAS, the City Council, after hearing, and after duly considering all relevant evidence and testimony presented, finds that the City of Cashmere will levy the general taxes for the City of Cashmere as allowed by RCW 84.55.010, in addition to the increase resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, in order to discharge the expected expenses and obligations of the City of Cashmere and in its best interest; and

WHEREAS, the City of Cashmere, Washington, has a population of less than 10,000;

NOW THEREFORE, the City Council of the City of Cashmere, Washington do ordain as follows:

Section 1. General Levy. The regular property tax levy, plus a 2% increase over the levy from the previous year in the amount of \$12,633.77, plus the maximum dollar amount allowed under the provisions of state law for new construction and improvements to property and any increase in the value of state-assessed property and any annexations that have occurred and refunds made, is hereby authorized for the 2020 property tax levy on all real, personal and utility property authorized for collection in 2020.

Section 2. Estimated Amount. For the purpose of compliance with RCW 84.52.020 the City Council estimates for budget purposes that the amount of property tax to be collected in the year 2020 pursuant to Section 1. of this ordinance is \$659,697.97.

Section 3. Certification and Collection. A certified copy of this ordinance shall be transmitted by the City of Cashmere Clerk/Treasurer to Chelan County and to such other governmental agencies as provided by law. Taxes levied hereunder shall be collected and paid to the Clerk/Treasurer of the City of Cashmere at the time and in the manner provided by the laws of the State of Washington.

Section 4. Department of Revenue Form. Attached hereto and marked as Exhibit A is a true and correct copy of the Department of Revenue form requested to be approved by Chelan County. This form is hereby approved and made a part of this ordinance as if set forth in full herein.

Section 5. Severability. If any section, sentence, clause or phrase of this Ordinance shall be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

Section 6. Effective Date. This Ordinance shall take effect and be in full force five (5) days after this Ordinance or a summary thereof consisting of the title is published.

Passed by the City Council of the City of Cashmere and approved by the Mayor this 28th day of October, 2019.

CITY OF CASHMERE

By: _____
James Fletcher, Mayor

Attest:

Kay Jones, City Clerk/Treasurer

Approved as to form:

Charles D. Zimmerman, City Attorney

Ordinance No: 1279
Passed by the City Council: 10/28/2019
Published in the Cashmere Valley Record: 11/06/2019
Effective date: 11/11/2019



Ordinance / Resolution No. 1279
RCW 84.55.120

WHEREAS, the City Council of The City of Cashmere has met and considered
(Governing body of the taxing district) (Name of the taxing district)
its budget for the calendar year 2020; and,

WHEREAS, the districts actual levy amount from the previous year was \$ 631,688.33; and,
(Previous year's levy amount)

WHEREAS, the population of this district is more than or less than 10,000; and now, therefore,
(Check one)

BE IT RESOLVED by the governing body of the taxing district that an increase in the regular property tax levy
is hereby authorized for the levy to be collected in the 2020 tax year.
(Year of collection)

The dollar amount of the increase over the actual levy amount from the previous year shall be \$ 12,633.77
which is a percentage increase of 2 % from the previous year. This increase is exclusive of
(Percentage increase)

additional revenue resulting from new construction, improvements to property, newly constructed wind turbines,
any increase in the value of state assessed property, any annexations that have occurred and refunds made.

Adopted this 28 day of October, 2019.

If additional signatures are necessary, please attach additional page.

This form or its equivalent must be submitted to your county assessor prior to their calculation of the property tax levies. A certified budget/levy request, separate from this form is to be filed with the County Legislative Authority no later than November 30th. As required by RCW 84.52.020, that filing certifies the total amount to be levied by the regular property tax levy. The Department of Revenue provides the "Levy Certification" form (REV 64 0100) for this purpose. The form can be found at: <http://dor.wa.gov/docs/forms/PropTx/Forms/LevyCertf.doc>.

To ask about the availability of this publication in an alternate format for the visually impaired, please call (360) 705-6715. Teletype (TTY) users, please call (360) 705-6718. For tax assistance, call (360) 534-1400.